

City of Blue Lake  
City Council  
Skinner Store – 111 Greenwood Rd. – Blue Lake  
April 14, 2017  
Regular Council Meeting

The meeting was called to order at 7:00 p.m.

Councilmembers Present: Adelene Jones, John Sawatzky, Jean Lynch, Summer Daugherty, Bobbi Ricca

Councilmembers Absent: none

Staff Present: City Manager Amanda Mager, City Clerk April Sousa

**Approve Agenda**

Ricca/Daugherty *motioned to approve the agenda.* Motioned carried unanimously.

**Public Input**

None.

**First Reading of Ordinance No. 524: An Ordinance of the City Council of the City of the Blue Lake Reestablishing the Public Safety Commission and Repealing Ordinances No. 494 and 505**

It was noticed that the new purpose was incorrect. Other edits were made. The reading was held for the next meeting when edits could be completed.

**Review and Discuss City Council Protocol Manual: General Revision and update, placing items on the Agenda, Pledge at Beginning of Meetings**

After discussion, it was decided to keep the Pledge on the agenda, but to state that those who wish to may stand in silence instead of saying the Pledge. Agenda item placement by Council and Public was discussed and edits made to the current procedure. A subcommittee of Councilmembers Ricca and Daugherty, along with City Manager Mager and City Clerk Sousa will work on revisions to the Protocol Manual and bring a draft back to Council for adoption.

**Review Draft of City of Blue Lake Social Media Policy**

Ricca/Daugherty *motioned to adopt the Blue Lake Social Media Policy and place information in City Council Protocol Manual.* Motion carried unanimously.

**Consent Agenda**

Daugherty/Ricca *motioned to approve the Warrants and Disbursements for March 2017 and pull the minutes for March 28, 2017.* Motion carried unanimously.

**Minutes from March 28, 2017**

General edits were made to the March 28, 2017 minutes.

Daugherty/Ricca *motioned to approve the Minutes for March 28, 2017 as corrected.* Motion carried unanimously.

**Information Only**

Councilmember Ricca offered information for formalizing the City Manager Review process.

**Reports of Council and Staff**

Daugherty – commented on the Mad River Alliance meeting and the Blue Lake Fire District meeting.

Lynch – attended the Economic Development Commission and Public Safety Commission meetings.

Jones – stated that the Humboldt County Association of Governments (HCAOG) meeting was coming up. She reported on the opening of the Museum, Mercy's Haven open house, the Museum Salad Luncheon coming up, and the date for Annie and Mary Days being set for July 9<sup>th</sup>.

Sawatzky – nothing to report.

Ricca – nothing to report.

City Manager Mager reported that the demand letter for Blue Lake power had not been sent, as changes had occurred and that an update will be available at the next meeting.

**Future Agenda Items**

- Ordinance No. 524 with revisions
- Council Manager Evaluation Form and Process

**Correspondence**

none

**Closed Session**

Daugherty/Ricca *motioned to enter into Closed Session to discuss Public Employee Performance Evaluation Pursuant to Government Code Section 54957 (City Manager)*. Motion carried unanimously.

Duagherty/Ricca *motioned to come out of Closed Session*. Motion carried unanimously.

Report from Closed Session:

Direction to staff to include a closed session per government code 54957.1 at the end of next meeting.

**Adjourn**

Daugherty/Sawatzky *motioned to adjourn*. Meeting adjourned at 9:50 p.m.

April Sousa  
City Clerk