

(707) 668-5655

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www.bluelake.ca.gov



CITY OF BLUE LAKE

CALIFORNIA

111 Greenwood Road

P.O. Box 458

Blue Lake City Council Agenda

Tuesday, September 26, 2023 ~ 6:30 p.m. ~Regular Council Meeting
Skinner Store-111 Greenwood Road, Blue Lake California

Unless Otherwise Noted, All Items on the Agenda are Subject to Action.

Public Input can be given to the Council by emailing citymanager@bluelake.ca.gov until 4:30 p.m. on Tuesday September 26, 2023.

PLEASE NOTE that live meeting logistics will be prioritized. The quality of the Zoom teleconference meeting cannot be guaranteed. Technical challenges experienced by either the participant or the City will not interrupt or halt the progress of the meeting.

Public input may be facilitated by Zoom at the following meeting link:

<https://us02web.zoom.us/j/86470044725?pwd=YzdRVkZ1azZBckJYdFINNGRlVWQyQT09>

Meeting ID: 864 7004 4725 Passcode: 343320

1. **Pledge of Allegiance and Establish a Quorum of the Council**
2. **Approve Agenda**
3. **Public Comment** – *The Public is invited to present petitions, make announcements, or provide other information to the City Council that is relevant to the scope of authority of the City of Blue Lake that is not on the Agenda. The Council may provide up to 15 minutes for this public input session. To assure that each individual presentation is heard, the Council may uniformly impose time limitations of 3 minutes to each individual presentation. The public will be given the opportunity to address items that are on the agenda at the time the Council takes up each specific agenda item.*
4. **Commission Appointment(s)-Discussion/Action**
 - a. Alice Finen-Arts and Heritage Commission
5. **Resolution Number 1224-Community Development Block Grant PI Fund Request-Action**
6. **City Clerk Designation-Action**
7. **RV Park and Campground Portfolio Presentation and Authorization to Release-**
Discussion/Direction/Action
8. **May 2023 City Council Meeting Minutes Review-Discussion/Action**
9. **City of Blue Lake Grant Expenditures Reporting-Discussion/Action**
10. **Council Correspondence**
11. **Consent Agenda:**
 - a. July 25, 2023 Meeting Minutes
 - b. Caltrans Dump Day Authorization
 - c. Warrants and Disbursements

12. Reports of Council and Staff

- a. City Manager Report

13. Future Agenda Items

14. Adjourn

A request for disability-related modification or accommodation, including auxiliary aid or services, may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting, by contacting City Manager Amanda Mager, 668-5655, at least 24 hours prior to the commencement of the meeting.



CITY OF BLUE LAKE

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Phone 707.668.5655

Blue Lake, CA 95525
Fax 707.668.5916

AGENDA REPORT

Item #: 4
Date: September 26, 2023
Item Subject: Commission Appointment-Alice Finen
Submitted By: Mandy Mager, City Manager

General Information:

The City currently has four vacancies on the Arts and Heritage Commission; the vacancies have been advertised and the City has received an application from Alice Finen, to fill one of the open positions.

Mrs. Finen's application is attached for review and consideration.

Background Material Provided: Alice Finen-Commission Application

Fiscal Impact: N/A

Recommended Action: Appoint Alice Finen to the Arts and Heritage Commission.

Review Information:

City Manager Review: Legal Review: Planner Review: Engineer:

Comments:



CITY OF BLUE LAKE

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Phone 707.668.5655 Fax 707.668.5916

Arts and Heritage Commission Application

Name: ALICE FINEN	
Residence Address:	
Primary Phone No.:	Alternate Phone No.:
Email Address:	
Educational Background (Last Year Completed): CREDENTIAL in Elementary Ed.	
Length of Time Living/Working in Blue Lake: 5 years	
Present Employer: Mistwood Educational Center / Self Employed	
Job Title: Co-Director / Teacher / Artisan	
Position Applying for:	Commissioner: <input checked="" type="checkbox"/> Advisory Member: <input type="checkbox"/>

On a separate piece of paper, please provide detailed answers to the following questions:

1. *What community organizations are you currently involved with?*
2. *What unique skills or qualifications do you bring to the position?*
3. *What do you view as the main goal/purpose of the Arts and Heritage Commission?*
4. *What contribution(s) can you make to the goal/purpose of the Arts and Heritage Commission?*

Alice Finen

Arts and Heritage Commission Application

9/22/23

1. Community Organizations

- I am currently working part time at Mistwood Educational Center as Co-Director AND teacher. I teach Art, Social Justice, Outdoor Education and Social Studies to k-8th grade students.
- I am a Board member for Bayside Corners, non-profit organization focused on building community and the restoration of the historic Temperance Hall.
- I am a member of the Rainbow Educators Network as well as the Rainbow Families Network. Both groups aspire to create an inclusive environment in schools and our community for 2S/LGBTQIA+. We meet once a month on the first Thursday and the third Wednesday.
- I volunteer at the Blue Lake Resource Center every third Thursday of the month to distribute commodities for the community.
- I believe service is a vital part of community building, growth and success for all. I have volunteered at Rau Dalagurr's Native Plant garden and at Wiyot Day, taking every opportunity to support the LAND BACK movement-restoring balance to our community.

2. Unique Skills

- I have a minor in Native American Studies from Humboldt Cal. Poly.
- I am an artist and the child of an artist and the mother of an artist.
- I have a GREAT appreciation for ART, our local and global histories, community and culture.

3. Goal/Purpose

As an Advisory Commission to the City Council I believe the goal/purpose of the position is to collaborate on how to increase the arts in the community as well as bridge our collective past and present in an honest, positive and community oriented way.

