

City of Blue Lake
City Council
Skinner Store – 111 Greenwood Ave., Blue Lake, CA
December 8, 2015
MINUTES

The Meeting called to order at 7:00 p.m.

Councilmembers Present: Adelene Jones, John Sawatzky, Michele McCall-Wallace, Jean Lynch, Stephen Kullmann

Councilmembers Absent: none

Staff Present: Assistant City Manager Vicki Hutton, City Clerk April Sousa, City Planner Garry Rees, City Attorney Nancy Diamond

Motion to Approve the Agenda

Councilmember Kullmann *motioned to move item 12: Consent Agenda to follow item 7: Consider First Reading Ordinance No. 514.* Councilmember Jones seconded. The motion carried.

Public Input

None.

City Manager Recruitment Update

Mayor McCall-Wallace gave an overview of the process so far. It was reported that there were 18 applicants and there will be 3 finalists to be interviewed. The agenda for the interviews were presented at the last Council meeting.

The committee tasked with inviting community members consisted of Councilmember Sawatzky and Councilmember Jones. They reported the following people would be available to participate in the community interview panel:

- Blue Lake Rancheria – Bruce Ryan
- Parks and Recreation Commission – none at this time
- Dell'Arte – Claire Reynolds
- City of Ferndale – Jay Parish, City Manager
- Old Crows – Marvin Samuels
- Chamber of Commerce – Tom Tellez
- Mad River Grange – Robert Meyers (he stated he may not be available)
- Blue Lake School – Janet McLellan
- Fire Department – Ray Stonebarger, Fire Chief
- Ladies of the Lake – Diana Lynn
- Planning Commission – Karen Nessler
- Past Councilmember – Marlene Smith (Host)

Councilmember Lynch *motioned to accept the presented group of community members as the Community Interview Panel.* Councilmember Kullmann seconded. The motion carried.

Public Hearing (Continued from November 10, 2015): Amendment of Section 625 (Site Plan Approval) of the Blue Lake Zoning Ordinance No. 382, as Amended

Mayor McCall-Wallace stated that this Public Hearing was continued from November 10, 2015, and asked if there was further public input at 7:13 p.m. She thanked the Planning Commission and the City Planner for their work over the past few months regarding this and many other issues. Clarification was made regarding a sentence in the first paragraph stating "...ugly, inharmonious, and the monotonous shall be discouraged"

At 7:15 p.m. Councilmember Sawatzky left the meeting due to feeling ill.

City Planner Rees gave background information on the intent of the original sentence. It was suggested to have the sentence taken out or changed. It was mentioned that this can be made during the ordinance first reading.

Clarification was made regarding the color of exterior buildings. It was noted that this does not apply to residential zoning and would be taken into account during site plan approval.

This public hearing closed at 7:29 p.m.

Public Hearing (Continued from November 10, 2015): Amendment of Sections 610 (Off-Street Parking Facilities), 618 (Accessory Buildings), 624 (Landscaping), and 627 (Residential Second Units) of the Blue Lake Zoning Ordinance No. 382, as Amended

Mayor McCall-Wallace announced the acceptance of public comments at this continued public hearing at 7:30 p.m.

It was noted that vegetation amendments were discussed at the original public hearing, and that Council asked for more information on that at a later time. City Planner Rees will bring more back to Council regarding vegetation in the future.

Councilmember Lynch asked clarifying questions regarding the reduction of parking availability and if this would create more of a problem. City Planner Rees gave historical information regarding the reasons for past and current parking recommendations.

No changes or revisions were mentioned.

The public hearing closed at 7:30 p.m.

Consider First Reading Ordinance No. 514: An Ordinance of the City Council of the City of Blue Lake Amending the Blue Lake Zoning Ordinance No. 382, as Previously Amended, Sections 610 (Off-Street Parking Facilities), 618 (Accessory Buildings), 624 (Landscaping), 625 (Site Plan Approval), and 627 (Residential Second Units)

Council asked for the last sentence in the introductory paragraph of exhibit D to be removed.

Councilmember Jones *moved for a first reading of Ordinance 514, by title only, after making the requested revisions of the introductory paragraph of exhibit D.* Councilmember Kullmann seconded. The motion carried with the following vote:

Ayes: Jones, Lynch, Kullmann, McCall-Wallace

Noes: none

Abstain: none

Absent: Sawatzky

Consent Agenda

Councilmember Lynch pulled item F – Budget Revenue and Expenditure Report July 1-November 30, 2015.

Councilmember Kullmann *motioned to accept the remaining Consent Agenda items:*

- a. Minutes from November 6, 2015 – Special Meeting*
- b. Minutes from November 10, 2015*
- c. Minutes from November 24, 2015 – Special Meeting*
- d. Minutes from December 1, 2015 – Special Meeting*
- e. Warrants and Disbursements November 2015*
- g. Approval of SGC Grant Final Report*

Councilmember Jones seconded. The motion carried.

Budget Revenue and Expenditure Report July 1-November 30, 2015

Assistant City Manager Hutton passes out information recently received from City Manager Berchtold regarding this report. She noted that the journal entries have not been made yet because

this is not usually done until the audit is complete. The audit is scheduled to wrap up soon; hoping to be done by the first meeting in January.

Mayor McCall-Wallace mentioned that Council may need to look at the Accountant Consultant position in the future.

