

City of Blue Lake  
City Council Regular Meeting  
Skinner Store – 111 Greenwood Ave., Blue Lake, CA  
October 27, 2015  
MINUTES

The Meeting called to order at 7:02 p.m.

Councilmembers Present: Jean Lynch, John Sawatzky, Adelene Jones, Michele McCall-Wallace,  
Councilmembers Absent: Stephen Kullmann

Staff Present: City Clerk April Sousa, Assistant City Manager Vicki Hutton, City Planner Garry Rees, City Engineer Mike Foget

**Motion to Approve the Agenda**

Councilmember Jones *motioned to approve the agenda as presented.* Councilmember Lynch seconded. The motion carried.

**Public Input**

None

**Public Hearing – Amendment of Sections 707,708,712, & 713 – Amendments of the Blue Lake Zoning Ordinance No. 382, as Amended**

Mayor McCall-Wallace opened the Public Hearing at 7:04 p.m.

The Public Hearing was closed at 7:05 p.m. There were no comments.

City Planner Rees stated that staff recommendation is to move this item forward as an urgency ordinance for the November 10, 2015 meeting, in order that other upcoming Planning Commission recommendations will not expire.

**Planning Commission Recommendations: Recommending Amendment of Section 625 (Site Approval) of the Blue Lake Zoning Ordinance No. 382, as Amended**

City Planner Rees gave an overview on this recommendation. Council asked clarifying questions regarding the necessity for these changes. The public asked clarifying questions regarding the cost of the process.

City Planner Rees stated that staff recommendation is to place this item as a Public Hearing at the next meeting.

Councilmember Jones *motioned to hold a Public Hearing on November 10, 2015 Regular Council Meeting on the Planning Commission Recommendation to Amend section 625 (Site Plan Approval) of the Blue Lake Zoning Ordinance No. 382, as Amended.* Councilmember Sawatzky seconded. The motion carried.

**Planning Commission Recommendations: Recommending Amendment of Sections 610 (Off-Street Parking Facilities), 618 (Accessory Buildings), 624 (Landscaping), and 627 (Residential Second Units) of the Blue Lake Zoning Ordinance No. 382, as Amended, and Addition of Sections 628 (River, Creek, and Wetland Setbacks) and 629 (Major Vegetation Removal) to the Blue Lake Zoning Ordinance, as Amended**

City Planner Rees took each section of this recommendation separately. Council and public was given an opportunity to ask questions regarding each section.

Council discussed in length the two (2) additional sections. Clarification was made regarding the wetland setback in section 628. Council would like to make a change to the setback to differentiate between living and accessory structures, and to change the setback from 50' to 25' for accessory structures. City Planner Rees stated he would return with language reflecting this at a future meeting.

Council was concerned about some of the regulations in section 629. It was noted that Council would like to think more on the additional sections before making any decisions.

Mayor McCall-Wallace thanked City Planner Rees and the Planning Commission for their work.

Councilmember Jones *motioned to set a Public Hearing for the Amendments of Section 610 (Off-Street Parking Facilities), 618 (Accessory Buildings), 624 (Landscaping), and 627 (Residential Second Units) of the Blue Lake Zoning Ordinance No. 382, as Amended on November 10, 2015.* Councilmember Sawatzky seconded. The motion carried.

Council asked City Planner Rees to bring back Sections 628 and 629 to either the November 10, 2015 or December 8, 2015 meeting.

### **Annual Fee for Gymkhana Use Appropriation**

Mayor McCall-Wallace reminded Council and the public of the background for the discussion of the item. Darcey Lima, Blue Lake Resident, asked for clarification of the costs that was being presented. She stated that the Blue Lake Saddle Club is in favor of the money going towards paying for sprinklers and fencing.

Council would like to direct staff to bring back to the next meeting clarification and a breakdown of the operating cost of the Horse Arena.

Bettina Eipper, Blue Lake Resident, noted that there is an upcoming event the Saddle Club is putting on at the Arena. They are renting the arena for the day for the Rogue Mounted Archers to come do a clinic on November 14 & 15, 2015.

### **Consent Agenda**

Item c: Acceptance of Proposal from SHN for Engineering for Railroad Ave. Resurfacing was pulled from the Consent Agenda.

