



# CITY OF BLUE LAKE

Post Office Box 458, 111 Greenwood Road, Blue Lake, CA 95525  
Phone 707.668.5655 Fax 707.668.5916

## AGENDA REPORT

**Item #:** 4  
**Date:** October 25, 2022  
**Item Subject:** Council Meeting Protocols and Zoom Meeting Continuation  
**Submitted By:** Mandy Mager, City Manager

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### **General Information:**

Attorney Plotz will provide a review of Council meeting protocols, along with an update on the status of in-person Council/commission meetings. As the State of California lifts the State of Emergency related to the COVID pandemic and the City Council has not made the findings to continue the State of Emergency for Council Meetings, the Council is required to meet in person and can choose to return to an in-person format for the public.

Staff recommends returning to an in-person format for the public; Zoom is difficult to manage for both staff and the Council and creates an added layer of complexity to the Council and commission meetings. Limited technology capacity is also impacting the Zoom process and staff have been unable to find an adequate solution to resolve the on-going issues.

**Background Material Provided:** Legal Memo-Brown Act Legislation

**Fiscal Impact:** N/A

**Recommended Action:** As Discussion Directs.

### **Review Information:**

City Manager Review:  Legal Review:  Planner Review:  Engineer:

Comments:



CITY OF BLUE LAKE  
CALIFORNIA

City Council Pledge of Civility

The manner in which we govern ourselves is often as important as the positions we take. The Council’s collective decisions will be better – and truer to our mission – when differing views have the opportunity to be fully vetted and considered. All those who appear before the Council have the right to be treated with respect, courtesy, and openness. We value input.

Accordingly, we commit to conduct ourselves with civility and courtesy, to both those with whom the Council interacts and to each other. We also pledge to endeavor to correct ourselves, should our conduct fall below this standard.

Adelene Jones  
Adelene Jones

John Sawatzky  
John Sawatzky

Jean Lynch  
Jean Lynch

Summer Daugherty  
Summer Daugherty

Barbara Ricca  
Barbara Ricca

Attest:  
April Sousa  
April Sousa, City Clerk

12/13/10  
Date



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September 28, 2022

**ATTORNEY-CLIENT PRIVILEGED**  
**MEMORANDUM**

**To: Public Entity Clients**

**From: Ryan Plotz**

**Re: New Brown Act Legislation**

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**I. Summary**

On September 13, 2022, the Governor signed Assembly Bill 2449 (“AB 2449”) into law. AB 2449, which goes into effect on January 1, 2023, makes further revisions to the Brown Act’s teleconferencing provisions.

In general terms, AB 2449 does the following:

- Maintains the current AB 361 teleconferencing option until December 31, 2023.
- Adds an additional teleconferencing option that (subject to certain requirements discussed below) allows less than a majority of member to participate remotely based on “just cause” or “emergency circumstances” (each as defined) if a majority of the legislative body conducts the meeting in-person from a location open to the public.

In the sections that follow, I address the continued use of the AB 361 rules and provide detail on the new AB 2449 alternative.

## **II. Continued Use of AB 361 Rules**

The AB 361 rules, which most public entities continue to utilize, remain unchanged by AB 2449. As you are aware, AB 361 allows a public entity to conduct a remote meeting without complying with the onerous teleconferencing requirements of the Brown Act under **any** of the following circumstances:

The legislative body holds a meeting during a proclaimed state of emergency<sup>1</sup>, **and** state or local officials have imposed or recommended measures to promote social distancing.

**or**

The legislative body holds a meeting during a proclaimed state of emergency, **and** has determined by majority vote that as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.

The state of emergency proclaimed on March 4, 2020, by the Governor remains in effect.

The AB 361 teleconference option will expire on December 31, 2023. Accordingly, until that date, legislative bodies may utilize the AB 361 if the appropriate findings can be made.

## **III. AB 2449 Option**

As an alternative to AB 361, AB 2449 provides a further teleconference option that is less onerous than the default teleconferencing provisions contained in the Brown Act but more onerous than the AB 361 option.

AB 2449 allows for **less than a quorum** of the legislative body to participate in the public meeting via teleconference, subject to the following requirements:

- **At least a quorum of the legislative body participates in the public meeting from a single physical location, which location is open to the public.**

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<sup>1</sup> A “state of emergency” means a state of emergency proclaimed by the Governor pursuant to Section 8625 of the California Emergency Services Act.



- **A member(s) seeking to participate remotely must demonstrate either “just cause”<sup>2</sup> or that “emergency circumstances”<sup>3</sup> exist.**
  - **Just cause.** If the member seeks to appear remotely due to just cause (as defined in the footnote below), the member must notify the legislative body at the start of the public meeting of the need to appear remotely (and should notify key staff in advance of the meeting). The notification must include a general description of the circumstances relating to the need to appear remotely at the given meeting. The member shall also publicly disclose at the meeting before any action is taken, whether any other individuals 18 years of age or older are present in the room at the remote location with the member, and the general nature of the member’s relationship with any such individuals.
    - Note: The just cause exception may not be utilized by a member more than twice per calendar year.
    - Note: unlike for emergency circumstances (discussed below), the legislative body is not required to approve the request to attend for “just cause.”
  - **Emergency circumstances.** If the member seeks to appear remotely due to emergency circumstances (as defined in the footnote below), the following procedural rules apply:
    - To the extent feasible, the member seeking to appear remotely shall provide notification to key staff of the potential need to appear remotely.

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<sup>2</sup> “Just cause” means any of the following:

- A. A childcare or caregiving need of a child, parent, grandparent, grandchild, sibling, spouse, or domestic partner that requires them to participate remotely. “Child,” “parent,” “grandparent,” “grandchild,” and “sibling” have the same meaning as those terms do in Section 12945.2.
- B. A contagious illness that prevents a member from attending in person.
- C. A need related to a physical or mental disability as defined in Sections 12926 and 12926.1 not otherwise accommodated by subdivision (g).
- D. Travel while on official business of the legislative body or another state or local agency.

<sup>3</sup> “Emergency circumstances” means a physical or family medical emergency that prevents a member from attending in person.

- If notification is received before the agenda is posted, staff should add an item to the beginning of the agenda for the Council to “consider and possibly approve authorizing \_\_\_\_\_ to attend the meeting remotely due to emergency circumstances.”
- At the start of the meeting, the member seeking to appear remotely must request approval of the legislative body to so appear due to emergency circumstances.
- The legislative body shall request from the member a general description of the emergency circumstances.
- The member must provide a general description of the emergency circumstances but shall not be required to disclose any medical diagnosis or disability.
- The member shall also publicly disclose at the meeting before any action is taken, whether any other individuals 18 years of age or older are present in the room at the remote location with the member, and the general nature of the member’s relationship with any such individuals.
- The legislative body must then take action on the request at the start of the meeting by motion, with the member seeking to appear remotely abstaining from the vote.
  - Note: if the item is not on the agenda, the legislative body must first take action to add the matter to the agenda. This is accomplished by a 2/3rds vote of the legislative body after making findings that the need for the item came to the attention of staff after the agenda was posted.
- **The legislative body must provide a method by which the public can participate via remote means (i.e., either (i) a two-way audiovisual platform or (ii) a two-way telephonic service coupled with live webcasting).**
- **The agenda shall indicate the method by which the public may access the meeting and offer public comment.**

Additionally, as is the case currently with the AB 361 option, the following requirements must also be met:

- In the event of a disruption which prevents the legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the local agency's control which prevents members of the public from offering public comments using the call-in option or internet-based service option, the body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored.
- The legislative body shall not require that public comments be submitted in advance.
- If a public entity provides for a timed public comment period, the legislative body shall not close the public comment period until the time period has expired.
- If a public entity does not provide a timed public comment period, it shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register with the video service provider.
- All votes shall be by roll call vote.



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## AGENDA REPORT

**Item #:** 5  
**Date:** October 25, 2022  
**Item Subject:** Public Hearing: Unmet Transit Needs  
**Submitted By:** Mandy Mager, City Manager

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### **General Information:**

The Humboldt County Association of Governments is collecting public comments regarding unmet transit needs in the City of Blue Lake. Comments will be collected and may be used to advocate for future resources, and/or route improvements.

**Background Material Provided:** N/A

**Fiscal Impact:** N/A

**Recommended Action:** No Action

### **Review Information:**

City Manager Review:       Legal Review:       Planner Review:       Engineer:

Comments:



# BLUE LAKE! PUBLIC TRANSIT HEARING

OCTOBER 25, 2022 @ 6:30PM



SKINNER STORE

BLUE LAKE

ARE THERE PLACES YOU CAN'T REASONABLY ACCESS VIA PUBLIC TRANSPORTATION? PLEASE LET US KNOW! ATTEND THE PUBLIC HEARING, COMPLETE THE ONLINE SURVEY, OR REACH OUT TO

HCAOG STAFF.

ONLINE SURVEY: [WWW.BIT.LY/HUMBOLDTTTRANSIT](http://WWW.BIT.LY/HUMBOLDTTTRANSIT)

HUMBOLDT COUNTY ASSOCIATION OF GOVERNMENTS  
[HTTP://WWW.HCAOG.NET/](http://WWW.HCAOG.NET/)





# CITY OF BLUE LAKE

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## AGENDA REPORT

**Item #:** 6 + 8  
**Date:** October 25, 2022  
**Item Subject:** Water and Wastewater Rate Proposal Presentation and Rate Recommendation  
**Submitted By:** Mandy Mager, City Manager

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### **General Information:**

The City of Blue Lake has conducted a rate analysis for the City’s water and wastewater systems. With technical support from the Rural Community Action Agency, the City’s capital improvement, operation, maintenance, and administration needs have been analyzed and tied back to a proposed rate structure.

The City’s water and wastewater systems have been losing ground to inflation and large-scale infrastructure improvement needs, along with system breaks that are reflective of aging infrastructure. The rate increases proposed and recommended by staff and our technical advisors will allow the City to make much needed improvements, replace failing equipment and retain critical staffing levels.

### **Background Material Provided:** Rate Study

**Fiscal Impact:** Rates and budgetary impacts are identified in the rate study

**Recommended Action:** To accept the rates as recommended by staff and the technical consultants and incorporate the rate structure into the 218 process.

### **Review Information:**

City Manager Review:  Legal Review:  Planner Review:  Engineer:

Comments:



# Blue Lake City Water and Wastewater Rate Study

Rural Community  
Assistance Corporation



RCAC is an equal opportunity  
provider and employer.

## Funder Acknowledgement

The analysis and preparation of this rate study was completed at no cost to the City of Blue Lake under funding provided by several agencies.

### Drinking Water Analysis

This material is based upon work supported under a grant by the Rural Utilities Service, United States Department of Agriculture, and produced as part of the RCAP Technitrain Project. Any opinions, findings, and conclusions or recommendations expressed in this material are solely the responsibility of the authors and do not necessarily represent the official views of the Rural Utilities Service.

### Wastewater Analysis

This material is based upon work supported under a grant by the Environmental Protection Agency as part of technical assistance grants awarded to Rural Community Assistance Partnership.

### Reporting and Policy Review

This material was funded under a grant from the U.S. Department of Health and Human Services.



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# Introduction

## Introduction

Founded in 1978, RCAC provides training, technical and financial resources and advocacy so rural communities can achieve their goals. Since 1978, our dedicated staff and active board, coupled with our key values: leadership, collaboration, commitment, quality and integrity, have helped effect positive change in rural communities across the West.

RCAC's work includes environmental infrastructure (water, wastewater and solid waste facilities); affordable housing development; economic and leadership development; and community development finance. These services are available to communities with populations of fewer than 50,000, other nonprofit groups, Tribal organizations, farmworkers, colonias and other specific populations. Headquartered in West Sacramento, California, RCAC's employees serve rural communities in 13 western states and the Pacific islands.

This rate analysis and recommendations was requested in response to increasing infrastructure needs, and noticeably insufficient revenue. The city has been borrowing money from its capital reserves for operations, and recognizes the need for ongoing fiscal sustainability.

It is the responsibility of the City Council to manage the system in a financially sustainable manner. The findings and recommendations in this report are designed to support the council in making informed decisions on the proper financial management of the system. The council's responsibility is to provide safe drinking water, and wastewater collection and treatment to their customers and ensure the system complies with all federal and state regulations.

The following principles guide this rate study

- Compliance with State Regulations – specifically Proposition 218 when setting water rates.
- System Sustainability – The water systems long term viability to provide water and wastewater treatment both in the short and long term.
- Justifiability -Rates should be justified by the actual costs of running and operating the water and wastewater systems.

Disclaimer – The findings, recommendations, and conclusions contained in this financial analysis are based on financial information provided to RCAC by the City of Blue Lake. Although reasonable care was made to assure the reliability of this information, no warranty is expressed or implied as to the correctness, accuracy or completeness of the information contained herein. Any action taken based on such findings, recommendations, or conclusions is undertaken at the discretion of the City of Blue Lake. In no event will RCAC or its partners, employees, or agents, be liable for any decision made or action taken in reliance on the information contained in this analysis.

## System Basic Statistics

### Community

Blue Lake City is located along the Mad River approximately 16 miles northeast of Eureka in Humboldt County. The population in 2020 was approximately 1,200 which is fairly consistent from the population in 2010. The town was incorporated in 1910 as a lumber town and shipping center. The city is managed by a City Council with regular monthly meetings the 3<sup>rd</sup> Tuesday of each month.

Median Household income according to the 2020 census is \$49,479 which qualifies Blue Lake as a disadvantaged community.

### Drinking Water System

#### System Description

The water system within the City of Blue Lake is part of the Humboldt Bay Municipal Water District (HBMWD). All water is purchased directly from the HBMWD and distributed through the city's infrastructure to the customers. The system serves 629 residential metered customers, 15 metered agricultural customers, and 41 metered commercial customers, including the Casino.

#### Current Water Rate Structure

The system currently uses an in town rate and an out of town rate with a base rate and an increasing tiered usage rate. As discussed above, an increased tiered usage block is discouraged.

Meter Size	Inside the City	Inside the City TRF	Current Combined Rate
5/8"	\$27.48	\$1.00	\$28.48
3/4"	\$27.48	\$1.11	\$28.59
1"	\$45.48	\$1.33	\$46.81
1-1/2"	\$91.48	\$1.44	\$92.92
2"	\$146.41	\$1.67	\$148.08
3"	\$320.57	\$3.89	\$324.46
4"	\$576.86	\$5.56	\$582.42
6"	\$1,282.02	\$11.11	\$1,293.13

Table 1: Current Inside the City Base Charges for Drinking Water

Meter Size	Outside the City	Outside the City TRF	Current Combined Rate
5/8"	\$41.22	\$1.50	\$42.72
3/4"	\$41.22	\$1.67	\$42.89
1"	\$68.82	\$2.00	\$70.82
1-1/2"	\$137.22	\$2.17	\$139.39
2"	\$219.63	\$2.51	\$222.14
3"	\$480.86	\$5.84	\$486.70
4"	\$865.30	\$8.33	\$873.63
6"	\$1,923.03	\$16.67	\$1,939.70

Table 2: Current Outside of City Base Charges for Drinking Water



Tier in CF	Inside of City	Outside of City
0-200	\$1.87	\$2.81
201-400	\$1.97	\$2.98
401-1,200	\$2.10	\$3.15
1,201+	\$2.05	\$3.05

Table 3: Current Drinking Water Usage Charges

Future population and usage projections

For the purposes of rate calculations, RCAC projected population growth and water conservation. Community has remained

Growth of Consumption over Base year	Year 1	Year 2	Year 3	Year 4	Year 5
Conservation Factor	-2.0%	-3.0%	-4.5%	-4.5%	-4.5%
Community Growth Factor	0.0%	0.0%	0.0%	0.0%	0.0%
Total Consumption Adjustment	-2.0%	-3.0%	-4.5%	-4.5%	-4.5%

Table 4: Growth and Conservation Assumptions

## Wastewater System

### Wastewater System Description

The wastewater treatment system serves the City of Blue Lake, the nearby tribal casino, and some out of town customers. The system treats and discharges waste from these locations and does not require pre-treatment. The system serves approximately 1,200 customers including residential and industrial users. The 23 industrial users include the Rancheria Hotel and Casino, as well as a brewery.

### Wastewater use statistics

For this study residential use was confirmed to meet industry standard. The average household uses .171 BOD per person, per day. In blue lake this equates to .407 BOD per household for day. The total BOD for industrial users is 90.75 pounds per day. The largest two users are the Blue Lake Reservation and the Blue Lake Brewery.

### Current wastewater rate structure

Current wastewater rates consist of several components. Residential customers are charged a flat rate, plus one Capital Reserve Fund account. The capital reserve fund is \$10.82 with a base rate of \$36.42. This totals \$47.24 per residential unit.

Industrial flow customers pay the same base rate of \$36.42 plus anywhere from a single capital fund charge to 150 based on their outflow, and BOD of the unit. There is also a per flow calculation using a BOD rating.

### Inflow and Infiltration

The city has reported significant winter infiltration/inflow as a contribution to excessive wear and tear. The winter I&I is approximately 6 times that of the summer months. I&I is a significant factor in overtaxing the system.

# Current Financial condition and analysis

## Drinking Water

### Current rate schedule

The city currently has three components to their drinking water rates. A base rate and turbidity reduction fee, and an increasing tiered usage charge. Out of city customers are charged more for water in all three areas. The below tables indicate the current rate structure.

Meter Size	Inside City		Outside City	
	Base Rate	TRF Charge	Base Rate	TRF Charge
5/8"	\$27.48	\$1.00	\$41.22	\$1.50
3/4"	\$27.48	\$1.11	\$41.22	\$1.67
1"	\$45.87	\$1.33	\$68.82	\$2.00
1 – 1/2"	\$91.48	\$1.44	\$137.22	\$2.17
2"	\$146.51	\$1.67	\$219.63	\$2.51
3"	\$320.57	\$3.89	\$480.86	\$5.84
4"	\$576.86	\$5.56	\$865.30	\$8.33
6"	\$1,282.02	\$11.11	\$1,923.03	\$16.67

Table 5: Current Base and Turbidity Reduction Fees

Usage Tier	Inside City per 100 cf	Outside City per 100 cf
0-200	\$1.87	\$2.81
201-400	\$1.97	\$2.98
401-1,200	\$2.10	\$3.15
1,201+	\$2.05	\$3.05

Table 6: Current Usage Rate by Tier Per 100 cubic feet

### Analysis of Current Rate Structure

California public entities must comply with Prop 13 and 218. Rates must be proportional to the service received. Some areas RCAC noted in this analysis which may present issues with these laws include:

- The use of in city and out of city rates. With a cost allocation plan, and methodology the costs of all water expenses should be allocated to the rates, and not subsidized through city property taxes. This makes a charge for out of city customers challenging to justify with very little additional expense.
- Tiered rates have been proven challenging to justify under proportional use. The cost of producing 201 cubic feet of water is not materially different than producing 200 cubic feet.

The current rate structure, increasing tiered block, is effective at promoting water conservation while maintaining consistent revenue. However, the increasing tiered block rate is not justifiable with the current financial data available.

### Current budget

The current and historical budgets for drinking water indicate a consistently increasing expense and revenues insufficient to keep pace.



Notable issues include a loss on turbidity reduction fees of almost \$5,000 a year. This is an expense the city has not been able to fully recover from users. This is resulting in a large operations short fall.

The below budget summarizes revenue and expense by broad category. This reflects the assumption of a rate increase in November of 2023 with the currently approved budget. A complete budget is available in Appendix A.

EXPENSES AND SOURCES OF FUNDS	2020	2021	2022	2023
<b>Total Operation and Maintenance Expenses:</b>	254,923	254,287	482,767	561,582
<b>Total General and Administrative Expenses:</b>	100,918	103,301	94,908	121,044
<b>TOTAL EXPENSES</b>	355,841	357,588	577,675	682,626
<b>TOTAL REVENUE</b>	541,373	493,711	0	637,048
<b>NET LOSS OR GAIN:</b>	185,532	136,123	-577,675	-45,578
<b>NET CASH FLOW (Contribution to Reserves)</b>	185,532	136,123	-577,675	25,307

Table 7: Historic and Current Budget for Drinking Water

#### Current dedicated reserves

The system currently has established reserves in the three major categories. None of the debt the system currently holds requires a debt reserve.

Reserve	Purpose	Balance	Reserve Target
<b>Operations</b>	Fund daily operations of the system between incurring expenses, and receiving revenue.	\$73,411	\$70,198
<b>Emergency</b>	Used to resolve unplanned and unexpected emergencies to the wastewater system	\$11,884	\$50,000
<b>Capital Improvement</b>	Long term reserves designated for capital improvement and replacement	\$886,410	Determined by CIP

Table 8: Current Drinking Water Dedicated Reserves

#### Analysis of current financial condition

The current revenue will not cover operations beginning in FY23 and will continue to see a decline under the current annual adjustments.

#### Wastewater

##### Current rate schedule

Current wastewater rates consist of several components. Residential customers are charged a flat rate, plus one Capital Reserve Fund account. The capital reserve fund is \$10.82 with a base rate of \$36.42. This totals \$47.24 per residential unit.

Industrial flow customers pay the same base rate of \$36.42 plus anywhere from a single capital fund charge to 150 based on their outflow, and BOD of the unit. There is also a per flow calculation using a BOD rating.

Customer Class	Base Rate	Capital Reserve Fee	Monthly Flow Charge (average)	Average Monthly Bill
<b>Residential</b>	\$36.42	\$10.82	\$0.00	\$47.24
<b>Industrial Flow</b>	\$36.42	\$10.82	\$0.00	\$47.24
<b>Industrial Flow &amp; SCR</b>	\$36.42	\$86.56	\$43.45	\$166.43

<b>Industrial Flow 2 SCR</b>	\$36.42	\$21.82	\$3.99	\$62.23
<b>Industrial Flow 24 SCR</b>	\$36.42	\$259.68	\$3,638.04	\$3,934.14
<b>Industrial Flow 150 SCR</b>	\$36.42	\$1,623.00	\$18,385.55	\$20,044.97
<b>Industrial Flow 5 SCR</b>	\$36.42	\$54.10	\$0.00	\$54.10
<b>Industrial Flow 50 SCR</b>	\$36.42	\$541.00	\$0.00	\$577.42

Table 9: Current Wastewater Rates

#### Current budget

The following budget table shows a high level summary of expenses and revenues over the past three years. This also includes the approved budget for FY23. The projected 2023 budget includes an assumption of new rates in November of 2022.

EXPENSES AND SOURCES OF FUNDS	2020	2021	2022	2023
<b>OPERATIONS &amp; MAINTENANCE EXPENSES</b>				
Salaries, Wages & Benefits	235,011	253,098	238,798	286,559
Repairs and Maintenance	4,255	5,194	7,279	4,100
Supplies	11,232	12,698	12,066	15,604
Utilities	49,197	47,614	45,185	48,800
<b>Total Operation and Maintenance Expenses:</b>	<b>299,695</b>	<b>318,604</b>	<b>303,328</b>	<b>355,063</b>
<b>GENERAL &amp; ADMINISTRATIVE EXPENSES</b>				
Operating Reserve Funding				69,794
Emergency Reserve Funding				10,000
Contracted Professional Services	14,744	27,979	40,409	46,815
Other Contracted Services	24,222	31,632	16,140	28,465
Insurance	7,983	10,002	10,940	15,534
Other Expenses	30,410	34,486	35,664	36,167
Depreciation	132,513	105,171	102,006	
<b>Total General and Administrative Expenses:</b>	<b>209,872</b>	<b>209,270</b>	<b>205,159</b>	<b>206,775</b>
<b>TOTAL EXPENSES</b>	<b>509,567</b>	<b>527,874</b>	<b>508,487</b>	<b>561,838</b>
<b>SOURCE OF FUNDS / REVENUES RECEIVED</b>				
Sales Revenue (Base + Usage)	382,263	362,612	341,036	479,166
New connections				0
Interest income	1,473	1,632	260	268
Uncollectable Receivables				-1,096
State Revenue			7,745	7,977
Other Revenue	16,027	8,739	6,742	6,944
Transfers from outside (Capital Revenue)	91,014	30,338	144,861	
<b>TOTAL REVENUE</b>	<b>490,777</b>	<b>403,321</b>	<b>500,644</b>	<b>562,325</b>
<b>NET LOSS OR GAIN:</b>	<b>-18,790</b>	<b>-124,553</b>	<b>-7,843</b>	<b>487</b>
<b>NET CASH FLOW (Contribution to Reserves)</b>	<b>-18,790</b>	<b>-124,553</b>	<b>-7,843</b>	<b>80,282</b>

Table 10: Historic and Current Budget for Wastewater



In the FY23 budget presented in this report, the depreciation expense was replaced by a reserve contribution. This reflects a proposed change to cash basis calculations based on the City’s capital improvement plan.

The city does not currently budget for doubtful accounts but for the purposes of this study they were estimated below industry standards at 1/5 of 1% or 0.2% per year. This equates to approximately \$700 a year and has minimal impact on rates.

Current Financial indicators

Financial solvency for wastewater systems is determined in several ways. The current key indicating financial ratios are listed below.

- **Current Ratio:** The current ratio is a very quick calculation of how a system can repay its liabilities in the immediate future. Typically, within the next year.
  - Blue Lake had a ratio of current assets/current ratio of over 3 in July of 2021, but this has changed and decreased over the past year.
- **Days Cash on Hand:** The operating reserve for Blue Lake is currently at a negative number. Which means the system has no ability to pay bills without borrowing funds.

The wastewater system holds no external debt, so there is no debt to be considered in these ratios.

Current dedicated reserves

The system holds the current balances in reserves

Reserve	Purpose	Balance	Reserve Target
<b>Operations</b>	Fund daily operations of the system between incurring expenses, and receiving revenue.	-\$165,000	\$44,383
<b>Emergency</b>	Used to resolve unplanned and unexpected emergencies to the wastewater system	\$0.00	\$50,000
<b>Capital Improvement</b>	Long term reserves designated for capital improvement and replacement	\$1,458, 998	Continuous Contributions

Table 11: Reserve Balances and Purpose

The above mentioned reserves indicate a negative balance in the operations account. This money was borrowed from the Capital Improvement Reserve bringing the functional balance of the capital improvement reserve to \$1,293,998.

Analysis of current financial condition

Revenue is not sufficient to cover operations at this point. The continued increase in expense, and anticipated maintenance needs will continue to exacerbate the issues facing the system.

In the current wastewater calculations, the large industrial users are paying the bulk of the expenses. This is directly proportional to their usage and demand on the system.

Affordability is defined for the purpose of this study as the amount the average residential customer pays for wastewater. Based on a Median Household income of \$53,929 the average residential customer pays 1.05% of their income in wastewater. Most funders consider this affordable.

## Citywide Financial Policies

Financial policies currently under review include:

- Reserves policies. These policies indicate how reserve targets are established, who can access them, and for what purpose.
- Capital Improvement Funding Policy- Currently the CIP reserve policy is to collect and establish a set capital improvement fee each month. This has left the system shy of covering operations while building a large reserve with extremely limited use.
  - Clarity should be established regarding how this capital reserve can be used in extraordinary expenses, such as line breaks and replacements.

# Future Financial condition and analysis

## Drinking Water Future Financial Condition

### Capital projects planned

The most urgent need for the water system is upgrading the old redwood tanks, which were installed in 1974. This will not be a fundable project in FY23 but grants and loans should be sought as soon as feasible. The needs of Blue Lake Drinking Water are detailed in Appendix C and the below table highlights the immediate needs.