Councilmember Jones voiced concern over the non-payment from Blue Lake Power.

Councilmember Kullmann noted that a possible future agenda item could be moving forward without Blue Lake Power, to be a discussion with the new City Manager.

Councilmember Jones *motioned to accept the Budget Revenue and Expenditure Report July 1-November 30, 2015*. Councilmember Kullmann seconded. The motion carried.

Resolution No. 1064: A Resolution of the City Council of the City of Blue Lake Setting Forth Terms and Conditions for Individuals who Desire to Volunteer their Services to the City of Blue Lake and Directing the City Manager and Subordinates to Implement the Same

Mayor McCall-Wallace gave an overview of the resolution and the request from the City's Risk Management Organization. It was noted that in reviewing the individual volunteer applications, the City will have an opportunity for personal contact with volunteers on a regular basis.

Council asked why larger projects would not be coming directly to Council so that Council could have more input. It was noted that at a previous meeting suggestions were made to have larger projects go through the City Manager who would then inform the Council.

The public was curious as to how the information would be given out to those in the community. Council suggested directing staff to write a letter expressing gratitude for volunteers and reasons for the resolution.

Council would like to add the line: "Thank you for your willingness to volunteer for the City of Blue Lake," to the Volunteer Application.

Councilmember Jones *motioned to adopt Resolution No. 1064: A Resolution of the City Council of the City of Blue Lake Setting Forth Terms and Conditions for Individuals who Desire to Volunteer their Services to the City of Blue Lake and Directing the City Manager and Subordinates to Implement the Same, after including the added line to Attachment A*. Councilmember Kullmann seconded. The motion carried.

Council directed staff to write a letter to the community including positive aspects of volunteers and to create a volunteer packet that would include a different, but similar, cover letter stating the same.

Consider First Reading Ordinance No. 512: An Ordinance of the City Council of the City of Blue Lake Amending Ordinance 487, Prohibiting Smoking Devices in or Around Workplaces and Public Places, to Include the Sale and Use of Electronic Smoking Devices

Councilmember Kullmann noted a typo. Council gave positive feedback on the ordinance. Concern was made regarding Section 5C – Multi-unit and public parking areas. The public noted that it is hard to do different enforcement in different areas. The question of the burden of enforcement was mentioned. It was noted that there would be no extra burden for enforcement, just added definitions.

Councilmember Jones *moved for a first reading of Ordinance No. 512: An Ordinance of the City Council of the City of Blue Lake Amending Ordinance 487, Prohibiting Smoking Devices in or Around Workplaces and Public Places, to include the Sale and Use of Electronic Smoking Devices, by title only*. Councilmember Kullmann seconded. The motion carried with the following vote:

Ayes: Jones, Lynch, Kullmann, McCall-Wallace

Noes: none

Abstain: none

Absent: Sawatzky

Consider First Reading Ordinance No. 515: An Ordinance of the City Council of the City of Blue Lake Amending Section 5 (Public, Educational, and Government Access Channel Capacity, Support, Interconnection, and Signal Carriage) of Ordinance 497

Mayor McCall-Wallace gave an overview of the ordinance. There was no discussion.

Councilmember Kullmann *moved for a first reading of Ordinance No. 515: An Ordinance of the City Council of the City of Blue Lake Amending Section 5 (Public, Educational, and Government Access Channel Capacity, Support, Interconnection, and Signal Carriage) of Ordinance 497, by title only.* Councilmember Jones seconded. The motion carried with the following vote:

Ayes: Jones, Lynch, Kullmann, McCall-Wallace

Noes: none

Abstain: none

Absent: Sawatzky

Policy Discussion regarding the Addition of Joint Power Authority (JPA) Minutes Added as Informational Only Content to Future City Council Packets

Mayor McCall-Wallace gave an overview of why she wanted this item on the agenda.

Councilmember Jones noted she would rather have the agenda. Other councilmembers wanted to know what would happen. There was a consensus to try this idea and see how it works out. Council directed staff to contact the JPA's and have them send the minutes.

Reports of Council and Staff

Councilmember Jones noted there was no Humboldt Waste Management Authority Meeting this month. She also mentioned community Christmas caroling occurring on December 22, 2015 at the Mad River Grange.

Councilmember Lynch noted she did not attend the Redwood Coast Energy Authority (RCEA) meeting due to illness. There was no Blue Lake Fire meeting and the Parks and Recreation Commission continues to work on priorities.

Councilmember Kullmann filled in for Councilmember Lynch at the RCEA meeting where the Consumer Choice Aggregation was the big topic.

Mayor McCall-Wallace reported on the Humboldt County Association of Governments (HCAOG) meeting where they voted to move forward on a poll for a sales tax for road and transportation money. She mentioned there was no Public Safety Commission meeting this month.

Future Agenda Items

- John Berchtold Retirement Party – International City Manager's Association (ICMA) would like to give John a life member award.

Comments about lighting around the City was brought up. It was mentioned that this should go to the Public Safety Commission first. Councilmember Kullmann asked questions regarding houses that are problems in Blue Lake. The complaint process was reviewed.

Correspondence

None

Motion to Adjourn

Councilmember Kullmann *motioned to adjourn.* Councilmember Jones seconded. The motion carried. Meeting adjourned 8:50 p.m.

April Sousa
City Clerk