



Blue Lake Parks & Recreation Commission Agenda

Date: Wednesday, April 5th, 2023 at 6:30 p.m.

Location: Skinner Store – 111 Greenwood Rd.

Unless Otherwise Noted, All Items on the Agenda Are Subject to Action.

1. Establish a Quorum of the Commission

2. Motion to Approve Agenda

3. Public Input *The Public is invited to present petitions, make announcements, or provide other information to the Commission that is relevant to the scope of authority of the City of Blue Lake that is not on the Agenda. The Commission may provide up to 15 minutes for this public input session. To assure that each individual presentation is heard, the Commission may uniformly impose time limitations of 3 minutes to each individual presentation. The public will be given the opportunity to address items that are on the agenda at the time the Commission takes up each specific agenda item.*

4. Approve Minutes from Previous Meeting

March 1st, 2023

5. Upcoming Events

- Adult Skate w/ DJ The Grouch - 4/6/23 - 7-10pm (\$15)
- Economic Development Commission Meeting - 4/11/23, 4:30pm, Skinner Store
- City Council Meeting - April 25th, 2023, 6:30pm at Skinner Store
- Adult Skate w/ DJ Goldylocks & DJ East One- 4/27/23, 7-10pm (\$15)
- Logger Bar Block Party - 4/29/23, 4-10pm
- Parks & Rec Commission Meeting - 5/3/23, 6:30pm at Skinner Store
- Bingo at the Grange - 5/20/23 & 6/17/23

6. Parks & Rec Fee Schedule - Discussion/Action

- Horse Arena
- Serving Booth Rental
- Prasch Hall Restroom Rental

7. Leisure Sports Tournament - Discussion

- Ad Hoc Committee Update

8. Volunteer Group - Discussion

- Ad Hoc Committee Update

7. City Manager's and Staff Report

- Parks & Rec - General Programming Report
- City Manager Report

8. Announcements

Volunteers Needed for Leisure Sports Tournament - July 2023

Volunteers Needed for Bill Nessler Car Show - July 9th, 2023

9. Future Agenda Items

- a. Next Meeting May 3rd, 2023 at 6:30pm

10. Motion to Adjourn A request for disability-related modification or accommodation, including auxiliary aid or services, may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting, by contacting City Manager Amanda Mager, 668-5655, at least 24 hours prior to the commencement of the meeting.



Blue Lake Parks and Recreation Commission Minutes

Regular Meeting – Wednesday – March 1st, 2023 at 6:30 p.m.

Unless Otherwise Noted, All Items on the Agenda Are Subject to Action.

LOCATION: Skinner Store 111 Greenwood Road, Behind City Hall, Blue Lake.

Public Input can be given to the commission by emailing parksdirector@bluelake.ca.gov until 4:30 p.m. the Friday prior to the meeting.

1. Establish a Quorum of the Commission

Commissioners Present:

Molly Homen

Mardi Grainger

Jenn Soderfelt

Bettina Eipper

Elise Scafani – Council Liaison

Commissioners Absent:

Jeff Bird (Secretary)

Staff Present:

Emily Wood – P&R Director

Mandy Mager – City Manager

Public Present:

Justin Noyb

Karen Barnes

Darcey Lima

2. Motion to Approve Agenda @ 6:31pm

Motion: Molly

Second: Mardi

3. Public Input – *The Public is invited to present petitions, make announcements, or provide other information to the Commission that is relevant to the scope of authority of the City of Blue Lake that is not on the Agenda. The Commission may provide up to 15 minutes for this public input session. To assure that each individual presentation is heard, the Commission may uniformly impose time limitations of 3 minutes to each individual presentation. The public will be given the opportunity to address items that are on the agenda at the time the Commission takes up each specific agenda item.*

No Public Input was received.

4. Reports from Staff on Park Programs, Activities and Projects

Blue Lake Roller Rink has hired Charis Bowman as the new Skate Coordinator, taking Emily Wood's place to lead the program. Emily Wood has been selected as the Director of Parks & Recreation.

The Rink continues to hold monthly DJ Adult Nights on Thursdays that have been well attended. Wood is looking to expand the skate calendar to include a variety of other music and events in the future.

