

City of Blue Lake  
City Council  
Skinner Store – 111 Greenwood Rd. – Blue Lake  
February 13, 2018  
Regular Council Meeting

The meeting was called to order at 7:01p.m.

Councilmembers Present: Adelene Jones (Mayor), Jean Lynch, Bobbi Ricca (Mayor Pro-Tem), Elizabeth Mackay, Summer Daugherty

Councilmembers Absent: None

Staff Present: City Manager Amanda Mager, City Clerk April Sousa

**Approve Agenda**

Mackay/Ricca *motion to approve the agenda after pulling item 11b from the Consent Agenda and placing it after item 3.* The motion carried unanimously.

**Public Input**

None

**Minutes from February 7, 2018**

Community members questioned the adequateness of the minutes from the Special Meeting with the owner of Blue Lake Power on February 7, 2018, asking for more description of the type of comments and number of comments made.

It was noted that the minutes are summary action minutes, and as such, there is not a high number of additional descriptive comments.

There was an urge for council to reach out to the Southern California Power Authority, which was the company stated by Blue Lake Power that they would be establishing a purchase agreement through.

Council reminded citizens that they cannot impeded the ability for Blue Lake Power to operate.

After discussion, Daugherty/Ricca *motion to direct staff to include the number of speakers from the meeting in the minutes and to note that the general consensus of community members was not in favor of operations.* The motion carried unanimously.

**Proclamation Engineer's Week February 18-24, 2018**

Cody Long from SHN Consulting, and the North Coast Branch of the American Society of Civil Engineers was present to answer questions and to accept the proclamation.

Mackay/Daugherty *motion to proclaim February 18-24, 2018 as Engineer's Week.* The motion carried unanimously. The mayor read the proclamation.

**Appointment to Parks and Recreation Commission**

Mayor Jones gave an outline of the item and the process was discussed. Applications were received from Chris Gonzalez, Nathan Sailor, Lucas Brittain, and Bettina Eipper. Each applicant was given the opportunity to speak and to answer questions.

After discussion, Ricca/Mackay *motion to appoint Chris Gonzalez, Nathan Sailor, and Bettina Eipper to the Parks and Recreation Commission for a term ending in 2020.* The motion passed with the following vote:  
Ayes: Mackay, Lynch, Daugherty, Ricca Nays: Jones.

### **Presentation on Appeal of Mercer Fraser Application to Board of Supervisors**

Michelle Fuller, Sherri Woo and John Friedenbach from the Humboldt Bay Municipal Water District (HBMWD) were present, and information regarding the appeal was passed out to Council.

The City was asked to write a letter to the Board of Supervisors in support of HBMWD.

It was stated that the City had directed to have a letter written, but it had not been sent pending more information from recent meeting.

Barbara Russell, a resident from the Glendale area, provided maps and gave input on other areas off Glendale besides the Mercer Fraser Project to look into.

Council directed staff to add to the letter about the cumulative negative impact of the project and that many businesses and residents rely on the water supply.

There was discussion as to when this item would come to the Board of Supervisors and questions were raised about the other projects being looked at in the near future.

### **Designation of Prasch Hall as an Emergency Shelter through the American Red Cross**

City Manager Mager gave an overview of this item and stated designating Prasch Hall would be consistent with our emergency plan and would help with funding possibilities.

Daugherty/Ricca *motion to direct the City Manager to negotiate the final shelter agreement and authorize the City Manager or the Mayor to execute the final agreement following council review under consent agenda item.* The motion carried unanimously.

### **Transient Occupancy Tax for November 2018 Elections**

John Bartholomew, Humboldt County Tax Collector, gave an overview of what a Transient Occupancy Tax (TOT) is and how it can benefit the City.

He also spoke of a Tourism Business Improvement Assessment.

The process for placing the TOT on the next election was discussed.

Daugherty/Mackay *motion to start the process for the Transient Occupancy Tax to be placed as a general tax for the November 2018 election.* The motion carried unanimously.

### **Application for Measure Z Funding for 2018-2019 Fiscal Year**

Applying for Measure Z funding for a part time deputy was discussed.

Ricca/Mackay *motion to direct the City Manager to complete a funding application for Measure Z funds for half time sheriff deputy services for fiscal year 18-19 and authorize the City Manager or the Mayor to execute all required signature documents.*

### **Retiree Health Benefits**

City Manager Mager gave an overview of the item. It was noted that insurance through AARP may give a cost savings to the City. Direction was given to the City Manager to bring a more comprehensive plan back to Council for review.

### **Consent Agenda**

Item c: Agreement with Blue Lake/Fieldbrook Little League was pulled from the consent agenda.

*Ricca/Mackay motion to approve the Consent Agenda: a. Minutes from January 23, 2018, d: Agreement with Mad River Fast Pitch, e: Second Amendment to Residential Lease between the City of Blue Lake and Kirsten L. Cowan, f: City Staff Job Description, g: Resolution No. 1108: A Resolution of the City Council of the City of Blue Lake Adopting Revision Two of the Salary Plan for Employees for Fiscal Year 2017-2018 Reflecting Updated Job Titles and Rescinding Previous Editions, h: City of Blue Lake Financial Report – December 2017. The motion carried unanimously.*

### **Information Only**

A list of Joint Power Authorities and Websites was given to Council.

### **Reports from Council and Staff**

**Mackay** – reported on the Chamber of Commerce meeting and stated she would attend the next League of California Cities meeting.

**Lynch** – reported on the Economic Development Commission (EDC) and the Public Safety Commission (PSC) meetings.

**Jones** – reported that the Humboldt County Association of Governments (HCAOG) meeting would be this week.

**Ricca** – nothing to report.

**Daugherty** – reported on the Humboldt Waste Management Authority and Mad River Alliance meetings.

**City Manager** – reported on an update of Blue Lake Power.

### **Future Agenda Items**

- Presentation from Mad River Alliance
- Trailer at City Property
- Pesticide use in Blue Lake – Recommend to Fire District to not use Roundup
- Engineering Request for Qualifications
- Sewer Rate discussion
- Strategic Plan discussion

### **Correspondence**

None

### **Adjourn**

Mackay/Ricca *motioned to adjourn*. The motion carried unanimously. Meeting adjourned at 942 p.m.

April Sousa  
City Clerk