City of Blue Lake
Draft Planning Commission Meeting Minutes
February 7, 2022

The Blue Lake Planning Commission Meeting was called to order at 7:05 p.m.

Commissioners Present: Earl Eddy, Richard Platz, and Robert Chapman

Commissioners Absent: Matthew Schang and Cort Pryor

Staff Present: City Manager Amanda Mager, City Planner Garrison Rees, Economic Development Planner Emily Wood, and Planning Commission Secretary Cheryl Turner

Staff Absent: None

Public Present: None

1. **Approval of Minutes:** November 15, 2021
    a. Motion (Platz, Chapman) to approve November 15, 2021 minutes as written.
    b. Motion passed (3-0).

2. **Public Input on Non-Agenda Items**
    a. None received.

3. **Approval of the Agenda**
    a. Motion (Chapman, Platz) to approve agenda.
    b. Motion passed unanimously (3-0).

<u>Discussion/ Action</u>:

4. **Planning Commission Discussion: General Plan Housing Element Update.**
    a. Planner Rees reviewed the draft Housing Element Update included in the agenda packet. He explained that the Trinidad Housing Element was used as a template since it had been certified by the Department of Housing and Community Development (HCD). He stated that the goal is to have Blue Lake's Housing Element certified by HCD. He added that more funding opportunities will be available to projects in the City when the Housing Element is certified.
    b. Planner Rees explained that the majority of the draft Housing Element is included in this meetings packet and the remainder is proposed to be presented at the next meeting. He further explained that the remaining work to be done is primarily on the sites inventory and constraints analysis.
    c. The Commissioners discussed the draft Housing Element between themselves and asked questions of Planner Rees regarding the Regional Housing Needs Allocation (RHNA), the updated demographic data, climate change and migration to Humboldt County, and clarification about the Housing Element update process.
    d. The Planning Commission went through each page of the draft Housing Element and

provided comments to Planner Rees, including several recommended revisions.

e. Planner Rees explained that the next meeting will be a Public Hearing where the public will have an opportunity to comment on the draft Housing Element.

6. Miscellaneous Planner Items

a. None.

7. Upcoming Planning Commission Meetings for the next 3 months will be on February 21st, March 21st, and April 18th, 2022.

a. Commissioner Chapman indicated that he would be unavailable for the February 21st meeting.

b. Commissioner Pryor had also previously indicated he would not be available for the February 21st meeting.

c. Planner Rees indicated if a quorum cannot be achieved for the next meeting, that a special meeting would be held.

8. Adjournment by 9:00 pm unless extended by the Planning Commission.

a. Motion (Chapman, Eddy) to adjourn.

b. Motion passed unanimously (3-0).

c. Meeting adjourned at 8:13 p.m.