

CITY OF BLUE LAKE
-PARKS AND RECREATION COMMISSION-
MEETING AGENDA
Tuesday, March 21, 2017

6:30 p.m.

- | | |
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| 1. Roll Call, Establish Quorum | Chair |
| 2. Approval of Minutes | All |
| 3. Public Input | Public |
| <i>The Public is invited to present petitions, make announcements, or provide other information to the Parks and Recreation Commission that is relevant to the scope of authority of the Commission that is not on the Agenda. The Commission may provide up to 15 minutes for this public input session. To assure that each individual presentation is heard, the Council may uniformly impose time limitations of 3 minutes to each individual presentation. <u>The public will be given the opportunity to address items that are on the agenda at the time the Commission takes up each specific agenda item.</u></i> | |
| 4. New Commissioner Introduction (Discussion) | All |
| 5. Election of Chair, Co-Chair, Secretary (Action) | All |
| 6. Staff Report (Discussion) | Director |
| 7. Adjourn | |

A request for disability-related modification or accommodation, including auxiliary aid or services, may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting, by contacting City Manager Amanda Mager, 668-5655, at least 24 hours prior to the commencement of the meeting.

City of Blue Lake
Parks and Recreation Commission
Meeting Minutes - January 17, 2017 – Skinner Store

CALL TO ORDER: 7:02 pm

ATTENDEES: Bettina Eipper, Deborah Jacobson, and Jennie Short
ABSENT: Rachel Fusi, and Patricia Powell (resigned)
OTHER ATTENDEES: Cameron Mull, Parks and Recreation Director
Bobbi Ricca, City Council Representative
Cindy LeGrand, Karina Gilkerson, and Mandy Mager

APPROVAL OF MINUTES: Motion - D. Jacobson.. Second - J. Short. All approved.

PUBLIC COMMENT: Clarification on Friends of the Park agenda item.

FRIENDS OF THE PARK PROJECTS: DISCUSSION

“Beautification through Landscaping Public Spaces in Blue Lake” - Karina will volunteer to submit project plan including outreach to younger participants, service clubs, and businesses to identify spaces, do planting, and possibly partner with equestrian community to establish a composting project. Use native plants & establish a native plant nursery. Areas would be recreational as well as educational, and there can be an-adopt-a-garden program. Possible fundraisers may include a spring plant sale and donation drive.

Needs: City map of public spaces, soil, tools, containers, seeds, cuttings, and an approved space. **“Egg Hunt at the Park”** – May have a community volunteer to help with this project. **“Pastels in the Park”** – Possibly in May. **“City-Wide Park and Rec Day”** – Late summer. Showcase Park & Rec. facilities and activities. **“Annie & Mary Day”** – Confirm date. Deborah Jacobson will check with the Chamber.

HORSE ARENA FEE FOR 2017: DISCUSSION AND ACTION

Reviewed original letter from PARSAC and response letters from The City of Blue Lake. Three possibilities. Keep fee, key, and waiver paperwork as is. Keep key and waiver paperwork, and no fee. Keep waiver paperwork, and no fee or key.

Motion: Keep key and waiver paperwork, with no fee, a second City lock on gate, and a donation request form when picking up the key. Timeline is by February 1, 2017

Motion - D. Jacobson. Second - J. Short. All approved.

LITTLE LEAGUE CONTRACT: DISCUSSION

Discussed ‘Agreement for the Use, Repair, Maintenance, and Cleaning of Support Buildings and Iorg Field.’ Reviewed updates to agreement. No action taken.

STAFF REPORT: DISCUSSION

Budget - right where it should be. **Skate Program** – 2 new staff, going very well. **Adult Basketball** – drop in is very busy, but can’t get 3 on 3 going. **Pickleball** - very busy and growing. **Winter Camp** - was full, capped at 25. **Mural** – not enough PG&E grant to cover it, need to raise more. **Horse Arena** – plans include sealing new fence boards in spring, adding sand when weather permits, and clearing a spectator area for stands. Blue Lake Saddle Club will help with these projects. **Zumba** – now on Wed. evenings only. **Tai-Chi** – will go through March. **Parks & Rec** – office to relocate to the park. **Pay Trace** - credit card system to pay for Parks & Rec activities coming soon. **Intern** – HSU Senior in Recreation Department will come on board soon. **Exterior Lighting** – repairs and sensor lights installed at Prasch Hall. **Kiosk** – Donated by the Blue Lake Trail Group. **Commissioners** – Patricia Powell resigned. Rachel Fusi re-upped. Jan Henry – applied.

NEXT MEETING: March 21, 2017



CITY OF BLUE LAKE

Post Office Box 458, 111 Greenwood Ave. Blue Lake, CA 95525
Phone 707.668.5655 Fax 707.668.5916

Memorandum

Date: March 21, 2017

To: Parks & Rec Commission

From: Director

Subject: New Commissioner Introduction (Agenda Item #4)

The Parks & Rec Commission will introduce our new Commissioner, Jan Henry, to the Commission.



CITY OF BLUE LAKE

Post Office Box 458, 111 Greenwood Ave. Blue Lake, CA 95525
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Memorandum

Date: March 21, 2017

To: Parks & Rec Commission

From: Director

Subject: Election of Chair, Co-Chair, Secretary (Agenda Item #5)

The Parks & Recreation Commission will elect positions of Chair, Co-Chair, and Secretary. This is done annually every March.