Asset	Normal Estimated Life	Current Age	Planned Remaining Life	Estimated Remaining Life	Estimated Future Cost	Fund with Cash	Fund with Grant	Fund with Loan	Cash Required
400000 gal redwood tank	40	48	-8	1	301,222	5%	95%	0%	\$15,061
Ford Ranger Unit 172	20	15	5	1	8,413	100%	0%	0%	\$8,413
1991 Ford F600 dump truck	10	31	-21	2	6,655	100%	0%	0%	\$6,655
1994 John Deere Loader	10	28	-18	2	9,316	100%	0%	0%	\$9,316
500000 gal redwood tank	30	36	-6	3	735,203	5%	95%	0%	\$36,760
1993 Ford Ranger Pickup	10	29	-19	3	3,575	100%	0%	0%	\$3,575
3/4" services and boxes	50	48	2	5	22,077,950	2%	50%	48%	\$441,559

Table 12: Capital Projects for Drinking Water

### Suggested reserve funding

Based on the above descriptions, the reserve balances RCAC recommends, as well as repayment periods or make up periods are indicated below. They highest priority is on establishing an emergency reserve and restoring operating reserves.

Reserve	Current Balance	Suggested Balance	Make up Period	Annual Reserve
Operating	\$70,198	\$70,198	NA	N/A
Emergency	\$11,884	\$50,000	5	\$7,623

Table 13: Drinking Water Reserve Funding

Capital Reserves will be funded according to the capital improvement plan with average annual contributions over the next five years of \$63,361.

For the purpose of reserve calculations, any expenses under \$5,000 are not capitalized and will be paid for out of general operations.

### Projected 5 year budget

If no rate adjustment is made, the following five year projected budget will apply.



	2023	2024	2025	2026	2027	5 Years
<b>TOTAL EXPENSES</b>	\$682,626	\$686,588	\$717,797	\$734,468	\$759,866	\$3,581,345
<b>TOTAL REVENUE</b>	\$487,279	\$499,388	\$510,494	\$525,809	\$541,583	\$2,564,554
<b>NET LOSS OR GAIN: (Short/Over to Reserves)</b>	-\$195,347	-\$187,200	-\$207,303	-\$208,659	-\$218,283	-\$1,016,791
<b>NET CASH FLOW (Contribution to Reserves)</b>	-\$124,462	-\$119,713	-\$135,286	-\$136,394	-\$146,018	-\$661,873

Table 14: Projected Budget if no Rate Adjustment is considered

### Suggested rates

RCAC Proposes removing the out of town classification and adjusting the increasing tiered usage charge in favor of a uniform block rate charge.

When taking only the breakdown between variable and fixed cost, RCAC calculates a theoretical base rate for Blue Lake for year one would be:

Meter Size	Theoretical Base Rate
0.625	\$72.95
0.750	\$109.42
1.000	\$182.37
1.500	\$364.73
2.000	\$583.57
3.000	\$1,167.14
4.000	\$1,823.65

Table 15: Theoretical Base Rates

Recognizing the theoretical rates are unrealistic for the average Blue Lake customer, the proposed rates recover costs, but keep rates more manageable.

### Proposed base rate

Meter Size	2023	2024	2025	2026	2027
5/8"	42.28	44.40	46.62	48.95	51.39
3/4"	63.42	66.59	69.92	73.42	77.09
1"	105.70	110.99	116.54	122.37	128.48
1-1/2"	211.41	221.98	233.08	244.73	256.97
2"	338.26	355.17	372.93	391.57	411.15
3"	676.51	710.34	745.85	783.15	822.30
4"	1,057.05	1,109.90	1,165.40	1,223.67	1,284.85

Table 16: Proposed Rates for FY23-FY27

A simplified usage rate which charges the same commodity charge for each cubic foot of water (rounded up to 100) sold is suggested below.

2023	2024	2025	2026	2027
\$1.90	\$2.00	\$2.09	\$2.20	\$2.31

**Impact of suggested rates on 5 year budget**

If the above rates are adopted, the resulting budget will be balanced with annual reserve contributions.

EXPENSES AND SOURCES OF FUNDS	2023	2024	2025	2026	2027
Total Operation and Maintenance Expenses:	561,582	577,035	602,945	630,158	658,744
Total General and Administrative Expenses:	121,044	109,554	114,851	104,310	101,123
<b>TOTAL EXPENSES</b>	<b>682,626</b>	<b>686,588</b>	<b>717,797</b>	<b>734,468</b>	<b>759,866</b>
<b>TOTAL REVENUE</b>	<b>637,048</b>	<b>666,532</b>	<b>696,128</b>	<b>730,935</b>	<b>767,482</b>
<b>NET LOSS OR GAIN:</b>	<b>-45,578</b>	<b>-20,056</b>	<b>-21,668</b>	<b>-3,533</b>	<b>7,615</b>
<b>NET CASH FLOW (Contribution to Reserves)</b>	<b>25,307</b>	<b>47,431</b>	<b>50,349</b>	<b>68,732</b>	<b>79,880</b>

Table 17: Drinking Water Budget Projections

**Impact of suggested rates on Customer bills**

The average customer bill by meter size will increase according to the below table.

Meter Size	Count	Current	Year 1	Year 2	Year 3	Year 4	Year 5
5/8"	615	\$43.52	\$56.92	\$59.61	\$62.34	\$65.46	\$68.73
3/4"	38	\$56.85	\$90.16	\$94.38	\$98.65	\$103.58	\$108.76
1"	17	\$87.39	\$143.82	\$150.61	\$157.49	\$165.37	\$173.64
1.5"	2	\$263.71	\$367.89	\$384.61	\$401.19	\$421.25	\$442.32
2"	7	\$1,317.76	\$1,402.22	\$1,460.93	\$1,516.03	\$1,591.83	\$1,671.42
3"	1	\$347.67	\$701.18	\$735.98	\$772.36	\$810.98	\$851.53
4"	1	\$587.40	\$1,066.67	\$1,119.90	\$1,175.73	\$1,234.52	\$1,296.24

Table 18: Average Customer Bill Based on Meter Size

**Wastewater System Future Financial Condition**

**Needed capital projects**

The most immediate needs for the wastewater system include expanding capacity and relining the ponds. These large expenses will be paid largely through grants and some reserves. Although the system may need to consider loans. Cash Reserves would be sufficient for cash based needs in the coming years. However, they would quickly be exhausted if additional revenue was not collected.

Asset	Normal Estimated Life	Current Age	Planned Remaining Life	Estimated Remaining Life	Estimated Future Cost	Fund with Cash	Fund with Grant	Fund with Loan	Cash Required
50KW generator w/trailer (1/2)	10	23	-13	1	6,648	100%	0%	0%	\$6,648
Chlorinating system	10	22	-12	1	73,096	25%	0%	75%	\$18,274



Pipeline camera	10	20	-10	1	6,537	100%	0%	0%	\$6,537
Pipeline camera (	10	20	-10	1	2,115	100%	0%	0%	\$2,115
Sewage channel grinder	10	18	-8	1	97,376	25%	0%	75%	\$24,344
Pump station	15	17	-2	1	54,305	25%	0%	75%	\$13,576
R158 Ford Ranger/unit 172 (1/2)	7	15	-8	1	5,841	100%	0%	0%	\$5,841
Collection pump	10	15	-5	1	9,191	100%	0%	0%	\$9,191
John Deere 54" Riding Lawnmower	5	10	-5	1	13,516	100%	0%	0%	\$13,516
Forklift	5	10	-5	1	6,909	100%	0%	0%	\$6,909
2012 Ford F150	5	10	-5	1	22,198	25%	0%	75%	\$5,549
4" Laterals	50	67	-17	2	49,582	25%	75%	0%	\$12,395
3' Manholes	50	66	-16	2	46,855	25%	75%	0%	\$11,714
Sewage pumping station	50	64	-14	2	49,766	25%	75%	0%	\$12,442
VC Pipe	50	63	-13	2	21,806	25%	75%	0%	\$5,451
VC Pipe	50	62	-12	2	273,635	15%	85%	0%	\$41,045
Aerator, 5 hp, Model FSS Endura, Aqua-Jet (3 of 3)	10	11	-1	2	9,601	100%	0%	0%	\$9,601
Aerator, 5 hp, Model FSS Endura, Aqua-Jet (2 of 3)	10	11	-1	2	9,601	100%	0%	0%	\$9,601
1991 Ford F600 dump truck (1/3)	10	31	-21	2	6,720	100%	0%	0%	\$6,720
1994 John Deere loader (1/3)	10	28	-18	2	9,407	100%	0%	0%	\$9,407
Control panel/upgrade	15	14	1	2	38,301	25%	0%	75%	\$9,575
Lift station	50	48	2	3	106,967	15%	85%	0%	\$16,045
Aerator, 5 hp, Model FSS Endura, Aqua-Jet (1 of 3)	10	11	-1	3	9,601	100%	0%	0%	\$9,601
WWTP baffle curtain	10	8	2	3	17,277	100%	0%	0%	\$17,277
1993 Ford Ranger pickup (1/2)	10	29	-19	3	3,610	100%	0%	0%	\$3,610
Ind Park lift station rehab	15	13	2	3	41,503	25%	0%	75%	\$10,376
Generator - Industrial Park	10	8	2	3	26,251	25%	0%	75%	\$6,563
Treatment plant - Rancheria Upgrades	10	7	3	4	824,399	15%	85%	0%	\$123,660
Sewer treatment plant	15	12	3	4	12,872	100%	0%	0%	\$12,872



<b>Sewer treatment plant</b>	15	17	-2	5	41,498	25%	0%	75%	\$10,375
<b>Sludge Removal</b>	15	12	3	5	311,593	100%	0%	0%	\$311,593
<b>Radio-operated Alarm system unit (1 of 4)</b>	5	11	-6	5	2,342	100%	0%	0%	\$2,342
<b>Radio-operated Alarm system unit (1 of 4)</b>	5	11	-6	5	2,342	100%	0%	0%	\$2,342

Table 19: Wastewater Capital Needs for 2023-2027

A complete Capital Improvement Plan for Wastewater is in Appendix D.

### Suggested reserve funding

Based on the above descriptions, the reserve balances RCAC recommends, as well as repayment periods or make up periods are indicated below. They highest priority is on establishing an emergency reserve and restoring operating reserves.

Reserve	Current Balance	Suggested Balance	Make up Period	Annual Reserve
<b>Operating</b>	-\$165,000	\$44,383	3	\$69,794
<b>Emergency</b>	\$0.00	\$50,000	5	\$10,000

Table 20: Wastewater Reserve Funding

Capital Reserves will not be funded in years 1-3 to allow repayment of the operating reserve without increasing rates to an unsustainable level. If no rate increase is enacted, the system will be unable to pay back, or establish sufficient operating reserves and day to day functions of the system.

For the purpose of reserve calculations, any expenses under \$5,000 are not capitalized and will be paid for out of general operations.

### Projected 5 year budget with No Change

The below table indicates what will happen if the system makes no change to rate structure, and no adjustment to rates. For this calculation, reserve contributions remained separate.

	2023	2024	2025	2026	2027	5 Years
<b>Expenses</b>	\$492,044	\$520,157	\$549,172	\$582,447	\$611,978	\$2,755,798
<b>Revenue</b>	\$381,406	\$392,154	\$403,202	\$414,930	\$427,377	\$2,019,069
<b>Budget Shortfall</b>	-\$110,637	-\$128,004	-\$145,970	-\$167,517	-\$184,601	-\$736,729
<b>Operation Debt Incurred</b>	-\$100,637	-\$118,004	-\$135,970	-\$157,517	-\$174,601	-\$686,729

Table 21: Budget with No Rate Adjustments

The above table shows that if no rate change is enacted the system will continue to lose money on operations and eventually exhaust all reserves through debt.

### Methodology of setting rates

The generally accepted methodology for conducting cost-base water and wastewater rate studies relies

on analyzing the system's revenue requirement, cost-of-service, and rate-design. Integral to this methodology are the following components:

### **Capital Improvement (CIP) Review**

Capital expenditures are funds used by the utility to acquire or upgrade physical assets such as property, buildings or equipment. Together with loan and grant proceeds, the purpose of this review is to ensure the utility is setting aside enough money on an annual basis to cover these anticipated capital needs. Sources of data for projecting capital costs are asset lists, and capital improvement plans provided by the system engineers and staff.

Share assets are allocated to each department according to their approximate uses. These assets include, buildings, parking lots, vehicles, and office equipment shared by the entire city.

### **Budget**

The objective of the budget is to ensure that the utility is generating adequate revenue to cover the anticipated costs as they occur. The basic components of the budget include combined cash balances, operating and non-operating revenue, operation and maintenance expense, capital costs, and reserves.

### **Assumptions**

Expectations of expected revenue and expenses during the budget period are referred to as assumptions. Key assumptions impacting the utility's budget include inflation, anticipated sales and service needs, system and supplier performance, investment returns, and expected loan and grant contributions. Sources supporting these assumptions include customer usage and account data including write-offs, historical expenses, strategic plans, demographic and economic trends, income surveys, water availability forecasts, and system experience.

### **Fixed vs Variable Expenses**

Fixed expenses are costs that do not fluctuate with changes in sales volume or production. They include expenses such as insurance, dues and subscriptions, equipment leases, payments on loans, depreciation, management salaries, and advertising. In contrast, variable expenses respond directly to changes in volume or production. Good examples of variable charges include utility energy costs and consumable supplies. In practice, most utility charges contain both fixed and variable elements. A good example of this hybrid occurs with operator expenses, which as a result of increased activity, may increase due to overtime charges. In developing utility rates fixed expenses should be covered by fixed income (base charges) and variable expenses should be covered by variable income (usage charges). Therefore, fixed and variable costs need to be carefully examined in order to ensure fair rates.

### **Water Usage Forecast**

For the purpose of rate studies, the water usage is predicted for future years. This impacts only drinking water for Blue Lake. The forecast factors in conservation, population changes and a decrease in water loss with system upgrades.



### Suggested Wastewater Rates

Suggested water rates would simply classifications into simply Residential and Commercial/Industrial. All users would be charged a flat rate for 1 standard household based on industry standards for load. Industrial users would then pay additionally for the “quality of their waste” which is defined by biological oxygen demand.

The new base rate used to cover system operations will be \$54.00 in FY23 and increase by 5% each subsequent year. The Capital Replacement Reserve Fee would be discontinued and integrated into the suggested rates.

	2023	2024	2025	2026	2027
<b>Standard Base Rate</b>	\$54.00	\$55.62	\$57.29	\$59.01	\$60.78
<b>Per BOD (industrial and commercial flow only)</b>	\$4.38	\$4.60	\$4.83	\$5.07	\$5.32

Table 22: Suggested Wastewater Rates FY23-FY27

A BOD charge of \$4.38 per pound will be charged to industrial customers. This is measured using the below formula.

Calculation is:

- C = Charge in dollars that will appear on the customer's monthly bills.
- V = Wastewater effluent flow in cubic foot
- 62.41 = Pounds per cubic foot of water
- b = Unit charge in dollars per pound of BOD
- BOD = Oxygen Demand
- PPM = 0.0000623832

$C = BOD \times V \times 62.41 \times b \times PPM$  (Part Per Million). BOD and V will be revised annually based on the previous 12 months' readings.

### Impact of suggested wastewater rates on 5 year budget

EXPENSES AND SOURCES OF FUNDS	2023	2024	2025	2026	2027
<b>OPERATIONS &amp; MAINTENANCE EXPENSES</b>					
Salaries, Wages & Benefits	286,559	303,753	321,978	341,296	361,774
Repairs and Maintenance	4,100	7,722	7,954	8,193	8,438
Supplies	15,604	12,801	13,185	13,580	13,988
Utilities	48,800	52,704	56,920	61,474	66,392
Total Operation and Maintenance Expenses:	355,063	376,979	400,037	424,543	450,592
<b>GENERAL &amp; ADMINISTRATIVE EXPENSES</b>					
Operating Reserve Funding	69,794	69,794	69,794	0	0
Emergency Reserve Funding	10,000	10,000	10,000	10,000	10,000



Replacement of Existing Capital Assets	0	0	12,273	19,555	39,405
Debt Service	0	23,743	26,418	31,804	31,804
Contracted Professional Services	46,815	42,870	44,156	45,481	46,845
Other Contracted Services	28,465	17,123	17,637	18,166	18,711
Insurance	15,534	11,606	11,954	12,313	12,682
Other Expenses	36,167	37,836	38,971	40,140	41,344
Total General and Administrative Expenses:	206,775	212,972	231,203	177,458	200,792
<b>TOTAL EXPENSES</b>	<b>561,838</b>	<b>589,951</b>	<b>631,240</b>	<b>602,001</b>	<b>651,384</b>
<b>SOURCE OF FUNDS / REVENUES RECEIVED</b>					
Sales Revenue (Base + Usage)	479,166	575,644	604,426	634,647	666,380
New connections	0	0	0	0	0
Interest income	268	276	284	293	301
Uncollectable Receivables	-1,096	-1,151	-1,209	-1,269	-1,333
State Revenue	7,977	8,217	8,463	8,717	8,979
Other Revenue	6,944	7,153	7,367	7,588	7,816
<b>TOTAL REVENUE</b>	<b>562,325</b>	<b>590,138</b>	<b>619,332</b>	<b>649,976</b>	<b>682,143</b>
<b>NET LOSS OR GAIN:</b>	<b>487</b>	<b>186</b>	<b>-11,908</b>	<b>47,975</b>	<b>30,759</b>
<b>NET CASH FLOW (Contribution to Reserves)</b>	<b>80,282</b>	<b>79,981</b>	<b>80,160</b>	<b>77,529</b>	<b>80,164</b>

Table 23: Five Year Projected Wastewater Budget with Suggested Rates

## Appendix

- A. Multi-year Budget Drinking Water
- B. Multi-year Budget Wastewater
- C. Capital Improvement Plan Drinking Water
- D. Capital Improvement Plan Wastewater

**Budget**  
**Blue Lake Public Utilities**

**Appendix A**

Inflation Factor (%): 3.00  
Loan Interest Rate (%) 4.50

EXPENSES AND SOURCES OF FUNDS	2020	2021	2022	2023	2024	2025	2026	2027
<b>OPERATIONS &amp; MAINTENANCE EXPENSES</b>								
Salaries, wages and benefits			209,003	279,266	296,022	313,783	332,610	352,567
Legal	700	4,033		4,150	4,270	4,394	4,522	4,653
Engineering	1,854	3,241	4,033	0	0	0	0	0
Planning	139	411		0	0	0	0	0
Audit	5,883	5,148		0	0	0	0	0
Fuels and lubricants	2,630	2,563	2,563	2,637	2,714	2,793	2,873	2,957
Department Supplies	7,489	5,172	5,172	5,322	5,476	5,635	5,799	5,967
Chemical supplies	0	122	122	126	129	133	137	141
Maintenance and repair equipment	937	1,197	1,197	1,232	1,267	1,304	1,342	1,381
Maintenance and repair facility	28,593	16,741	16,741	8,613	8,863	9,120	9,385	9,657
maintenance and repair- vehicles	871	487	487	501	516	531	546	562
equipment rental	0	715	715	736	757	779	802	825
Lab test	1,390	1,067	1,067	1,098	1,130	1,163	1,196	1,231
contractual services	13,517	18,305	18,305	28,670	19,382	19,944	20,523	21,118
McClure right of way	50	150	150	154	159	163	168	173
Other contracted services			13,680	14,077	14,485	14,905	15,337	15,782
water	170,230	177,400	192,000	200,000	203,297	209,193	215,260	221,502
gas and electric	20,642	17,535	17,535	15,000	18,567	19,105	19,659	20,229
<b>Total Operation and Maintenance Expenses:</b>	<b>254,923</b>	<b>254,287</b>	<b>482,767</b>	<b>561,582</b>	<b>577,035</b>	<b>602,945</b>	<b>630,158</b>	<b>658,744</b>
<b>GENERAL &amp; ADMINISTRATIVE EXPENSES</b>								
Operating Reserve Funding				0	0	0	0	0
Emergency Reserve Funding				7,623	7,623	7,623	7,623	7,623
Debt Reserve Funding				0	0	0	0	0
Replacement of Existing Capital Assets				63,262	59,864	64,394	64,641	64,641
Replacement of Funded Project Assets				0	0	0	0	0
Reserves for Additional Capital Assets				0	0	0	0	0
Debt Service				15,580	15,580	15,580	4,000	0
Insurance				13,962	0	0	0	0
advertising, printing and copying	356	57	57		60	62	64	66
telephone	3,699	4,175	4,175		4,421	4,549	4,681	4,817
gas and electric	20,642	17,535	17,535		9,283	9,553	9,830	10,115
alarm system	1,694	1,758	1,758		1,861	1,915	1,971	2,028
janitorial services	1,278	1,179	1,179		1,248	1,285	1,322	1,360
computers, software and office equipment	4,687	6,442	6,442		6,821	7,019	7,222	7,432
Postage	1,347	1,796	1,796		1,902	1,957	2,014	2,072
Other expenses				19,753	0	0	0	0
Fees	7,748	7,881	840	864	889	915	942	969
County tax collector admin fee	0	0	0	0	0	0	0	0
Bad debt expense	294	540		0	0	0	0	0
travel	305	167		0	0	0	0	0
property taxes	473	472		0	0	0	0	0
meetings, conferences, and trainings	637	169		0	0	0	0	0
Misc other expense	43	4		0	0	0	0	0
depreciation	37,679	43,423	43,423					
bad debt expense	12	540	540					
city share of turbid reduction facility debt	15,024	15,319	15,319					
Liability Claims	5,000	0	0					
interest expense	0	1,844	1,844					
<b>Total General and Administrative Expenses:</b>	<b>100,918</b>	<b>103,301</b>	<b>94,908</b>	<b>121,044</b>	<b>109,554</b>	<b>114,851</b>	<b>104,310</b>	<b>101,123</b>
<b>TOTAL EXPENSES</b>	<b>355,841</b>	<b>357,588</b>	<b>577,675</b>	<b>682,626</b>	<b>686,588</b>	<b>717,797</b>	<b>734,468</b>	<b>759,866</b>
<b>SOURCE OF FUNDS / REVENUES RECEIVED</b>								
Sales Revenue (Base + Usage)	461,592	439,724		638,325	667,868	697,523	732,400	769,020
New connections				0	0	0	0	0
Interest income				0	0	0	0	0
Uncollectable Receivables				-1,277	-1,336	-1,395	-1,465	-1,538
Reconnect/Admin				0	0	0	0	0
Fees Late/NSF				0	0	0	0	0
Bulk Sales				0	0	0	0	0
public works fees	472	140		0	0	0	0	0
water sales				0	0	0	0	0
water late charges	6,858	6,771		0	0	0	0	0
insurance rebates	8,886	1,575		0	0	0	0	0
misc other revenue	211	424		0	0	0	0	0
Services to others	1,407	1,482		0	0	0	0	0
admin fees	1,529	1,766		0	0	0	0	0
water connection fee-interest earned	3,656	3,157		0	0	0	0	0
water connection fee buy-in	0	0		0	0	0	0	0
water capital reserve fund- interest earned	673	258		0	0	0	0	0
TRF water fees	10,529	10,196		0	0	0	0	0
Interest earned	25,447	20,861		0	0	0	0	0
Misc Grants	207	263						
Other Federal grants	19,906	7,094						
<b>TOTAL REVENUE</b>	<b>541,373</b>	<b>493,711</b>	<b>0</b>	<b>637,048</b>	<b>666,532</b>	<b>696,128</b>	<b>730,935</b>	<b>767,482</b>
<b>NET LOSS OR GAIN:</b>	<b>185,532</b>	<b>136,123</b>	<b>-577,675</b>	<b>-45,578</b>	<b>-20,056</b>	<b>-21,668</b>	<b>-3,533</b>	<b>7,615</b>
<b>NET CASH FLOW (Contribution to Reserves)</b>	<b>185,532</b>	<b>136,123</b>	<b>-577,675</b>	<b>25,307</b>	<b>47,431</b>	<b>50,349</b>	<b>68,732</b>	<b>79,880</b>
Affordability assuming MHI of \$53929 for residential meters.				1.34%	1.40%	1.46%	1.54%	1.61%
Does the Budget Balance?				No	No	No	No	Yes
Positive Annual Cash Flow?				Yes	Yes	Yes	Yes	Yes

Budget Blue Lake Wastewater									Date: 08/11/22	Appendix B
									Inflation Factor (%): 3.00	
									Loan Interest Rate (%): 4.50	
<b>EXPENSES AND SOURCES OF FUNDS</b>		<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	
<b>OPERATIONS &amp; MAINTENANCE EXPENSES</b>										
Salaries, Wages & Benefits		235,011	253,098	238,798	286,559	303,753	321,978	341,296	361,774	
Repairs and Maintenance		4,255	5,194	7,279	4,100	7,722	7,954	8,193	8,438	
Supplies		11,232	12,698	12,066	15,604	12,801	13,185	13,580	13,988	
Utilities		49,197	47,614	45,185	48,800	52,704	56,920	61,474	66,392	
<b>Total Operation and Maintenance Expenses:</b>		<b>299,695</b>	<b>318,604</b>	<b>303,328</b>	<b>355,063</b>	<b>376,979</b>	<b>400,037</b>	<b>424,543</b>	<b>450,592</b>	
<b>GENERAL &amp; ADMINISTRATIVE EXPENSES</b>										
		2020	2021	2021	2023	2024	2025	2026	2027	
Operating Reserve Funding					69,794	69,794	69,794	0	0	
Emergency Reserve Funding					10,000	10,000	10,000	10,000	10,000	
Debt Reserve Funding					0	0	0	0	0	
Replacement of Existing Capital Assets					0	0	12,273	19,555	39,405	
Replacement of Funded Project Assets					0	0	0	0	0	
Reserves for Additional Capital Assets					0	0	0	0	0	
Debt Service					0	23,743	26,418	31,804	31,804	
Contracted Professional Services		14,744	27,979	40,409	46,815	42,870	44,156	45,481	46,845	
Other Contracted Services		24,222	31,632	16,140	28,465	17,123	17,637	18,166	18,711	
Insurance		7,983	10,002	10,940	15,534	11,606	11,954	12,313	12,682	
Other Expenses		30,410	34,486	35,664	36,167	37,836	38,971	40,140	41,344	
Depreciation		132,513	105,171	102,006						
<b>Total General and Administrative Expenses:</b>		<b>209,872</b>	<b>209,270</b>	<b>205,159</b>	<b>206,775</b>	<b>212,972</b>	<b>231,203</b>	<b>177,458</b>	<b>200,792</b>	
<b>TOTAL EXPENSES</b>		<b>509,567</b>	<b>527,874</b>	<b>508,487</b>	<b>561,838</b>	<b>589,951</b>	<b>631,240</b>	<b>602,001</b>	<b>651,384</b>	
<b>SOURCE OF FUNDS / REVENUES RECEIVED</b>										
Sales Revenue (Base + Usage)		382,263	362,612	341,036	479,166	575,644	604,426	634,647	666,380	
New connections					0	0	0	0	0	
Interest income		1,473	1,632	260	268	276	284	293	301	
Uncollectable Receivables					-1,096	-1,151	-1,209	-1,269	-1,333	
Reconnect/Admin					0	0	0	0	0	
Fees Late/NSF					0	0	0	0	0	
Bulk Sales					0	0	0	0	0	
State Revenue				7,745	7,977	8,217	8,463	8,717	8,979	
Other Revenue		16,027	8,739	6,742	6,944	7,153	7,367	7,588	7,816	
Transfers from outside (Capital Revenue)		91,014	30,338	144,861						
<b>TOTAL REVENUE</b>		<b>490,777</b>	<b>403,321</b>	<b>500,644</b>	<b>562,325</b>	<b>590,138</b>	<b>619,332</b>	<b>649,976</b>	<b>682,143</b>	
<b>NET LOSS OR GAIN:</b>		<b>-18,790</b>	<b>-124,553</b>	<b>-7,843</b>	<b>487</b>	<b>186</b>	<b>-11,908</b>	<b>47,975</b>	<b>30,759</b>	
<b>NET CASH FLOW (Contribution to Reserves)</b>		<b>-18,790</b>	<b>-124,553</b>	<b>-7,843</b>	<b>80,282</b>	<b>79,981</b>	<b>80,160</b>	<b>77,529</b>	<b>80,164</b>	
Does the Budget Balance?										
					Yes	Yes	No	Yes	Yes	
Positive Annual Cash Flow?										
					Yes	Yes	Yes	Yes	Yes	