5. Review Park and Recreation Fee Schedule and Receive Staff Recommendations

A fee schedule was presented to the Commissioners to review, based on information gathered from the Ad Hoc Committee. The Commissioners and public agreed that the horse arena rates and car show entry fee should be raised as noted on the draft fee schedule.

9. Develop Work Plan for 2023 – Leisure Sports Tournament

The Leisure Sports Tournament has been proposed by staff to celebrate national Recreation Month in July. The City is looking to host a weekend series of recreation-centric activities around town -- incorporating businesses, volunteers, outside organizations and nonprofits.

Mardi Grainger will lead the Ad Hoc Committee for Small Business and suggested that the Museum would make a great location for a Pop Up Park. Grainger to bring back additional ideas and outreach for Commission.

10. Reports from Parks & Recreation Liaison and Staff

Scafani: Attended Joint Special Council Meeting, Attended Regular Council Meeting

11. Future Agenda Items and Announcements

Next Meeting: April 5th, 2023

12. Motion to Adjourn @ 8:05pm

Motion: Soderfelt

Second: Grainger

**City of Blue Lake
Parks and Recreation Fee Schedule**

Description	Current Fee	Suggested
Drop in Sports		
Basketball	\$2	\$5/PP
Pickleball	\$3	\$5/PP
Roller Hockey	\$8	\$5/PP
Volleyball	\$5	\$5/PP
Skating		
<i>Admission</i>		
Regular Admission	\$5	\$5 + \$2 skate rental
Roller Derby/Theme Skate Dress	\$4	\$5 (includes skates)
All Ages DJ Night	\$10	\$10
Adult Skate/DJ Night	\$15	\$15
<i>Passes</i>		
12-Person Youth	\$50	\$50
12-Person All-Ages	\$55	\$55
24-Person All-Ages	\$100	\$100
<i>Parties</i>		
Public Skate Tables		
2-Table Min	\$40	\$50
Extra Tables	\$15	\$25
<i>Private Skate – 2 hrs</i>		
0-30 People (1 Staff)	\$120	\$200
30-75 People (2 staff)	\$180	\$250
75 + People (3+ Staff)	\$250	\$350
** Non-profit, School, Youth Organization discount	-\$25	-\$25
Camp		
<i>Resident</i>		
Full Day - Weekly	\$145	\$175
Full Day - Daily	\$29	\$40
Half Day - Weekly	\$69	\$125
Half Day - Daily	\$17	\$25

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	Current Fee	Suggested
<i>Non-Resident</i>		
Full Day - Weekly	\$165	\$200
Full Day - Daily	\$33	\$50
Half Day - Weekly	\$80	\$150
Half Day - Daily	\$20	\$30
Softball Leagues (per team)		
Spring (8 weeks)	\$750	\$750
Fall (8 weeks)	\$750	\$750
Forfeit Fee	\$40	---
Nessler Car Show (per vehicle)	\$30	\$50
Bocce Ball Tournament (team)	\$10	\$20
Facility Rentals		
<i>Prasch Hall</i>		
Private/Business/Commercial Rate		
<i>Party Room Only</i>	\$25/hour	\$50/hr
<i>Party Room and Kitchen</i>	\$30/hour	\$75/hr
<i>Gym Only</i>	\$50/hour	\$75/hr
<i>Gym and Party Room Only</i>	\$60/hour	\$125/hr
<i>Gym, Party Room and Kitchen</i>	\$70/hour	\$150/hr
Non-profit/Youth/School/Senior Group Rate		
<i>Party Room Only</i>	\$20/hour	\$40/hr
<i>Party Room and Kitchen</i>	\$25/hour	\$60/hr
<i>Gym Only</i>	\$35/hour	\$60/hr
<i>Gym and Party Room Only</i>	\$45/hour	\$120/hr
<i>Gym, Party Room and Kitchen</i>	\$55/hour	\$145/hr
Event Host	\$15/hour	\$25/hr
Deposit – cleaning and damages	\$300	\$300
<i>Perigot Park Picnic Rental</i>		
Private/Business/Commercial Rate		
<i>Picnic Area including Serving Booth</i>		
Under 100 people	\$175	(>50) \$200
100-300 people	\$250	(50-100) \$250
Over 300	\$325	(100-300) - \$375
		(300+) - \$500

