

City of Blue Lake
City Council
Skinner Store – 111 Greenwood Rd. – Blue Lake
January 23, 2018
Regular Council Meeting

The meeting was called to order at 7:02p.m.

Councilmembers Present: Adelene Jones (Mayor), Jean Lynch, Bobbi Ricca (Mayor Pro-Tem), Elizabeth Mackay, Summer Daugherty

Councilmembers Absent: None

Staff Present: City Manager Amanda Mager, City Clerk April Sousa

Approve Agenda

Ricca/Mackay *motion to approve the agenda as stated.* The motion carried unanimously.

Public Input

None

Appointment to Public Safety Commission

There was one application for an open vacancy on the Public Safety Commission. Laurel Goldsmith was present for Council to ask questions. Daugherty/Mackay *motion to appoint Laurel Goldsmith to the open vacancy on the Public Safety Commission.* The motion carried unanimously.

Appointment to the Economic Development Commission

There were two applications for open vacancies on the Economic Development Commission. Kate Martin was not available for questions. Cindy Trobitz-Thomas was available to answer questions. Daugherty/Ricca *motion to re-appoint Cindy Trobitz-Thomas and Kate Martin to the open vacancies on the Economic Development Commission.*

Discussion/Direction regarding Mercer Fraser Permit and Zoning Application to Humboldt County

Mayor Jones gave an overview of the item and the City Manager gave an update on the status of the process thus far. Concerns were discussed.

Daugherty/Ricca *motion to direct the City Manager to develop a letter with the help of the City Council, containing the list of concerns discussed, signed by the City Council as well as the City Manager and sent to the Board of Supervisors and copied to the list of regulatory agencies discussed by council with a bottom line statement urging against the approval of the permit by the Board of Supervisors and make the letter available to the public once sent.* The motion carried unanimously.

Discussion/Direction regarding Request for Qualifications for Engineering and Planning Services

The City Manager gave an overview on the item. Clarifying questions regarding legal review was discussed. Ricca/Daugherty *motion to direct the City Manager to release a Request for Qualifications for City Engineering and Planning Service and to execute final contract documents upon completion of an evaluation process which will include a two-person committee to evaluate qualification submissions along with the City Manager.* The motion carried unanimously. The two-person committee from Council will be Mayor Jones and Councilmember Daugherty.

Consent Agenda – Minutes from January 9, 2018 and November 2017 Financials

Ricca/Mackay *motion to approve the Consent Agenda.* The motion carried unanimously.

Information Only

City Clerk Sousa reminded Council of the Form 700 requirements. Council reviewed previous direction for inclusion of the minutes from Council Appointment Joint Power Authorities (JPA) in Council Packets. Council asked if a link for all JPA's could be passed along to Council to review the minutes at the leisure of each Councilmember instead of printing the minutes for Council packets.

Reports from Council and Staff

Mackay – reported on Redwood Region Economic Development Commission (RREDC) meeting and noted they celebrated the new flights to Los Angeles.

Lynch – reported on the Economic Development Commission (EDC) and the Public Safety Commission (PSC) meetings

Jones – reported that the Humboldt County Association of Governments (HCAOG) meeting was cancelled and noted that she attend the Steelhead Days Kick-off at Mad River Brewery.

Ricca – reported that the Parks and Recreation Commission meeting was cancelled and reported about the Redwood Coast Energy Authority meeting.

Daugherty – Reported on the Humboldt Waste Management Authority.

City Manager – Discussed the webinar for the Council to review. An email will be sent with the link to Council. The monthly Manager's report was reviewed.

Future Agenda Items

None

Correspondence

None

Adjourn

Mackay/Ricca *motioned to adjourn*. The motion carried unanimously. Meeting adjourned at 923 p.m.

April Sousa
City Clerk