

City of Blue Lake
City Council
Skinner Store – 111 Greenwood Ave., Blue Lake, CA
January 24, 2017
MINUTES

The meeting was called to order at 7:00 p.m.

Current Councilmembers Present: Adelene Jones, John Sawatzky, Jean Lynch, Summer Daugherty, Bobbi Ricca

Staff Present: City Manager Amanda Mager, City Clerk April Sousa

Motion to Approve the Agenda

Ricca/Sawatzky *motioned to approve the agenda as stated.* The motion carried unanimously.

Public Input

None

Disaster Oath for Community Emergency Response Team (CERT)

Lin Glen, Blue Lake resident and member of Blue Lake CERT, gave an overview of CERT.

It was mentioned that former City Councilmember Lana Manzanita was key to starting CERT in Blue Lake.

City Clerk Sousa gives the Loyalty Oath for the Blue Lake CERT members.

Appointment to Planning Commission for Open Term ending June 2020

Daugherty/Ricca *motioned to appoint Robert Chapman to the Planning Commission for a term ending June 2020.* The motion carried unanimously.

Appointments to Parks and Recreation Commission for Open Terms ending January 2019

Ricca/Lynch *motioned to appoint Jan Henry and Rachel Fusi to the Parks and Recreation Commission for a term ending January 2018.* The motion carried unanimously.

Appointment to Public Safety Commission for Open Terms ending January 2019

Ricca/Daugherty *motioned to appoint Dennis Whitcomb and Kit Mann to the Public Safety Commission for a term ending January 2019.* The motion carried unanimously.

Council discussed the two applicants who both resided outside the City Limits, but inside the sphere of influence.

Daugherty/Sawatzky *motioned to appoint Jason Ramos to the Public Safety Commission for a term ending January 2019.* The motion carried unanimously.

Council directed staff to look at changing the Membership guidelines for the Public Safety Commission as soon as possible. Applicant Jason Crews will also be placed on the Commission mailing list for agendas and packets to aid involvement.

Parks and Recreation Commission Annual Update on Strategic Plan Projects and Fee Structure Review Recommendations

Jennie Short, Parks and Recreation Commission Chair, gave an update of projects to the Council and state four recommendations for Council to consider. There was an update on the recommendation for the Horse Arena from what was presented in the packet.

Ricca/Sawatzky *motioned to accept the following recommendations:*

1. *Changing the time of the meetings from 7:00 p.m. to 6:30 p.m.*
2. *Increase the Spring Softball League team fee from \$500 to \$600 per team.*
3. *Revise the Horse Arena annual fee from \$50 to \$0. Remove the requirement for keys to access the arena by those who obtain them, and create open operating hours from dawn to dusk, with a City Staff and trained volunteers to unlock and lock the arena when it is not open for operations.*

The motion carried unanimously.

The last recommendation given by the Parks and Recreation commission was to change the rental requirements for the picnic area. Council had questions regarding insurance, and asked for this item to come back to a future agenda.

Second Reading and Adoption of Ordinance No. 523: An Ordinance of the City Council of the City of Blue Lake Adopting Procedures and Minimum Standards for Grading, Erosion, and Sediment Control

Daugherty/Sawatzky *motioned for the second reading and adoption of Ordinance No. 523: An Ordinance of the City Council of the City of Blue Lake Adopting Procedures and Minimum Standards for Grading, Erosion, and Sediment Control, by title only.* The motion carried unanimously.

Review Draft of Continuity of Operations Plan (COOP)

An overview of the plan was given. It was decided that more review was needed and Council would review the document and provide feedback. Another draft will come to a future meeting.

Development of Questionnaire Regarding Recreational Marijuana Regulations and Set Agenda or Public Meeting to be held Wednesday, February 1, 2017 at 7:00 p.m. at the Mad River Grange

Council discussed the questions to be incorporated on the questionnaire to be sent out to citizens prior to the February 1st meeting. The format for the meeting was discussed, and it was suggested to have 3x5 cards be available for people to write their names on them to ensure correct spelling in minutes. It was noted that this is not a requirement.

Chamber of Commerce Membership

Daugherty/Ricca *motioned to join the Blue Lake Chamber of Commerce and direct staff and the Economic Development Commission to work with the Chamber to develop a comprehensive development and marketing strategy for business development and promotion in the City of Blue Lake.* The motion carried with the following vote: Ayes: Daugherty, Ricca, Lynch, Jones; Nays: Sawatzky

Set Dates for Commission Work Sessions

Council directed staff to set work sessions with the Public Safety Commission and the Economic Development Commission for the second regular council meeting in February, which would be February 28, 2017.

Consent Agenda

Ricca/Sawatzky *motioned to accept the Consent Agenda items:*

- a. Approve Amendment No. 1 to Agreement for Bus Transportation Service (State Transit Assistance Funding) Effective July 1, 2016 – June 30, 2017*
- b. Adoption Resolution No. 1092: A Resolution of the City Council of the City of Blue Lake Designating Membership Structure of the Humboldt County Solid Waste Local Task Force*
- c. Minutes from January 10, 2017 Regular Council Meeting*
- d. Minutes from January 14, 2017 Special Work Session*

The motion carried unanimously.

Reports of Council and Staff

Councilmember Ricca reported on the Redwood Coast Energy Authority meeting and the Parks and Recreation Commission Meeting.

Councilmember Lynch had nothing to report.

Councilmember Daugherty reported on the Redwood Regional Economic Development Commission (RREDC) meeting, Mad River Alliance, conversations with the Fire Chief, and stated she attended the Arcata City Council Meeting because of items on the agenda.

Councilmember Sawatzky reported on the Humboldt Waste Management Authority meeting

Councilmember Jones reported that the Humboldt County Association of Governments meeting was cancelled, but she attended the Mayor Select Committee.

City Manager Mager gave no written report, but gave an oral update on items.

Future Agenda Items

- Amendment of Public Safety Commission Ordinance
- Picnic Area Fee Schedule and Rental Recommendations
- Banning Butane in City Limits

Correspondence

None

Motion to Adjourn

Daugherty/Ricca *motioned to adjourn.* The motion carried. Meeting was adjourned at 9:30 p.m.

April Sousa, City Clerk