



CITY OF BLUE LAKE

Post Office Box 458, 111 Greenwood Road, Blue Lake, CA 95525
Phone 707.668.5655 Fax 707.668.5916

City of Blue Lake
Parks and Recreation Commission
Tuesday, May 19, 2015 @ 7:00pm
Skinner Store, Blue Lake, CA

Agenda

1. Roll Call, Establish Quorum
2. Approval of Minutes
3. Public Input/ Petitions/ Announcements
The Public is invited to present petitions, make announcements, or provide other information to the Parks and Recreation Commission that is relevant to the scope of authority of the Commission that is not on the Agenda. The Commission may provide up to 15 minutes for this public input session. To assure that each individual presentation is heard, the Council may uniformly impose time limitations of 3 minutes to each individual presentation. The public will be given the opportunity to address items that are on the agenda at the time the Commission takes up each specific agenda item.
4. Approval of Agenda
5. Horse Arena Items
 - a. Watering (Report)
 - b. Footing (Discussion, Action if necessary)
 - c. Management by outside organization (Discussion)
 - d. Day-use revenue (Discussion)
6. Updated Campership Discount (Report)
7. Drop-in Volleyball Rate Change (Action)
8. Additional Horseshoe Pit (Action)
9. Possible Winter Sports Programs for Kids (Discussion)
10. Bouncy Houses in Parks (Action)
11. Miscellaneous Updates from P&R Director (Report)
12. Future P&R Agenda Items
13. Adjourn

City of Blue Lake
Parks and Recreation Commission
Tuesday, March 19, 2015 @ 7pm
Skinner Store, Blue Lake, CA

Roll Call: Commissioners Jennie Short, Bettina Eippner, Patricia Powell, Amanda Mager, Deborah Jacobson, Jean Lynch City Council Liaison, Cameron Mull, Director Parks & Recreation.

Minutes: Short/Eippner. Approved.

Public Input/Petitions/Announcements: None

Elections: Chair: Short, Vice Chair: Eippner, Recording Secretary: Powell Approved

P&R Ordinance, Brown Act & Ethics Training: No policy changes. Nancy Diamond, City Attorney will be doing an ethics training. Let Cameron know if interested.

Horse Arena Fund raising Committee: They have met twice. Will be doing an event the second Sunday of each month and want to do a member day once a month. April 12th will be \$5 kiddie rides. Any riders will be required to sign a liability form. Footing in the arena at the top of the list of action items. Discussion coarse gravel or washed sand. 1 bid for \$5000. from Gary Johnston. Discussion re: funds raised to be earmarked in the city's General Fund for the arena. Discussion present sprinkler system not effective. Discussion re: future portable toilet on site donated by B&B.

Recommendation:

Any funds raised by the Horse Arena Fund raising Committee will be earmarked for the maintenance of the horse arena. Short/Powell. Approved. **Recommendation:** That the City Council make an allocation in the budgeting process for \$5,000 for coarse gravel or washed sand for the horse arena for water conservation for the improvement of the arena. Mager/Short. Approved

Fitness Multi-Station for Trail Loop: Cost \$279. Discussion: placement and who would use. No action taken.

Strategic Plan for Parks & Facilities: Discussion establishing stronger bonds with Rancheria and local businesses. Need a designated consistent revenue source. Mager will be putting together a list of grant resources.

Miscellaneous Updates from P&R Director: Blue Lake Family Resource Ctr and St. Joseph Hospital have donated a \$6000 play structure for the play group to be built in the park playground. It will arrive in 4-6 weeks. The Old Crows and the Sheriffs Swap Crew will be replacing rotten wood and framing around the windows at Prasch Hall. Glen from Public Works did a lot of the woodwork himself. Discussion re: putting in a footbridge over Powers Creek to support horses. No time line. The area in front of Prasch Hall will be paved in October. The Trail Loop kiosk is ready to be installed. City staff need to first look at the underground utilities. 18 participants have signed up for The Wood Bat League. They will play the last Sunday in April. Little League has lots of kids signed up. Will host the Tournament of Champions. April 4th is the Jamboree parade, a barbeque and a full day of baseball. Also, a future movie in the park is planned. The Snack Shack has not been used in years, needs minor improvements. Discussion re: groups running it for fundraisers. Drop in Volleyball attendance has been low. Will change night to Sunday to increase attendance. Fliers out for Basketball tournament in Mid April or May. Possible Youth Basketball for next winter. Over 20 children per day attended camp over Presidents Week Break. July 12th is Annie and Mary Day. The dryer and stall in woman's bathroom have been fixed. Freezer not working but don't need. Jennifer Kramer who does the dog training classes is open to teach more classes. 40% of fees go to the city, 60% to the contract instructor.

