

Regular City Council Meeting – January 13, 2015

The Meeting called to order at 7:00 p.m.

Councilmembers Present: Michele McCall-Wallace, Jean Lynch, John Sawatzky

Councilmembers Absent: Lana Manzanita, Stephen Kullmann

Staff Present: Deputy City Clerk April Sousa, City Manager John Berchtold, City Planner Garry Rees

Motion to Approve Agenda

Councilmember Sawatzky motioned to approve the agenda after moving item 11 to occur directly after item 5, and items 8 and 9 to be merged and to occur after item 11. Councilmember Lynch seconded. Motion carried unanimously

Public Input

There was public input in the following areas:

- *Concern regarding levee funding.*
- *Eel river resource gave an introduction to new vehicle amnesty program.*
- *South Railroad recent traffic issues and ownership of road.*
- *Input regarding possible grants/funding for safe pathways to school.*

Mayor McCall-Wallace gave a quick overview for public and new councilmembers the general process at council meetings.

Garry Rees, City Planner: Status of Sustainability Grant

City Planner Garry Rees gave a general overview of the grant, grant cycle and where the City is at this moment in relationship to that. He also gave a general plan overview for new councilmembers and how it is implemented through zoning ordinances.

The public was invited to ask questions or give comments. Mayor McCall-Wallace asked that the new Climate Action Plan be placed on the website for the public.

Discussion of Modifications to the Business Website

City Manager John Berchtold gave an overview of the status of the business section of the City website for council discussion. Guidelines for the website were discussed, and Mayor McCall-Wallace gave a quick overview of how the City website was set up.

There was public input around the new Chamber of Commerce website – www.sunnybluelake.com – and more council discussion on how to incorporate the Chamber website with the business section of the City website. Councilmember Lynch stated that she would like to keep listing of businesses on the website. Mayor McCall-Wallace liked the idea of keeping links between the City and Chamber sites. There was a consensus that there was still more to discuss on this at another meeting.

Approval of Support Letter for Dell'Arte Grant

City Manager John Berchtold gave overview of the grant that Dell'Arte is seeking as well as past procedure of similar requests. During discussion, Councilmember Lynch asked if there was a permit process. City Manager Berchtold gave a quick overview of that process. Mayor McCall-Wallace clarified that a letter of support does not give any financial burden to the City.

Fran Beatty from Dell'Arte gave a little more overview of the grant as well as answered any other questions from the Council regarding the grant and the process.

Councilmember Lynch motioned to create a letter and forward it electronically to Dell'Arte in support of the grant they are seeking. Councilmember Sawatzky seconded. Motion carried unanimously.

Reappoint and appoint members to the Parks and Recreation Commission

City Manager Berchtold gave an overview of the openings on the commission. Patricia Powell desires reappointment for another term. There are two applicants interested in openings. The Council took time to ask questions of each candidate. The public was offered a chance for comment. A question was raised whether there would be any conflict of interest with any of the candidates. Mayor McCall-Wallace clarifies how appointments to commissions are made.

Councilmember Lynch motioned to appoint Deborah Jacobson and reappoint Patricia Powell to the Parks and Recreation Commission. There was no second.

Mayor McCall-Wallace reminded the council that due to the fact that without a second, it would seem that the council would be split on the vote. Since there were only three councilmembers present, a split vote would not be valid. The item was moved to the next agenda.

Disaster Preparedness in Relation to Strategic Plan

City Manager Berchtold gave an overview and summary of the Emergency Plan to councilmembers and how it relates to the Strategic Plan. Councilmember Lynch asked about the updates being in sync with the county plan, and clarification was given that it was necessary to specify media contacts in order to get information out. City Manager mentioned that staff will work on a section at a time and bring it back to Council.

During public comment, clarification on law enforcement role was discussed. There was a suggestion that a “cliff notes” plan be made to present to the public.