AWWA Cash-Needs Approach  
Capital Replacement Program  
Blue Lake Public Utilities

Quantity	Year Acquired	Asset	Unit Cost (Historic, Current or Future)	Cost Type (H, C, F)	% Belonging to Water	Estimated Historic Cost (Water only)	Normal Estimated Life	Current Age	Estimated Current Cost	Planned Remaining Life	Estimated Remaining Life	Estimated Future Cost	Fund with Cash	Fund with Grant	Fund with Loan	Cash Required	Existing Reserves	Annual Reserve Required
1	1974	400000 gal redwood tank	96,000	H	100%	\$96,000	40	48	260,320	-8	1	301,222	5%	95%	0%	\$15,061	12,867	2,194
1	2007	Ford Ranger Unit 172	9,499	H	50%	\$4,750	20	15	6,487	8,413	5	8,413	100%	0%	0%	\$8,413	6,413	2,001
1	1991	Ford F600 dump truck	10,000	H	50%	\$5,000	10	31	9,523	-21	2	6,655	100%	0%	0%	\$6,655	9,414	-1,388
1	1994	John Deere Loader	14,000	H	50%	\$7,000	10	28	12,526	-18	2	9,316	100%	0%	0%	\$9,316	12,383	-1,545
1	1988	311,850 gal redwood tank	311,850	H	100%	\$311,850	30	36	658,980	-8	3	735,203	5%	95%	0%	\$36,760	32,572	1,335
1	1993	Ford Ranger Pickup	5,372	H	50%	\$2,686	10	29	4,907	-19	3	3,575	100%	0%	0%	\$3,575	4,851	Not Cap.
179	1974	3/4" services and boxes	29,595	H	100%	\$5,286,765	50	48	14,395,922	2	5	22,077,950	2%	50%	48%	\$441,559	283,433	30,746
1	2009	Scada system	6,597	H	100%	\$6,597	20	13	8,643	7	10	11,686	10%	50%	40%	\$1,169	854	29
1	2019	SCADA system	127,483	H	100%	\$127,483	10	3	135,684	7	10	169,670	10%	75%	15%	\$16,967	13,413	318
1	2002	45,333 H	45,333	H	100%	\$45,333	30	20	66,636	10	11	106,875	5%	50%	45%	\$5,344	3,395	165
1	2011	Radio operated alarm	2,020	H	50%	\$1,010	20	11	1,269	9	12	1,789	10%	50%	40%	\$179	125	Not Cap.
2	2012	Centrifugal pump	13,822	H	100%	\$27,644	20	10	34,030	10	12	48,968	100%	0%	0%	\$48,968	33,640	1,166
1	2004	4,943 H	4,943	H	100%	\$4,943	30	18	7,185	12	20	11,653	100%	0%	0%	\$11,653	7,103	200
1	1974	11,250 H	11,250	H	100%	\$11,250	60	48	30,506	12	20	62,528	100%	0%	0%	\$62,528	30,157	1,473
111	1974	1" services and boxes	21,090	H	100%	\$2,340,990	60	48	6,347,975	12	20	13,011,341	2%	50%	48%	\$260,227	125,505	6,129
25	1974	8" gate valves	6,250	H	100%	\$156,250	60	48	423,697	12	20	868,445	5%	50%	45%	\$43,422	20,942	1,023
50	1974	6" gate valves	9,500	H	100%	\$475,000	60	48	1,288,040	12	20	2,640,074	5%	50%	45%	\$132,004	63,664	3,109
19,981	1974	6" AC pipe	6	H	100%	\$125,025	60	48	339,026	12	20	694,895	5%	50%	45%	\$34,745	16,757	818
17,397	1974	8" AC pipe	7	H	100%	\$125,025	60	48	339,026	12	20	694,895	5%	50%	45%	\$34,745	16,757	818
6,100	1974	10" AC line	8	H	100%	\$50,894	60	48	138,007	12	20	282,871	5%	95%	0%	\$14,144	6,821	333
1	1974	Water district connection	35,589	H	100%	\$35,589	60	48	96,454	12	20	197,639	5%	50%	45%	\$9,892	4,766	234
1	1979	lines, mains, laterals, equipment	46,284	H	100%	\$46,284	60	43	113,120	17	20	257,249	5%	75%	20%	\$12,862	5,591	333
500	1980	8" water line	30	H	100%	\$15,000	60	42	35,906	18	20	83,371	5%	95%	0%	\$4,169	1,775	110
1	2006	TACO MDL suction pump	5,021	H	100%	\$5,021	25	16	7,002	9	20	10,261	100%	10%	-10%	\$10,261	6,921	143
1	2006	2,517 H	2,517	H	100%	\$2,517	25	16	3,510	9	20	5,144	5%	95%	0%	\$257	173	4
1	2007	Water Line RR and G	9,766	H	100%	\$9,766	25	15	13,338	10	20	19,957	5%	95%	0%	\$998	659	15
1	1986	Acacia waterline extension	7	H	100%	\$29,400	60	36	62,126	24	30	163,407	5%	50%	45%	\$8,170	3,071	151
4,145	1986	fire hydrants	7,500	H	100%	\$22,500	60	36	47,545	24	30	125,056	5%	50%	45%	\$6,253	2,350	115
1	1985	Water Pump station	27,000	H	100%	\$27,000	60	36	57,055	24	30	150,067	5%	50%	45%	\$7,503	2,820	138
1	1999	50KW Generator w/ trailer	9,894	H	50%	\$4,947	50	23	7,979	27	30	20,659	100%	0%	0%	\$20,659	7,887	377
1	1974	Booster station	1,206	H	100%	\$1,206	80	48	3,270	32	35	11,873	10%	50%	40%	\$1,187	323	22
36	1974	fire hydrants	12,380	H	100%	\$444,600	80	48	1,205,605	32	35	4,377,231	5%	50%	45%	\$218,862	59,590	4,035
1,512	1991	6" line - BL Blvd	10	H	100%	\$15,000	60	31	28,669	29	35	63,371	5%	95%	0%	\$4,169	1,412	69
1	1991	4" water line - piersall, bl Blvd	6,560	H	100%	\$6,560	60	31	12,494	29	35	36,461	5%	95%	0%	\$1,823	618	30
1	1991	6" line and hydrant - Shamrock	9,465	H	100%	\$9,465	60	31	18,027	29	35	52,607	5%	95%	0%	\$2,630	891	43
1	1995	valve hatchery and taylor	5,438	H	100%	\$5,438	60	27	9,651	33	35	30,235	75%	25%	0%	\$22,669	7,066	392
1	1995	Water line Greenhill rd	19,982	H	100%	\$19,982	60	27	33,269	33	35	105,503	5%	50%	45%	\$5,275	1,644	91
1	1983	Ranchetta extension	26,719	H	100%	\$26,719	60	29	48,817	31	38	148,506	10%	50%	40%	\$14,851	4,826	229
1	1994	waterline buckley road	17,517	H	100%	\$17,517	60	28	31,346	32	40	97,360	5%	95%	0%	\$4,868	1,549	72
1,000	2001	4" water line and pump	29	H	100%	\$28,251	60	21	45,257	39	40	162,579	5%	50%	45%	\$8,129	2,237	128
250	2002	8" line charin Rd	68	H	100%	\$177,025	50	20	25,799	31	40	71,098	5%	95%	0%	\$3,555	1,275	49
8	2003	valves Mornda way	16,935	H	100%	\$135,480	50	19	20,078	31	40	565,775	5%	50%	45%	\$28,289	9,939	392
1	2003	Valve boxes/Pave trenches	6,334	H	100%	\$6,334	50	19	9,401	31	40	26,451	100%	0%	0%	\$26,451	9,293	367
1	2008	4th st water line and valves	28,719	H	100%	\$28,719	50	14	38,418	36	40	119,933	5%	95%	0%	\$5,997	1,699	86
1	2002	Blue Lake Blvd improvements	38,341	H	100%	\$38,341	60	20	58,100	40	41	213,101	5%	50%	45%	\$10,655	2,872	165
200	2002	10" line blue lake Blvd	19,041	H	100%	\$3,808,200	60	20	5,770,781	40	41	21,166,168	2%	50%	48%	\$423,323	114,093	6,546

**Capital Replacement Program  
Blue Lake Wastewater**

**AWWA Cash-Needs Approach**

**Appendix D**

Date: 8/16/22

System Number: 0  
Service Connections: 669

Quantity	Asset	Year Acquired	Unit Cost (Historic, Current or Future)	Cost Type (H, C, F)	% Belonging to Sewer	Historic Cost (Sewer only)	Normal Estimated Life	Current Age	Estimated Current Cost	Planned Remaining Life	Estimated Remaining Life	Estimated Future Cost	Fund with Cash	Fund with Grant	Fund with Loan	Cash Required	Existing Reserves	Annual Revenue Required
<b>Replacement of Existing Capital Assets</b>																		
1	50KW generator w/trailer (1/2)	1999	9,894	H	50%	\$4,947	10	23	7,979	-13	1	6,648	100%	0%	0%	\$6,648	6,648	0
2000	Chlorinating system	2000	54,390	H	100%	\$54,390	10	22	85,918	-12	1	73,096	25%	0%	75%	\$18,274	18,274	0
2002	Pipeline camera	2002	4,864	H	100%	\$4,864	10	20	7,371	-10	1	6,537	100%	0%	0%	\$6,537	6,537	0
2004	Pipeline camera (add-on)	2004	1,574	H	100%	\$1,574	10	20	2,385	-10	1	2,115	100%	0%	0%	\$2,115	2,115	0
2004	Sewage channel grinder	2004	72,457	H	100%	\$72,457	10	18	105,328	-8	1	97,376	25%	0%	75%	\$24,344	24,344	0
2005	Pump station	2005	34,856	H	100%	\$34,856	15	17	49,627	-2	1	54,305	25%	0%	75%	\$13,576	13,576	0
2007	R158 Ford Ranger/unit 172 (1/2)	2007	9,499	H	50%	\$4,750	7	15	6,487	-8	1	5,841	100%	0%	0%	\$5,841	5,841	0
2007	Collection pump	2007	6,839	H	100%	\$6,839	10	15	9,341	-5	1	9,191	100%	0%	0%	\$9,191	9,191	0
2012	John Deere 54" Riding Lawnmower	2012	11,659	H	100%	\$11,659	5	10	14,352	-5	1	13,516	100%	0%	0%	\$13,516	13,516	0
2012	Forklift	2012	5,960	H	100%	\$5,960	5	10	7,337	-5	1	6,909	100%	0%	0%	\$6,909	6,909	0
2012	2012 Ford F150	2012	19,148	H	100%	\$19,148	5	10	23,571	-5	1	22,198	25%	0%	75%	\$5,649	5,649	0
1955	4" Laterals	1955	11,310	H	100%	\$11,310	50	67	45,518	-17	2	49,582	25%	75%	0%	\$12,395	12,395	0
1956	64' 3" Manholes	1956	167	H	100%	\$167	50	66	42,130	-16	2	46,855	25%	75%	0%	\$11,714	11,714	0
1958	Sewage pumping station	1958	11,352	H	100%	\$11,352	50	64	42,926	-14	2	49,766	25%	75%	0%	\$12,442	12,442	0
1959	VC Pipe	1959	4,974	H	100%	\$4,974	50	63	18,422	-13	2	21,806	25%	75%	0%	\$5,451	5,451	0
1960	VC Pipe	1960	62,418	H	100%	\$62,418	50	62	226,415	-12	2	273,635	15%	85%	0%	\$41,045	41,045	0
2011	Aerator, 5 hp, Model FSS Endura, Aqua-Jet (3 of 3)	2011	7,144	H	100%	\$7,144	10	11	8,979	-1	2	9,601	100%	0%	0%	\$9,601	9,601	0
2011	Aerator, 5 hp, Model FSS Endura, Aqua-Jet (2 of 3)	2011	7,144	H	100%	\$7,144	10	11	8,979	-1	2	9,601	100%	0%	0%	\$9,601	9,601	0
1991	1991 Ford F600 dump truck (1/3)	1991	10,000	H	50%	\$5,000	10	31	9,523	-21	2	6,720	100%	0%	0%	\$6,720	6,720	0
1994	1994 John Deere loader (1/3)	1994	14,000	H	50%	\$7,000	15	24	32,886	-18	2	9,407	100%	0%	0%	\$9,407	9,407	0
2008	Control panel/upgrade	2008	24,584	H	100%	\$24,584	15	18	32,886	-1	2	38,301	25%	0%	75%	\$9,575	9,575	0
1974	Lift station wetwell	1974	24,400	H	100%	\$24,400	50	48	66,165	-2	3	106,967	15%	85%	0%	\$16,045	16,045	0
2011	Aerator, 5 hp, Model FSS Endura, Aqua-Jet (1 of 3)	2011	7,144	H	100%	\$7,144	10	11	8,979	-1	2	9,601	100%	0%	0%	\$9,601	9,601	0
2014	WWTP baffle curtain	2014	12,856	H	100%	\$12,856	10	8	15,181	-2	3	17,277	100%	0%	0%	\$17,277	17,277	0
1993	1993 Ford Ranger pickup (1/2)	1993	5972	H	50%	\$2,986	10	29	4,807	-19	3	3,610	100%	0%	0%	\$3,610	3,610	0
2009	Ind Park lift station rehab	2009	26,639	H	100%	\$26,639	15	13	34,966	-2	3	41,503	25%	0%	75%	\$10,376	10,376	0
2014	Generator - Industrial Park	2014	19,533	H	100%	\$19,533	10	8	23,062	-2	3	26,251	25%	0%	75%	\$6,563	6,563	0
2015	Treatment plant - Riancheria Upgrades	2015	613,430	H	100%	\$613,430	10	7	709,488	-3	4	824,399	15%	85%	0%	\$123,660	123,660	0
2010	Sewer treatment plant	2010	8,262	H	100%	\$8,262	15	12	10,602	-3	4	12,872	100%	0%	0%	\$12,872	12,872	0
2005	Sewer treatment plant	2005	26,636	H	100%	\$26,636	15	17	37,923	-2	5	41,498	25%	0%	75%	\$10,375	10,375	0
2010	Sludge Removal	2010	200,000	H	100%	\$200,000	15	12	256,649	-3	5	311,593	100%	0%	0%	\$311,593	311,593	0
2011	Radio-operated Alarm system unit (1 of 4)	2011	2,020	H	100%	\$2,020	5	11	2,539	-6	5	2,342	100%	0%	0%	\$2,342	2,342	0
2011	Radio-operated Alarm system unit (1 of 4)	2011	2,020	H	100%	\$2,020	5	11	2,539	-6	5	2,342	100%	0%	0%	\$2,342	2,342	0
1979	Mans. laterals, equipment	1979	138,618	H	100%	\$138,618	50	43	338,787	-7	8	607,688	15%	85%	0%	\$91,153	91,153	0
2005	Railroad Ave main	2005	8,925	H	100%	\$8,925	25	17	12,707	-8	9	18,687	100%	0%	0%	\$18,687	18,687	0
2005	Sewer treatment filter	2005	1,722	H	100%	\$1,722	25	17	2,452	-8	9	3,605	100%	0%	0%	\$3,605	3,605	0
2005	Lift station	2005	31,054	H	100%	\$31,054	25	16	43,304	-9	10	65,020	25%	0%	75%	\$16,255	16,255	0
2012	Aerator, 5 hp, Model FSS Endura, Aqua-Jet - Add-on (2)	2012	417	H	100%	\$417	10	10	513	-0	10	560	100%	0%	0%	\$560	560	0
2012	Aerator, 5 hp, Model FSS Endura, Aqua-Jet - Add-on (3)	2012	417	H	100%	\$417	10	10	513	-0	10	560	100%	0%	0%	\$560	560	0
2006	Flow meters	2006	5,102	H	100%	\$5,102	25	16	7,115	-9	10	10,682	100%	0%	0%	\$10,682	10,682	0
2007	WWTP Hydro	2007	21,848	H	100%	\$21,848	25	15	29,840	-10	11	45,745	25%	0%	75%	\$11,436	11,436	0
2007	Ind Park lift station	2007	12,220	H	100%	\$12,220	25	15	16,690	-10	11	25,586	25%	0%	75%	\$6,396	6,396	0
2008	Waste water pumps	2008	6,492	H	100%	\$6,492	25	15	8,867	-10	11	13,593	100%	0%	0%	\$13,593	13,593	0
1986	8" line	1986	5,764	H	100%	\$5,764	25	14	7,711	-11	12	12,069	100%	0%	0%	\$12,069	12,069	0
1986	2 lift station pumps	1986	7,000	H	100%	\$7,000	50	36	53,674	-14	15	111,351	15%	85%	0%	\$16,703	16,703	0
1986	2 lift station pumps	1986	7,000	H	100%	\$7,000	50	36	53,674	-14	15	111,351	15%	85%	0%	\$16,703	16,703	0
1986	580' 4" force main	1986	100	H	100%	\$100	50	36	29,584	-14	15	61,375	25%	75%	0%	\$15,344	15,344	0
1986	6 Manholes	1986	1,500	H	100%	\$1,500	50	36	122,562	-14	15	254,267	15%	85%	0%	\$38,140	38,140	0
1986	Lift station #2	1986	8,000	H	100%	\$8,000	50	36	16,905	-14	15	35,071	25%	0%	75%	\$9,864	9,864	0
1986	Lift station #3	1986	8,000	H	100%	\$8,000	50	36	16,905	-14	15	35,071	25%	0%	75%	\$9,864	9,864	0

1	150 GPM submersible pump	1998	5885	H	100%	\$5,585	10	24	9,197	-14	15	7,506	100%	0%	0%	\$7,506	7,506	0
1	Taylor Way lift station	2015	81,808	H	100%	\$81,808	25	7	94,618	18	19	171,288	15%	85%	0%	\$25,683	25,683	0
1	Sewer ponds	1955	72,000	C	100%	\$17,389	50	67	72,000	-17	20	130,040	15%	85%	0%	\$19,506	19,506	0
1	Sewer ponds	1986	33,676	H	100%	\$33,676	50	36	71,162	14	20	147,632	15%	85%	0%	\$22,145	22,145	0
942	6" line H St.	1991	15	H	100%	\$14,130	50	31	26,912	19	20	61,945	25%	0%	75%	\$15,486	15,486	0
1	Sewer line-alley behind Shulers	1991	11,135	H	100%	\$11,135	50	31	21,207	19	20	48,815	25%	0%	75%	\$12,204	12,204	0
1	Treatment plant project	1993	38,381	H	100%	\$38,381	50	29	70,123	21	22	168,259	15%	85%	0%	\$25,239	25,239	0
1	Well conversion	1993	27,600	H	100%	\$27,500	50	29	50,243	21	22	120,557	15%	85%	0%	\$18,084	18,084	0
1	Sewer line-Blue Lake Ave	1994	4,000	H	100%	\$4,000	50	28	7,158	22	23	17,586	25%	0%	75%	\$4,384	4,384	0
1	Sewer line-Blue Lake Ave	1995	14,250	H	100%	\$14,250	50	27	24,975	23	24	62,471	25%	0%	75%	\$15,618	15,618	0
1	Sewer line 2nd & 3rd alley	1995	19,826	H	100%	\$19,826	50	27	34,748	23	24	86,915	25%	0%	75%	\$21,729	21,729	0
1	Sewer line-Railroad Ave	1996	16,090	H	100%	\$16,090	50	26	27,620	24	25	70,537	25%	0%	75%	\$17,634	17,634	0
1	WWTP Rock Replacement Project	2021	44,861	H	100%	\$44,861	25	1	45,803	24	25	93,929	25%	0%	75%	\$23,482	23,482	0
1	Binnie Sub main line	2001	6,179	H	100%	\$6,179	50	21	9,560	29	30	27,088	25%	0%	75%	\$6,772	6,772	0
1	Lift station rehab	2001	8,926	H	100%	\$8,926	50	21	13,810	29	30	39,131	25%	0%	75%	\$9,783	9,783	0
1	Skinner Stone extension	2001	13,297	H	100%	\$13,297	50	21	20,573	29	30	58,293	25%	0%	75%	\$14,573	14,573	0
2,800	8" force main & pump	2002	66	H	100%	\$184,600	50	20	280,038	30	31	810,146	15%	85%	0%	\$121,522	121,522	0
1	Chartin Rd line paving	2002	6,143	H	100%	\$6,143	50	20	9,309	30	31	26,930	25%	0%	75%	\$6,733	6,733	0
200	8" sewer line, 4 manholes	2002	203	H	100%	\$40,508	50	20	61,384	30	31	177,583	15%	85%	0%	\$26,637	26,637	670
850	8" line-Railroad	2003	81	H	100%	\$68,850	50	19	102,186	31	32	301,832	15%	85%	0%	\$45,275	45,275	0
1	Sewer treatment filler	2004	9,668	H	100%	\$9,668	50	18	14,054	32	33	42,384	25%	0%	75%	\$10,596	10,596	0
1	Treatment plant headworks	2004	13,714	H	100%	\$13,714	50	18	19,936	32	33	60,121	25%	0%	75%	\$15,030	15,030	0
1	Sewer treatment filler	2005	25,025	H	100%	\$25,025	50	17	35,630	33	34	109,707	15%	85%	0%	\$16,456	16,456	0





# CITY OF BLUE LAKE

Post Office Box 458, 111 Greenwood Road, Blue Lake, CA 95525  
Phone 707.668.5655 Fax 707.668.5916

## AGENDA REPORT

**Item #:** 7 + 9  
**Date:** October 25, 2022  
**Item Subject:** Initiate 218 Process Regarding Proposed Water and Wastewater Rate Increases  
**Submitted By:** Mandy Mager, City Manager

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### **General Information:**

In order to initiate a rate increase, the City must follow the policies and procedures set forth by Proposition 218. Staff will be required to provide proper noticing of affected property owners, along with conducting a public hearing regarding the rate proposal and the challenge process.

Council has requested that notifications also be provided to water and wastewater account holders utilizing the City's water and wastewater billing software.

**Background Material Provided:** N/A

**Fiscal Impact:** N/A

**Recommended Action:** To accept the rates proposed by staff and to initiate the Proposition 218 process; notices to be sent out by November 4<sup>th</sup> and a public hearing to be held on December 20, 2022 at 6:30 PM at Skinner Store.

### **Review Information:**

City Manager Review:  Legal Review:  Planner Review:  Engineer:

Comments:



# CITY OF BLUE LAKE

Post Office Box 458, 111 Greenwood Road, Blue Lake, CA 95525  
Phone 707.668.5655 Fax 707.668.5916

## AGENDA REPORT

**Item #:** 10  
**Date:** October 25, 2022  
**Item Subject:** NorCal 4 Health Presentation-Upstream Community Planning for Health and Wealth  
**Submitted By:** Mandy Mager, City Manager

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### General Information:

NorCal 4 Health will make a short presentation on their mission, as well as opportunities for the City of Blue Lake to participate in policy development and implementation strategies that encourages healthy living and healthy public spaces.

**Background Material Provided:** N/A

**Fiscal Impact:** N/A





**Recommended Action:** No Action-Presentation Only

### Review Information:

City Manager Review:  Legal Review:  Planner Review:  Engineer:

Comments:



## Upstream Community Planning for Better Health

1

### Contact info

- > Amber Wier  
Project Director for NorCal 4 Health  
California Health Collaborative  
[awier@healthcollaborative.org](mailto:awier@healthcollaborative.org)
- > Jay Macedo (Yurok/Hupa)  
Coordinator for Communities Addressing Nicotine (CAN)  
Health and Social Policy Institute  
[jmacedo@haspi.net](mailto:jmacedo@haspi.net)

2

### The Shape We Give Our Community, In Turn Shapes Us



Most things that we experience every day in our communities are the result of planning decisions.

3

3  
**BEHAVIORS**  
Lead To

→

4  
**DISEASES**  
Result In  
 Cancer  
 Heart Disease & Stroke  
 Type 2 Diabetes  
 Lung Disease

→

50  
**PERCENT**  
More Than  
 of Deaths  
 in California

4

Smoking Rate<sup>1</sup>

15.1%  
CA - 11%

Obesity Rate<sup>1</sup>

28%  
CA - 26%

Physical Inactivity Rate<sup>1</sup>

22%  
CA - 22%

Cost of Chronic Diseases<sup>1</sup>

\$396,541,461  
Per Year

**Chronic Disease drives health care expenditures, which cuts into company profits and productivity.**

**50%** company profits go to healthcare costs

5

### HUMBOLDT COUNTY 2022 HEALTH SNAPSHOT

Humboldt County is ranked among the *lower middle range* counties in California for Overall Health Outcomes and *higher middle range* for Overall Health Factors<sup>1</sup>

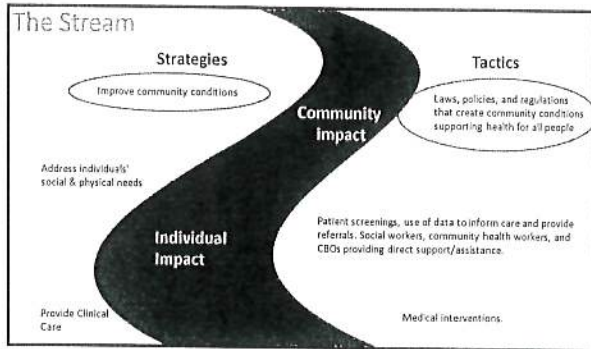
Least Healthy | 55<sup>th</sup> - 44<sup>th</sup> | 43<sup>rd</sup> - 30<sup>th</sup> | 29<sup>th</sup> - 16<sup>th</sup> | 15<sup>th</sup> - 1<sup>st</sup> | Healthiest

Humboldt County Health Rankings out of all 58 California counties<sup>1</sup>

Ranking	Overall Health Factors	Health Behaviors	Social & Economic Factors	Overall Health Outcomes	Average Life Expectancy	Quality of Life
Very Poor	28th	38th	26th	39th	47th	24th
Poor						
Fair						
Good						

6





7

**Community-level Solutions**

In America, 80-90% of health outcomes are the result of conditions in communities. The Centers for Disease Control promotes a collaborative approach across all sectors to address overall community health by considering health in all policy decisions. 4

**Reduce Tobacco Use**

**Tobacco Related Policies Save Lives**

Does your community protect youth from tobacco addiction and harm?

Adopting strong policies that reduce exposure to second-hand smoke and access to tobacco products and ads reduces youth harm and initiation. 5

**Access to Healthy Food**

**Healthier Options Equals Healthier Choices**

Are healthy foods affordable and accessible for all in your community?

Rolling back the market's healthier options the healthier leads to healthier choices. 6

**Safe Parks & Playgrounds**

**Walkable Spaces & Economic Growth**

Does your community make physical activity easier?

In one California city, \$10 million spent on more walkable public outdoor spaces secured a \$125 million economic investment in the local investment area. This led to the creation of 40 new businesses and 300 new jobs! 7

The Shape We Give Our Community in Tulsa Shows Us.

8

Communities are coming together...