Future P&R Agenda Items: None suggested

Adjourn: Powell/Short Next Meeting May 19th @ 7 pm

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Memorandum

Date: May 19, 2015

To: Parks and Recreation Commission

From: Director of Parks & Recreation

Subject: Horse Arena Items (Discussion, Report, Action if necessary)

- a. The dry season is upon us; watering before use should re-continue. Director plans on contacting registered users to water for 5 minutes vs 10 minutes to conserve water, and only if not already moist upon arrival. Also recommended is dragging *after* watering to reduce dust.
- b. Updates and discussion on arena footing w/possibility of using discer or finding grants to help cover footing costs. Possible amendment & recommendation to City Council on allocating footing costs.
- c. Discussion of possible Gymkhana Horse Arena management by outside organization, contract with City.
- d. Commission Vice-Chair Eipper will present on revenue for possible day-users.



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Memorandum

Date: March 17, 2015

To: Parks and Recreation Commission

From: Director of Parks & Recreation

Subject: Updated Campership Discount (Report)

The previous scholarship was set at 25-50% discounted camp fees at previous Directors discretion, based on federal poverty guidelines. The Director updated to 30% for purposes of equality for all approved, and sustaining scholarship fund through summer. Only \$1,050 granted to the City thus far to use, with hopeful additional funds available to use in the near future. Currently, only the first 2 weeks are available at 30% discount for those approved, in order to sustain current funds.



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Memorandum

Date: March 17, 2015
To: Parks and Recreation Commission
From: Director of Parks & Recreation
Subject: Drop-in Volleyball Rate Change (Action)

Participation numbers have been low for drop-in volleyball after multiple efforts to market the program, as well as a change in day of week to accommodate regular user's schedule. The current rate is \$5/person. For reference, drop-in basketball is \$1, though sponsored by Rancheria. The Director suggests the P&R Commission make a recommendation to City Council on rate change to \$3/person, in hopes of higher participation.



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Memorandum

Date: March 17, 2015

To: Parks and Recreation Commission

From: Director of Parks & Recreation

Subject: Additional Horseshoe Pit (Action)

The Old Crows are requesting installation of an additional horse shoe pit adjacent to the existing pit (between current pit and fence of basketball court). The Director requests the P&R Commission recommend to City Council allocating \$200 to help the Old Crows recoup costs for their supplies, with the stipulation that the new pit be identical to existing pit.



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Date: March 17, 2015

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Subject: Possible Winter Sports Programs for Kids (Discussion)

The Director and Commission member Mager discussed the possibility of having winter sports/ activities at Prash Hall available for children after school. The basics of multiple sports could be taught to encourage health and engagement during the wet season. Staff could be utilized with a possible partnership w/Blue Lake School as part of their ASES program, as we have cross-over/ shared employees involved with sports.



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Memorandum

Date: March 17, 2015
To: Parks and Recreation Commission
From: Director of Parks & Recreation
Subject: Bouncy Houses in Parks (Action)

There is no current verbiage in parks rules and regulations regarding bouncy/ inflatable houses in Parks. The Director suggests the P&R Commission recommend to City Council adding verbiage regarding no bouncy houses allowed in park to current park ordinance, due to high risk of injury/ liability to the City.



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Date: March 17, 2015

To: Parks and Recreation Commission

From: Director of Parks & Recreation

Subject: Miscellaneous Updates from P&R Director (Report)

The Director will update the Parks & Recreation Commission with various projects, programs, and upcoming events.