Strategic Plan for New Council Members

Mayor McCall-Wallace gave a review of the Strategic Plan. City Manager Berchtold gave an overview of the timeline and action item for each area, clarifying that it is meant to be a guideline document.

Councilmember Lynch asked about levee information in relation to the Plan. Mayor McCall-Wallace gave an update from FEMA. There are no changes of the map at this time.

The Council and public were reminded that the Strategic Plan is on the website.

Reappointments to the Public Safety Commission

Mayor McCall Wallace gave an overview of reappointments. Council asked if the commissioners could state for the record if they would like to be reappointed. Commissioners Lin Glen, Kit Mann and Chris Woody all stated they wish to be reappointed to the Public Safety Commission.

Councilmember Lynch motioned to reappoint Commissioners Glen, Mann and Woody to the Public Safety Commission. Councilmember Sawatzky seconded. Motion carried unanimously.

Clarification of Liaison Role

Mayor McCall-Wallace gave a general overview of the role of Council Liaisons.

Councilmember Lynch clarified her questions regarding the role of the Liaison. Clarification was given on how website changes would be made and the role the liaison can fill regarding the website. The essential role of the liaison is to attend public meetings and report any pertinent information back to the Council.

Pause in the discussion – 9 o'clock check in by Mayor McCall-Wallace. It was decided that the meeting should not go too far past 9:30 and to continue as planned.

Continuing the Liaison role discussion, it was stated that it was appropriate to attend public functions of committee or commission that councilmembers are serving to represent the City of Blue Lake. .

Consent Agenda

Mayor McCall-Wallace asked to have item 13a – Warrants/Disbursements December 2014 to be pulled from the Consent Agenda.

Councilmember Sawatzky motioned to approve Consent Agenda items 13b-d. Councilmember Lynch seconded. Motion carried unanimously.

Warrants/Disbursements December 2014

Councilmembers asked questions about various payees to get a better understanding.

Councilmember Sawatzky motioned to approve item 13a. Councilmember Lynch seconded. Motion carried unanimously.

Reports from Council and Staff

Councilmember Lynch – mentioned the Parks and Recreation commission meeting is the 20th.

Councilmember Sawatzky – spoke with RREDC over the phone about upcoming meetings.

City Manager Berchtold – reminded the Council and public of upcoming Annual Community Meeting of the Public Safety Commission on January 21, 2015 at 7 p.m. at the Mad River Grange. He also mentioned the Newly Elected Officials training the past weekend. Cameron Mull started position as Parks and Recreation Director and was getting oriented to the position.

Mayor McCall-Wallace – HCAOG meeting will be coming up, just got the packet. Also just received information for the next League of CA Cities meeting. As the Sheriff's Liaison, she has checked in with the Undersheriff and introduced herself as well as determined ways to keep the lines of communication open. As Public Safety Commission Liaison, she gave an overview of three areas of focus for the Annual Community Meeting. Mayor McCall-Wallace also made mention that if Council attends the Public Safety Commission Annual Community Meeting, a public posting would need to be made in order to be in compliance with the Brown Act.

A consensus was made to have a special meeting posted for Wednesday, January 21, 2015 at 7 p.m. at the Mad River Grange so that the Council may attend the Public Safety Commission Annual Community Meeting.

Adopt Minutes from December 16, 2014

Councilmember Sawatzky motioned to adopt minutes from December 16, 2014 with noted changes. Councilmember Lynch seconded. Motion carried unanimously.

Future Agenda Items

- *PSC recommendation on educating citizens on law enforcement*
- *Discussion/Action Sheriff seized materials and disbursement*
- *Traffic issues on South Railroad – speed and ownership*
- *Business website*
- *Staggering terms of PSC*
- *Update on levee maps*

Correspondence – *none*

Adjourn Meeting

At 9:43 Councilmember Lynch motioned to adjourn. Councilmember Sawatzky seconded. Meeting adjourned.

April Sousa, Deputy City Clerk