

City of Blue Lake
City Council
Skinner Store – 111 Greenwood Ave., Blue Lake, CA
December 12, 2015
MINUTES

The Meeting called to order at 7:00 p.m.

Councilmembers Present: Adelene Jones, John Sawatzky, Michele McCall-Wallace, Jean Lynch, Stephen Kullmann

Councilmembers Absent: none

Staff Present: Assistant City Manager Vicki Hutton, City Clerk April Sousa, City Planner Garry Rees,

Motion to Approve the Agenda

Councilmember Jones *motioned to approve the agenda as written.* Councilmember Sawatzky seconded. The motion carried.

Public Input

a:Erin McClure: Concerns of Trespassing on Private Property

Erin McClure, residing in the City of Blue Lake sphere of influence, spoke regarding concerns of trespassing on private property commonly called the “Blue Lake Falls.” She asked for Blue Lake City Council help with support. McClure specifically asked about the possibility of a letter going out with the water bills.

This discussion was opened to the public and Council for comment. A letter to the County Supervisor and Sheriff Downey was suggested, as this was done on a recent issue that occurred outside of the City limits. It was noted that since this was on the agenda under public comment, no specific action could be taken; however, Council would direct staff to draft a support letter to be brought back to the next meeting for appropriate action.

There was no other public input.

City Manager Recruitment Update

Mayor McCall-Wallace restated the report out from the Closed Session at the Special Council Meeting which took place prior to the Regular Council Meeting.

Second Reading and Consideration for Adoption of Ordinance No. 514: An Ordinance of the City Council of the City of Blue Lake Zoning Ordinance No. 382, as Previously Amended, Sections 610 (Off Street Parking Facilities), 618 (Accessory Buildings), 624 (Landscaping), 625 (Site Plan Approval), and 627 (Residential Second Units)

Mayor McCall-Wallace gave an overview of this Ordinance and asked if there were any other questions. Councilmember Lynch asked for Clarification on Section 4, page 2 in regards to current codification process. There was no other public comment.

Councilmember Jones *motioned for a second reading and adoption of Ordinance No. 514: An Ordinance of the City Council of the City of Blue Lake Zoning Ordinance No. 382, as Previously Amended, Sections 610 (Off Street Parking Facilities), 618 (Accessory Buildings), 624 (Landscaping), 625 (Site Plan Approval), and 627 (Residential Second Units) by title only.*

Councilmember Kullmann seconded. The motion carried with the following votes:

Ayes: Kullmann, McCall-Wallace, Sawatzky, Jones

Nays: Lynch

Abstain: None

Second Reading and Consideration for Adoption of Ordinance No. 512: An Ordinance of the City Council of the City of Blue Lake Amending Ordinance No. 487, Prohibiting Smoking Devices in or around Workplaces and Public Places, to Include the Sale and Use of Electronic Smoking Devices

Council discussed changes to the ordinance. Specific changes involved the mention of “sale” in the title when there were no sales restrictions mentioned in the ordinance, as well as a typographical error on page 2.

Two suggestions were made. One was to add a clause in sections 3 and 6 that states “no persons, employer business or nonprofit shall sell electronic smoking devices.” The second suggestion was to strike the words “Sale and” in the title and in places of the ordinance that refers to the title.

Councilmember Jones *motioned for a second reading and adoption of Ordinance No. 512, by title only, with the following changes: by keeping the words “sale and” in the title, and add the suggested clause to sections 3 and 6 where applicable.* There was no second. The motion died.

Councilmember Kullmann *motioned for a second reading and adoption of Ordinance No. 512, by title only, changing the typographical edits and removing the words “sale and” from the title and in all places where the title is referred to.* Councilmember Sawatzky seconded. The motion carried with the following votes:

Ayes: Kullmann, McCall-Wallace, Sawatzky

Nays: Lynch, Jones

Abstain: None

Second Reading and Consideration for Adoption of Ordinance No. 515: An Ordinance of the City Council of the City of Blue Lake Amending Section 5 (Public, Educational, and Government Access Channel Capacity, Support Interconnection, and Signal Carriage) of Ordinance 497

After a review of this ordinance, there was no discussion.

Councilmember Jones *motioned for a second reading and adoption of Ordinance No. 515: An Ordinance of the City Council of the City of Blue Lake Amending Section 5 (Public, Educational, and Government Access Channel Capacity, Support Interconnection, and Signal Carriage) of Ordinance 497, by title only.* Councilmember Sawatzky seconded. The motion carried unanimously.

Blue Lake Power Request to Purchase Property

Mayor McCall-Wallace gave an overview of the agenda item. Glenn Zane with Blue Lake Power and Blue Lake Roundstock was available to answer questions from council and the public.

