

City of Blue Lake  
City Council Regular Meeting  
Skinner Store – 111 Greenwood Ave., Blue Lake, CA  
March 10, 2015  
MINUTES

The Meeting called to order at 7:09 p.m.

Councilmembers Present: Michele McCall-Wallace, Jean Lynch, John Sawatzky, Stephen Kullmann

Councilmembers Absent: Lana Manzanita

Staff Present: Deputy City Clerk April Sousa, City Manager John Berchtold

**Motion to Approve Agenda**

Councilmember Kullmann motioned to approve the agenda with no changes. Councilmember Sawatzky seconded. Motion carried unanimously.

**Public Input**

None.

**Appointments to Vacancies on Public Safety Commission (PSC)**

There were two (2) vacancies to be filled on the PSC with one applicant, Dennis Whitcomb. Council asked questions of the applicant. Councilmember Sawatzky motioned to appoint Dennis Whitcomb to the Public Safety Commission to a term ending January 30, 2017. Councilmember Kullmann seconded. Motion carried unanimously.

**Acceptance of Public Comment Regarding E-Cigarette Regulation**

Additional input will be accepted on March 24, 2015.

Lin Glen, resident of Blue Lake, commented positively on this regulation. Glen passed out to Council a page with a link that contained a report on E-Cigarettes. It was shared by Glen that there was some input on the Nextdoor Social Media site, both for and against this regulation.

**Presentation on 2013-2014 Audit**

Keith Borges from Anderson, Lucas, Summerville and Borges, LLP was unable to attend the meeting. City Manager Berchtold reported that some changes needed to be made to the report, and a final report would be available for Council prior to the next meeting. Borges will be available at the March 24, 2015 meeting for the presentation of the audit.

**State Transit Assistance Funding Opportunity for Transit Operations**

The tribe is requesting the City to apply for 2015-2016 funding for operating purposes. A supplemental report was passed out with revenue and expense amounts, which was not available at the time the packet was put together. Councilmember Kullmann motioned to authorize the City Manager to submit a grant application to Humboldt County Association of Governments (HCAOG) in the amount of \$34,963 for operating assistance via the State Transit Assistance (STA) allocation for 2015-2016. Councilmember Sawatzky seconded. Motion carried unanimously.

**Increasing Participation by Public at Council Meetings**

Councilmember Lynch brought this item to the Council. There was concern over lack of participation at Council meetings during the public input regarding the E-cigarette regulation agenda item, yet there are more comments on the Nextdoor social media site. After discussion, Council came to a consensus to have Councilmember Lynch write a post on the Nextdoor social media site regarding the last opportunity for members of the public to comment on the E-cigarette agenda item and to state that the best place to make comments for Councilmembers to hear on this issue is not the Nextdoor social media site, but at the March 24, 2015 City Council meeting. Council also directed staff to change the flyer at the post office to state that the March 24, 2015 meeting was the last opportunity to give public input on E-cigarette regulation.

**Consent Agenda**

Councilmember Lynch pulled item 9a, Warrant/Disbursements February 2015, from the Consent Agenda.

Mayor McCall-Wallace pulled item 9b, Donation of Playground Equipment, from the Consent Agenda.

**Warrants and Disbursements February 2015**

After discussion and clarification, Councilmember Sawatzky motioned to accept item 9a, Warrants and Disbursements February 2015. Councilmember Kullmann seconded. Motion carried unanimously.

### **Donation of Playground Equipment by St. Joseph's Health System**

Mayor McCall-Wallace suggested that the City and Council send a Thank-You note to St. Joseph's Health System for their generous donation.

Councilmember Sawatzky motioned to accept item 9b, Donation of Playground Equipment by St. Joseph's Health System. Councilmember Lynch seconded. Motion carried unanimously.

### **Reports of Council and Staff**

City Manager Berchtold – reported on levee update. He referenced the executive summary provided in the Council packet.

Councilmember Lynch – none

Councilmember Kullmann – none

Councilmember Sawatzky – none

Mayor McCall-Wallace – all monthly meetings are in the future. She mentioned an event that occurred recently and wanted to reiterate that all Commissioners are representatives of the Council. Mayor McCall-Wallace suggests that a directive from the Council go out to the three (3) Commissions, or schedule training. This will be a future agenda item.

City Manager Berchtold – added to his earlier report. The City was just notified that the Prash Hall paving project was approved. Also, a portion of Prash Hall is being prepped for painting. City Manager Berchtold also made note that the Blue Lake Resource Center was being recognized by the corporate office of St. Joseph Health Systems as a model in service delivery in how they manager their grants and resources for the disadvantaged.

### **Motion to Adopt Minutes from February 24, 2015 – Regular Meeting**

Councilmember Kullmann motioned to adopt the minutes from the regular meeting held on February 24, 2015. Councilmember Sawatzky seconded. Motion carried unanimously.

### **Motion to Adopt Minutes from February 24, 2015 – Special Meeting**

Councilmember Kullmann motioned to adopt the minutes from the special meeting held on February 24, 2015. Councilmember Lynch seconded. Motion carried with the following votes:

Ayes: Kullmann, Lynch, McCall-Wallace

Nays: none

Absent: Manzanita

Abstain: Sawatzky

### **Future Agenda Items**

- 2013-2014 Audit Presentation
- Commissioners Directive or Training
- Power's Creek update
- Blue Lake Maps (boundaries and specific parcels in industrial site)

### **Correspondence**

Deputy City Clerk Sousa passed around a "meet and greet" invitation from B&B Portable Toilets. She also read a memo from Senior City Planner Bob Brown regarding an update on Power's Creek grants.

### **Adjourn**

Councilmember Kullmann motioned to adjourn. Councilmember Sawatzky seconded. Motion carried unanimously. Meeting adjourned at 8:20 p.m.

April Sousa  
Deputy City Clerk