**Priorities for the Future: Health in All Policies**

General Planning documents and language to consider are:

Housing Investment

**Goal: Equal Access to Safe and Decent Housing for All**

**Policy:** Secondhand smoke. Establish local policies for smokefree multi-unit housing.

Tobacco Investment

**Goal: Smokefree Environments. Reduce negative public health impacts of tobacco smoke**

**Policy:** Establish local policies for smoke free public events and facilities. Ban smoking at outdoor public events and facilities including public parks, trails, and community street fairs.

Tobacco Investment

**Goal: Tobacco-free Youth. Reduce the misuse of predatory products.**

**Policy:** Tobacco Retail Licensing. Establish local policies for a comprehensive tobacco retail licensing policy.

9

Communities are coming together...

10

**#1**

Commercial tobacco use remains the number one cause of preventable death and disease.

---

> Smoking still kills more people than HIV, illegal drugs, alcohol, motor-vehicle injuries, suicides and murders combined.

11

**Youth Vaping Epidemic**

**7X**

Teens are nearly 7x more likely to vape nicotine than adults

**97%**

Of youth who vape use flavors

**5M**

Over 5 million U.S. youth are currently using e-cig/vapes

12

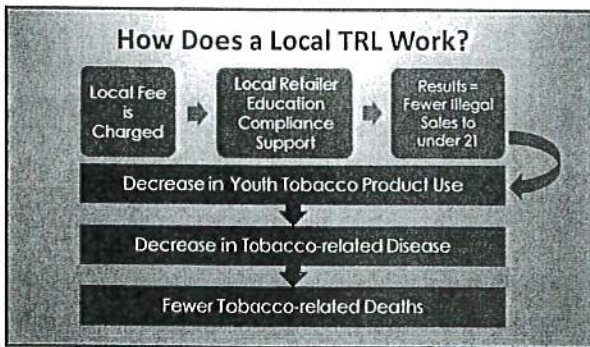
### Humboldt Youth Vape Use and Access by Grade

GRADE	CURRENT USE OF VAPE PRODUCTS		REPORT IT IS "FAIRLY OR VERY" EASY TO OBTAIN VAPE PRODUCTS	
	11 <sup>th</sup>	9 <sup>th</sup>	11 <sup>th</sup>	9 <sup>th</sup>
Humboldt	17%	11%	67%	60%
California	11%	9%	62%	53%

13

- ### A Strong Tobacco Retail License (TRL) Policy
- > Annual licensing fees high enough to fund enforcement & compliance
  - > An enforcement plan including compliance checks & education support
  - > Strong fines & penalties for violations are clearly outlined in TRL
  - > Violation of any local, state, or federal tobacco regulation violates the local TRL

14



15

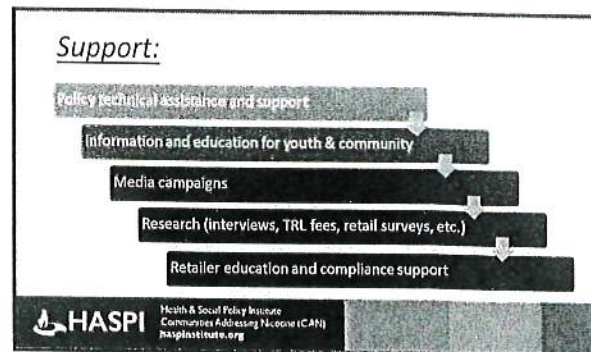


16

### Tools to Fortify a TRL Policy

Schools	Density	Type	Flavors	Ads
<ul style="list-style-type: none"> <li>Limit tobacco retailers near schools and youth sensitive areas parks, preschools</li> </ul>	<ul style="list-style-type: none"> <li>Limit number of tobacco retailers based on population</li> </ul>	<ul style="list-style-type: none"> <li>Ban tobacco-only/vape-only retailers</li> </ul>	<ul style="list-style-type: none"> <li>Prohibit sale of flavored tobacco or vape products</li> </ul>	<ul style="list-style-type: none"> <li>Limit tobacco ads and tobacco placement within a certain distance of kid-friendly areas</li> </ul>



17



18

**Thank you!**

- > Amber Wier  
Project Director for NorCal 4 Health  
California Health Collaborative  
[awier@healthcollaborative.org](mailto:awier@healthcollaborative.org)
- > Jay Macedo (Yurok/Hupa)  
Coordinator for Communities Addressing Nicotine (CAN)  
Health and Social Policy Institute  
[jmacedo@haspi.net](mailto:jmacedo@haspi.net)







# CITY OF BLUE LAKE

Post Office Box 458, 111 Greenwood Road, Blue Lake, CA 95525  
Phone 707.668.5655 Fax 707.668.5916

## AGENDA REPORT

**Item #:** 11  
**Date:** October 25, 2022  
**Item Subject:** Exclusive Negotiating Agreement with Jim Morehouse and James Brown  
APN: 025-201-023  
**Submitted By:** Mandy Mager, City Manager

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### **General Information:**

The City of Blue Lake is in discussions with Jim Morehouse and James Brown (“developers”) regarding development opportunities on Assessor Parcel Number: 025-201-023. The developers are interested in a mixed-use development that would include retail/commercial/light industry and residential uses.

In order to move the discussions forward, the City is proposing an Exclusive Negotiating Agreement with the developers; this agreement allows the City and the developers to further pursue development options, including preliminary designs and special studies, which will ultimately be used as part of the negotiating process.

Staff recommends appointing the City Manager, the City Attorney and the Mayor as the City’s negotiating parties for the agreement.

**Background Material Provided:** Draft ENA and Parcel Map

**Fiscal Impact:** Allows for cost recovery of City expenditures in connection with the negotiations

**Recommended Action:** Authorize the City Manager, in consultation with the City Attorney, to execute the Exclusive Negotiating Agreement with Jim Morehouse and James Brown.

### **Review Information:**

City Manager Review:  Legal Review:  Planner Review:  Engineer:

Comments:

# EXCLUSIVE RIGHT TO NEGOTIATE AGREEMENT

## (City of Blue Lake—MOREHOUSE/BROWN)

This EXCLUSIVE RIGHT TO NEGOTIATE AGREEMENT (this "Agreement") is made and entered into on this \_\_\_\_\_ day of \_\_\_\_\_, 2022 ("Effective Date") by and between Jim Morehouse and James Brown ("MOREHOUSE/BROWN"), and the City of Blue Lake, California ("CITY"). Where collective reference is intended MOREHOUSE/BROWN and the CITY are hereinafter referred to as the "Parties."

### RECITALS

A. WHEREAS, CITY owns land located in the City of Blue Lake, County of Humboldt, California, and depicted in the Site Map attached hereto as **Exhibit "A"** ("Site A").

B. WHEREAS, MOREHOUSE/BROWN hopes to investigate Site A to evaluate the potential to design and develop the real property for commercial/retail uses, and has approached the CITY about the potential of purchasing or leasing the Site A for development (the "Potential Sale/Lease").

C. WHEREAS, no specific project is currently proposed by MOREHOUSE/BROWN for Site A at this time, but in order to assess the feasibility of doing so and incurring the cost and expense related to the same, MOREHOUSE/BROWN has requested that the City grant it an exclusive right to negotiate for a sale and/or long term ground lease, resulting in the preparation of this Agreement.

D. WHEREAS, any actual development on Site A and successful completion of a project is expected to require that the Parties enter into a purchase agreement or lease relating to Site A, as well as a project agreement and analysis under the California Environmental Quality Act ("CEQA") (California Public Resources Code Section 21000, et seq.), relating to the rights and obligations of the Parties in the construction and operation of any project.

NOW, THEREFORE, the Parties agree to negotiate exclusively and in good faith to consider entry into a sale or lease agreement for Site A upon the following terms and conditions:

### AGREEMENT

#### 1. Agreement to Negotiate Exclusively: Good Faith Negotiations.

A. CITY agrees that, during the Negotiation Period (as defined in Section 2 below) and provided that MOREHOUSE/BROWN is not in default of its obligations under this Agreement, CITY shall negotiate exclusively and in good faith with MOREHOUSE/BROWN with respect to the sale or lease to be entered into between CITY and MOREHOUSE/BROWN. During the negotiation period, CITY shall not solicit or entertain offers or proposals from other parties concerning similar offers at Site A. However, in no way does this Agreement limit CITY

in the research or pursuit of its own activities on Site A, so long as activities are conducted by the CITY and not third parties.

B. The Parties agree, in consideration of this Agreement, to negotiate in good faith with each other with respect to any proposed sale or lease and evaluate necessary government approvals and to cooperate in the preparation thereof. The Parties shall provide each other with any information regarding the Site that may be reasonably requested by the other Party that exists at the time of the request.

**2. Period of Negotiation.**

A. The Parties agree to negotiate in good faith for a period of six (6) months from the Effective Date ("Negotiation Period"). If the Parties have not executed any lease or sale agreements by the end of the Negotiation Period, then this Agreement shall automatically terminate, provided, however, that the Parties may, at their sole discretion, mutually agree to extend the term of this Agreement for an additional period of up to one (1) year, subject to approval by the City Council for the CITY.

B. MOREHOUSE/BROWN agrees to make meaningful progress toward determining the feasibility of a project during the Negotiation Period. Meaningful progress shall include the following:

1. MOREHOUSE/BROWN, at its sole expense, shall conduct a physical inspection of Site A within the first 60 days of the Negotiation Period, and

2. MOREHOUSE/BROWN, at its sole expense, shall conduct any preliminary soils and/or geotechnical inspections of Site A it deems necessary during the Negotiation Period, and

3. MOREHOUSE/BROWN, at its sole expense, shall conduct a title search of Site A during of the Negotiation Period, and

4. MOREHOUSE/BROWN shall pursue and explore possibilities for project financing during the Negotiation Period.

C. Upon termination of this Agreement, any interest that MOREHOUSE/BROWN may have in Site A or under this Agreement shall immediately cease and terminate.

**3. Compensation for CITY Expenses.**

A. The agreements contemplated herein are outside the normal scope of operations for CITY, and as such require professional assistance to negotiate an agreement that protects the interests of CITY and its citizens. Consequently, MOREHOUSE/BROWN agrees to pay CITY the sum of Five Thousand Dollars (\$5,000.00) as consideration for the Negotiation Period and this Agreement (the "Exclusivity Payment"). In the event that the parties enter into a lease or



sale agreement, the Exclusivity Payment may be credited against the first revenue payment due to CITY by MOREHOUSE/BROWN pursuant to those agreements.

B. MOREHOUSE/BROWN shall bear all costs to be incurred as a result of compliance with the California Environmental Quality Act and the National Environmental Protection Act, including, but not limited to, preparation of an environmental impact report, if required, or any other required studies or documents related to any lease and/or sale of Site A. MOREHOUSE/BROWN shall also defend and indemnify CITY and bear all costs, expenses, and attorney's fees associated with responding to or defending against claims that may be filed against MOREHOUSE/BROWN and/or CITY in connection with defending such environmental analyses, studies or documents from challenge by third parties.

#### **4. Test and Surveys.**

A. During the Negotiation Period, MOREHOUSE/BROWN shall conduct only such tests, surveys, and other analyses as the MOREHOUSE/BROWN reasonably deems necessary to determine the feasibility of entering a lease or purchase agreement for Site A and, further, only as permitted under Section 4.B., below.

B. For the purpose of conducting these tests and surveys, CITY shall provide to MOREHOUSE/BROWN, its agents, and representatives, the right to enter onto the Sites and to conduct such tests, surveys, and other procedures desired by MOREHOUSE/BROWN ("Tests"), provided the MOREHOUSE/BROWN requests access at least two (2) business days prior to entry, and, further, any such tests or surveys that involve earth disturbance shall first be approved in writing by CITY, and CITY and MOREHOUSE/BROWN, at MOREHOUSE/BROWN sole expense, shall comply with any requirements under CEQA that may apply to such tests or surveys. In the event that additional steps are required to be taken to comply with CEQA or any other law, it is understood that CITY may require more than two (2) days' notice. Upon the conclusion of all such tests, surveys, and other analyses MOREHOUSE/BROWN shall return the Site to its condition prior to such tests or surveys. MOREHOUSE/BROWN shall also defend, indemnify and hold harmless CITY from and against all costs, expenses, claims, causes of action, damages to persons or property, and liabilities of every type and nature arising out of or related to MOREHOUSE/BROWN' and its employee's, agents' and/or contractors' access to, inspections, tests and/or studies conducted on Site A or surrounding properties.

C. MOREHOUSE/BROWN shall provide copies of all studies, tests and surveys relating to the condition of Site A and/or surrounding properties to the CITY, once completed, including, without limitation, all environmental studies (Phase I and/or Phase II Environmental Assessments, if obtained), hydrology studies, geotechnical studies, surveys and similar tests and studies, but MOREHOUSE/BROWN does not warrant in any way, express or implied, the accuracy or validity of all such inspections, tests, surveys and/or studies, and all use by CITY of same is solely at CITY's risk and expense. If the City shall later use or rely upon any such inspections, tests, surveys and/or studies but thereafter said inspections, tests, surveys and/or studies be determined inaccurate, incomplete, or defective in any way, without limitation, CITY shall defend, indemnify and hold harmless MOREHOUSE/BROWN from all costs, expenses,

claims, causes of action, damages to persons or property, and liabilities of every type and nature arising out of or related to the CITY'S use of such inspections, tests, surveys and/or studies, and/or the CITY'S reliance on the accuracy and/or validity of all such inspections, tests, surveys and/or studies.

**5. Purchase Agreement and Ground Lease Negotiations.**

The purchase agreement and/or ground lease, if entered and mutually agreeable to the Parties, shall include, without limitation, all of the following MOREHOUSE/BROWN obligations and restrictions:

(a) (1) Design of the Project, which shall be subject to approval of CITY and compliance with all requirements and regulations of the CITY and other public agencies having jurisdiction; (2) Scope of Development; (3) Schedules of Performance; and (4) Other documents regulating the progress and development of any project at Site A. If negotiations result in a ground lease or purchase agreement, the lease or purchase agreement shall become final only upon approval by the City Council for the CITY.

(b) Supervision of all improvements comprising any project, the completion of which shall be: (1) overseen by MOREHOUSE/BROWN upon terms mutually agreeable to the Parties, and (2) free of mechanics' liens and liens other than those respecting the financing of the project to the extent agreed to by CITY, in its sole discretion.

(d) Reasonable restrictions on transfer or assignment of (1) any purchase agreement or lease and (2) change in controlling ownership of any entity MOREHOUSE/BROWN may form for the purchase or lease.

(e) If a ground lease is negotiated, provisions in the lease addressing the (1) term, (2) lease area description, (3) amount and schedule of rents or equivalent payments by MOREHOUSE/BROWN to CITY, and (4) all other essential terms of ground lease.

(f) Reasonable security to assure MOREHOUSE/BROWN's performance under any ground lease, performance and payment bonds, competitive bidding and payment of prevailing wages to the extent required by law.

**6. Development Goals of CITY.**

In negotiating the ground lease and/or any purchase agreement, CITY has the following development goals:

- (a) Continued use of Site A consistent with their current uses and all applicable Zoning and General Plan requirements.
- (b) Community development beneficial to the CITY and its residents.
- (c) Generation of commerce and tax revenue to/for the CITY.
- (d) Creation of jobs and economic opportunities.

- (e) Generation of new revenues for the CITY and utilization of underutilized real property.

**7. Topics for Negotiation; Future CEQA Compliance.**

The topics for negotiation shall include, among other things: (i) MOREHOUSE/BROWN's right to lease or purchase Site A; (ii) method of calculating and paying ground lease rents, purchase price or equivalent payments; (iii) the terms of the proposed lease or sale agreement including necessary covenants, conditions and restrictions affecting the Site; (iv) air rights use; (v) management of the any project; (vi) the schedule of performance; (vii) availability of the Site to the MOREHOUSE/BROWN; (viii) proposed land uses; (ix) Site layout; (x) preliminary design and architectural concepts and plans; (xi) aesthetic considerations; (xii) the quality and type of construction; (xiii) environmental responsibilities; (xiv) the MOREHOUSE/BROWN's responsibility to obtain environmental clearances (including, without limitation, CEQA compliance), licenses and other entitlements, and project financing; and (xv) any other considerations necessary to fully implement any proposed project in a timely fashion.

The Parties expressly agree and acknowledge that nothing in this Agreement commits either the CITY or MOREHOUSE/BROWN to any specific project, plan or other obligation or design with respect to Site A or any other property. Any use and development of Site A is expressly contingent on compliance with CEQA. In connection therewith, CITY expressly reserves the right to select alternatives to any project MOREHOUSE/BROWN may propose (including the no project alternative), impose mitigation measures, or reject any project proposed.

**8. Broker's Fees.**

The Parties represent and warrant to each other that no broker or finder has been engaged or is in anyway connected with the transactions contemplated by this Agreement. In the event any claim for broker's or finder's fees is made in connection with the transactions contemplated by this Agreement, the Party upon whose statement, representation or agreement the claim is made shall indemnify, save harmless and defend the other Party from and against such claims. CITY is advised that, if a ground lease or purchase agreement is negotiated and entered with the CITY, MOREHOUSE/BROWN contemplates engaging a commercial real estate agent to assist with build-out leasing and identification/retention of qualified tenants.

**9. Assignment.**

MOREHOUSE/BROWN shall not assign any interest in this Agreement without the express written consent of CITY, which consent shall not be unreasonably withheld. As a condition to any proposed assignment of this Agreement, MOREHOUSE/BROWN shall be required to make full disclosure to CITY of the proposed assignee's principals, officers, stockholders, partners, etc., and all other pertinent information concerning the assignee and its associates. MOREHOUSE/BROWN may freely assign this Agreement to an entity in which MOREHOUSE/BROWN holds one hundred percent (100%) of the equity, stock or membership interests.



**10. CITY Obligations.**

A. During the Term of this Agreement, CITY shall deliver, at MOREHOUSE/BROWN's expense, within 30 days of receipt of written request thereof, any unprivileged existing CITY-owned information, studies, reports, site and construction plans or other documents which MOREHOUSE/BROWN may reasonably request to facilitate any proposed project design. The Parties shall cooperate to ensure timely review and revision of any MOREHOUSE/BROWN documents or plans. In addition, subject to cost reimbursement as noted below, CITY shall provide to MOREHOUSE/BROWN reasonable access to CITY's design staff personnel familiar with the Site and CITY's third party consultants and engineers familiar with the Site for the purpose of aiding MOREHOUSE/BROWN in understanding the physical aspects of Site A. MOREHOUSE/BROWN shall bear all costs that may arise associated with making CITY's third party consultants and engineers available to MOREHOUSE/BROWN. Any studies, plans, or other documents made available to MOREHOUSE/BROWN by CITY shall be held in confidence by MOREHOUSE/BROWN, shall not be disclosed to third parties without the consent of CITY, and shall be returned to CITY upon expiration or termination of this agreement.

B. This Agreement is an agreement to enter into a period of exclusive negotiations according to the terms hereof. CITY and MOREHOUSE/BROWN each expressly and respectively preserve the right to decline to enter into a lease, purchase or other agreement in the event the Parties fail to negotiate an agreement to the mutual satisfaction of CITY and MOREHOUSE/BROWN. Except as expressly provided in this Agreement, CITY and MOREHOUSE/BROWN shall have no obligations or duties hereunder and shall have no liability whatsoever in the event the Parties fail to timely execute a purchase agreement or lease, except as expressly identified herein.

C. MOREHOUSE/BROWN acknowledges and agrees that CITY has not agreed to fund, subsidize or otherwise financially contribute in any manner toward the development of the any project on Site A.

D. By its execution of this Agreement, CITY is not committing to or agreeing to undertake: (i) disposition of land to MOREHOUSE/BROWN; (ii) implicit or tacit approval or consideration of any project MOREHOUSE/BROWN may propose on Site A; or (iii) any other acts or activities requiring the subsequent independent exercise of discretion by CITY. The Parties recognize that one or more of the conditions to MOREHOUSE/BROWN's proposal set forth herein may fail to be met as a result of subsequent studies, reviews and proceedings invoking the exercise of discretion by CITY or any public agency having regulatory jurisdiction.

**11. Non-Liability of CITY Officials and Employees.**

Without limiting the provisions set forth herein, no member, official, representative, council member, attorney, or employee of CITY shall be personally liable to MOREHOUSE/BROWN or any successor in interest, in the event of any default or breach by CITY of any obligations under the terms of this Agreement, or of any amount which may become due to MOREHOUSE/BROWN or to its successor under the terms of this Agreement.

**12. Plans, Reports, Studies and Investigation.**

All plans, reports, studies, or investigations (collectively, "Plans") prepared by or on behalf of MOREHOUSE/BROWN with respect to Site A and any development project thereon are the sole property of MOREHOUSE/BROWN. Should CITY wish to review the development Plans outside of the normal course and scope of CITY-required building permitting and related inspections, MOREHOUSE/BROWN shall, upon request by CITY, provide CITY, without cost or expense to CITY, copies of same for confidential review, and under such circumstances CITY agrees that it will protect the confidentiality of such Plans and not copy or otherwise distribute or share any portion of such Plans to anyone, absent the prior written consent of MOREHOUSE/BROWN. Upon termination of this Agreement, CITY shall be entitled to obtain and utilize any such plans, inspections or studies, as stated herein.

**13. Entire Agreement: Attorneys' Fees.**

This Agreement represents the entire agreement of the Parties with respect to the matters set forth herein. This Agreement may not be amended except in writing signed by all of the Parties hereunder. If any Party brings an action or files a proceeding in connection with the enforcement of its respective rights or as a consequence of any breach by another Party of its obligations hereunder, then the prevailing Party in such action or proceeding shall be entitled to have its reasonable attorney's fees and costs paid by the losing Party.

**14. Notices.**

All notices required or permitted hereunder shall be delivered in person, by overnight courier, or by registered or certified mail, postage prepaid, return receipt requested to such Party at its address shown below, or to any other place designated in writing by such Party.

**CITY OF BLUE LAKE**

Amanda Mager  
City Manager  
P.O. Box 458  
Blue Lake, CA 95525

**MOREHOUSE/BROWN:**  
JIM MOREHOUSE/ JAMES BROWN

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Any such notice shall be deemed received upon delivery, if delivered personally, the next business day after delivery by a courier, if delivered by courier, and three (3) days after deposit into the United States Mail, if delivered by registered or certified mail.

IN WITNESS WHEREOF, CITY and MOREHOUSE/BROWN have signed this Agreement as of the dates set forth below.

**CITY OF BLUE LAKE:**

Date: \_\_\_\_\_ By: \_\_\_\_\_  
Amanda Mager, City Manager

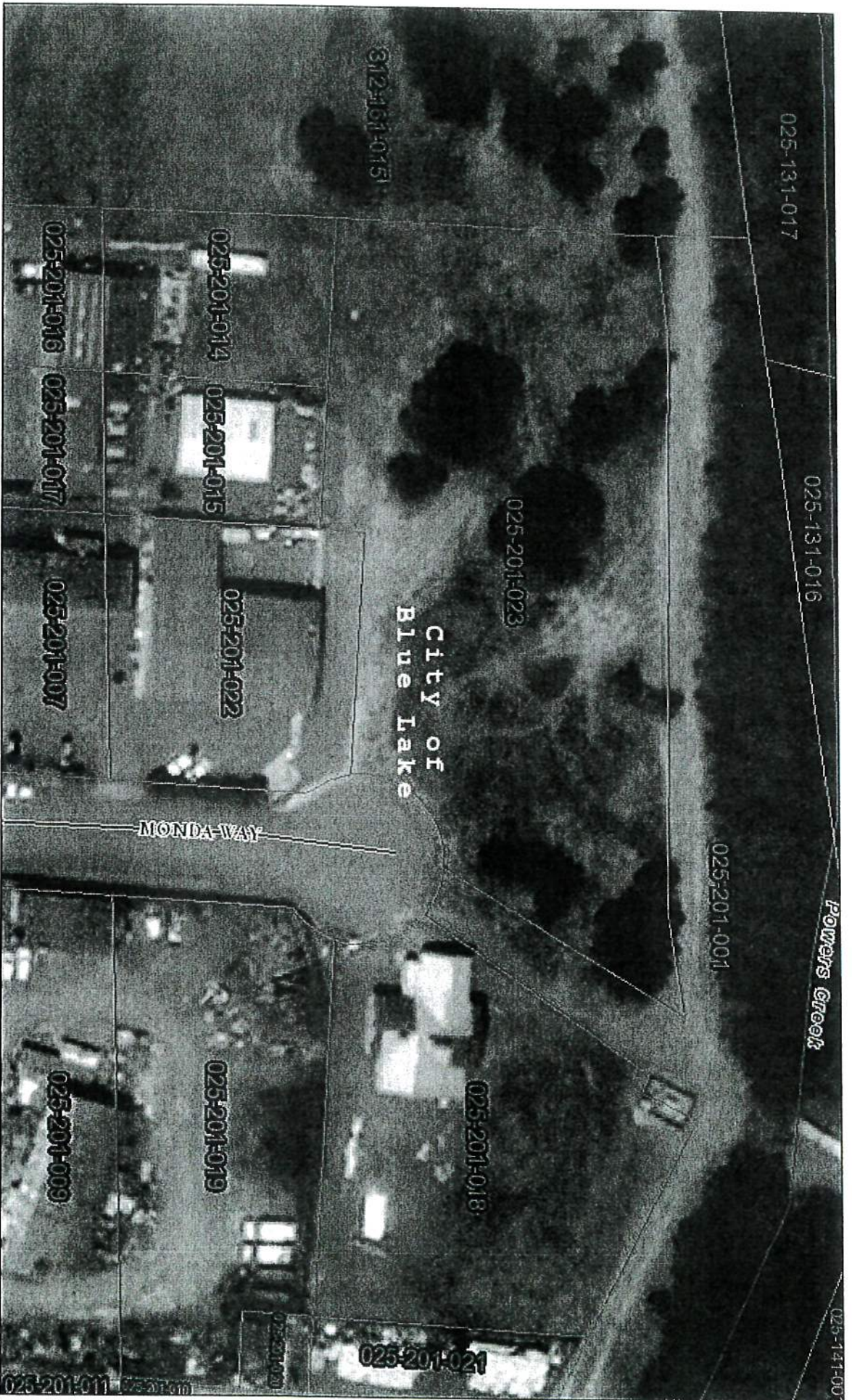
**MOREHOUSE/BROWN:**

Date: \_\_\_\_\_ By: \_\_\_\_\_  
Jim Morehouse

Date: \_\_\_\_\_ By: \_\_\_\_\_  
James Brown



**Exclusive Right to Negotiate Agreement  
Exhibit A  
Site “A” Map—Property Description**



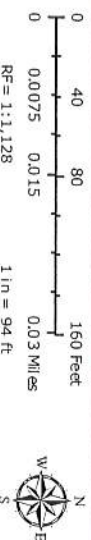
# ARCGIS Web Map

Humboldt County Planning and Building Department

Printed: October 21, 2022 Web AppBuilder 2.0 for ArcGIS

Map Disclaimer:  
 While every effort has been made to assure the accuracy of this information, it should be understood that it does not have the force & effect of law, rule, or regulation. Should any difference or error occur, the law will take precedence.