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<i>Picnic Area, Serving Booth and Clemence Field</i>		
Under 100 people	\$200	(>50) \$250
100-300 people	\$275	(50-100) \$300
Over 300 people	\$350	(100-300) \$450
		(300+) \$600
Serving Booth Only --- UNDISCUSSED	?	?
Non-profit/Youth/School/Senior Group Rate		
Picnic Area including Serving Booth		
Under 100 people	\$150	(>50) \$175
100-300 people	\$200	(50-100) \$225
Over 300	\$250	(100-300) \$350
		(300+) \$475
Picnic Area, Serving Booth and Clemence Field		
Under 100 people	\$175	(>50) \$225
100-300 people	\$225	(50-100) \$275
		(100-300) \$425
Over 300 people	\$275	\$575
Deposit – cleaning and damages	\$100	\$100
Serving Booth Only --- UNDISCUSSED	?	?
Softball/Baseball Rentals		
Clemence Field		
Private/Business Rate		
Regular Rental	\$20/hour	\$25/hr
Tournament Rental	\$12/hour	\$20/hr
Non-profit/Youth/School/Senior		
Regular Rental	\$15/hour	\$20/hr
Tournament Rental	\$10/hour	\$15/hr
Iorg Field (little league field)		
Private/Business Rate		
	\$12/hour	\$20/hr
Non-profit/Youth/School/Senior		
	\$10/hour	\$15/hr
Concession Stand – Clemence Field		
Regular Rental	\$8/hour	\$20/hr
Tournament Rental	\$40/day	\$100/day
Deposit – cleaning and damages	\$100	\$100
Tennis Court Rental (minimum 4 hour rental per day)	\$5/hour	\$10/hour per court
Deposit – cleaning and damages	\$100	\$100

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Horse Arena-only 1 day may be rented on weekends per rental	\$50/day	Commission Suggestion \$200/ half-day \$250 full day 4/5/23 Suggestion: \$50 half day \$100 full day
Deposit – cleaning and damages	\$100	\$100

Topics of Discussion:

1. Excessive rental of park (hours/days) and usage allotments

- What should be the max rental for public spaces? (Ball fields, Prash, Horse Arena, Parks, Courts)
- What is a reasonable daily serving booth rental? (No Clemence Field)
- Non-Profit Horse Arena Rate

(707) 668-5655
Fax: (707) 668-5916
www.bluelake.ca.gov



CITY OF BLUE LAKE
CALIFORNIA

111 Greenwood Road
P.O. Box 458
Blue Lake, CA 95525

VOLUNTEER APPLICATION

Full Name: _____ Date: _____
Primary Phone: _____ Alternate Phone: _____
Address: _____
Emergency Contact: _____ Phone : _____

REVIEW AND ACKNOWLEDGE

Initials

_____ I understand some volunteer services such as volunteering with children, youth, or the elderly, are subject to a background check. I understand I have the right to refuse this process, but in doing so may become ineligible for volunteer opportunities.

_____ I understand that as a volunteer I will not be paid for my services.

_____ I understand that I may not begin any volunteer service until a skills assessment has been completed and all requested paperwork has been submitted including but not limited to: Waiver of Liability, Acknowledgement of Workers' Compensation Benefits, Consent to Background Check (if applicable) and Proof of Insurance (if necessary).

_____ I understand that if using my personal vehicle, the City is not liable for any damage unless caused by the City's sole negligence. In the event of an accident, it is my responsibility to immediately notify my volunteer supervisor, Department of Motor Vehicles, and my insurance company.

_____ I understand as a volunteer I am subject to the rules, policies, and regulations of the City. I further understand that as a volunteer, I may be dismissed at any time, with or without notice or cause.

Applicant Signature:

Parent/Guardian Signature (if applicant is a minor):

Print Name: _____

Date: _____

Have you ever been convicted of any misdemeanor or felony? No Yes, If Yes, please explain:

**Note: Applications may be reviewed for changes each calendar year.