

## **RE: RFQ – RV Park, Campground and Support Services Development Plan and Engineering and Economic Analysis**

**1) You mention that you have been approved for a grant. Can you provide the guidelines that we would need to follow for the “reporting and matching requirements as identified in the grant application”?**

Funding has been provided by the EDA Economic Adjustment Assistance Program. A link to the guidelines may be found here: <https://eda.gov/arpa/economic-adjustment-assistance/>

**2) Will the City of Blue Lake provide land survey documents, including topography, or is producing a survey the consultant's responsibility?**

The City has basic land survey maps available. In the event a land survey is required for planning and/or construction purposes; a new land survey would need to be completed with a greater level of detail.

**3) Does the City have a Budget for the construction of this project?**

The City does not have a budget for the construction of this project. We are looking for a proposed budget to be provided by the consultant.

**4) On page eight of the RFQ, it mentions the preliminary master plan for the City of Blue Lake. Could we get a copy of this?**

A limited version of the Preliminary Master Plan may be found below on the Economic Development Page.

**5) Page 10 of the RFQ shows circled locations of interest that would be included in the development. Can you give an approximate acreage of these areas?**

The approximate acreage of these areas would be 20-30 acres depending on the parcels.

**6) The Blue Lake Community Action Plan of 2003 mentioned that the Blue Lake Rancheria has plans for the RV Park and/or campground. While this document may be outdated, will the Blue Lake Rancheria be involved? If so, how will communication work between all parties involved?**

This process will be open to all members of the community and the City will look towards the consultant to ensure we are facilitating a proper community engagement process.

**7) Are there any key considerations/features that should be included in our plans to respect Blue Lake Rancheria's interests/needs?**

The City is working closely with the Wiyot Tribe and is interested in incorporating Wiyot culture into all City projects. We are looking to facilitate that dialogue through a robust community engagement process.

**8) In the RFQ Scope and Services, sections 1 and 2, we anticipate making site visits to work with the City and community. How many site visits should be anticipated, and how many days per site visit would be expected?**

Due to all the sites being located within close proximity (< 5 minutes); it's possible to view all sites within one day. The length of the visit would depend on how long the firm spends at each site. The City is open to telecommunication (via Zoom, Workspace, Skype, etc.) to fit various engagement needs and is looking for the consultant to create a schedule that meets both parties' needs.

**9) How many RV sites and camping sites are desired? We can help determine this, but knowing the City's goal would help guide the decision-making.**

**The City will evaluate the economic analysis to determine the number of sites desired. We are looking to construct a midsize facility (20-30 acres), although unclear on what number of spaces would be most beneficial.**

**10) For the sports complex and festival space: Do you have a mix and quantity of sports fields in mind?**

**We are looking for direction through the feasibility side of this project to lead us in the right direction to form a recreation based economy.**

**11) For the architectural rendering- I would assume we would create nice, high quality color site plan renderings. Is that what you intended, or do you want us to include fees from an Architect to do building rendering(s)?**

**We are in need of a level of detail that depicts the scope and vision of this project and helps to facilitate the investment process.**