- Highways and Roads
- Principal Arterials
- Minor Arterials
- Major Collectors
- Minor Collectors
- Local Roads
- Private or Unclassified
- Major River or Stream
- Perennial 1-3
- Perennial >4
- Intermittent
- Subsurface
- Blue Line
- Streams
- City Boundary
- Counties
- Parcels
- Parcels (no APN labels)



Sources: Humboldt County GIS  
 Esri, HERE, Garmin, (c) OpenStreetMap contributors, and the GIS user community  
 Source: Esri, Maxar, Earthstar Geographics, and the GIS User Community





# CITY OF BLUE LAKE

Post Office Box 458, 111 Greenwood Road, Blue Lake, CA 95525  
Phone 707.668.5655 Fax 707.668.5916

## AGENDA REPORT

**Item #:** 12  
**Date:** October 25, 2022  
**Item Subject:** Arts and Heritage Commission Application Review  
**Submitted By:** Mandy Mager, City Manager

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### **General Information:**

At the September Council meeting, the City Council passed Resolution 1202, establishing a City of Blue Lake Arts and Heritage Commission. The Commission will be comprised of seven (7) commissioners and up to 10 special advisors.

City staff have advertised the commission/advisor openings and have compiled the first round of applications for the Council’s consideration.

**Background Material Provided:** Commissioner Applications

**Fiscal Impact:** N/A

**Recommended Action:** Council may choose to appoint applicants to the commission as discussion directs

### **Review Information:**

City Manager Review:       Legal Review:       Planner Review:       Engineer:

Comments:





RECEIVED

OCT 10 2022

# CITY OF BLUE LAKE

Post Office Box 458 • 111 Greenwood Road • Blue Lake, CA 95525

Phone 707.668.5655 Fax 707.668.5916

## Arts and Heritage Commission Application

Name: Julie Douglas	
Residence Address: Blue Lake Ca 95525	
Primary Phone No.:	Alternate Phone No.:
Email Address:	
Educational Background (Last Year Completed): Masters of Fine Art	
Length of Time Living/Working in Blue Lake: 4 yrs total	
Present Employer: Dell'Arte International	
Job Title: Head of Arts Engagement & Faculty	
Position Applying for:	Commissioner: <input checked="" type="checkbox"/> Advisory Member: <input type="checkbox"/>

**On a separate piece of paper, please provide detailed answers to the following questions:** see second page

1. What community organizations are you currently involved with?
2. What unique skills or qualifications do you bring to the position?
3. What do you view as the main goal/purpose of the Arts and Heritage Commission?
4. What contribution(s) can you make to the goal/purpose of the Arts and Heritage Commission?

Answers to Arts and Heritage Commissioner Application:

1. What community organizations are you currently involved with?

Dell'Arte International and through Dell'Arte a variety of community organizations such as the Wiyot Tribe, the Yurok Tribe, Centro del Pueblo, Playhouse Arts, Two Feathers, Club Triangle and more.

2. What unique skills or qualifications do you bring to the position?

I am Head of Arts Engagement at Dell'Arte as well as Full Time Faculty. I received an MFA from Dell'Arte in 2010. I am skilled in making connections with and working with a variety of communities and artists. I am a performer, creator and director. I have been involved in theatre and the arts since I was a child and have worked professionally in theatre for over 25 years in a variety of places. I also use visual art, dance and music in my work and have a deep appreciation for all of the arts. I am comfortable working in ensemble with a diverse group of people, and am a skilled communicator and generator of ideas/solutions..

3. What do you view as the main goal/purpose of the Arts and Heritage Commission?

I see the main goal/purpose of the commission as creating a cultural hub here in Blue Lake that recognizes the history, peoples and beauty of the area through the arts. When I went to Bali for the first time I was in awe of how art permeated every aspect of Balinese life. Beautiful carvings, temples, offerings, performance of dance, puppetry, and music are everywhere. Not only is it everywhere, but everyone participates. It is for everyone, not made for or by an elite select few. It is interwoven into everyone's lives and everyone feels ownership and pride in it. I felt the true value and power of art. I want that for Blue Lake and the U.S. for that matter, but you have to start somewhere!

4. What contribution(s) can you make to the goal/purpose of the Arts and Heritage Commission?

My position at Dell'Arte gives me access to and the support of a long standing arts organization in Blue Lake and Humboldt. We have relationships with arts and cultural groups as well as our community partners. These connections will allow me to help bring in a variety of artists and community members to participate in projects, not to mention the student body who do community service and community arts engagements as part of their training. I love Blue Lake and jumped at the opportunity to return a year ago. When I first came to Blue Lake over 15 years ago I came over that last hill into the valley and felt that I was home. I want to contribute whatever I can to bring the arts to Blue Lake for everyone to enjoy and feel connected to.



# CITY OF BLUE LAKE

Post Office Box 458 • 111 Greenwood Road • Blue Lake, CA 95525

Phone 707.668.5655 Fax 707.668.5916

## Arts and Heritage Commission Application

Name: <b>Gina Tuzzi</b>	
Residence Address: <b>Blue Lake, CA 95525</b>	
Primary Phone No.:	Alternate Phone No.:
Email Address: <b>@gmail.com</b>	
Educational Background (Last Year Completed): <b>Graduate degree, Mills College</b>	
Length of Time Living/Working in Blue Lake: <b>6 years</b>	
Present Employer: <b>Cal Poly Humboldt</b>	
Job Title: <b>Lecturer, Painting</b>	
Position Applying for:	Commissioner: <input checked="" type="checkbox"/> Advisory Member: <input type="checkbox"/>

**On a separate piece of paper, please provide detailed answers to the following questions:**

1. *What community organizations are you currently involved with?*
2. *What unique skills or qualifications do you bring to the position?*
3. *What do you view as the main goal/purpose of the Arts and Heritage Commission?*
4. *What contribution(s) can you make to the goal/purpose of the Arts and Heritage Commission?*



## AH Commission Application

Gina Tuzzi

1. I am an active member/participant of the Eureka Street Art Festival. In addition I am a continued donor to a variety of local non profits (Friends Of The Dunes, Planned Parenthood), specifically donating my art work to these organizations to be auctioned off for fundraising.
2. I have a 20 year background in the arts both as an educator and an artist. I have experience with painting murals and participating in community based art projects. I have a history of working with children in arts education and adults with developmental disabilities in the arts as well.
3. My personal objective in joining the Arts and Heritage Commission is to elevate and celebrate the voices of artists living and working in our community. In addition I would love to help organize the funding, fabricating and installation of public artworks in our community.
4. I can contribute my unique perspective as an artist and educator and additionally can contribute my creative talents/ artistic strengths to the Arts and Heritage Commission.



# CITY OF BLUE LAKE

Post Office Box 458 • 111 Greenwood Road • Blue Lake, CA 95525

Phone 707.668.5655 Fax 707.668.5916

## Arts and Heritage Commission Application

Name: <i>DIANA LYNN</i>	
Residence Address: <i>BLUE LAKE</i>	
Primary Phone No.:	Alternate Phone No.:
Email Address: <i>lynndiana@usa.net</i>	
Educational Background (Last Year Completed): <i>19 (M.A.+)</i>	
Length of Time Living/Working in Blue Lake: <i>10 YEARS</i>	
Present Employer: <i>SELF</i>	
Job Title: <i>ARTIST / WRITER</i>	
Position Applying for:	Commissioner: <input checked="" type="checkbox"/> Advisory Member: <input type="checkbox"/>

**On a separate piece of paper, please provide detailed answers to the following questions:**

1. *What community organizations are you currently involved with?*
2. *What unique skills or qualifications do you bring to the position?*
3. *What do you view as the main goal/purpose of the Arts and Heritage Commission?*
4. *What contribution(s) can you make to the goal/purpose of the Arts and Heritage Commission?*

October 3, 2022

To: Blue Lake City Council

Re: Arts and Heritage Commission Application

From: Diana Lynn

Thank you for your enthusiastic support of the arts in Blue Lake!

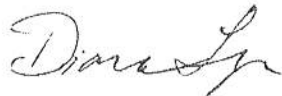
I hope to serve on the new Blue Lake Arts and Heritage Commission.

- 1) When I moved here ten years ago, I immediately joined the Blue Lake Chamber of Commerce. I served as the driving force behind the Chamber redesigning our online presence and adding a sun cam to alert coastal folks that the sun is out in Blue Lake. Also, when I moved here, I arranged with Art Jones to open the Presbyterian Church early on Sundays to provide a space for Blue Lake meditation. And I'm a LOLA.
- 2) I have a B.A. in art history, an M.A. in painting, and postgraduate work in American history. I've taught art to all ages from 2<sup>nd</sup> grade to a four-year college, owned a large art gallery in downtown Santa Rosa that received a city beautification award, raised my family by producing high-fired stoneware ceramics, and did photo shoots for national magazines and local newspapers. My work has shown in many juried and invitational, and one-person shows throughout the western states. More recently, I've published scores of feature articles in nationally known youth and teen magazines.
- 3) This creative commission will enliven and help integrate the arts into every part of life here in Blue Lake and assist in raising our local economy. What exact forms this will take are waiting to be discovered. My business card claims: 'Art is what you didn't know you needed until you saw it.' Let's find out what great things this commission will accomplish!
- 4) Art is not something separate, elite, or exclusive but is in the blood and bones of what it means to be human. Art affects us so often and profoundly, yet we usually take it for granted, not recognizing its value nor ensuring its presence in daily life. Consequently, I've worked hard to unite people and art.

Here are some examples of the ways I've done this:

- Artist-in-Residence for the California Arts Council in Monte Rio, CA, where I taught painting and photography; coordinated funding, staff, and facilities from four agencies to establish a community studio and visiting artists program serving all ages.
- Assistant Director and Art Teacher for HSU Project Upward Bound, a federal program identifying, training, and inspiring at-risk and gifted high school students.
- Created Arcata's Nicaraguan Sister City Photo Project.
- Created and helped organize *Art Trails*, the first association of Santa Rosa art galleries.
- Created and taught in a tuition-free English language and arts program in Baja, Mexico.
- And now, I've brought you the idea for this commission.

Thank you.





10/14/22



# CITY OF BLUE LAKE

Post Office Box 458 • 111 Greenwood Road • Blue Lake, CA 95525

Phone 707.668.5655 Fax 707.668.5916

## Arts and Heritage Commission Application

Name: <u>Charis Bowman</u>	
Residence Address: _____	
Primary Phone No.: _____	Alternate Phone No.: _____
Email Address: <u>cbowman@bluelakeca.gov</u>	
Educational Background (Last Year Completed): <u>BA - ISU</u>	
Length of Time Living/Working in Blue Lake: <u>24</u>	
Present Employer: <u>Self</u>	
Job Title: <u>Joyology - Bespoke Furniture Artistry</u>	
Position Applying for:	Commissioner: <input type="checkbox"/> Advisory Member: <input checked="" type="checkbox"/>

**On a separate piece of paper, please provide detailed answers to the following questions:**

1. What community organizations are you currently involved with?  
EDC
2. What unique skills or qualifications do you bring to the position?  
Artist background. Director of Heptoberfest Gy's.
3. What do you view as the main goal/purpose of the Arts and Heritage Commission?  
To promote Econ. Development w/ recreation and art.
4. What contribution(s) can you make to the goal/purpose of the Arts and Heritage Commission?  
Event Coordination Experience.



# CITY OF BLUE LAKE

Post Office Box 458 • 111 Greenwood Road • Blue Lake, CA 95525

Phone 707.668.5655 Fax 707.668.5916

## Arts and Heritage Commission Application

Name: <b>Randy Toroni</b>	
Residence Address: <b>19200 HWY 299 Blue Lake, CA, 95525</b>	
Primary Phone No.: _____	Alternate Phone No.: <b>NA</b>
Email Address: _____	
Educational Background (Last Year Completed): <b>BFA in Illustration from AAU</b>	
Length of Time Living/Working in Blue Lake: <b>25 years</b>	
Present Employer: <b>Freelance /Self Employed</b>	
Job Title: <b>Concept Artist /Illustrator for the entertainment Industry</b>	
Position Applying for:	Commissioner: <input checked="" type="checkbox"/> Advisory Member: <input type="checkbox"/>

**On a separate piece of paper, please provide detailed answers to the following questions:**

- 1. What community organizations are you currently involved with?*
- 2. What unique skills or qualifications do you bring to the position?*
- 3. What do you view as the main goal/purpose of the Arts and Heritage Commission?*
- 4. What contribution(s) can you make to the goal/purpose of the Arts and Heritage Commission?*

1. *What community organizations are you currently involved with?*

I am apart of the Arcata High Football and Wrestling community and a contributor to the program with my art and might be coming in once a week to help Cass Bell coach the wrestling team.

I am apart of the Blue Lake Community watch on Facebook.

I am apart of the Arcata Drawing Circle

I am apart of the C Street Gallery

I am founding member of a global initiative to fight against the piracy of artists work through Ai Art Generation

I have started my own "organic artist" movement in counter of Ai Art generation to help preserve natural art making for all artists.

2. *What unique skills or qualifications do you bring to the position?*

I have been a concept artist and illustrator since 2014. I have advanced figured drawing skills, adanced animal and creature design skills, I have advanced knowledge of anatomy, perspective, Adobe Photoshop, Disney taught animation, I am the creator of NeoTera an upcoming Graphic Novel 10 years in the works that will be unveiled to the public on a Con tour of the USA 2023. I have great public speaking ability and have actually partaked in some political campaigns in LA. I can type 82 words per minute with a 99% accuracy

3. *What do you view as the main goal/purpose of the Arts and Heritage Commission?*

I view the main goal of the Arts and Heritage commission to work with the city council to better protect the proud history and legacy of Blue Lakes artistic community and to help guarantee a better artistic future for the youth and it's professional artists that love this beautiful town and area it resides.

4. *What contribution(s) can you make to the goal/purpose of the Arts and Heritage Commission?*

I would help to organize and educate the community and help the city council use it's resources to better the arts in Blue Lake and it's greater area.

Some ideas I have for helping the local community with their art:

1. I could organize some drawing/painting tutorial events for children in Blue Lake to help them learn how to draw both from life and how to create artwork from their imagination. I did this at the China Academy of Art which is the most prestigious art school in China and it went very well.

2. I could organize some life drawing events where we learn how to draw the human figure.

3. Could help organize drawing events in the Blue Lake area to help cultivate a closer art community.





# CITY OF BLUE LAKE

Post Office Box 458, 111 Greenwood Road, Blue Lake, CA 95525  
Phone 707.668.5655 Fax 707.668.5916

## AGENDA REPORT

**Item #:** 13  
**Date:** October 25, 2022  
**Item Subject:** Medieval Festival Debriefing and Review of Community Concerns  
**Submitted By:** Mandy Mager, City Manager

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### **General Information:**

On October 1<sup>st</sup> and 2<sup>nd</sup>, the Blue Lake Parks and Recreation Department partnered with Coastal Grove Charter School to host the Medieval Festival on City park grounds. The festival utilized the City’s horse arena, basketball courts and tennis courts, along with the serving booth located in Perigot Park and the open lots along Taylor Way for parking.

The festival was highly successful and generated attendance levels above historical numbers. The Parks and Recreation Department hosted the bounce house, which generated over \$2,000.00 in revenue.

Although the City and the event coordinators worked to mitigate community impacts, the volume of attendees did present impacts beyond the mitigation measures. The majority of the impacts were short-lived, and the majority of feedback received from the community has been positive. The event shut down each day by 6:00 PM, well before the community quiet hours and park closure times.

In the future, it is recommended that the event utilize Perigot Park, as well as the horse arena and tennis/basketball courts. It is also recommended that additional watering take place in the horse arena, or that dust screens be erected to mitigate dust impacts. Additional parking signage and traffic monitors would also be beneficial.

The coordinators of the event worked tirelessly to put on the event; they worked in tandem with our park staff and emergency responders and were highly cognizant of the surrounding public. Although changes and improvements can be made for future events, I am very pleased at the how the final event was managed.

**Background Material Provided:** Letter from Karen Barnes (Resident)

**Fiscal Impact:** N/A

#### **Review Information:**

City Manager Review:  Legal Review:  Planner Review:  Engineer:

TO: Blue Lake City Council  
Adelene Jones, Mayor  
Elaine Hogan, Mayor Pro Tem  
Benjamin McCreath  
Alice Finen  
Chris Curran

From: Karen Barnes and Marty Schwartz

October 12, 2022

Re: Medieval Festival held October 1-2, 2022

After the dust has settled (literally) we have some questions and concerns about the Medieval Festival event that was held in such a small neighborhood. Many years ago this event was held in the same space, one time only, and then moved because of the impact on the neighborhood. Now it has been brought back again after many years having been held on several acres at Christie ranch on the north side of HWY 299. Why would such a large event move to a small neighborhood? We understand that this event was approved by the City Manager. The questions and concerns we have are:

- Did the Park and Recreation Dept. make any money from rental of facilities, staff time if they were used?
- Did the Blue Lake Fire Dept. sign off on the event? If so, were they aware of how many people would attend based on past attendance of this event at the Ranch in previous years? We have been told that about 5,000 were in attendance over the weekend. The total population of Blue Lake is less than 1,500.
- Dust was a huge issue. If anyone watched the ABC news (channel 7) you could see huge amounts of dust from the horse riding/arrow shooting. At our house you could write your name on the vehicles, our outside table and bbq in the dust. It is stated by the City that watering of the arena needs to occur if it is used. Watering may have occurred early Saturday morning on one side but not any time after that we are aware of.
- Marty has Parkinson's and this amount of dust is a health hazard. We left town.
- Our UPS driver complained about how difficult it was to get down Chartin to make deliveries on Friday before the event, and friends attended Sunday and said it was so crowded they left after a half hour.

We are sure the nonprofit charter school made money which is the point of a fundraiser. However, it should not be at the detriment of a small neighborhood. There needs to be another alternative for such a big event if it is considered again. Also, it may be time to consider what is appropriate for small neighborhoods, what is charged for the rental of public facilities, which includes the arena, etc. It appears that decisions are a bit arbitrary of who gets their application accepted or some rules set aside. There should be information about cost for all the facilities that are rented listed on the City website. The community used to have access to the Special event permit on the website but that does not exist anymore. We also understand information is shared on Facebook but we do not see anything but one picture from the event. We, like many others, do not use Facebook often and rely on the City webpage. Also, it should state how one can get an item on the agenda.

Thank you for your time and consideration of these questions and concerns.

Karen Barnes and Marty Schwartz  
352 Potters Lane  
Blue Lake, CA

CC: Amanda Mager, City Manager  
Bettina Eipper, Coastal Grove Charter School



# CITY OF BLUE LAKE

Post Office Box 458, 111 Greenwood Road, Blue Lake, CA 95525  
Phone 707.668.5655 Fax 707.668.5916

## AGENDA REPORT

**Item #:** 14  
**Date:** October 25, 2022  
**Item Subject:** Councilmember Representation for Real Property Negotiations  
**Submitted By:** Mandy Mager, City Manager

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### **General Information:**

Councilmember Hogan has requested discussion/action on the appointment of Council representation on all Real Property negotiations. Currently, the City has been appointing the Mayor as the Council representative for Exclusive Negotiating Agreements for real property.

**Background Material Provided:** N/A

**Fiscal Impact:** N/A

### **Review Information:**

City Manager Review:       Legal Review:       Planner Review:       Engineer:



City of Blue Lake  
October 25, 2022 Council Meeting

**Consent Items:**

- a. Warrants and Disbursements
- b. Meeting Minutes

August 23, 2022

September 27, 2022



City of Blue Lake  
 Check/Voucher Register - City Council Check Report  
 From 9/1/2022 Through 9/30/2022

Check Number	Check Date	Payee	Check Description	Check Amount
10099	9/1/2022	Honda Financial Services	8/4/22 statement	313.82
10100	9/1/2022	The Mitchell Law Firm, LLP	7/31/22 Inv#s 50608 & 50609 & 50673	2,353.00
10101	9/1/2022	Jackson & Eklund	8/12/22 Inv# 437011	4,432.00
10102	9/1/2022	Tensor IT	8/15/22 statement	1,373.79
2297	9/1/2022	Zev Tovian	Deposit Refund #20223001 Tovian	129.03
2298	9/1/2022	Erica O'Rourke	Deposit Refund #20351001 O'Rourke	65.68
2299	9/1/2022	YIHA	Deposit Refund #20352001 YIHA	23.95
2300	9/1/2022	Aeysha Kinnunen	Deposit Refund #20362001 Kinnunen	57.97
2301	9/1/2022	Mckenzie Dibble	Deposit Refund #30430001 Dibble	123.09
2302	9/1/2022	City of Blue Lake	Utilities paid from Deposits 9/1/22 Billing	510.73
10103	9/8/2022	H. C. Health & Human Services	Refund-7/26/22 EFT# 1000016207 (key informant)	3,000.00
10104	9/8/2022	Castle Tire	7/31/22 statement-dump day event	4,327.93
10105	9/8/2022	Humb. Waste Management Auth.	8/9/22 Inv# SB1383	3,000.00
10106	9/8/2022	Humboldt Sanitation	7/20/22 Inv# 27220718-dump day event	20,430.40
10107	9/8/2022	CA State Disbursement Unit	8/26/22 PR deduction	92.30
10108	9/8/2022	CA State Disbursement Unit	8/26/22 PR deduction	101.53
10109	9/8/2022	Quinn A. Sousa	Livescan reimbursement- Sousa	20.00
10110	9/8/2022	AT&T	2-8/20/22 statements	68.45
10111	9/8/2022	big bear design & graphics	8/10/22 Inv# 1149	188.00
10112	9/8/2022	Caurissa Moore	Livescan reimbursement-Moore	20.00
10113	9/8/2022	Aflac	8/25/22 Inv# 625256	131.52
10114	9/8/2022	CIRA	8/10/22 Inv# 1630 Apr-Jun 2022 WC	3,783.01
10115	9/8/2022	B & B Portable Toilet Co.	4-8/20/22 invoices	617.44
10116	9/8/2022	Paradise Cay Publications	8/4/22 Inv# IN517112	48.49
10117	9/8/2022	National Rural Water Assoc.	SCADA loan pmt due 10/1/22	965.00
10118	9/8/2022	Optimum	Billing period 9/1/22-9/30/22	431.56
10119	9/8/2022	Rock Solid 4X4	7/20/22 Cust ID: 10653	99.62
10120	9/8/2022	Miller Farms Nursery, Inc.	8/31/22 statement	159.04
10121	9/8/2022	O'Reilly Auto Parts	8/28/22 statement	91.53
10122	9/8/2022	RREDC	Town square loan pmt due 10/1/22	1,236.87
10123	9/8/2022	SHN Consulting	8/16/22 Inv# 114177 LEAP	945.00
10124	9/8/2022	SHN Consulting	8/16/22 Inv# 114146 LRSP	779.53
10125	9/8/2022	SHN Consulting	8/16/22 Inv# 114130 WW (CRS)	28,257.44
10126	9/8/2022	SHN Consulting	8/22/22 Inv# 114290 Library	202.50
10127	9/8/2022	SHN Consulting	8/16/22 Inv# 114175 Planning	2,317.50
10128	9/8/2022	City of Blue Lake	W/S pmts 8/1/22	2,502.29
10129	9/8/2022	Verizon Wireless	8/21/22 Inv# 9913984855	278.94
10130	9/8/2022	McKinleyville Ace Hardware	9/30/22 statement	48.65
10131	9/9/2022	Sydni J. Avila	Employee: avilas; Pay Date: 9/9/2022	239.00
10132	9/9/2022	Harold D. Burris	Employee: burrish; Pay Date: 9/9/2022	1,594.40
10133	9/9/2022	Marc A. Davis	Employee: davism; Pay Date: 9/9/2022	623.52
10134	9/9/2022	Michael D. Downard	Employee: downardm; Pay Date: 9/9/2022	1,079.45
10135	9/9/2022	Vicki L. Hutton	Employee: huttonv; Pay Date: 9/9/2022	1,310.40
10136	9/9/2022	Halla G. Kramer	Employee: kramerh; Pay Date: 9/9/2022	388.38
10137	9/9/2022	Francesca I. Messina	Employee: messinaf; Pay Date: 9/9/2022	254.34
10138	9/9/2022	Quinn Sousa	Employee: sousaq; Pay Date: 9/9/2022	164.32
20220909 EFT...	9/9/2022	U. S. Department of Treasury	EFTPS federal tax pmt 9/9/22 PR	6,004.11
20220909 EFT...	9/9/2022	Employment Development Dept.	DE88 state tax pmt 9/9/22 PR	1,020.66
20220909 EFT...	9/9/2022	Cal PERS	PERS retirement pmt 9/9/22 PR	3,175.92
20220909 EFT...	9/9/2022	Freedom Voice	Freedom Voice 9/1/22 statement	123.79
22O909A01	9/9/2022	Christopher A. Ball	Employee: ballc; Pay Date: 9/9/2022	103.75
22O909A02	9/9/2022	Glenn R. Bernald	Employee: bernaldg; Pay Date: 9/9/2022	1,917.40
22O909A03	9/9/2022	Rosine S. Boyce-Derricott	Employee: boycer; Pay Date: 9/9/2022	563.00
22O909A04	9/9/2022	Skyler A. Coke	Employee: cokes; Pay Date: 9/9/2022	811.43
22O909A05	9/9/2022	Melissa M. Combs	Employee: combsm; Pay Date: 9/9/2022	482.42
22O909A06	9/9/2022	Stella M. Drobnick-Sochovka	Employee: drobnicks; Pay Date: 9/9/2022	213.86