Councilmember Sawatzky *motioned to accept Consent Agenda item a: Minutes from October 13, 2015 Meeting and item b: Minutes from October 13, 2015 – Special Meeting.* Councilmember Lynch seconded. The motion carried.

### **Acceptance of Proposal from SHN for Engineering for Railroad Avenue Resurfacing**

Councilmember Sawatzky recused himself from the conversation and stepped out of the room for the conversation. It was noted that because there was only three (3) members left to vote on this, it needed to be unanimous, or the item would need to go on the next agenda.

City Engineer Foget gave an overview of the project and was available to answer any clarifying questions from the Council or public.

Councilmember Jones *motioned to approve the proposal from SHN for engineering for Railroad Avenue Resurfacing not to exceed \$36,500.00.* Councilmember Lynch Seconded. The motion carried with the following vote:

Ayes: Lynch, Jones, McCall-Wallace

Nays: none

Abstain: Sawatzky

Absent: Kullmann

Council took a short break from 8:33-8:38 p.m.

### **Reports of Council and Staff**

Mayor McCall-Wallace gave an overview of the Report of the City Manager regarding Redwood Coast Energy Authority (RCEA) Community Choice Aggregation that was part of the meeting

packet. She noted that at the next regular meeting, the Memorandum of Understanding (MOU) for the JPA with Redwood Coast Energy Authority would be discussed. This MOU is closely tied to Community Choice Aggregation. It was noted that in the report, the City Managers group recommends that RCEA develop a full, comprehensive work plan.

Councilmember Lynch passed out some information regarding Community Choice Aggregation. Mayor McCall-Wallace noted this would be good for the Council to read before the next meeting. She also mentioned that a letter from City Attorney Nancy Diamond regarding a waiver of Conflict of Interest between RCEA and the City will be at the November 10, 2015 meeting as well. Mayor McCall-Wallace asked for the waiver letter to be placed before the MOU on the next agenda.

Mayor McCall-Wallace gave an overview of the letter written by City Attorney Diamond regarding the activity at Blue Lake Power by Blue Lake Roundstock. She noted one small typo in section 4, where it states Blue Lake Roundstock, it should state Blue Lake Power.

Councilmember Jones reported on attending the Redwood Regional Economic Development Commission (RREDC) meeting where she learned Blue Lake and Rio Dell are the only cities in Humboldt County without a transit occupancy tax, and would like to look at this in the future. She also mentioned the upcoming Museum Salad Luncheon.

Councilmember Lynch had nothing to report.

Councilmember Sawatzky reported on attending the Public Safety Commission meeting. He noted that the PSC would like to have their annual community meeting on November 18, 2015. He also mentioned that they would like to have the deputies available for a meet and greet the first 15 min. They would hand out their brochures at this meeting as well. He stated that the PSC is looking at encompassing more than just law enforcement as part of their role.

Mayor McCall-Wallace noted that she was unable to go to the Humboldt County Association of Governments (HCAOG) meeting, so she was unable to see how the other cities voted on the funds that were discussed at the last meeting.

She also followed up on the previous discussion regarding RCEA and the upcoming MOU.

Councilmember Jones noted another event coming at the end of November: The Christmas Craft Fair will be November 28, 2015 from 10 a.m. to 4 p.m.

### **Future Agenda Items**

Besides the items already mentioned throughout the meeting, the following are future agenda items:

- Policy discussion to include all JPA minutes to be a part of the City Council Packet as an informational only item – suggest at the December 18, 2015 meeting.

### **Correspondence**

City Clerk Sousa mentioned a flyer placed at each council seat regarding an informational briefing in Eureka about the new Medical Marijuana laws and regulations.

The letter sent by the McClure trust was discussed. It was noted that Public Works checks the tank in question daily for any sign of vandalism, and so far, there is none. Council would like to discuss a support letter to the McClure trust at their next meeting.

### **Motion to Adjourn**

Councilmember Sawatzky *motioned to adjourn*. Councilmember Jones seconded. The motion carried unanimously. Meeting adjourned 9:25 p.m.

April Sousa  
City Clerk