

City of Blue Lake
City Council
Skinner Store – 111 Greenwood Rd. – Blue Lake
May 8, 2018
Regular Council Meeting

The meeting was called to order at 7:00 p.m.

Councilmembers Present: Bobbi Ricca (Mayor Pro-Tem), Elizabeth Mackay, Summer Daugherty

Councilmembers Absent: Adelene Jones (Mayor)

Staff Present: City Manager Amanda Mager, City Clerk April Sousa

Approve Agenda

Mackay/Daugherty *motion to approve the agenda as stated.* The motion carried unanimously.

Public Input

Maria Mehegan, Blue Lake Resident, brought forth a complaint regarding commercial use at location near Vance Lake Lane Apartments on Hatchery Road. City Manager Mager gave an overview of the complaint process and will look into it.

Oath of Office for CERT members

Lynnette Eddy from the Blue Lake Community Emergency Response Team (CERT) took her Emergency worker oath of office in front of council. These can be done in the office during the day or in front of council at any meeting.

Proclamation: Municipal Clerk's Week – May 6-12, 2018

Daugherty/Mackay *motion to proclaim May 6-12, 2018 as Municipal Clerk's Week.* The motion carried unanimously. Mayor Pro-tem Ricca read the proclamation.

Resolution No. 1118: A Resolution of the City Council of the City of Blue Lake Adopting Revised Parks and Recreation Fees for Summer Recreation Camp and Providing and Effective date for Summer 2018

Clarifying questions were discussed regarding how the fees were determined for the resolution.

Daugherty/Mackay *motion to approve Resolution No. 1118: A Resolution of the City Council of the City of Blue Lake Adopting Revised Parks and Recreation Fees for Summer Recreation Camp and Providing and Effective date for Summer 2018.* The motion carried unanimously.

Resolution No. 1119: A Resolution of the City Council of the City of Blue Lake to Commend and Thank Jean Lynch for Her Contribution and Service while Serving on the Blue Lake City Council

Daugherty/Mackay *motion to approve Resolution No. 1119: A Resolution of the City Council of the City of Blue Lake to Commend and Thank Jean Lynch for Her Contribution and Service while Serving on the Blue Lake City Council.* The motion carried unanimously. Mayor Pro-Tem Ricca read the resolution, and the City Council said goodbye to Jean Lynch, who was present as a member of the public.

Resolution No. 1120: A Resolution Of The City Council Of The City Of Blue Lake Submitting To The Voters At The General Election On November 6, 2018, A Proposed Ordinance Adding Section 3.05 To The Blue Lake Municipal Code And Creating A Transient Occupancy Tax Of Ten Percent (10%) Of The Rent Paid By The Transient; Requesting The Board Of Supervisors Of Humboldt County To Consolidate Said Election With The Statewide General Election; And Directing The City Clerk To Take Any And All Actions Necessary Under Law To Prepare For And Conduct The Election

Mackay/Ricca *motion to approve Resolution No. 1120: A Resolution Of The City Council Of The City Of Blue Lake Submitting To The Voters At The General Election On November 6, 2018, A Proposed Ordinance Adding Section 3.05 To The Blue Lake Municipal Code And Creating A Transient Occupancy Tax Of Ten Percent (10%) Of The Rent Paid By The Transient; Requesting The Board Of Supervisors Of Humboldt County To Consolidate Said Election With The Statewide General Election; And Directing The City Clerk To Take Any And All Actions Necessary Under Law To Prepare For And Conduct The Election.* The motion carried unanimously.

Declare Council Vacancy and Discussion on Next Steps for Filling Vacancy.

The Council discussed the option of filling the vacancy through an appointment or going to a special election no less than 114 days from the declaration of vacancy. The special election can also take place at the next regular election, as long as that happens 114 days from declaration of the vacancy. City Clerk Sousa enclosed a resolution stating the course of action suggested by staff for consideration.

Daugherty/Mackay *motion to approve Resolution No. 1121: A Resolution of the City of Blue Lake Declaring the Council Seat Held by Jean Lynch to be Vacant and Prescribing a Course of Action to Fill the Vacancy.* The motion carried unanimously.

Consent Agenda

Council wished to discuss both items on the consent agenda. Corrections and typographical errors were discussed for Minutes April 24, 2018 and April 30, 2018 – Special Meeting.

Daugherty/Mackay *motion to approve the minutes from April 24 and April 30, 2018 with noted changes.* The motion carried unanimously.

Reports of Council and Staff

Mackay – reported on the Chamber of Commerce Meeting that she attended.

Daugherty – reported on the Branding Session with Heather Equinoss

Ricca – reported on the Public Safety Commission and the Parks and Recreation Commission meetings.

City Manager – reported on the Branding Session with Heather Equinoss and the Powers Creek River Parkways Grant update.

Future Agenda Items

- City Accountant – to attend meeting May 22
- Barbara Browning – Strategic Planning – to attend meeting May 22
- Local Elected Officials training in regards to Economic Development
- Revised Traffic Ordinance
- Revised Fireworks Ordinance

Correspondence

Letter from Maria Mehegan that was presented at Public Input.

Adjourn

Mackay/Daugherty *motioned to adjourn.* The motion carried unanimously. Meeting adjourned at 8:55 p.m.

April Sousa
City Clerk