**City of Blue Lake**  
 Check/Voucher Register - City Council Check Report  
 From 9/1/2022 Through 9/30/2022

Check Number	Check Date	Payee	Check Description	Check Amount
220909A07	9/9/2022	Lisa M. Honzik	Employee: honzikl; Pay Date: 9/9/2022	100.33
220909A08	9/9/2022	Austin R. Jones	Employee: jonesa; Pay Date: 9/9/2022	1,170.61
220909A09	9/9/2022	Amanda L. Mager	Employee: magera; Pay Date: 9/9/2022	1,828.05
220909A10	9/9/2022	Jekayah X. Means	Employee: meansj; Pay Date: 9/9/2022	100.50
220909A11	9/9/2022	Caurissa R. Moore	Employee: moorec; Pay Date: 9/9/2022	112.04
220909A12	9/9/2022	Ross A. Nash	Employee: nashr; Pay Date: 9/9/2022	698.37
220909A13	9/9/2022	Bailey A. Perry	Employee: perryb; Pay Date: 9/9/2022	441.03
220909A14	9/9/2022	Trevor L. Pumnea	Employee: pumneat; Pay Date: 9/9/2022	1,398.37
220909A15	9/9/2022	Ashley M. Thacker	Employee: thackera; Pay Date: 9/9/2022	1,113.43
220909A16	9/9/2022	Emily P. Wood	Employee: woode; Pay Date: 9/9/2022	1,234.79
10139	9/12/2022	Trevor L. Pumnea	9/6/22 dental pmt- Pumnea	300.00
10140	9/12/2022	William Tetteh-Martey, DMD, MD	Dental pmt 8/10/22- Burris	1,200.00
10141	9/12/2022	Blue Lake Rancheria	9/6/22 Inv# B22-112	2,875.00
10142	9/12/2022	Coastal Business Systems Inc.	9/1/22 Inv# 32353429	309.99
10143	9/12/2022	CA State Disbursement Unit	9/9/22 PR deduction	92.30
10144	9/12/2022	CA State Disbursement Unit	9/9/22 PR deduction	101.53
10145	9/12/2022	Christopher F. Curran	8/2022 council stipend-Curran	50.00
10146	9/12/2022	Ashley M. Thacker	9/6/22 dental pmt - Thacker	300.00
10147	9/12/2022	Dazey's Arcata	8/31/22 statement	686.42
10148	9/12/2022	D & R Janitorial Service	9/1/22 statement	295.00
10149	9/12/2022	Alice Finen	8/2022 council stipend- Finen	50.00
10150	9/12/2022	Eureka Oxygen Co.	8/31/22 statement	165.46
10151	9/12/2022	Humb. Bay Municipal Water Dist	Billing period: July 30-Aug 31, 2022	16,739.30
10152	9/12/2022	Elaine B. Hogan	8/2022 council stipend- Hogan	50.00
10153	9/12/2022	Intedata Systems	9/1/22 statement	435.00
10154	9/12/2022	League of California Cities	8/19/22 Inv# 1691	50.00
10155	9/12/2022	The Mill Yard	8/31/22 statement	151.79
10156	9/12/2022	Arcata Stationers	9/1/22 statement	385.89
10157	9/12/2022	Christopher A. Ball	Livescan reimb. - Ball	20.00
10158	9/12/2022	Ross A. Nash	9/7/22 supplies reimb. - Nash	157.50
10159	9/12/2022	Shred Aware	9/7/22 Inv# 45338	48.00
10160	9/12/2022	Thomas Home Center	8/31/22 statement	177.79
10161	9/12/2022	U. S. Postal Service	Utility W/S trust acct.	1,200.00
10162	9/16/2022	AT&T	4-9/4/22 Cal net 3 bills	282.24
10163	9/16/2022	Hensel's Ace Hardware	8/31/22 statement	767.19
10164	9/16/2022	Sunnybrae Ace Hardware	8/31/22 statement	859.17
10165	9/16/2022	Department of Justice	9/06/22 Inv# 603979	96.00
10166	9/16/2022	SHN Consulting	7/31/22 #113933 & 8/16/22 #114149-Truck route	10,533.60
10167	9/16/2022	SHN Consulting	7/31/22 #113994 & 8/16/22 #114147- Engineering	10,143.25
10168	9/16/2022	Pacific Gas and Electric	8/31/22 Statement	8,301.20
10169	9/16/2022	Redwood Petroleum	9/8/22 Inv# 123	598.11
10170	9/16/2022	USA Bluebook	8/29/22 Inv# 094735	384.61
10171	9/16/2022	Dana M. Rolland	Refund-Summer camp fees- Rolland	218.00
10172	9/23/2022	Harold D. Burris	Employee: burrish; Pay Date: 9/23/2022	1,880.23
10173	9/23/2022	Marc A. Davis	Employee: davism; Pay Date: 9/23/2022	602.79
10174	9/23/2022	Michael D. Downard	Employee: downwardm; Pay Date: 9/23/2022	957.47
10175	9/23/2022	Vicki L. Hutton	Employee: huttonv; Pay Date: 9/23/2022	1,427.13
10176	9/23/2022	Kanoa K. Jones	Employee: jonesk; Pay Date: 9/23/2022	295.01
10177	9/23/2022	Francesca I. Messina	Employee: messinaf; Pay Date: 9/23/2022	224.07
10178	9/23/2022	Quinn Sousa	Employee: sousaq; Pay Date: 9/23/2022	242.72
10179	9/23/2022	B & B Portable Toilet Co.	9/17/22 Inv# 148213 & 148214	169.22
10180	9/23/2022	FDAC EBA	Billing period: 70-10/01/22 to 10/31/22	14,465.01
10181	9/23/2022	GreatAmerica Financial Svcs.	9/19/22 Inv# 32465891	204.00
10182	9/23/2022	Humboldt Co. Sheriff's Office	Animal shelter agreement Sept 2022	670.00
10183	9/23/2022	Jackson & Eklund	9/13/22 Inv# 437159	2,000.00
10184	9/23/2022	Mendes Supply Company	9/1/22 statement	488.42



City of Blue Lake  
 Check/Voucher Register - City Council Check Report  
 From 9/1/2022 Through 9/30/2022

Check Number	Check Date	Payee	Check Description	Check Amount
10185	9/23/2022	North Coast Laboratories LTD.	8/31/22 statement	1,060.00
10186	9/23/2022	SHN Consulting	9/12/22 Inv# 114419 WW (CRS)	258.75
10187	9/23/2022	SHN Consulting	9/16/22 Inv# 114622 LEAP	245.00
10188	9/23/2022	Tensor IT	9/15/22 statement	1,090.39
10189	9/23/2022	The Mitchell Law Firm, LLP	8/31/22 Inv#'s 50804, 50805, 50884	1,723.00
10190	9/23/2022	Marc A. Davis	9/16/22 supplies reimb.- Davis	63.38
20220923 EFT...	9/23/2022	U. S. Department of Treasury	EFTPS federal tax pmt 9/23/22 PR	5,936.20
20220923 EFT...	9/23/2022	Employment Development Dept.	DE88 state tax pmt 9/23/22 PR	1,013.26
20220923 EFT...	9/23/2022	Cal PERS	PERS retirement pmt 9/23/22 PR	3,100.51
220923A01	9/23/2022	Christopher A. Ball	Employee: ballc; Pay Date: 9/23/2022	314.69
220923A02	9/23/2022	Glenn R. Bernald	Employee: bernaldg; Pay Date: 9/23/2022	1,970.54
220923A03	9/23/2022	Rosine S. Boyce-Derricott	Employee: boycer; Pay Date: 9/23/2022	448.66
220923A04	9/23/2022	Skyler A. Coke	Employee: cokes; Pay Date: 9/23/2022	893.96
220923A05	9/23/2022	Melissa M. Combs	Employee: combsm; Pay Date: 9/23/2022	534.11
220923A06	9/23/2022	Stella M. Drobnick-Sochovka	Employee: drobnicks; Pay Date: 9/23/2022	115.77
220923A07	9/23/2022	Lisa M. Honzik	Employee: honziki; Pay Date: 9/23/2022	204.64
220923A08	9/23/2022	Austin R. Jones	Employee: jonesa; Pay Date: 9/23/2022	1,037.55
220923A09	9/23/2022	Amanda L. Mager	Employee: magera; Pay Date: 9/23/2022	1,926.18
220923A10	9/23/2022	Caurissa R. Moore	Employee: moorec; Pay Date: 9/23/2022	339.83
220923A11	9/23/2022	Ross A. Nash	Employee: nashr; Pay Date: 9/23/2022	698.39
220923A12	9/23/2022	Trevor L. Pumnea	Employee: pumneat; Pay Date: 9/23/2022	1,398.37
220923A13	9/23/2022	Ashley M. Thacker	Employee: thackera; Pay Date: 9/23/2022	1,113.42
220923A14	9/23/2022	Emily P. Wood	Employee: woode; Pay Date: 9/23/2022	1,234.79
Report Total				220,167.07

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CITY OF BLUE LAKE

CALIFORNIA

111 Greenwood Road

P.O. Box 458

Blue Lake, CA 95525

## Blue Lake City Council Minutes

Tuesday, August 23<sup>rd</sup>, 2022 ~ 6:30 p.m. ~Regular Council Meeting  
Skinner Store Building-111 Greenwood Road, Blue Lake-Behind City Hall

*Unless Otherwise Noted, All Items on the Agenda are Subject to Action.*

**Meeting Called to Order at 6:30PM**

### 1. Pledge of Allegiance and Establish a Quorum of the Council

**Council Members Present:**

Adelene Jones, Mayor  
Chris Curran  
Benjamin McCreath  
Alice Finen – Via Zoom

**Council Members Absent:** Elaine Hogan

**Staff Present:**

Amanda Mager, City Manager/City Clerk  
Emily Wood, Economic Development Planner

**Public Present:**

Kent Sawatzky  
Dan Comer  
Jean Lynch  
Lin Glen

### 2. Approve Agenda

**Motion:** To Approve the Agenda, moving Closed Session after Item 10.

**Motion by:** Councilmember Curran, **Second:** Councilmember McCreath

**There were no comments from the Council or public.**

**Vote:** Ayes: Jones, Curran, Finen, McCreath Nays: None **Absent:** Hogan

**Motion Summary:** Motion Passed

- ### 3. Public Comment
- The Public is invited to present petitions, make announcements, or provide other information to the City Council that is relevant to the scope of authority of the City of Blue Lake that is not on the Agenda. The Council may provide up to 15 minutes for this public input session. To assure that each individual presentation is heard, the Council may uniformly impose time limitations*

*of 3 minutes to each individual presentation. The public will be given the opportunity to address items that are on the agenda at the time the Council takes up each specific agenda item.*

**Kent Sawatzky:** Appreciates putting closed session at the end of the meeting. Looks forward to having the list of City Council candidates published and would support a debate between the candidates; thanks to Council members for their service and dedication to the public.

**4. Review and Consider for Approval – Exclusive Negotiating Agreement (ENA) with Dan and Lacey Comer Regarding City Parcel’s APN #025-201-009 and 025-201-019 - Discussion/Action**

**Mayor Jones:** Reads the staff report

**City Manager Mager:** Explains what the exclusive negotiating agreement is and what it allows the parties to do.

**Councilmember Curran:** Questions the option to sell the property versus leasing the property.

**Mayor Jones:** How large is this parcel(s)?

**City Manager Mager:** 1.9 Acres, although a portion of the parcel may be affected due to a tax split.

**Mayor Jones:** At what point does an appraisal come?

**City Manager Mager:** Any price negotiation will include an authorized appraisal.

**Public Comment:**

**Kent Sawatzky:** Would recommend the City gets a grant to get an appraisal of the property if the ENA does not move forward. Was there an appraisal with DANCO? Suggests that if the City proceeds with a lease; it should be equal to the lease terms with DANCO.

**Mayor Jones:** Pacific Builders was interested in a separate parcel – the DANCO property.

**City Manager Mager:** The City has had an appraisal in the past although an updated appraisal will be required as part of the negotiating process.

**Jean Lynch:** Is this zoned a public facility?

**City Manager Mager:** No, it is zoned Opportunity.

**Jean Lynch:** How many units in the housing project? Have you set your negotiators?

**City Manager Mager:** The number of units for this proposal has not been discussed. Yes, the City has appointed their negotiators.

**Jean Lynch:** What is considered recreational goods? Are firearms included in what’s being sold in Blue Lake?

**Mayor Jones:** The City and Council have already stated that firearm sales will not be tolerated in Blue Lake and the Comers have expressed no interest in selling firearms or ammunition in Blue Lake. The proposal includes a market with various recreational goods such as fishing, hiking, camping, and other outdoor gear.

**Lin Glen:** What is the plan for the Corporation Yard functions? Where will the new Corp Yard be?

**Mayor Jones:** City staff do not believe that a corporation yard of the current size is required; and the City is confident that other City properties can absorb Public Works Equipment and Operations.

**City Manager Mager:** We are consolidating a lot of our equipment and supplies, and trying to get rid of legacy items that the City doesn’t need. The City is confident that Public Works can be absorbed in other City locations.



**Motion:** To Authorize the City to approve the Exclusive Negotiating Agreement with Dan and Lacey Comer

**Motion by:** Councilmember Curran, **Second:** Councilmember McCreath

**Vote:** Ayes: Jones, Curran, Finen, McCreath **Nays:** None **Absent:** Hogan

**Motion Summary:** Motion Passed

## 5. City of Blue Lake Heritage and Arts Commission Formation – Discussion/Action

**City Manager Mager:** Explains the intent of the commission and the various opportunities for their interaction with the Council, the commissions and the community.

**Mayor Jones:** Would like to see Blue Lake history included in the scope of the commission, along with historic building preservation; thinks historic buildings in town deserve protection and recognition with this commission.

**Councilmember Curran:** Would like this Commission to be separated from Economic Development.

**Councilmember McCreath:** This commission will fill a niche that Blue Lake doesn't have yet.

**Councilmember Finen:** Would like to see the commission develop a mentorship program for youth.

### **Public Comment:**

**Jean Lynch:** Likes to oil paint and make jewelry; attended College of the Redwoods adult education classes; there are other teachers in the community. Humboldt State has a great art program; it would be advantageous to look at Cal Poly opportunities.

**Lin Glen:** Would like to see Blue Lake go in the direction of seeing what Calpoly Humboldt and CR has available within their art programs; and making those possible connections with local schools.

**Kent Sawatzky:** Is adept at commissions and how they work; commissions get filled at first but then get harder to fill later; strongly recommends that the Commission is not limited to immediate Blue Lake residents but expanded to surrounding areas, such as Glendale and Korbel.

**Council directs staff to continue the development of an Arts and Heritage Commission framework/description and bring it back to Council for future consideration.**

## 6. Consent Agenda:

a. **Warrants and Disbursements**

b. **Council Meeting Minutes:** June 28, 2022 and July 7, 2022

**Motion to Accept the Consent Agenda as Presented:**

**Motion:** Councilmember McCreath **Seconded:** Councilmember Curran

**Vote:** Ayes: Jones, Curran, Finen, McCreath **Nays:** None **Absent:** Hogan

**Motion Summary:** Motion Passed

## 7. Council Correspondance:

Received notice from Altice Company that they are changing their name to Optimum.

## 8. Reports from Council and Staff:

**Councilmember Finen:** Attended Public Safety meeting and viewed RV Park Presentation, discussed work plan and volunteer list.

**Councilmember McCreath:** Nothing to report.

**Mayor Jones:** HTA received 38 million dollars to fund new buses and transportation infrastructure. 101 Corridor project has been put out to bid. Will cost 50 million and last 600 days (3 seasons). City Wide yard sale had 34 houses that participated in annual sale; donating \$100 to the Blue Lake Resource Center. The Chamber meeting was cancelled and rescheduled to September 12<sup>th</sup>.

**Councilmember Curran:** RCEA will be getting an update on offshore wind on Thursday, 8/25.

**City Manager Mager:** Had a successful first Sunday Market. Due to fires in Willow Creek, some vendors were unable to attend the first market. The City is confident that the market will grow to make a large footprint in Blue Lake.

RV Park & Campground proforma numbers have been received – being presented to Commissions for feedback.

Blue Lake has received a lot of interest in various development opportunities and feels future plans will be palatable for the community.

Bike Park is moving forward and working closely with the Humboldt Skate Collective to put a half pipe in the park. The City is confident that construction will start in the fall. The City has received a commitment from North Fork Lumber to donate supplies for the halfpipe.

The Roller Rink is being renovated weekly including painting, lighting, sound, flooring, and kitchen upgrades.

Town Square will be moving forward and the City would like to go to construction this fall, likely using SHN for construction and landscaping blueprints.

**Question from Kent Sawatzky:** Will the general public receive updates on the Blue Lake RV Park?

**City Manager Mager:** The City has recently received new imagery and proformas and is looking forward to sharing these updates with the community and surrounding tourism, hospitality, and investment partners. The City will continue to refine items for a Community Presentation.

## 9. Future Agenda Items:

- Heritage & Arts Commission Update
- October 18<sup>th</sup> – Special Meeting (Water/Sewer Rates)

## 10. Closed Session: Public Employee Performance Evaluation (Government Code 54957)

**Title:** City Manager, Amanda Mager

**Motion:** To Move into Closed Session at 7:36 PM

**Motion by:** Councilmember Curran, **Second:** Councilmember McCreath

**There were no comments from the Council or public.**

**Vote: Ayes:** Jones, Finen, Curran, McCreath **Nays:** None **Absent:** Hogan



**Motion Summary:** Motion Passed

**Motion:** To come out of closed session; nothing to report

**Motion by:** Councilmember Curran, **Second:** Councilmember Finen

**There were no comments from the Council or public.**

**Vote:** Ayes: Jones, Finen, Curran, McCreath **Nays:** None **Absent:** Hogan

**Motion Summary:** Motion Passed

**Motion:** To Adjourn

**Motion by:** Councilmember Finen, **Second:** Councilmember Curran

**There were no comments from the Council or public.**

**Vote:** Ayes: Jones, Finen, Curran, McCreath **Nays:** None **Absent:** Hogan

**Motion Summary:** Motion Passed

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CITY OF BLUE LAKE

CALIFORNIA

111 Greenwood Road

P.O. Box 458

Blue Lake, CA 95525

## Blue Lake City Council Minutes

Tuesday, September 27<sup>th</sup>, 2022 ~ 6:30 p.m. ~Regular Council Meeting  
Skinner Store Building-111 Greenwood Road, Blue Lake-Behind City Hall

*Unless Otherwise Noted, All Items on the Agenda are Subject to Action.*

### 1. Meeting Called to Order at 6:32 PM

#### **Pledge of Allegiance and Establish a Quorum of the Council**

#### **Council Members Present:**

Adelene Jones, Mayor

Chris Curran

Elaine Hogan, Mayor Pro Tem

Alice Finen

#### **Council Members Absent:**

Ben McCreath

#### **Staff Present:**

Amanda Mager, City Manager/City Clerk

Emily Wood, Economic Development Planner

Mike Foget, City Engineer

#### **Public Present:**

Lori Ponte

Ray

Desiree

Robert Chapman

Blake Ryan (Storyland Studios)

Mardi Grainger

Anna Brown

Mark Foster

Lisa Hoover

Elizabeth MacKay

Jean Lynch

Smith

Ted Hales

Elise Scafani

Sherri  
John Bartholomew  
James Brown  
Jeff Landon  
Ingrid Kosek  
Jim Moorehouse  
Sue Asuzman

## 2. Approve Agenda

**Motion:** To Approve the Agenda, amending Item #9 (Closed Session) to become Item #13

**Motion by:** Councilmember Hogan, **Second:** Councilmember Curran

**There were no comments from the Council or public.**

**Vote: Ayes:** Jones, Hogan, Curran, Finen **Nays:** None **Absent:** McCreath

**Motion Summary:** Motion Passed

## 3. Public Comment – *The Public is invited to present petitions, make announcements, or provide other information to the City Council that is relevant to the scope of authority of the City of Blue Lake that is not on the Agenda. The Council may provide up to 15 minutes for this public input session. To assure that each individual presentation is heard, the Council may uniformly impose time limitations of 3 minutes to each individual presentation. The public will be given the opportunity to address items that are on the agenda at the time the Council takes up each specific agenda item.*

**Elise Scafani** – Questions regarding Water Rate Increase; would like the Council to consider adding another week to allow people more time to learn about the proposal

**Councilmember Hogan:** There has been several presentations involving the Water Rate Increase at City Council Meetings, including methodology and infrastructure needs.

**City Manager Mager:** The Rate Proposal has been discussed at multiple City Council meetings, and the notice has been sent out to Water Owners as per the legal process.

**Lori Ponte** – Would like follow up about the restoration team’s plan to restore the streets; make it available to residents regarding street work with PGE/Public Works/City Engineer. What is the plan going forward with the street restoration?

What became of the submitted questions regarding the Taylor Way/DANCO Questions that were submitted?

**Lisa Hoover** – States that her Taylor Way/DANCO questions haven’t been answered in the detailed manner that she’d like. Hoover states that there should be recognition to items that are important to the community and would like focused forums separate from the Council meetings.

## 4. Storyland Studios Presentation – Blue Lake RV Park & Campground Project – Presentation/Discussion/Action

Blake Ryan, CEO of Storyland Studios, presents the “Blue Sky” Wrap Up of the RV Park and Campground Project. Ryan provides an overview of the process to get to this point, including the community and market expert discussions and brainstorming sessions. The Blue Sky Wrap Up is the culmination of the visioning process, market research, along with the development of a financial

proforma and development budget. Projections are based upon industry standards for construction, along with local demographics and lodging analysis.

### **Public Questions:**

1. *Is there going to be vintage trailers available on site, or will people drive in with personal trailers?*

**Answer:** Both. Some visitors will bring their own trailers, and other visitors will stay in yurts, airstreams and/or the motel.

2. *How many spaces per site?*

**Answer:** 26 RV's, 12 tents, 40 motel rooms, 14 yurts, 15 glamping trailers.

Parking will be available on the East side of the development and across Taylor Way.

3. *Will there be firepits on site?*

**Answer:** Fireplaces will be gas driven and are not driven by wood.

4. **Lori Ponte:** *Has Blake been to Blue Lake physically?*

**Answer:** Yes, Blake has visited several times and has held several community meetings.

5. *What is the timeline for development?*

**Answer:** It depends on how fast the City can acquire funds to have the site developed, or find a developer.

6. *Does the City have a developer in mind?*

**Answer:** No, there is not a specific developer in mind. There is a wide range of developer's available to fund these projects and the City will advertise the proposal to a variety of investors.

7. **John Bartholomew:** *Blue Lake can definitely use an RV park and campground; but this seems to be a project that may be too big for Blue Lake to support. What is the amount needed to fund this project?*

**Answer:** \$18-\$20 million is estimated for this project, if all amenities were included and done in one phase. There could be multiple developer's for this project and sources of capital for this project. The project could also be phased.

8. *How soon would this project take place and will there be a public forum for this?*

**Answer:** There is no defined timeline to when this project will take place.

9. *Will the Power Plant infrastructure be incorporated into the park?*

**Answer:** RCEA would be a potential partner to harness energy from that site and use existing infrastructure from the Power Plant.

10. **Jean Lynch:** *What cities has Blake Ryan worked with similar to this development? It's a wonderful concept; especially the pool.*

**Answer:** Lake Elsinore at Launche Pointe is the most similar development to this proposal.

11. **Lin Glen:** *It's a beautiful concept; concerned that the river is toxic and it's important to have a healthy river; otherwise it's an interesting concept; we just stayed at an RV park and can see how this could work. How will the river engage with this proposed development? How will the river's health be maintained and have any projections/considerations been made?*

12. **Jeff Demark:** *Is there a limit on how long people could stay?*

**Answer:** This model is based upon short term rentals.

13. **Lisa Hoover:** *Who is the "community" that suggested these amenities? Some of the amenities, if*



*you asked the community, they wouldn't want.*

**Answer:** There have been several community forums held on this topic at the Mad River Grange and initial brainstorming sessions with focus groups to create the concept.

14. **Lisa Hoover:** *What consideration has been made to nightlighting?*

**Answer:** The design is still in the conceptionalization stage and light pollution will be considered. The Opportunity Zone mandates compliance with the International Dark Skies standards. This property would be eligible for rezoning to Opportunity.

15. **Elise Scafani:** *How many sites does Mad River Rapids RV Park have?*

**Answer:** 92 full size spots plus additional facilities.

16. **Sue Asuzman:** *How will the City benefit from this project?*

**Answer:** The City will benefit from lease fees, transient occupancy tax and sales tax.

17. **Lori Ponte:** *How will transient emcampments be dealt with on the County Site?*

18. *Has the City looked at what a condensed version could look like?*

**Councilmember Hogan:** The City has been working in a comprehensive manner to address impacts as development scenarios are presented.

**Councilmember Curran:** *Can the City scale down the project?*

19. **Elise Scafani:** *How much revenue would the City collect per year?*

20. **Lori Ponte:** *What is the plan for driving in front of the school with the Greenwood construction project?*

**City Engineer:** The City is in the design and engineering phase of this project; it is being coordinated with the City, the school, the community, and others. The project will not go to construction until 2023; once the construction is scheduled it will be coordinated and noticed to the public.

## 5. **Appoint Real Property Negotiators for Property (APN: 025-201-023, Blue Lake CA)**

**Real Property Negotiator(s): Amanda Mager (City Manager), Russell Gans (City Attorney),**

**Negotiating Parties: Jim Moorehouse, James Brown – Discussion/Action**

City Manager Mager presents the agenda report and explains the negotiation process. Manager Mager provides an introduction to the proposed developers, including a description of their current business in the Powers Creek District. Manager Mager provides a brief overview of the proposed development, including the proposals consistency with the Opportunity Zone and the vision for the Powers Creek District.

Jim Morehouse (Developer) introduces himself and provides an overview of their concept. The proposal includes the development of multiple “live/work” units that include upstairs apartments and downstairs retail/commercial space. The units could be built to suit based upon tenancy, or could be built as open “warehouse” space that could be modified as tenant improvements.

**Elise Scafani:** How would the property be split:

**Jim Morehouse:** The units could be split into condo units; this would allow the property to stay as one parcel with the units being split vertically by a surveyor.

**Public:** What is the height limit on this development

City Manager Mager: This project has not reached that stage; the Opportunity Zone dictates building heights, set-backs and density.

**Councilmember Hogan:** We've spent years developing the Opportunity Zone that has all of the development restrictions that we asked for; we shouldn't hinder development interest.

**Motion:** Appoint Amanda Mager (City Manager) and Russell Gans (City Attorney) to be real property negotiators with the condition that a member of Council will be included in the next stage of negotiations, if approved by Council to proceed.

**Motion by:** Councilmember Hogan, **Second:** Councilmember Finen

**Public Comments:**

**Sue Asuzman:** How many square feet will this development?

**Lin Glen:** It's really important for the Council to have oversight of the process; this is the point where decisions are made; it sounds like an interesting project.

**Lisa Hoover:** I agree that Council should be involved; how many residential units are included?

**Vote: Ayes:** Jones, Hogan, Curran, Finen **Nays:** None **Absent:** McCreath

**Motion Summary:** Motion Passed

6. **Resolution Number 1202** – A Resolution of the City of Blue Lake establishing a Heritage & Arts Commission

City Manager Mager presents Resolution 1202: The City of Blue Lake Arts and Heritage Commission

**Motion:** To Adopt Resolution 1202 – Establishing a Blue Lake Arts and Heritage Commission

**Motion by:** Councilmember Curran, **Second:** Councilmember Hogan

**Mayor Jones:** Fix typo on Resolution to delete duplicate sentence.

**Public Comment:** No comment

**Vote: Ayes:** Jones, Hogan, Curran, Finen **Nays:** None **Absent:** McCreath

**Motion Summary:** Motion Passed

7. **Measure R** – City of Blue Lake Sales and Use Tax

City Manager Mager provides an update on the status of Measure R

**Councilmember Hogan:** Even though it's a general tax, I believe it's good that this would be a specific fund and be easy to keep track of for accounting purposes.

**City Manager Mager:** It's a penny on the dollar to support Parks, Public Safety, and Infrastructure.

**Public Comment:**

**Lisa Hoover** – Why is there an excess in the General Fund for 2021? Why is there anticipated excess funds for 2022-2023?



**Elise Scafani:** Did the Council consider a sunset for the proposed tax?

**8. Consent Agenda:**

- a. Warrants & Disbursements
- b. Council Meeting Minutes  
July 26<sup>th</sup>, 2022

**Motion:** To Approve Consent Agenda

**Motion by:** Councilmember Curran, **Second:** Councilmember Hogan

**Vote: Ayes:** Jones, Hogan, Curran, Finen **Nays:** None **Absent:** McCreath

**Motion Summary:** Motion Passed

**9. Council Correspondance:** No Council Correspondance.

**10. Reports of Council & Staff:**

**Mayor Jones:** Attended Humboldt County Associations of Governments meeting, Economic Development Meeting, and Blue Lake Musuem Meeting

**Councilmember Curran:** Attended RCEA Meeting; discussed energy constraints in Southern Humboldt.

**Mayor Pro Tem Hogan:** Attended the League of CA Cities Meeting; received a presentation from CAL OES; Attended HWMA Meeting – Looking at SB 1383 (Edible Food Recovery/Organic Waste)

**Councilmember McCreath - Absent**

**Councilmember Finen –** Attended the Blue Lake Public Safety Meeting; outreach was made to the neighborhood in the Park Avenue area; received a Measure R Presentation & discussed the Go Slow Campaign.

**City Manager Report:**

The Sunday Markets have come to an end and the City will begin working with Humboldt Made to look at opportunities for 2023. The markets were very successful and we've received positive feedback from businesses, vendors, residents and attendees.

The Enduro bike race brought over 200 riders to Blue Lake and local businesses benefitted from the increased traffic. The City allowed the racers to camp on City property, which allowed the racers and their families to stay in Blue Lake over the weekend. This greatly increased commerce in the City, and the Parks and Recreation program received rental income and increased sales at the roller rink. The Roller Rink's novelty shop, concessions, lounge, and party room are in the remodel phase; the City is looking forward to expanding the Rink's offerings with additional recreation programming, such as indoor pickleball and basketball.

**11. Future Agenda Items:**

- PGE Member to attend future Council Meeting to discuss construction activities.



