



# CITY OF BLUE LAKE

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Post Office Box 458, 111 Greenwood Road, Blue Lake, CA 95525  
Phone 707.668.5655 Fax 707.668.5916

City of Blue Lake  
Parks and Recreation Commission  
Tuesday, July 21 2015 @ 7:00pm  
Skinner Store, Blue Lake, CA

## Agenda

1. Roll Call, Establish Quorum
2. Approval of Minutes
3. Public Input/ Petitions/ Announcements  
*The Public is invited to present petitions, make announcements, or provide other information to the Parks and Recreation Commission that is relevant to the scope of authority of the Commission that is not on the Agenda. The Commission may provide up to 15 minutes for this public input session. To assure that each individual presentation is heard, the Council may uniformly impose time limitations of 3 minutes to each individual presentation. The public will be given the opportunity to address items that are on the agenda at the time the Commission takes up each specific agenda item.*
4. Approval of Agenda
5. Drop-in Volleyball (Report)
6. Bouncy Houses in Parks (Report)
7. PARSAC Meeting (Report)
8. Speeding Vehicles on S. Railroad Ave. & Chartin Rd. (Action)
9. Horse Arena
  - a. Sprinklers & Watering (Report)
  - b. Footing & Fencing (Report)
  - c. Volunteers/ Proposal (Report)
  - d. City Council (Report)
10. Updates from P&R Director (Report)
11. Future P&R Agenda Items
12. Adjourn

City of Blue Lake  
Parks and Recreation Commission  
Tuesday, May 19, 2015  
Skinner Store, Blue Lake, CA

**Roll Call:** Deborah Jacobson, Bettina Eippner, Jennie Short, Amanda Mager, Patricia Powell, Jean Lynch Council Liaison, Cameron Mull, Parks & Recreation Director

**Approval of Minutes:** Mager/Eippner Motion carried unanimously.

**Public Input/Petitions/Announcements:** None

**Approval of Agenda:** Powell/Short Motion carried unanimously.

**Horse Arena Items: Watering Report:** Due to the dry season, registered users should continue to water for only 10 minutes, and only if ground not already moist. Discussion re:water range/pressure. Recommend dragging after watering to reduce dust. **Footing:** Need 4" of compact sand. Gary Johnson gave construction quote of \$10,000. **Management by outside organization:** PARSAC has recommended that the Blue Lake Saddle Club take over management of the horse area. Commissioners are encouraged to attend the PARSAC 11am-1pm training on June 24<sup>th</sup>. **Day-use revenue:** The saddle club members are willing to collect a day use fee and will encourage users to buy a key.

**Updated Camper ship Discount:** 30% discounted camp fees are available for those approved, in order to sustain current funds.

**Drop-in Volleyball rate change:** Not presently well attended. Discussion reducing fee from \$5 to \$3.

**Additional Horseshoe Pit: Motion:** Powell/Jacobson. That the Council consider allocating \$200 for supplies to the Old Crows for an additional horseshoe pit. **Motion carried** unanimously.

**Possible Kids Winter Sports Programs:** Director Mull and Commissioner Mager met to discuss a possible after school program at Prash Hall with shared staff from Parks and Recreation and Blue Lake School. Discussion with be continued with Paula Wyant Superintendent/Principal.

**Bouncy Houses in Parks:** There is currently no verbiage in the regulations regarding bouncy houses in the park. Discussion.

**Director's Report: There have been numerous improvements to Prash Hall.** The party room ceiling and lights are being replaced, the walls painted and the carpet cleaned. The exterior in front and on the west side are being painted. St Joseph Health System donated a play structure to the park. In October the front area in front of Prash Hall will be paved. The fence along the front has been painted. Two handicapped parking spaces will be added along with a redo of the ramp. The 10 week **Summer camp** starts June 15<sup>th</sup>. 60 kids are registered with a cap at 66. There is a core group of special needs kids. Staff ratio this year is 11:1. Fund raising **Campaign:** Director Mull has received donations from 5 local businesses to be used for general recreation and the Camper ship fund. **Two new skate staff** have been hired. **Kids Roller Derby** There has been some interest in starting a class/team. **Little League Movie night** was a success with about 100 in attendance and \$500 made on concessions. Dog agility classes start June 4<sup>th</sup> for 4 weeks. Obedience classes now. **Upcoming events:** July 12<sup>th</sup> Annie and Mary Day/Nessler Car Show/Pony rides/Bocce ball tournament.

**Future Agenda items:** Gary Johnson's quote of \$10,000 to lay down 4" of sand. Reduction of the volleyball fee. Bouncy houses in the park.

**Motion to adjourn:** Short/Eippner at 8:20 pm. Motion carried unanimously. Next Commission meeting is July 21<sup>st</sup>. 7 pm.

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## **Memorandum**

Date: July 21, 2015

To: Parks and Recreation Commission

From: Director of Parks & Recreation

Subject: Drop-in Volleyball (Report)

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The Director researched drop-in volleyball program attendance from other agencies during current season. We attempted to continue to market the program but our attendance was consistently low. The program was not cost-effective, so we will resume the program in the fall, and re-assess. Some patrons recommended outdoor/ sand volleyball court (location) in warmer months.



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## **Memorandum**

Date: July 21, 2015  
To: Parks and Recreation Commission  
From: Director of Parks & Recreation  
Subject: Bouncy Houses in Parks (Report)

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P&R will continue to allow bouncy houses in the parks only if the user can provide liability insurance to the City/ PARSAC's standards.



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## **Memorandum**

Date: July 21, 2015

To: Parks and Recreation Commission

From: Director of Parks & Recreation

Subject: PARSAC Meeting: 6/24/15 (Report)

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The minutes from PARSAC workshop on 6/24 will be provided. This was a general risk presentation and Q&A by Commissioners, Staff, and Council members by Joanne Rennie of PARSAC.



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## Memorandum

Date: July 21, 2015

To: Parks and Recreation Commission

From: Director of Parks & Recreation

Subject: Speeding vehicles on S. Railroad Ave. & Chartin Rd.  
(Action)

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There has been a safety concern regarding speeding vehicles on both sides/ roads of Perigot Park. The P&R Commission will discuss any recommendations to City Council, and a plan to prevent vehicular injury.



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## Memorandum

Date: July 21, 2015

To: Parks and Recreation Commission

From: Director of Parks & Recreation

Subject: Horse Arena (Report, Discussion)

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P&R Director will report on the following Gymkhana Horse Arena items:

- Sprinklers & Watering updates
- Footing costs/ report (see handout) & Fencing repairs
- Volunteer paperwork & submission of Proposals to City regarding any changes to arena
- Any 'major' horse arena decisions will be made by City Council; recommend Public Input at City Council Meetings (2<sup>nd</sup> & 4<sup>th</sup> Tues/ month) for greater impact, faster response



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## **Memorandum**

Date: July 21, 2015

To: Parks and Recreation Commission

From: Director of Parks & Recreation

Subject: Miscellaneous Updates from P&R Director (Report)

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The Director will update the Parks & Recreation Commission with various projects, programs, and events.