

City of Blue Lake  
City Council  
Skinner Store – 111 Greenwood Ave., Blue Lake, CA  
May 24, 2016  
MINUTES

The meeting was called to order at 7:08 p.m.

Councilmembers Present: Adelene Jones, John Sawatzky, Michele McCall-Wallace, Jean Lynch, Stephen Kullmann

Councilmembers Absent: None

Staff Present: City Manager Amanda Mager, City Clerk April Sousa

**Motion to Approve the Agenda**

A moment of Silence was asked to occur after Public Input for the passing of former Humboldt County Supervisor, Jimmy Smith. Consent Agenda items “e” and “f” were pulled from the consent agenda and asked to be placed earlier on the agenda.

Councilmember Jones *motioned for the approval of the agenda after adding a moment of silence to occur after Public Input and for Consent Agenda items 9e and 9f to occur after the moment of silence.* Councilmember Lynch seconded. The motion carried.

**Public Input**

Darcy Lima, Blue Lake resident, commented on bringing business to the City to increase the tax base.

**Moment of Silence for Former Humboldt County Supervisor Jimmy Smith**

Councilmember Kullmann commented on Former Supervisor Jimmy Smith prior to the moment of silence.

**Parks and Recreation List of Project Priorities**

Mayor McCall-Wallace gave an overview of this item. Clarification was made on limitations of the list. After discussion, Councilmember Sawatzky *motioned to approve the list of project priorities.* Councilmember Kullmann seconded. The motion carried.

**Accept Donation of \$3,000 from the Chamber of Commerce for Prasch Hall Maintenance and Repairs**

Council discussed the donation and suggested a thank you card be available for signing at the next council meeting.

Councilmember Sawatzky *motioned to accept the \$3,000 donation from the Chamber of Commerce for Prasch Hall Maintenance and Repairs and send a thank you card for this donation.* Councilmember Kullmann seconded. The motion carried.

**Public Hearing: Zoning Ordinance Amendments of Section 707, 708, 712, & 713 (Amendments) to Remove the 40-day Expiration Periods for Action by the Planning Commission and City Council on Zoning Ordinance Amendments**

Mayor McCall-Wallace opened the Public Hearing at 7:28 p.m.

Councilmember Jones stated concern with the time limit and asked why it was not being replaced with a different time limit. Clarification was given for the reasons in removing this 40-day time limit.

Darcy Lima affirmed the recommendation, stating that the City should do what it can to make it easier for the public to do business.

The Public Hearing closed at 7:35 p.m.

**First Reading of Ordinance No. 519: An Ordinance of the City Council of the City of Blue Lake Amending the Blue Lake Zoning Ordinance No. 382, as Previously Amended, Sections 707, 708, 712, and 713**

Councilmember Kullmann *motioned for a First Reading of Ordinance No. 519: An Ordinance of the City Council of the City of Blue Lake Amending the Blue Lake Zoning Ordinance No. 382, as Previously Amended, Sections 707, 708, 712, and 713, by title only.* Councilmember Jones seconded. The motion carried unanimously.

**City Website Updating and Administration by Staff and Community**

Mayor McCall-Wallace gave an overview of this item and a history of how the website was developed. Clarification was made on the web developer and how the website is currently managed.

Councilmember Kullmann asked if taking on the website management would be too much for staff to manage or if it would be a burden.

Comments were made to keep the community aspect of the website.

Councilmember Kullmann *motioned to authorize City staff to manage the community and business sections of the City Website as well as the City section.* Councilmember Sawatzky seconded. The motion carried unanimously.

**City Email Addresses for City Council - Cost and Implementation Plan**

There was discussion regarding the information presented in the agenda packet.

Councilmember Kullmann *motioned to authorize the creation of Council Email Addresses using staff time.* Councilmember Sawatzky seconded. The motion carried unanimously.

**Discussion regarding Traffic Sign at the Corner of South Railroad and Hatchery Road**

City Manager Mager gave an overview for Council consideration. A possible traffic study and other items to consider were discussed. It was suggested that the City Manager consult the City Attorney on what is needed. Council directed staff to bring this back to Council after more research and describe what the next steps would be to place a Stop Sign in that location.

**Consent Agenda**

Mayor McCall-Wallace pulled items “d” and “g”. Councilmember Lynch pulled item “h”.

Councilmember Jones *motioned to accept Consent Agenda items a: Minutes from May 10, 2016 Special Meeting, b: Minutes from May 10, 2016 Regular Meeting, and c: Warrants and Disbursements April 2016.* Councilmember Kullmann seconded. The motion carried.

**Letter of Support for the City of Blue Lake’s Annie and Mary Trail, Phase 1 Project**

After clarification of the item, Councilmember Kullmann *motioned for the City Manager to draft the letter of support and for the Mayor to sign the letter once complete.* Councilmember Sawatzky seconded. The motion carried.

**Approval of Amendment No. 1 to Agreement for Bus Transportation Services (State Transit Assistance Funding) (Effective July 1, 2015 - June 30, 2016)**

Clarification was made regarding the reasons for this amendment.

Councilmember Jones *motioned to accept Amendment No. 1 to Agreement for Bus Transportation Services (State Transit Assistance Funding) (Effective July 1, 2015 - June 30, 2016).* Councilmember Kullmann seconded. The motion carried.

**Approval of Amended and Restated Joint Powers Agreement of the Redwood Coast Energy Authority**

Mayor McCall-Wallace gave an overview and history of the item at previous Council meetings. Clarification was made that this is to sign the new agreement, not to join the Community Choice Aggregation (CCA).

Councilmember Jones *motioned to approve the Amended and Restated Joint Powers Agreement of the Redwood Coast Energy Authority*. Councilmember Kullmann seconded. The motion carried with the following vote: Ayes - McCall-Wallace, Kullmann, Lynch, Jones Noes - Sawatzky.

### **Informational Items (JPA Minutes, Property Assessed Clean Energy (PACE) Financing, Open and Anticipated Vacancies for Council Commissions)**

More information was passed out to Council regarding one of the PACE programs (Figtree) that was partially presented in the packet. Clarification was made that this information was being presented as an information only item so that Council would have ample time to familiarize themselves with the various PACE programs and what is being asked of Council.

### **Reports of Council and Staff**

Councilmember Jones reported on the recent Humboldt Waste Management Authority (HWMA) meeting and noted there would not be one in June. She also reported on the Chamber of Commerce meeting and noted a couple of calendar events.

Councilmember Lynch reported on the Redwood Coast Energy Authority (RCEA) meeting, and gave information on a Citizen Advisory Board being organized.

Councilmember Sawatzky reported on the Redwood Region Economic Development Commission (RREDC) meeting.

Councilmember Kullmann had nothing to report.

City Manager Mager passed out a report for Council. She expanded her report on the upcoming Fiscal Year 16-17 Budget progress, specific projects throughout the City, and progress on the City Manager Personal Development Plan.

Mayor McCall-Wallace gave input regarding a fundraising/donation policy that will be coming to an upcoming meeting.

### **Future Agenda Items**

- PACE Program Resolutions
- Fundraising/Donation Policy Resolution
- Draft Budget for Fiscal Year 2016/2017
- Stop Sign information at Railroad and Hatchery
- Financials year to date

### **Correspondence**

None

### **Motion to Adjourn**

Councilmember Kullmann noted he would be out of town at the next regular meeting.

Councilmember Sawatzky *motioned to adjourn*. Councilmember Kullmann seconded. The motion carried. The meeting adjourned at 9:02 p.m.

April Sousa  
City Clerk