- NorCal Health would like to present at a Blue Lake Council Meeting in the future

## 12. Adjourn to Closed Session

**Motion:** To adjourn to closed session at 9:22PM

**Motion by:** Councilmember Curran, **Second:** Councilmember Hogan

**There were no comments from the Council or public.**

**Vote:** Ayes: Jones, Hogan, Curran, McCreath Nays: None Absent: None

**Motion Summary:** Motion Passed

**Motion:** To come out of closed session at 9:50 PM

**Motion by:** Councilmember Finen, **Second:** Councilmember Curran

**There was nothing to report out of closed session.**

**Vote:** Ayes: Jones, Hogan, Curran, McCreath Nays: None Absent: Non

**Motion Summary:** Motion Passed

**Motion:** To adjourn

**Motion by:** Councilmember Hogan, **Second:** Councilmember Curran

**There was nothing to report out of closed session.**

**Vote:** Ayes: Jones, Hogan, Curran, McCreath Nays: None Absent: None

**Motion Summary:** Motion Passed

RECEIVED

AUG 31 2022

Mandy,

Per our conversation here are the issues I want brought before the City Council. Please let me know when presented so I can be present.

1. Water/sewer rates - there is not any available discounts for disabled or seniors. I have asked only to receive a all but rude comment. I am coming to you to open a serious discussion on this.

2. Outside of the casino, there are no handicap available outside venues that can accomodate a wheel chair. There are a couple ramps but beyond that no level ground and bathroom availability is minimal if any. This is an unacceptable situation, likely easily rectified.

Thank you

Van Neal

(707) 407-8814 for questions

TO: Blue Lake City Council  
Adelene Jones, Mayor  
Elaine Hogan, Mayor Pro Tem  
Benjamin McCreath  
Alice Finen  
Chris Curran

From: Karen Barnes and Marty Schwartz

October 12, 2022

Re: Medieval Festival held October 1-2, 2022

After the dust has settled (literally) we have some questions and concerns about the Medieval Festival event that was held in such a small neighborhood. Many years ago this event was held in the same space, one time only, and then moved because of the impact on the neighborhood. Now it has been brought back again after many years having been held on several acres at Christie ranch on the north side of HWY 299. Why would such a large event move to a small neighborhood? We understand that this event was approved by the City Manager. The questions and concerns we have are:

- Did the Park and Recreation Dept. make any money from rental of facilities, staff time if they were used?
- Did the Blue Lake Fire Dept. sign off on the event? If so, were they aware of how many people would attend based on past attendance of this event at the Ranch in previous years? We have been told that about 5,000 were in attendance over the weekend. The total population of Blue Lake is less than 1,500.
- Dust was a huge issue. If anyone watched the ABC news (channel 7) you could see huge amounts of dust from the horse riding/arrow shooting. At our house you could write your name on the vehicles, our outside table and bbq in the dust. It is stated by the City that watering of the arena needs to occur if it is used. Watering may have occurred early Saturday morning on one side but not any time after that we are aware of.
- Marty has Parkinson's and this amount of dust is a health hazard. We left town.
- Our UPS driver complained about how difficult it was to get down Chartin to make deliveries on Friday before the event, and friends attended Sunday and said it was so crowded they left after a half hour.

We are sure the nonprofit charter school made money which is the point of a fundraiser. However, it should not be at the detriment of a small neighborhood. There needs to be another alternative for such a big event if it is considered again. Also, it may be time to consider what is appropriate for small neighborhoods, what is charged for the rental of public facilities, which includes the arena, etc. It appears that decisions are a bit arbitrary of who gets their application accepted or some rules set aside. There should be information about cost for all the facilities that are rented listed on the City website. The community used to have access to the Special event permit on the website but that does not exist anymore. We also understand information is shared on Facebook but we do not see anything but one picture from the event. We, like many others, do not use Facebook often and rely on the City webpage. Also, it should state how one can get an item on the agenda.

Thank you for your time and consideration of these questions and concerns.

Karen Barnes and Marty Schwartz  
352 Potters Lane  
Blue Lake, CA

CC: Amanda Mager, City Manager  
Bettina Eipper, Coastal Grove Charter School





# City of Blue Lake

## City Manager Report

October 2022

### Economic Development

Commercial Kitchen Development: Work continues on the upgrade of City facilities to increase food production opportunities in the park. The kitchen in Prash Hall is being upgraded with new electrical, plumbing, wall coverings and flooring. The City has funding from the State Park Per Capita Program to fund the renovation work, along with funding from USDA to purchase new commercial kitchen equipment. Work is approximately 50% complete.

RV Park and Campground: Storyland Studios continues to refine details relating to the development of an RV park and campground in the City. Storyland has developed design layouts and architectural renderings and has developed revenue projections and identified development costs. Storyland has presented the designs and data to various local and regional industry and financial leaders, as well as to the City's various commissions and committees. The projections and proforma are very positive and we anticipate finalizing a development proposal to send out on the market by mid-November. Storyland is meeting with various development groups to increase exposure and interest in the development side of the project-On-Going

### Parks and Recreation

- State Park Per Capita Grant-\$177,000: Work is fully underway on Prash Hall, Perigot Park, Iorg Field, Clemence Field, the basketball/tennis courts, as well as the horse arena. Upgrades to Prash Hall include all new

**City Infrastructure**

- electrical, renovation of the existing kitchen, installation of new flooring, interior painting, data improvements and more.
- Town Square Grant: The City has received the updated appraisal and filed the deed restrictions for the town square grant. We are in the process of packaging the necessary documents to send to the State to request reimbursement for the acquisition loan.
- Skate Program: The Parks Department has reopened skating and is conducting marketing and outreach to increase attendance. A new concession stand and merchandise center has been opened at the Rink and we are seeing increased revenues on a nightly basis. We plan on reopening the party room by the end of December; this space will be reopened as a "family fun center," with new video games, an upgraded concession, and seating/eating area. There will also be an upgraded merchandise center, including custom apparel and skate accessories.

- Wastewater Treatment Plant Power Project: The City is pursuing options to install solar at the wastewater treatment plant; originally, the City was funded to purchase and install an on-site generator to supplement power during public safety power shut-off events. As the City has been unable to procure a generator, we are pursuing opportunities to install solar in its place. The installation of solar will bring long term benefits to the operation of the plant and is an allowable use of grant funding. The wastewater treatment plant uses a substantial amount of electricity and off-setting this ongoing cost of operation is a preferred use of capital improvement resources. The City is working with RCEA on the scope of work and will be releasing an RFP at the end of October-**On-going**

	<ul style="list-style-type: none"> <li>• Water Tank Replacement: Grant application submitted to CalOES/FEMA-<b>Waiting to hear back on funding</b></li> <li>• Sanitary Sewer Survey: <b>Grant submitted; waiting on funding notice</b></li> <li>• ADA Library Project: Improvements are being designed and engineered; construction delayed due to staffing shortages; project is projected to go out-to-bid in November-<b>On-going</b></li> <li>• Gas Line Replacement Project: PG&amp;E is continuing with the gas line replacement project; City staff have met with the paving contractor to ensure that restoration activities meet City standards. Paving should start in early November; work continues across the City.-<b>On-going</b></li> <li>• <b>Water and Wastewater Rate Study</b>-The City is in the process of conducting the 218 process.-<b>On-Going</b></li> </ul>
<p><b>Policy Updates and Studies</b></p>	<p><u>Housing Element Update</u>: Staff have submitted the draft housing element to the State for comment and we are working through comments received to update the draft. We are working closely with HCD to reach compliance and anticipate reaching compliance by January-<b>On-Going</b></p> <p><u>Truck Route Study and Design</u>: Work continues on the truck route project; the City has a draft plan that is being used to conduct environmental and cultural studies. The City's project has been approved for funding by the CTC; it is anticipated that the City will receive funding in the amount of \$1.6 million to make much needed safety improvements to Greenwood. The City will continue to pursue funding for additional improvements to the truck route as the design progresses-<b>On-going</b></p>



City of Blue Lake  
Expanded General Ledger - Unposted Transactions Included In Report  
From 7/15/2022 Through 9/30/2022

Fund Code	GL Code	Dept/Prog Code	Project Code	Effective Date	Session ID	Document Number	Name	Document Description	As Originally Allocated	Corrected Allocation	Adjustment
10	5001	180	00	7/15/2022	PR0703	220715A09	Amanda L. Mager	Employee: mager; Pay Date: 7/15/2022	389.32		
10	5001	180	00	7/29/2022	PR0704	220729A09	Amanda L. Mager	Employee: mager; Pay Date: 7/29/2022	384.69		
10	5001	180	00	8/12/2022	PR0705	220812A09	Amanda L. Mager	Employee: mager; Pay Date: 8/12/2022	389.32		
10	5001	180	00	8/26/2022	PR0706	220826A09	Amanda L. Mager	Employee: mager; Pay Date: 8/26/2022	406.24		
10	5001	180	00	9/9/2022	PR0707	220909A09	Amanda L. Mager	Employee: mager; Pay Date: 9/9/2022	384.69		
10	5001	180	00	9/23/2022	PR0708	220923A09	Amanda L. Mager	Employee: mager; Pay Date: 9/23/2022	389.32	2,954.50	610.92
							<b>5001 Total</b>		2,343.58	2,954.50	610.92
10	5021	180	00	7/15/2022	PR0703	220715A09	Amanda L. Mager	Employee: mager; Pay Date: 7/15/2022	29.56		
10	5021	180	00	7/29/2022	PR0704	220729A09	Amanda L. Mager	Employee: mager; Pay Date: 7/29/2022	29.21		
10	5021	180	00	8/12/2022	PR0705	220812A09	Amanda L. Mager	Employee: mager; Pay Date: 8/12/2022	29.56		
10	5021	180	00	8/26/2022	PR0706	220826A09	Amanda L. Mager	Employee: mager; Pay Date: 8/26/2022	30.86		
10	5021	180	00	9/9/2022	PR0707	220909A09	Amanda L. Mager	Employee: mager; Pay Date: 9/9/2022	29.21		
10	5021	180	00	9/23/2022	PR0708	220923A09	Amanda L. Mager	Employee: mager; Pay Date: 9/23/2022	29.56		
							<b>5021 Total</b>		177.96	224.39	46.43
10	5022	180	00	7/15/2022	PR0703	220715A09	Amanda L. Mager	Employee: mager; Pay Date: 7/15/2022	29.08		
10	5022	180	00	7/29/2022	PR0704	220729A09	Amanda L. Mager	Employee: mager; Pay Date: 7/29/2022	28.73		
10	5022	180	00	8/12/2022	PR0705	220812A09	Amanda L. Mager	Employee: mager; Pay Date: 8/12/2022	29.08		
10	5022	180	00	8/26/2022	PR0706	220826A09	Amanda L. Mager	Employee: mager; Pay Date: 8/26/2022	30.35		
10	5022	180	00	9/9/2022	PR0707	220909A09	Amanda L. Mager	Employee: mager; Pay Date: 9/9/2022	28.73		
10	5022	180	00	9/23/2022	PR0708	220923A09	Amanda L. Mager	Employee: mager; Pay Date: 9/23/2022	29.08		
							<b>5022 Total</b>		175.05	220.70	45.65
10	5024	180	00	7/15/2022	PR0703	220715A09	Amanda L. Mager	Employee: mager; Pay Date: 7/15/2022	113.88		
10	5024	180	00	7/29/2022	PR0704	220729A09	Amanda L. Mager	Employee: mager; Pay Date: 7/29/2022	112.52		
10	5024	180	00	8/12/2022	PR0705	220812A09	Amanda L. Mager	Employee: mager; Pay Date: 8/12/2022	113.88		
10	5024	180	00	8/26/2022	PR0706	220826A09	Amanda L. Mager	Employee: mager; Pay Date: 8/26/2022	118.83		
10	5024	180	00	9/9/2022	PR0707	220909A09	Amanda L. Mager	Employee: mager; Pay Date: 9/9/2022	112.52		
10	5024	180	00	9/23/2022	PR0708	220923A09	Amanda L. Mager	Employee: mager; Pay Date: 9/23/2022	113.88		
							<b>5024 Total</b>		665.51	864.23	178.72
10	5025	180	00	7/15/2022	PR0703	220715A09	Amanda L. Mager	Employee: mager; Pay Date: 7/15/2022	5.06		
10	5025	180	00	7/29/2022	PR0704	220729A09	Amanda L. Mager	Employee: mager; Pay Date: 7/29/2022	5.00		
10	5025	180	00	8/12/2022	PR0705	220812A09	Amanda L. Mager	Employee: mager; Pay Date: 8/12/2022	5.06		
10	5025	180	00	8/26/2022	PR0706	220826A09	Amanda L. Mager	Employee: mager; Pay Date: 8/26/2022	5.28		
10	5025	180	00	9/9/2022	PR0707	220909A09	Amanda L. Mager	Employee: mager; Pay Date: 9/9/2022	5.00		
10	5025	180	00	9/23/2022	PR0708	220923A09	Amanda L. Mager	Employee: mager; Pay Date: 9/23/2022	5.06		
							<b>5025 Total</b>		30.46	38.40	7.94
10	5027	180	00	7/15/2022	PR0703	220715A09	Amanda L. Mager	Employee: mager; Pay Date: 7/15/2022	10.51		
10	5027	180	00	7/29/2022	PR0704	220729A09	Amanda L. Mager	Employee: mager; Pay Date: 7/29/2022	10.38		
10	5027	180	00	8/12/2022	PR0705	220812A09	Amanda L. Mager	Employee: mager; Pay Date: 8/12/2022	10.51		
10	5027	180	00	8/26/2022	PR0706	220826A09	Amanda L. Mager	Employee: mager; Pay Date: 8/26/2022	10.97		
10	5027	180	00	9/9/2022	PR0707	220909A09	Amanda L. Mager	Employee: mager; Pay Date: 9/9/2022	10.38		
10	5027	180	00	9/23/2022	PR0708	220923A09	Amanda L. Mager	Employee: mager; Pay Date: 9/23/2022	10.51		
							<b>5027 Total</b>		63.26	79.78	16.52
36	5001	362	00	7/15/2022	PR0703	220715A09	Amanda L. Mager	Employee: mager; Pay Date: 7/15/2022	537.82		
36	5001	362	00	7/29/2022	PR0704	220729A09	Amanda L. Mager	Employee: mager; Pay Date: 7/29/2022	577.05		
36	5001	362	00	8/12/2022	PR0705	220812A09	Amanda L. Mager	Employee: mager; Pay Date: 8/12/2022	537.82		
36	5001	362	00	8/26/2022	PR0706	220826A09	Amanda L. Mager	Employee: mager; Pay Date: 8/26/2022	528.57		
36	5001	362	00	9/9/2022	PR0707	220909A09	Amanda L. Mager	Employee: mager; Pay Date: 9/9/2022	577.05		
36	5001	362	00	9/23/2022	PR0708	220923A09	Amanda L. Mager	Employee: mager; Pay Date: 9/23/2022	537.82		
							<b>5001 Total</b>		3,296.13	738.62	(2,557.51)

City of Blue Lake  
Expanded General Ledger - Unposted Transactions Included In Report  
From 7/15/2022 Through 9/30/2022

Fund Code	GL Code	Dept/Prog Code	Project Code	Effective Date	Session ID	Document Number	Name	Document Description	As Originally Allocated	Corrected Allocation	Adjustment
36	5021	362	00	7/15/2022	PR0703	220715A09	Amanda L. Mager	Employee: mager; Pay Date: 7/15/2022	40.84		
36	5021	362	00	7/29/2022	PR0704	220729A09	Amanda L. Mager	Employee: mager; Pay Date: 7/29/2022	43.83		
36	5021	362	00	8/12/2022	PR0705	220812A09	Amanda L. Mager	Employee: mager; Pay Date: 8/12/2022	40.84		
36	5021	362	00	8/26/2022	PR0706	220826A09	Amanda L. Mager	Employee: mager; Pay Date: 8/26/2022	40.11		
36	5021	362	00	9/9/2022	PR0707	220909A09	Amanda L. Mager	Employee: mager; Pay Date: 9/9/2022	43.83		
36	5021	362	00	9/23/2022	PR0708	220923A09	Amanda L. Mager	Employee: mager; Pay Date: 9/23/2022	40.84		
	<b>5021 Total</b>								250.29	56.10	(194.19)
36	5022	362	00	7/15/2022	PR0703	220715A09	Amanda L. Mager	Employee: mager; Pay Date: 7/15/2022	40.16		
36	5022	362	00	7/29/2022	PR0704	220729A09	Amanda L. Mager	Employee: mager; Pay Date: 7/29/2022	43.11		
36	5022	362	00	8/12/2022	PR0705	220812A09	Amanda L. Mager	Employee: mager; Pay Date: 8/12/2022	40.16		
36	5022	362	00	8/26/2022	PR0706	220826A09	Amanda L. Mager	Employee: mager; Pay Date: 8/26/2022	39.47		
36	5022	362	00	9/9/2022	PR0707	220909A09	Amanda L. Mager	Employee: mager; Pay Date: 9/9/2022	43.11		
36	5022	362	00	9/23/2022	PR0708	220923A09	Amanda L. Mager	Employee: mager; Pay Date: 9/23/2022	40.16		
	<b>5022 Total</b>								246.17	55.18	(190.99)
36	5024	362	00	7/15/2022	PR0703	220715A09	Amanda L. Mager	Employee: mager; Pay Date: 7/15/2022	157.32		
36	5024	362	00	7/29/2022	PR0704	220729A09	Amanda L. Mager	Employee: mager; Pay Date: 7/29/2022	168.80		
36	5024	362	00	8/12/2022	PR0705	220812A09	Amanda L. Mager	Employee: mager; Pay Date: 8/12/2022	157.32		
36	5024	362	00	8/26/2022	PR0706	220826A09	Amanda L. Mager	Employee: mager; Pay Date: 8/26/2022	154.61		
36	5024	362	00	9/9/2022	PR0707	220909A09	Amanda L. Mager	Employee: mager; Pay Date: 9/9/2022	168.80		
36	5024	362	00	9/23/2022	PR0708	220923A09	Amanda L. Mager	Employee: mager; Pay Date: 9/23/2022	157.32		
	<b>5024 Total</b>								964.17	216.06	(748.11)
36	5025	362	00	7/15/2022	PR0703	220715A09	Amanda L. Mager	Employee: mager; Pay Date: 7/15/2022	6.98		
36	5025	362	00	7/29/2022	PR0704	220729A09	Amanda L. Mager	Employee: mager; Pay Date: 7/29/2022	7.50		
36	5025	362	00	8/12/2022	PR0705	220812A09	Amanda L. Mager	Employee: mager; Pay Date: 8/12/2022	6.98		
36	5025	362	00	8/26/2022	PR0706	220826A09	Amanda L. Mager	Employee: mager; Pay Date: 8/26/2022	6.86		
36	5025	362	00	9/9/2022	PR0707	220909A09	Amanda L. Mager	Employee: mager; Pay Date: 9/9/2022	7.50		
36	5025	362	00	9/23/2022	PR0708	220923A09	Amanda L. Mager	Employee: mager; Pay Date: 9/23/2022	6.98		
	<b>5025 Total</b>								42.80	9.60	(33.20)
36	5027	362	00	7/15/2022	PR0703	220715A09	Amanda L. Mager	Employee: mager; Pay Date: 7/15/2022	14.52		
36	5027	362	00	7/29/2022	PR0704	220729A09	Amanda L. Mager	Employee: mager; Pay Date: 7/29/2022	15.58		
36	5027	362	00	8/12/2022	PR0705	220812A09	Amanda L. Mager	Employee: mager; Pay Date: 8/12/2022	14.52		
36	5027	362	00	8/26/2022	PR0706	220826A09	Amanda L. Mager	Employee: mager; Pay Date: 8/26/2022	14.27		
36	5027	362	00	9/9/2022	PR0707	220909A09	Amanda L. Mager	Employee: mager; Pay Date: 9/9/2022	15.58		
36	5027	362	00	9/23/2022	PR0708	220923A09	Amanda L. Mager	Employee: mager; Pay Date: 9/23/2022	14.52		
	<b>5027 Total</b>								88.99	19.94	(69.05)
60	5001	000	00	7/15/2022	PR0703	220715A09	Amanda L. Mager	Employee: mager; Pay Date: 7/15/2022	1,075.23		
60	5001	000	00	7/29/2022	PR0704	220729A09	Amanda L. Mager	Employee: mager; Pay Date: 7/29/2022	1,057.93		
60	5001	000	00	8/12/2022	PR0705	220812A09	Amanda L. Mager	Employee: mager; Pay Date: 8/12/2022	1,075.23		
60	5001	000	00	8/26/2022	PR0706	220826A09	Amanda L. Mager	Employee: mager; Pay Date: 8/26/2022	1,071.40		
60	5001	000	00	9/9/2022	PR0707	220909A09	Amanda L. Mager	Employee: mager; Pay Date: 9/9/2022	1,057.93		
60	5001	000	00	9/23/2022	PR0708	220923A09	Amanda L. Mager	Employee: mager; Pay Date: 9/23/2022	1,075.23		
	<b>5001 Total</b>								6,412.95	7,386.24	973.29
60	5021	000	00	7/15/2022	PR0703	220715A09	Amanda L. Mager	Employee: mager; Pay Date: 7/15/2022	81.67		
60	5021	000	00	7/29/2022	PR0704	220729A09	Amanda L. Mager	Employee: mager; Pay Date: 7/29/2022	80.35		
60	5021	000	00	8/12/2022	PR0705	220812A09	Amanda L. Mager	Employee: mager; Pay Date: 8/12/2022	81.67		
60	5021	000	00	8/26/2022	PR0706	220826A09	Amanda L. Mager	Employee: mager; Pay Date: 8/26/2022	81.38		
60	5021	000	00	9/9/2022	PR0707	220909A09	Amanda L. Mager	Employee: mager; Pay Date: 9/9/2022	80.35		
60	5021	000	00	9/23/2022	PR0708	220923A09	Amanda L. Mager	Employee: mager; Pay Date: 9/23/2022	81.67		
	<b>5021 Total</b>								560.97	73.88	

City of Blue Lake  
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Fund Code	GL Code	Dept/Prog Code	Project Code	Effective Date	Session ID	Document Number	Name	Document Description	As Originally Allocated	Corrected Allocation	Adjustment
60	5022	000	00	7/15/2022	PR0703	220715A09	Amanda L. Mager	Employee: magern; Pay Date: 7/15/2022	80.33		
60	5022	000	00	7/29/2022	PR0704	220729A09	Amanda L. Mager	Employee: magern; Pay Date: 7/29/2022	79.03		
60	5022	000	00	8/12/2022	PR0705	220812A09	Amanda L. Mager	Employee: magern; Pay Date: 8/12/2022	80.33		
60	5022	000	00	8/26/2022	PR0706	220826A09	Amanda L. Mager	Employee: magern; Pay Date: 8/26/2022	80.04		
60	5022	000	00	9/9/2022	PR0707	220909A09	Amanda L. Mager	Employee: magern; Pay Date: 9/9/2022	79.03		
60	5022	000	00	9/23/2022	PR0708	220923A09	Amanda L. Mager	Employee: magern; Pay Date: 9/23/2022	80.33		
	<b>5022 Total</b>								479.09	551.76	72.67
60	5024	000	00	7/15/2022	PR0703	220715A09	Amanda L. Mager	Employee: magern; Pay Date: 7/15/2022	314.52		
60	5024	000	00	7/29/2022	PR0704	220729A09	Amanda L. Mager	Employee: magern; Pay Date: 7/29/2022	309.46		
60	5024	000	00	8/12/2022	PR0705	220812A09	Amanda L. Mager	Employee: magern; Pay Date: 8/12/2022	314.52		
60	5024	000	00	8/26/2022	PR0706	220826A09	Amanda L. Mager	Employee: magern; Pay Date: 8/26/2022	313.41		
60	5024	000	00	9/9/2022	PR0707	220909A09	Amanda L. Mager	Employee: magern; Pay Date: 9/9/2022	309.46		
60	5024	000	00	9/23/2022	PR0708	220923A09	Amanda L. Mager	Employee: magern; Pay Date: 9/23/2022	314.52		
	<b>5024 Total</b>								1,875.89	2,160.58	284.69
60	5025	000	00	7/15/2022	PR0703	220715A09	Amanda L. Mager	Employee: magern; Pay Date: 7/15/2022	13.98		
60	5025	000	00	7/29/2022	PR0704	220729A09	Amanda L. Mager	Employee: magern; Pay Date: 7/29/2022	13.75		
60	5025	000	00	8/12/2022	PR0705	220812A09	Amanda L. Mager	Employee: magern; Pay Date: 8/12/2022	13.98		
60	5025	000	00	8/26/2022	PR0706	220826A09	Amanda L. Mager	Employee: magern; Pay Date: 8/26/2022	13.93		
60	5025	000	00	9/9/2022	PR0707	220909A09	Amanda L. Mager	Employee: magern; Pay Date: 9/9/2022	13.75		
60	5025	000	00	9/23/2022	PR0708	220923A09	Amanda L. Mager	Employee: magern; Pay Date: 9/23/2022	13.98		
	<b>5025 Total</b>								83.37	96.00	12.63
60	5027	000	00	7/15/2022	PR0703	220715A09	Amanda L. Mager	Employee: magern; Pay Date: 7/15/2022	29.04		
60	5027	000	00	7/29/2022	PR0704	220729A09	Amanda L. Mager	Employee: magern; Pay Date: 7/29/2022	28.57		
60	5027	000	00	8/12/2022	PR0705	220812A09	Amanda L. Mager	Employee: magern; Pay Date: 8/12/2022	29.04		
60	5027	000	00	8/26/2022	PR0706	220826A09	Amanda L. Mager	Employee: magern; Pay Date: 8/26/2022	28.93		
60	5027	000	00	9/9/2022	PR0707	220909A09	Amanda L. Mager	Employee: magern; Pay Date: 9/9/2022	28.57		
60	5027	000	00	9/23/2022	PR0708	220923A09	Amanda L. Mager	Employee: magern; Pay Date: 9/23/2022	29.04		
	<b>5027 Total</b>								173.19	199.44	26.25
70	5001	000	00	7/15/2022	PR0703	220715A09	Amanda L. Mager	Employee: magern; Pay Date: 7/15/2022	1,075.23		
70	5001	000	00	7/29/2022	PR0704	220729A09	Amanda L. Mager	Employee: magern; Pay Date: 7/29/2022	1,057.93		
70	5001	000	00	8/12/2022	PR0705	220812A09	Amanda L. Mager	Employee: magern; Pay Date: 8/12/2022	1,075.23		
70	5001	000	00	8/26/2022	PR0706	220826A09	Amanda L. Mager	Employee: magern; Pay Date: 8/26/2022	1,071.39		
70	5001	000	00	9/9/2022	PR0707	220909A09	Amanda L. Mager	Employee: magern; Pay Date: 9/9/2022	1,057.93		
70	5001	000	00	9/23/2022	PR0708	220923A09	Amanda L. Mager	Employee: magern; Pay Date: 9/23/2022	1,075.23		
	<b>5001 Total</b>								6,413.94	7,386.24	973.30
70	5021	000	00	7/15/2022	PR0703	220715A09	Amanda L. Mager	Employee: magern; Pay Date: 7/15/2022	81.67		
70	5021	000	00	7/29/2022	PR0704	220729A09	Amanda L. Mager	Employee: magern; Pay Date: 7/29/2022	80.35		
70	5021	000	00	8/12/2022	PR0705	220812A09	Amanda L. Mager	Employee: magern; Pay Date: 8/12/2022	81.67		
70	5021	000	00	8/26/2022	PR0706	220826A09	Amanda L. Mager	Employee: magern; Pay Date: 8/26/2022	81.38		
70	5021	000	00	9/9/2022	PR0707	220909A09	Amanda L. Mager	Employee: magern; Pay Date: 9/9/2022	80.35		
70	5021	000	00	9/23/2022	PR0708	220923A09	Amanda L. Mager	Employee: magern; Pay Date: 9/23/2022	81.67		
	<b>5021 Total</b>								487.09	560.97	73.88
70	5022	000	00	7/15/2022	PR0703	220715A09	Amanda L. Mager	Employee: magern; Pay Date: 7/15/2022	80.33		
70	5022	000	00	7/29/2022	PR0704	220729A09	Amanda L. Mager	Employee: magern; Pay Date: 7/29/2022	79.03		
70	5022	000	00	8/12/2022	PR0705	220812A09	Amanda L. Mager	Employee: magern; Pay Date: 8/12/2022	80.33		
70	5022	000	00	8/26/2022	PR0706	220826A09	Amanda L. Mager	Employee: magern; Pay Date: 8/26/2022	80.04		
70	5022	000	00	9/9/2022	PR0707	220909A09	Amanda L. Mager	Employee: magern; Pay Date: 9/9/2022	79.03		
70	5022	000	00	9/23/2022	PR0708	220923A09	Amanda L. Mager	Employee: magern; Pay Date: 9/23/2022	80.33		
	<b>5022 Total</b>								479.09	551.76	72.67



