

City of Blue Lake  
City Council  
Skinner Store – 111 Greenwood Ave., Blue Lake, CA  
February 9, 2016  
MINUTES

The Meeting called to order at 7:00 p.m.

Councilmembers Present: Adelene Jones, John Sawatzky, Michele McCall-Wallace, Jean Lynch, Stephen Kullmann

Councilmembers Absent: none

Staff Present: Assistant City Manager Vicki Hutton, City Clerk April Sousa,

**Motion to Approve the Agenda**

Councilmember Sawatzky *motioned to approve the agenda as presented.* Councilmember Jones seconded. The motion carried unanimously.

**Public Input**

None

**Resolution No. 1067: A Resolution of the City Council of the City of Blue Lake Authorizing the City Manager to Apply for Measure Z Funds from the County of Humboldt for Public Safety Needs**

Mayor McCall-Wallace gave an overview of this item. Council discussed the areas in which the application would be focused on.

Councilmember Jones *motioned to adopt Resolution No. 1067: A Resolution of the City Council of the City of Blue Lake Authorizing the City Manager to Apply for Measure Z Funds from the County of Humboldt for Public Safety Needs.* Councilmember Sawatzky seconded. The motion carried unanimously.

**Appointment of Parks and Recreation Commissioners**

Three terms were available for the Parks and Recreation Commission, all ending January 31<sup>st</sup>, 2018.

Council chose to take each appointment separately

Councilmember Sawatzky recused himself from the appointment of Bettina Eipper.

Councilmember Jones *motioned to appoint Bettina Eipper to a two-year term on the Parks and Recreation Commission ending January 31, 2018.* Councilmember Lynch seconded. The motion carried unanimously with the remaining councilmembers. Councilmember Sawatzky rejoined Council for the remaining appointments.

Councilmember Lynch *motioned to appoint Deborah Jacobson to a two-year term on the Parks and Recreation Commission ending January 31, 2018.* Councilmember Kullmann seconded. The motion carried unanimously.

Councilmember Sawatzky *motioned to appoint Jennie Short to a two-year term on the Parks and Recreation Commission ending January 31, 2018.* Councilmember Kullmann seconded. The motion carried unanimously.

**Recommendations from Parks and Recreation Commission – Prioritization of Capital Improvement Projects for Parks and Recreation Facilities**

Parks and Recreation Chairman Short was not present at the beginning of this discussion.

Councilmember Lynch, liaison to the Parks and Recreation Commission, reported on prioritization of Capital Improvement Projects from the Parks and Recreation Commission.

Mayor McCall-Wallace reminded Council that when this direction was given to the Commission, it was also requested that the Commission look for funding opportunities.

Councilmember Short arrived at approximately 7:49 p.m. She answered Council questions regarding the list and funding options.

Council consensus was to ask the City Manager and Staff to look at the list of prioritization and give their feedback, and to have both the City Manager and Staff look into past and current grant opportunities and funding for said prioritization list.

Chairman Short mentioned that a subcommittee of the commission had been formed to look into grant opportunities.

Donations for items at the horse arena were discussed, including the donation by Karen Barnes for the sprinkler system and posts recently donated by Garry Johnston of GLJ Construction.

### **Recommendations from Parks and Recreation Commission – Fee Structure for Tennis Courts and Horse Arena**

Parks and Recreation Chairman Short discussed the reasons for this recommendation. After discussion, Councilmember Kullmann *motioned to accept \$50/day fee for Horse Arena rentals and make the rate \$5/hour with a four (4) hour minimum for Tennis Court rentals.* Councilmember Jones seconded. The motion carried unanimously. It was noted that the City will honor existing contracts.

### **Recommendations from the Public Safety Commission**

Public Safety Commission Chairman Mann gave an overview of the recommendation regarding the renewal of the Sheriff agreement

Mayor McCall-Wallace reminded Council of their desire for more community input. It was noted that there was public who gave comment at the last Public Safety Commission Meeting on this item.

After discussion of the recommendations, Mayor McCall-Wallace noted that this is an information item that leads into the next agenda item.

### **Discussion of Timeline for Agreement with Humboldt County for Sheriff Department Services**

Mayor McCall-Wallace gave an overview of the staff report from City Manager Berchtold, outlining important dates of the existing agreement. It was noted that the option to agree to extend the contract may be best due to arrival of a new City Manager soon to come.

After discussion, Council consensus was to have a public input item for discussion of the sheriff contracted services at the next Council meeting on February 23, 2016.

### **Consent Agenda**

Councilmember Jones pulled item d – Warrants and Disbursements for January 2016. Mayor McCall-Wallace pulled item c – Minutes from February 2, 2016 Special Meeting.

Councilmember Jones *motioned to accept Consent Agenda item a – Minutes from January 26, 2016 Regular Meeting, item b – Minutes from January 28, 2016 Special Meeting, and item e – December 2015 Financials.* Councilmember Kullmann seconded. The motion carried unanimously.

### **Minutes from February 2, 2016 Special Meeting.**

Mayor McCall-Wallace went over a couple of changes and additions to the minutes for February 2, 2016 that were not noted on the draft.

Councilmember Sawatzky *motioned to accept the Minutes from February 2, 2016 with changes.* Councilmember Kullmann seconded. The motion carried unanimously.

## **Warrants and Disbursements January 2016**

Councilmember Jones asked clarifying questions regarding disbursements to GR Sundberg.

Councilmember Jones *motioned to accept the Warrants and Disbursements for January 2016*. Councilmember Sawatzky seconded. The motion carried unanimously.

## **JPA Minutes**

No discussion – Informational only

## **Reports of Council and Staff**

Assistant City Manager Hutton discussed the City Manager Report. She also noted an update on “The Falls”/McClure Property situation.

Councilmember Jones had nothing to report, but noted she would be at the next Humboldt Waste Management Authority meeting the upcoming Thursday.

Councilmember Lynch noted she would be attending the upcoming Redwood Coast Energy Authority (RCEA) meeting. It was noted that a Town Hall meeting was to take place February 18, 2016. Staff was directed to obtain information and place this event on the NextDoor social media site. It was also directed that staff notify RCEA that this information would have been appropriate to have prior to the council meeting so that it could be in the packet. Councilmember Lynch also noted she went to a recent Community Emergency Response Team (CERT) training, and received her CERT certificate.

Councilmember Sawatzky had nothing to report.

Councilmember Kullmann had nothing to report.

Mayor McCall-Wallace had nothing to report.

## **Future Agenda Items**

- Public Input Discussion Regarding Sheriff Contract – February 23, 2016
- Parks and Recreation Prioritization Input from City Manager and Staff

## **Correspondence**

None.

## **Motion to Adjourn**

Councilmember Jones *motioned to adjourn*. Councilmember Kullmann seconded. The motion carried. Meeting adjourned at 8:22 p.m.

April Sousa  
City Clerk