

**City of Blue Lake  
Planning Commission Minutes  
June 17, 2013**

**The Blue Lake Planning Commission Special Meeting was called to order at 7:00 p.m. at Skinner Store**

**Commissioners Present:** Jim Hibbert, Jon Fechner, Rick Platz

**Commissioners Absent:** Joe Krienke, John Amirkhan

**Staff Present:** City Planner Garrison Rees and Planning Commission Secretary Kara Newman

**Staff Absent:** City Manager John Berchtold

**1. Approval of Minutes: February 18, 2013, & March 18, 2013**

- a. 4b: include that Commissioner Hibbert suggested looking at the environmental impacts when designing the road access for the remaining undeveloped portion of the City's Business Park.
- b. Motion (Hibbert/Fechner) to approve February minutes with said changes.
- c. Motion (Fechner/Hibbert) to approve March minutes as is.
- d. Passed unanimously.

**2. Public Input on Non-Agenda Items**

- a. Stephanie Thompson, CEO of Dell'Arte, provided notification and a brief report on the \$350,000 grant they were recently awarded by ArtPlace America for their "Mad River Industrial Art Park" project concept. She stated that no definitive plans had been developed yet and that Dell'Arte staff would hold public meetings in the near future to present the concept to the community. City Planner Rees encouraged Dell'Arte to meet with all City Departments to discuss possibilities and constraints prior to developing concrete plans for the City's Business Park. Chair Platz inquired for other members of the public to provide input. None.

**3. Approval of the Agenda**

- a. Motion (Platz/Hibbert) to move approve agenda as is.
- b. Passed unanimously.

**Discussion/ Action:**

**4. Planning Commission Discussion: Dell'Arte Mad River Festival 2012 Annual Report and Description of 2013 Mad River Festival**

- a. Stephanie Thompson provided a summary of the report for the 2012 Mad River Festival. No problems occurred with last year's festival and no issues were raised by community members that need to be addressed.
- b. Stephanie Thompson provided a summary of the proposal for the 2013 Mad River

Festival.

- c. Chair Platz requested that Dell'Arte submit the Annual Report in September of the year following each Mad River Festival as required by the conditions of the Use Permit. This allows staff adequate time to review the report and recommend any modifications necessary for the next year's festival prior to it being advertised.

**5. Planning Commission Discussion: City of Blue Lake Strategic Growth Council (SGC) Sustainable Communities Planning Grant No.3012-552 progress update.**

- a. City Planner Rees discussed the status of the Greenhouse Gas Inventory being developed by Redwood Coast Energy Authority (RCEA) for the SGC Grant. RCEA is working on gathering the remaining data for the inventory and anticipates having a draft available for review by September. Once the inventory is ready for review, RCEA and City Staff will present the results to the Planning Commission, City Council, and the community as a whole this fall. The next step in the process will be to begin work on the Climate Action Plan (CAP) which will identify the policies/measures the City can use to lower its greenhouse gas emissions and minimize climate change.
- b. City Planner Rees stated that results of the Climate Action Plan (CAP) along with a variety of sustainable principles gathered from community visioning meetings over the last 15 years, will be used to do a targeted update of the General Plan and Zoning Ordinance. The overall goal of this effort is to make Blue Lake a more sustainable community.

**6. Miscellaneous Planner Items**

- a. City Planner Garrison discussed the EPA Brownfield funding that has been obtained to conduct a Phase II Environmental Assessment of the remaining undeveloped land in the City's Business Park.
- b. City Planner Garrison discussed the Headwaters funding that has been obtained to pay for infrastructure improvements to serve the remaining undeveloped land in the City's Business Park.
- c. Commissioner Fechner, a volunteer for the Blue Lake Fire District, was required to leave when the siren at the Fire Hall sounded. There is no longer a quorum with only two commissioners present.

**7. Upcoming Planning Commission Meetings for the next 3 months will be on July 15th, August 19<sup>th</sup>, & September 16<sup>th</sup>.**

- a. The two remaining commissioners discussed their availability to attend upcoming meetings.
- b. Commissioner Hibbert announced that he has received a job offer out of the area and will most likely resign from his position as a Planning Commissioner within the next few months.

**8. Adjournment by 9:00 pm unless extended by the Planning Commission.**

- a. Motion (Platz/Hibbert) to adjourn. Passed unanimously.
- b. Meeting adjourned at 7:45p.m.