Mayor McCall-Wallace restated the request from Mr. Zane for clarification. The request is in two parts: to take action promptly by May 1, 2016 and to move the Blue Lake Roundstock Corporation onto the Blue Lake Power property.

The current non-payment of local debt was noted as an issue for council. Council commented on needing more discussion on future agendas.

The public was given a chance to comment.

Kit Mann, Blue Lake resident, urged the council to make a decision now and to say no to the sale. *Merrit Perry*, resident in the Blue Lake City sphere of influence opposed the sale urging council to not fall into the time pressure tactic to make a quick decision.

David Glen, Blue Lake resident, gave some background information from his current and past experience on the Planning Commission. He mentioned that he was not opposed to the plant running again under its current lease and following the rules. He urged Council to not sell.

Lin Glen, Blue Lake Resident, expressed concern about having this discussion before a new City Manager was hired.

After further discussion from Council it was decided that a broader discussion was needed, and that this should be directed at the full business park as well. Council asked for the direction of sale at the Blue Lake Business Park and strategic steps to be placed on a future agenda.

City Manager's Report: Update of Emergency Plan

A revised addition report was handed out at the beginning of the meeting. Mayor McCall-Wallace gave an overview of the plan. It was noted that this is to update and clean up the plan.

Councilmember Lynch mentioned National Incident Management Systems (NIMS) training for councilmembers to take part in. It was mentioned that this should be a future agenda item.

It was noted that this update does not change the plan, but does designate the people to specific positions that is mentioned in the plan.

Councilmember Kullmann *motioned to accept the update of the Emergency Plan with the revised addition*. Councilmember Sawatzky seconded.

Clarification was made that if Council accepts the update, which includes the City Planner in a particular role, the Planner's contract would need to be changed to reflect this role.

Councilmember Kullmann called the question. The motion carried unanimously.

Consent Agenda

Councilmember Jones *motioned to accept the full Consent Agenda as follows*:

- a. Minutes from December 4, 2015 – Special Meeting*
- b. Minutes from December 8, 2015 – Special Meeting*
- c. Minutes from December 8, 2015 – Regular Meeting*
- d. Minutes from December 11, 2015 – Special Meeting*
- e. Minutes from December 15, 2015 – Special Meeting*
- f. Warrants and Disbursements December 2015*
- g. July-November Financials*
- h. Amendment No. 4 to Financial Services Agreement with Wendy Howard*

Councilmember Sawatzky seconded. The motion carried unanimously.

Information Only Items: JPA Minutes and Maddy Act List of Terms and Upcoming Commission Vacancies

No discussion

Reports of Council and Staff

Assistant City Manager Hutton read the City Manager's report. Clarification was made on recent new requirements from PARSAC regarding contract approvals.

Councilmember Jones noted that she could not attend the upcoming Humboldt Waste Management Authority (HWMA) meeting and asked her alternate to attend. She had nothing more to report.

Councilmember Lynch reported on the Redwood Coast Energy Authority (RCEA) meeting, which discussed Community Choice Aggregation (CCA) and new developments regarding an "Exit Fee" from Pacific Gas and Electric (PG&E).

Councilmember Sawatzky reported on the last HWMA meeting, where he attended as the alternate. He will be going to the next one for Councilmember Jones.

Councilmember Kullmann had nothing to report.

Mayor McCall-Wallace reported that over the winter holidays, California Senator McGuire visited Blue Lake and discussed with her issues that occurred in Blue Lake and the Rural Northern area. She also mentioned the Public Safety Commission continues to work on the informational brochure, the 2016 work plan, and will be looking at the Sheriff's contract. She also reported that she has discussed with the Sheriff that City Staff needs to be contacted when there is a change in the Deputy's schedule.

Future Agenda Items

- Information on NIMS (research from Staff)
- Support letter for McClure Trust
- Direction of Sale at Blue Lake Business Park
- South Side Doors at City Hall and Foot Bridge Maintenance
- Seasonal Hours from City Council (Proposed by Sawatzky)
- City Manager Berchtold's sendoff party planning

Correspondence

There was correspondence in the packet from the Health Department and a concerned neighbor for 540 K Street. It was asked for this to be a future agenda item as well. City Clerk Sousa passed out information regarding Fair Political Practices Commission (FPPC) Economic Statement Form 700, which will be due at the end of February.

Motion to Adjourn

Councilmember Kullmann *motioned to adjourn*. Councilmember Lynch seconded. The motion carried. Meeting adjourned 9:25 p.m.

April Sousa
City Clerk