

City of Blue Lake
City Council Regular Meeting
Skinner Store – 111 Greenwood Ave., Blue Lake, CA
April 28, 2015
MINUTES

The Meeting called to order at 7:00 p.m.

Councilmembers Present: Jean Lynch, John Sawatzky, Michele McCall-Wallace

Councilmembers Absent: Lana Manzanita, Stephen Kullmann (arrived late)

Staff Present: Deputy City Clerk April Sousa, City Manager John Berchtold

Motion to Approve the Agenda

Councilmember Sawatzky *motioned to approve the agenda after moving item 8 to occur after item 4.* Councilmember Lynch seconded. The motion carried unanimously.

Public Input

Lynn Szabo, Blue Lake resident, presented information to the Council regarding a parking issue at the end of B Street.

Mayor McCall-Wallace asked for this issue to be presented on the May 26, 2015 regular Council meeting agenda.

John Bartholomew, Blue Lake resident and President of the Blue Lake Chamber of Commerce, presented information, and invited the Council, to the Blue Lake Chamber mixer on Wednesday, April 29, 2015.

At 7:20 p.m., Councilmember Kullmann arrived.

Blue Lake Rancheria New Micro-grid/Solar Project Presentation

Jana Ganion, Energy Director of the Blue Lake Rancheria, gave a presentation on the new micro-grid project being completed at the Blue Lake Rancheria.

Consent Agenda

Item 8d, Proclamation of Older American's Month, was pulled from the consent agenda.

Councilmember Kullmann *motioned to accept Consent Agenda item: Monthly Financials February and March 2015, item b: Amendment No. 3 to financial Services Agreement with Wendy Howard, and item c: Proclamation National Bike Month.* Councilmember Lynch seconded. Motion carried unanimously.

Proclamation of Older American's Month – May 2015

Mayor McCall-Wallace read the proclamation.

Councilmember Sawatzky *motioned to accept item 8d, Proclamation of Older American's Month.* Councilmember Kullmann seconded. Motion carried unanimously.

Humboldt Waste Management Authority (HWMA) Memorandum of Understanding (MOU) and Regional Request for Proposals (RFP) for Recycling Presentation

Jill Duffy, Director HWMA, presented and overview about HWMA, the draft RFP for Recycling and the next steps for cities.

Council was not given a draft of the Regional RFP for Recycling prior to the meeting. Duffy stated the RFP is available on the HWMA website: www.hwma.net.

Mayor McCall-Wallace called for a break at 8:10 p.m.

Council was called back to order at 8:18 p.m.

Discussion Regarding City Financials

Councilmember Lynch gave an overview of this agenda item.

Clarification was made that recreation programs are set to be self-sufficient, and some have even made money for the City. The upkeep of parks is a service the City provides.

A reminder was given that the City Budget is a projected plan for the year.

Guidance to City Commission Members

Mayor McCall-Wallace reminded Council that this was an item tabled from the previous regular meeting.

Mayor McCall-Wallace passed out a “draft” of a “commissioners” manual and what it would look like. She suggested it would be based on the City Council’s Protocol Manual.

It was noted that this item was not an action item, but that Mayor McCall-Wallace wanted the input of the Council.

Mayor McCall-Wallace volunteered to work on this manual, bringing sections to Council on future agendas for further discussion and action.

City Manager’s Report of Potential Community Development Block Grants (CDBG) Projects

City Manager Berchtold reminded Council that this was an item tabled from the previous regular meeting.

City Manager Berchtold gave an outline of new State regulations regarding CDBG projects and the approval of future and current projects.

City Manager’s Report on Water Restrictions

City Manager Berchtold stated an overview of Governor Brown’s executive order and the process that the City will take in adopting the required water restrictions.

After Council discussion, it was stated that this item will go on a future agenda for action.

Reports of Council and Staff

Councilmember Lynch reported on the Redwood Coast Energy Authority (RCEA) meeting discussions on Prop 39: California Clean Energy Jobs Act, and the status of the California Gas tax.

Councilmember Kullmann reported on the Mad River Alliance annual Mad River clean up. Councilmember Kullmann was not able to attend, but was told of its benefits.

Councilmember Sawatzky reported on the recent Redwood Regional Economic Development Committee (RREDC) meeting where he gave a brief presentation on Blue Lake. Councilmember Sawatzky also mentioned about a recent encounter he personally had with swarming bees over the weekend, and noted to call a bee keeper when swarming bees are found.

Mayor McCall-Wallace reported on the Humboldt County Association of Governments (HCAOG) meeting where pedestrian and bike projects were discussed. Mayor McCall-Wallace also mentioned California League of Cities information regarding the Gas Tax and developments of SB16 regarding transportation funding.

Mayor McCall-Wallace also reported on direction given to her from the last meeting. A letter was sent to Councilmember Manzanita regarding her council seat asking for a response by April 23, 2015. There was no response. Mayor McCall-Wallace asked that the issue regarding this seat be placed on the next agenda as an action item.

City Manager Berchtold reported on the status of the transit grant and a grant from PARSAC, the City's insurance/risk management organization. City Manager Berchtold also noted a resurfacing project on Railroad as well as a new Geographic Information System that staff is using for utility changes. City Manager Berchtold and staff also continue to work on the budget for a June presentation.

Motion to Adopt Minutes from April 14, 2015

Councilmember Sawatzky *motioned to adopt the minutes from April 14, 2015*. Councilmember Lynch seconded. Motion carried unanimously.

Council came to a consensus to place future minutes onto the Consent Agenda.

Future Agenda Items

Items for a future agenda, besides those already mentioned throughout the meeting are:

- HWMA Regional RFP and MOU

Correspondence

Deputy City Clerk Sousa read a correspondence regarding a donation from Patricia Powell. Patricia Powell was available for comment on her correspondence.

Deputy City Clerk Sousa read a correspondence letter from Kate Martin, Blue Lake resident and business owner, supporting the rail trail project.

Adjourn

Councilmember Sawatzky *motioned to adjourn*. Councilmember Kullmann seconded. The meeting adjourned at 9:20 p.m.

April Sousa
Deputy City Clerk