

**City of Blue Lake
Draft Planning Commission Minutes
April 17, 2017**

The Blue Lake Planning Commission was called to order at 7:03 p.m. at Skinner Store

Commissioners Present: Richard Platz, Earl Eddy, David Glen, Dennis Whitcomb, Elaine Hogan, and Bob Chapman

Commissioners Absent: None

Staff Present: City Manager Amanda Mager, City Planner Garrison Rees, and Planning Commission Secretary Cheryl Gunderson.

Staff Absent: None

Public Present: None

1. Approval of Minutes: March 20, 2017

- a. Planner Rees explained that the minutes were not prepared in time to include them in the packet and will be reviewed at the next meeting.

2. Public Input on Non-Agenda Items

- b. None

3. Approval of the Agenda

- a. Motion (Chapman, Eddy) to approve agenda as written.
- b. Motion passed unanimously.

Discussion/ Action:

4. Planning Commission Discussion: Presentation by City Planner on the City's General Plan, Zoning Ordinance, SGC Grant work, and other planning-related issues.

- a. Planner Rees provided an overview of the City's planning documents including: General Plan, Zoning Ordinance, Subdivision Ordinance, SGC Grant revisions, and Maps. He defined and provided the structure of each one.
- b. He also advised the Commission of the current projects being undertaken by City Staff which will include revisions to the zoning requirements in the Business Park.

5. Planning Commission Discussion: Community Pedestrian & Bicycle Safety Training.

- a. City Manager Mager provided information to the Commission on the Training scheduled for May 18. It is a program offered by CalWorks and Trek, and is funded by the Federal and State governments, as well as some non-profit organizations. Their purpose is Safe Routes, which dovetails with the City's Public Safety Lighting Project. At the City's request for technical assistance, CalWorks and Trek identified many areas

needing improvement. The two areas of focus are safe routes for children, and pedestrian and bike routes.

6. Miscellaneous Planner Items.

- a. Planner Rees had no items to report.
- b. City Manager Mager provided an update on the Economic Development Commission. The City has hired an architect to develop a conceptual design for the Business Park that will be working with the EDC.
- c. Commissioner Platz inquired about the status of Blue Lake Power. City Manager Mager explained that the owners of the company are continuing to work on re-starting the plant but that there are still several issues that need to be resolved with the City and other agencies.

7. Upcoming Planning Commission Meetings for the next 3 months will be on May 15, June 19, and July 17, 2017.

8. Adjournment by 9:00 pm unless extended by the Planning Commission.

- a. Motion (Chapman, Whitcomb) to adjourn.
- b. Motion passed unanimously.
- c. Meeting adjourned at 8:50 p.m.