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Fund Code	GL Code	Dept/Prog Code	Project Code	Effective Date	Session ID	Document Number	Name	Document Description	As Originally Allocated	Corrected Allocation	Adjustment
70	5024	000	00	7/15/2022	PR0703	220715A09	Amanda L. Maiger	Employee: maigern; Pay Date: 7/15/2022	314.52		
70	5024	000	00	7/29/2022	PR0704	220729A09	Amanda L. Maiger	Employee: maigern; Pay Date: 7/29/2022	309.46		
70	5024	000	00	8/12/2022	PR0705	220812A09	Amanda L. Maiger	Employee: maigern; Pay Date: 8/12/2022	314.52		
70	5024	000	00	8/26/2022	PR0706	220826A09	Amanda L. Maiger	Employee: maigern; Pay Date: 8/26/2022	313.39		
70	5024	000	00	9/9/2022	PR0707	220909A09	Amanda L. Maiger	Employee: maigern; Pay Date: 9/9/2022	309.46		
70	5024	000	00	9/23/2022	PR0708	220923A09	Amanda L. Maiger	Employee: maigern; Pay Date: 9/23/2022	314.52		
	<b>5024 Total</b>								1,875.87	2,160.57	284.70
70	5025	000	00	7/15/2022	PR0703	220715A09	Amanda L. Maiger	Employee: maigern; Pay Date: 7/15/2022	13.98		
70	5025	000	00	7/29/2022	PR0704	220729A09	Amanda L. Maiger	Employee: maigern; Pay Date: 7/29/2022	13.75		
70	5025	000	00	8/12/2022	PR0705	220812A09	Amanda L. Maiger	Employee: maigern; Pay Date: 8/12/2022	13.98		
70	5025	000	00	8/26/2022	PR0706	220826A09	Amanda L. Maiger	Employee: maigern; Pay Date: 8/26/2022	13.93		
70	5025	000	00	9/9/2022	PR0707	220909A09	Amanda L. Maiger	Employee: maigern; Pay Date: 9/9/2022	13.75		
70	5025	000	00	9/23/2022	PR0708	220923A09	Amanda L. Maiger	Employee: maigern; Pay Date: 9/23/2022	13.98		
	<b>5025 Total</b>								83.37	96.00	12.63
70	5027	000	00	7/15/2022	PR0703	220715A09	Amanda L. Maiger	Employee: maigern; Pay Date: 7/15/2022	29.03		
70	5027	000	00	7/29/2022	PR0704	220729A09	Amanda L. Maiger	Employee: maigern; Pay Date: 7/29/2022	28.57		
70	5027	000	00	8/12/2022	PR0705	220812A09	Amanda L. Maiger	Employee: maigern; Pay Date: 8/12/2022	29.03		
70	5027	000	00	8/26/2022	PR0706	220826A09	Amanda L. Maiger	Employee: maigern; Pay Date: 8/26/2022	28.93		
70	5027	000	00	9/9/2022	PR0707	220909A09	Amanda L. Maiger	Employee: maigern; Pay Date: 9/9/2022	28.57		
70	5027	000	00	9/23/2022	PR0708	220923A09	Amanda L. Maiger	Employee: maigern; Pay Date: 9/23/2022	29.03		
	<b>5027 Total</b>								173.16	199.44	26.28
	<b>Grand Total</b>								27,387.47	27,387.47	(0.00)

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Fund Code	Dept/Proj Code	Proj Code	Effective Date	Session ID	Document Number	Name	Document Description	Amount				
								10-180	36-362	60-000	70-000	
10	5001	180	7/15/2022	PR0703	220715A09	Amanda L. Mager	Employee: Mager; Pay Date: 7/15/2022	389.32				
10	5001	180	7/29/2022	PR0704	220729A09	Amanda L. Mager	Employee: Mager; Pay Date: 7/29/2022	384.69				
10	5001	180	8/12/2022	PR0705	220812A09	Amanda L. Mager	Employee: Mager; Pay Date: 8/12/2022	389.32				
10	5001	180	8/26/2022	PR0706	220826A09	Amanda L. Mager	Employee: Mager; Pay Date: 8/26/2022	406.24				
10	5001	180	9/9/2022	PR0707	220909A09	Amanda L. Mager	Employee: Mager; Pay Date: 9/9/2022	384.69				
10	5001	180	9/23/2022	PR0708	220923A09	Amanda L. Mager	Employee: Mager; Pay Date: 9/23/2022	389.32				
36	5001	362	7/15/2022	PR0703	220715A09	Amanda L. Mager	Employee: Mager; Pay Date: 7/15/2022	537.82				
36	5001	362	7/29/2022	PR0704	220729A09	Amanda L. Mager	Employee: Mager; Pay Date: 7/29/2022	577.05				
36	5001	362	8/12/2022	PR0705	220812A09	Amanda L. Mager	Employee: Mager; Pay Date: 8/12/2022	537.82				
36	5001	362	8/26/2022	PR0706	220826A09	Amanda L. Mager	Employee: Mager; Pay Date: 8/26/2022	528.57				
36	5001	362	9/9/2022	PR0707	220909A09	Amanda L. Mager	Employee: Mager; Pay Date: 9/9/2022	577.05				
36	5001	362	9/23/2022	PR0708	220923A09	Amanda L. Mager	Employee: Mager; Pay Date: 9/23/2022	537.82				
60	5001	000	7/15/2022	PR0703	220715A09	Amanda L. Mager	Employee: Mager; Pay Date: 7/15/2022	1,075.23				
60	5001	000	7/29/2022	PR0704	220729A09	Amanda L. Mager	Employee: Mager; Pay Date: 7/29/2022	1,057.93				
60	5001	000	8/12/2022	PR0705	220812A09	Amanda L. Mager	Employee: Mager; Pay Date: 8/12/2022	1,075.23				
60	5001	000	8/26/2022	PR0706	220826A09	Amanda L. Mager	Employee: Mager; Pay Date: 8/26/2022	1,071.40				
60	5001	000	9/9/2022	PR0707	220909A09	Amanda L. Mager	Employee: Mager; Pay Date: 9/9/2022	1,057.93				
60	5001	000	9/23/2022	PR0708	220923A09	Amanda L. Mager	Employee: Mager; Pay Date: 9/23/2022	1,075.23				
70	5001	000	7/15/2022	PR0703	220715A09	Amanda L. Mager	Employee: Mager; Pay Date: 7/15/2022	1,657.93				
70	5001	000	7/29/2022	PR0704	220729A09	Amanda L. Mager	Employee: Mager; Pay Date: 7/29/2022	1,657.93				
70	5001	000	8/12/2022	PR0705	220812A09	Amanda L. Mager	Employee: Mager; Pay Date: 8/12/2022	1,075.23				
70	5001	000	8/26/2022	PR0706	220826A09	Amanda L. Mager	Employee: Mager; Pay Date: 8/26/2022	1,071.39				
70	5001	000	9/9/2022	PR0707	220909A09	Amanda L. Mager	Employee: Mager; Pay Date: 9/9/2022	1,057.93				
70	5001	000	9/23/2022	PR0708	220923A09	Amanda L. Mager	Employee: Mager; Pay Date: 9/23/2022	1,075.23				
<b>5001 Total</b>								18,465.60	2,954.50	738.62	7,386.24	7,386.24
10	5021	180	7/15/2022	PR0703	220715A09	Amanda L. Mager	Employee: Mager; Pay Date: 7/15/2022	29.56				
10	5021	180	7/29/2022	PR0704	220729A09	Amanda L. Mager	Employee: Mager; Pay Date: 7/29/2022	29.21				
10	5021	180	8/12/2022	PR0705	220812A09	Amanda L. Mager	Employee: Mager; Pay Date: 8/12/2022	29.56				
10	5021	180	8/26/2022	PR0706	220826A09	Amanda L. Mager	Employee: Mager; Pay Date: 8/26/2022	30.86				
10	5021	180	9/9/2022	PR0707	220909A09	Amanda L. Mager	Employee: Mager; Pay Date: 9/9/2022	29.21				
10	5021	180	9/23/2022	PR0708	220923A09	Amanda L. Mager	Employee: Mager; Pay Date: 9/23/2022	29.56				
36	5021	362	7/15/2022	PR0703	220715A09	Amanda L. Mager	Employee: Mager; Pay Date: 7/15/2022	40.84				
36	5021	362	7/29/2022	PR0704	220729A09	Amanda L. Mager	Employee: Mager; Pay Date: 7/29/2022	43.83				
36	5021	362	8/12/2022	PR0705	220812A09	Amanda L. Mager	Employee: Mager; Pay Date: 8/12/2022	40.84				
36	5021	362	8/26/2022	PR0706	220826A09	Amanda L. Mager	Employee: Mager; Pay Date: 8/26/2022	40.11				
36	5021	362	9/9/2022	PR0707	220909A09	Amanda L. Mager	Employee: Mager; Pay Date: 9/9/2022	43.83				
36	5021	362	9/23/2022	PR0708	220923A09	Amanda L. Mager	Employee: Mager; Pay Date: 9/23/2022	40.84				
60	5021	000	7/15/2022	PR0703	220715A09	Amanda L. Mager	Employee: Mager; Pay Date: 7/15/2022	81.67				
60	5021	000	7/29/2022	PR0704	220729A09	Amanda L. Mager	Employee: Mager; Pay Date: 7/29/2022	80.35				
60	5021	000	8/12/2022	PR0705	220812A09	Amanda L. Mager	Employee: Mager; Pay Date: 8/12/2022	81.67				
60	5021	000	8/26/2022	PR0706	220826A09	Amanda L. Mager	Employee: Mager; Pay Date: 8/26/2022	81.38				
60	5021	000	9/9/2022	PR0707	220909A09	Amanda L. Mager	Employee: Mager; Pay Date: 9/9/2022	80.35				
60	5021	000	9/23/2022	PR0708	220923A09	Amanda L. Mager	Employee: Mager; Pay Date: 9/23/2022	81.67				
70	5021	000	7/15/2022	PR0703	220715A09	Amanda L. Mager	Employee: Mager; Pay Date: 7/15/2022	80.35				
70	5021	000	7/29/2022	PR0704	220729A09	Amanda L. Mager	Employee: Mager; Pay Date: 7/29/2022	81.67				
70	5021	000	8/12/2022	PR0705	220812A09	Amanda L. Mager	Employee: Mager; Pay Date: 8/12/2022	81.38				
70	5021	000	8/26/2022	PR0706	220826A09	Amanda L. Mager	Employee: Mager; Pay Date: 8/26/2022	81.67				
70	5021	000	9/9/2022	PR0707	220909A09	Amanda L. Mager	Employee: Mager; Pay Date: 9/9/2022	80.35				
70	5021	000	9/23/2022	PR0708	220923A09	Amanda L. Mager	Employee: Mager; Pay Date: 9/23/2022	81.67				
<b>5021 Total</b>								1,402.43	224.39	56.10	560.97	560.97

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Fund Code	GL Code	Dept/Proj/Code	Project Code	Effective Date	Session ID	Document Number	Name	Document Description	Amount	16%	4%	40%	70+000
10	5022	180	00	7/15/2022	PR0703	220715A09	Amanda L. Mager	Employee: mager; Pay Date: 7/15/2022	29.08				
10	5022	180	00	7/29/2022	PR0704	220729A09	Amanda L. Mager	Employee: mager; Pay Date: 7/29/2022	28.73				
10	5022	180	00	8/12/2022	PR0705	220812A09	Amanda L. Mager	Employee: mager; Pay Date: 8/12/2022	29.08				
10	5022	180	00	8/26/2022	PR0706	220826A09	Amanda L. Mager	Employee: mager; Pay Date: 8/26/2022	30.35				
10	5022	180	00	9/9/2022	PR0707	220909A09	Amanda L. Mager	Employee: mager; Pay Date: 9/9/2022	28.73				
10	5022	180	00	9/23/2022	PR0708	220923A09	Amanda L. Mager	Employee: mager; Pay Date: 9/23/2022	29.08				
36	5022	362	00	7/15/2022	PR0703	220715A09	Amanda L. Mager	Employee: mager; Pay Date: 7/15/2022	40.16				
36	5022	362	00	7/29/2022	PR0704	220729A09	Amanda L. Mager	Employee: mager; Pay Date: 7/29/2022	43.11				
36	5022	362	00	8/12/2022	PR0705	220812A09	Amanda L. Mager	Employee: mager; Pay Date: 8/12/2022	40.16				
36	5022	362	00	8/26/2022	PR0706	220826A09	Amanda L. Mager	Employee: mager; Pay Date: 8/26/2022	39.47				
36	5022	362	00	9/9/2022	PR0707	220909A09	Amanda L. Mager	Employee: mager; Pay Date: 9/9/2022	43.11				
36	5022	362	00	9/23/2022	PR0708	220923A09	Amanda L. Mager	Employee: mager; Pay Date: 9/23/2022	40.16				
60	5022	000	00	7/15/2022	PR0703	220715A09	Amanda L. Mager	Employee: mager; Pay Date: 7/15/2022	80.33				
60	5022	000	00	7/29/2022	PR0704	220729A09	Amanda L. Mager	Employee: mager; Pay Date: 7/29/2022	79.03				
60	5022	000	00	8/12/2022	PR0705	220812A09	Amanda L. Mager	Employee: mager; Pay Date: 8/12/2022	80.33				
60	5022	000	00	8/26/2022	PR0706	220826A09	Amanda L. Mager	Employee: mager; Pay Date: 8/26/2022	80.04				
60	5022	000	00	9/9/2022	PR0707	220909A09	Amanda L. Mager	Employee: mager; Pay Date: 9/9/2022	79.03				
60	5022	000	00	9/23/2022	PR0708	220923A09	Amanda L. Mager	Employee: mager; Pay Date: 9/23/2022	80.33				
70	5022	000	00	7/15/2022	PR0703	220715A09	Amanda L. Mager	Employee: mager; Pay Date: 7/15/2022	80.33				
70	5022	000	00	7/29/2022	PR0704	220729A09	Amanda L. Mager	Employee: mager; Pay Date: 7/29/2022	79.03				
70	5022	000	00	8/12/2022	PR0705	220812A09	Amanda L. Mager	Employee: mager; Pay Date: 8/12/2022	80.33				
70	5022	000	00	8/26/2022	PR0706	220826A09	Amanda L. Mager	Employee: mager; Pay Date: 8/26/2022	80.04				
70	5022	000	00	9/9/2022	PR0707	220909A09	Amanda L. Mager	Employee: mager; Pay Date: 9/9/2022	79.03				
70	5022	000	00	9/23/2022	PR0708	220923A09	Amanda L. Mager	Employee: mager; Pay Date: 9/23/2022	80.33				
<b>5022 Total</b>									<b>1,379.40</b>	<b>220.70</b>	<b>55.18</b>	<b>551.76</b>	<b>551.76</b>
10	5024	180	00	7/15/2022	PR0703	220715A09	Amanda L. Mager	Employee: mager; Pay Date: 7/15/2022	113.88				
10	5024	180	00	7/29/2022	PR0704	220729A09	Amanda L. Mager	Employee: mager; Pay Date: 7/29/2022	112.52				
10	5024	180	00	8/12/2022	PR0705	220812A09	Amanda L. Mager	Employee: mager; Pay Date: 8/12/2022	112.88				
10	5024	180	00	8/26/2022	PR0706	220826A09	Amanda L. Mager	Employee: mager; Pay Date: 8/26/2022	118.83				
10	5024	180	00	9/9/2022	PR0707	220909A09	Amanda L. Mager	Employee: mager; Pay Date: 9/9/2022	112.52				
10	5024	180	00	9/23/2022	PR0708	220923A09	Amanda L. Mager	Employee: mager; Pay Date: 9/23/2022	113.88				
36	5024	362	00	7/15/2022	PR0703	220715A09	Amanda L. Mager	Employee: mager; Pay Date: 7/15/2022	157.32				
36	5024	362	00	7/29/2022	PR0704	220729A09	Amanda L. Mager	Employee: mager; Pay Date: 7/29/2022	168.80				
36	5024	362	00	8/12/2022	PR0705	220812A09	Amanda L. Mager	Employee: mager; Pay Date: 8/12/2022	157.32				
36	5024	362	00	8/26/2022	PR0706	220826A09	Amanda L. Mager	Employee: mager; Pay Date: 8/26/2022	154.61				
36	5024	362	00	9/9/2022	PR0707	220909A09	Amanda L. Mager	Employee: mager; Pay Date: 9/9/2022	168.80				
36	5024	362	00	9/23/2022	PR0708	220923A09	Amanda L. Mager	Employee: mager; Pay Date: 9/23/2022	157.32				
60	5024	000	00	7/15/2022	PR0703	220715A09	Amanda L. Mager	Employee: mager; Pay Date: 7/15/2022	314.52				
60	5024	000	00	7/29/2022	PR0704	220729A09	Amanda L. Mager	Employee: mager; Pay Date: 7/29/2022	309.46				
60	5024	000	00	8/12/2022	PR0705	220812A09	Amanda L. Mager	Employee: mager; Pay Date: 8/12/2022	314.52				
60	5024	000	00	8/26/2022	PR0706	220826A09	Amanda L. Mager	Employee: mager; Pay Date: 8/26/2022	313.41				
60	5024	000	00	9/9/2022	PR0707	220909A09	Amanda L. Mager	Employee: mager; Pay Date: 9/9/2022	309.46				
60	5024	000	00	9/23/2022	PR0708	220923A09	Amanda L. Mager	Employee: mager; Pay Date: 9/23/2022	314.52				
70	5024	000	00	7/15/2022	PR0703	220715A09	Amanda L. Mager	Employee: mager; Pay Date: 7/15/2022	314.52				
70	5024	000	00	7/29/2022	PR0704	220729A09	Amanda L. Mager	Employee: mager; Pay Date: 7/29/2022	309.46				
70	5024	000	00	8/12/2022	PR0705	220812A09	Amanda L. Mager	Employee: mager; Pay Date: 8/12/2022	314.52				
70	5024	000	00	8/26/2022	PR0706	220826A09	Amanda L. Mager	Employee: mager; Pay Date: 8/26/2022	313.39				
70	5024	000	00	9/9/2022	PR0707	220909A09	Amanda L. Mager	Employee: mager; Pay Date: 9/9/2022	309.46				
70	5024	000	00	9/23/2022	PR0708	220923A09	Amanda L. Mager	Employee: mager; Pay Date: 9/23/2022	314.52				
<b>5024 Total</b>									<b>5,401.44</b>	<b>864.23</b>	<b>216.05</b>	<b>2,160.38</b>	<b>2,160.37</b>



City of Blue Lake  
Expanded General Ledger  
From 7/15/2022 Through 9/30/2022

Fund Code	GL Code	Dept/Proj Code	Project Code	Effective Date	Session ID	Document Number	Name	Document Description	Amount	%			
										16%	4%	40%	40%
10	5025	180	00	7/15/2022	PR0703	220715A09	Amanda L. Majer	Employee: majera; Pay Date: 7/15/2022	5.06				
10	5025	180	00	7/29/2022	PR0704	220729A09	Amanda L. Majer	Employee: majera; Pay Date: 7/29/2022	5.00				
10	5025	180	00	8/12/2022	PR0705	220812A09	Amanda L. Majer	Employee: majera; Pay Date: 8/12/2022	5.06				
10	5025	180	00	8/26/2022	PR0706	220826A09	Amanda L. Majer	Employee: majera; Pay Date: 8/26/2022	5.28				
10	5025	180	00	9/9/2022	PR0707	220909A09	Amanda L. Majer	Employee: majera; Pay Date: 9/9/2022	5.00				
10	5025	180	00	9/23/2022	PR0708	220923A09	Amanda L. Majer	Employee: majera; Pay Date: 9/23/2022	5.06				
36	5025	362	00	7/15/2022	PR0703	220715A09	Amanda L. Majer	Employee: majera; Pay Date: 7/15/2022	6.98				
36	5025	362	00	7/29/2022	PR0704	220729A09	Amanda L. Majer	Employee: majera; Pay Date: 7/29/2022	7.50				
36	5025	362	00	8/12/2022	PR0705	220812A09	Amanda L. Majer	Employee: majera; Pay Date: 8/12/2022	6.98				
36	5025	362	00	8/26/2022	PR0706	220826A09	Amanda L. Majer	Employee: majera; Pay Date: 8/26/2022	6.86				
36	5025	362	00	9/9/2022	PR0707	220909A09	Amanda L. Majer	Employee: majera; Pay Date: 9/9/2022	7.50				
36	5025	362	00	9/23/2022	PR0708	220923A09	Amanda L. Majer	Employee: majera; Pay Date: 9/23/2022	6.98				
60	5025	000	00	7/15/2022	PR0703	220715A09	Amanda L. Majer	Employee: majera; Pay Date: 7/15/2022	13.98				
60	5025	000	00	7/29/2022	PR0704	220729A09	Amanda L. Majer	Employee: majera; Pay Date: 7/29/2022	13.75				
60	5025	000	00	8/12/2022	PR0705	220812A09	Amanda L. Majer	Employee: majera; Pay Date: 8/12/2022	13.98				
60	5025	000	00	8/26/2022	PR0706	220826A09	Amanda L. Majer	Employee: majera; Pay Date: 8/26/2022	13.93				
60	5025	000	00	9/9/2022	PR0707	220909A09	Amanda L. Majer	Employee: majera; Pay Date: 9/9/2022	13.75				
60	5025	000	00	9/23/2022	PR0708	220923A09	Amanda L. Majer	Employee: majera; Pay Date: 9/23/2022	13.98				
70	5025	000	00	7/15/2022	PR0703	220715A09	Amanda L. Majer	Employee: majera; Pay Date: 7/15/2022	13.75				
70	5025	000	00	7/29/2022	PR0704	220729A09	Amanda L. Majer	Employee: majera; Pay Date: 7/29/2022	13.98				
70	5025	000	00	8/12/2022	PR0705	220812A09	Amanda L. Majer	Employee: majera; Pay Date: 8/12/2022	13.98				
70	5025	000	00	8/26/2022	PR0706	220826A09	Amanda L. Majer	Employee: majera; Pay Date: 8/26/2022	13.93				
70	5025	000	00	9/9/2022	PR0707	220909A09	Amanda L. Majer	Employee: majera; Pay Date: 9/9/2022	13.75				
70	5025	000	00	9/23/2022	PR0708	220923A09	Amanda L. Majer	Employee: majera; Pay Date: 9/23/2022	13.98				
<b>5025 Total</b>									240.00	38.40	9.60	96.00	96.00
10	5027	180	00	7/15/2022	PR0703	220715A09	Amanda L. Majer	Employee: majera; Pay Date: 7/15/2022	10.51				
10	5027	180	00	7/29/2022	PR0704	220729A09	Amanda L. Majer	Employee: majera; Pay Date: 7/29/2022	10.38				
10	5027	180	00	8/12/2022	PR0705	220812A09	Amanda L. Majer	Employee: majera; Pay Date: 8/12/2022	10.51				
10	5027	180	00	8/26/2022	PR0706	220826A09	Amanda L. Majer	Employee: majera; Pay Date: 8/26/2022	10.97				
10	5027	180	00	9/9/2022	PR0707	220909A09	Amanda L. Majer	Employee: majera; Pay Date: 9/9/2022	10.38				
10	5027	180	00	9/23/2022	PR0708	220923A09	Amanda L. Majer	Employee: majera; Pay Date: 9/23/2022	10.51				
36	5027	362	00	7/15/2022	PR0703	220715A09	Amanda L. Majer	Employee: majera; Pay Date: 7/15/2022	14.52				
36	5027	362	00	7/29/2022	PR0704	220729A09	Amanda L. Majer	Employee: majera; Pay Date: 7/29/2022	15.58				
36	5027	362	00	8/12/2022	PR0705	220812A09	Amanda L. Majer	Employee: majera; Pay Date: 8/12/2022	14.52				
36	5027	362	00	8/26/2022	PR0706	220826A09	Amanda L. Majer	Employee: majera; Pay Date: 8/26/2022	14.27				
36	5027	362	00	9/9/2022	PR0707	220909A09	Amanda L. Majer	Employee: majera; Pay Date: 9/9/2022	15.58				
36	5027	362	00	9/23/2022	PR0708	220923A09	Amanda L. Majer	Employee: majera; Pay Date: 9/23/2022	14.52				
60	5027	000	00	7/15/2022	PR0703	220715A09	Amanda L. Majer	Employee: majera; Pay Date: 7/15/2022	29.04				
60	5027	000	00	7/29/2022	PR0704	220729A09	Amanda L. Majer	Employee: majera; Pay Date: 7/29/2022	29.04				
60	5027	000	00	8/12/2022	PR0705	220812A09	Amanda L. Majer	Employee: majera; Pay Date: 8/12/2022	29.04				
60	5027	000	00	8/26/2022	PR0706	220826A09	Amanda L. Majer	Employee: majera; Pay Date: 8/26/2022	28.93				
60	5027	000	00	9/9/2022	PR0707	220909A09	Amanda L. Majer	Employee: majera; Pay Date: 9/9/2022	28.57				
60	5027	000	00	9/23/2022	PR0708	220923A09	Amanda L. Majer	Employee: majera; Pay Date: 9/23/2022	29.04				
70	5027	000	00	7/15/2022	PR0703	220715A09	Amanda L. Majer	Employee: majera; Pay Date: 7/15/2022	29.03				
70	5027	000	00	7/29/2022	PR0704	220729A09	Amanda L. Majer	Employee: majera; Pay Date: 7/29/2022	28.57				
70	5027	000	00	8/12/2022	PR0705	220812A09	Amanda L. Majer	Employee: majera; Pay Date: 8/12/2022	29.03				
70	5027	000	00	8/26/2022	PR0706	220826A09	Amanda L. Majer	Employee: majera; Pay Date: 8/26/2022	28.93				
70	5027	000	00	9/9/2022	PR0707	220909A09	Amanda L. Majer	Employee: majera; Pay Date: 9/9/2022	28.57				
70	5027	000	00	9/23/2022	PR0708	220923A09	Amanda L. Majer	Employee: majera; Pay Date: 9/23/2022	29.03				
<b>5027 Total</b>									498.60	79.78	19.94	199.44	199.44
<b>Grand Total</b>									27,387.47	4,382.00	1,095.50	10,954.99	10,954.98