4. Contribution(s)

- I have lived in the area for almost three decades, forming strong community bonds and connections.
- As a teacher and parent I have strong communication skills.
- I am passionate about supporting my community and building good relationships, protecting the land and all of its inhabitants.



CITY OF BLUE LAKE

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AGENDA REPORT

Item #: 5
Date: September 26, 2023
Item Subject: Resolution Number 1224-Community Development Block Grant-Program Income Fund Request
Submitted By: Mandy Mager, City Manager

General Information:

The City is in the process of constructing accessibility improvements to the Humboldt County library building; during the course of construction portions of the siding and the trim have been damaged and need to be repaired and repainted. This work was not factored into the original project scope and staff is requesting authorization to submit a project amendment to CDBG to utilize PI funding to repair the siding and repaint the portion of the building that is attributable to the library facility.

We have received authorization from our CDBG grant manager to submit the request, and the funding is available in the PI account to complete the repairs. The City has budgeted to repaint City Hall and this funding will allow the City to reduce the costs attributable to City accounts. We are requesting authorization to apply for funding up to the amount of \$50,000.00. We will need to solicit bids for the repairs and painting and do not have a firm number on what the costs will be.

Background Material Provided: CDBG Resolution Number 1224

Fiscal Impact: Reduction of CDBG PI funds.

Recommended Action: Adopt Resolution Number 1224, authorizing the City Manager to submit all required grant requests and agreements, and authorizing the City Manager to execute all contract documents necessary to implement the project.

Review Information:

City Manager Review: Legal Review: Planner Review: Engineer: x

Comments:



APPENDIX D

Resolution of the Governing Body

Applicants are required to use this Resolution in content and form.

RESOLUTION NO.

A RESOLUTION APPROVING AN APPLICATION FOR FUNDING AND THE EXECUTION OF A GRANT AGREEMENT AND ANY AMENDMENTS THERETO FROM THE 2021-2022 FUNDING YEAR OF THE STATE CDBG PROGRAM

BE IT RESOLVED by the of the City as follows:

SECTION 1:

The has reviewed and hereby approves the submission to the State of California of one or more application(s) in the aggregate amount, not to exceed, of \$ for the following CDBG activities, pursuant to the January 2022 CDBG NOFA:

List activities and amounts (*activity totals should include Activity Delivery dollars and General Administration associated with the activity*)

Activity (i.e. Public Services, Housing Rehabilitation)	Dollar Amount Being Requested for the Activity
Public Facilities-Painting and Siding Repair	\$ 50,000.00
	\$
	\$
	\$

Note: Similar to the above, any Colonia or Native American Set-Aside activities must be included separately in the Resolution.

SECTION 2:

The hereby approves the use of Program Income in an amount not to exceed \$ for the CDBG activities described in Section 1.



APPENDIX D

SECTION 3:

The acknowledges compliance with all state and federal public participation requirements in the development of its application(s).

SECTION 4:

The hereby authorizes and directs the (title of designated official) , or designee*, to execute and deliver all applications and act on the behalf in all matters pertaining to all such applications.

SECTION 5:

If an application is approved, the (title of designated official) , or designee*, is authorized to enter into, execute and deliver the grant agreement (i.e., Standard Agreement) and any and all subsequent amendments thereto with the State of California for the purposes of the grant.

SECTION 6:

If an application is approved, the (title of designated official) , or designee, is authorized to sign and submit Funds Requests and all required reporting forms and other documentation as may be required by the State of California from time to time in connection with the grant.

** Important Note: If the designee is signing any application, agreement, or any other document on behalf of the designated official of the City/County, written proof of designee authority to sign on behalf of such designated official must be included with the Resolution, otherwise the Resolution will be deemed deficient and rejected. Additionally, do not add limitations or conditions on the ability of the signatory or signatories to sign documents, or the Resolution may not be accepted. If more than one party's approval is required, list them as a signatory. The only exception is for county counsel or city attorney to approve as to form or legality or both, IF such approval is already part of the standard city/county signature block as evidenced by the signed Resolution itself. Inclusions of additional limitations or conditions on the authority of the signer will result in the Resolution being rejected and will require your entity to issue a corrected Resolution prior to the Department issuing a Standard Agreement.*



APPENDIX D

PASSED AND ADOPTED at a regular meeting of the [City Council] of the [City] of [Blue Lake] held on [09/26/23] by the following vote:

Instruction: Fill in all four vote-count fields below. If none, indicate "0" for that field.

AYES: [0]
ABSENT: [0]

NOES: [0]
ABSTAIN: [0]

[Signature Box] [Date Box]
Authorized Signature Date
[Title Box]
Signer's Title

STATE OF CALIFORNIA
CityofBlueLake

I, [Anali Gonzalez], [City Clerk] of the [City] of [Blue Lake], State of California, hereby certify the above and foregoing to be a full, true and correct copy of a resolution adopted by said [City Council] on this [26.0] day of [September], 20[23].

[Anali Gonzalez], [City Clerk]
of the [City] of [Blue Lake], State of California
By: [Signature]

Note: The attesting officer cannot be the person identified in the Resolution as the authorized signer.



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AGENDA REPORT

Item #: 6
Date: September 26, 2023
Item Subject: Designation of City Clerk
Submitted By: Mandy Mager, City Manager

General Information:

In February of 2023, the City hired Anali Gonzalez for the position of Administrative Assistant/City Clerk. At the time of her hire, the position required the incumbent to fulfill the duties of City Clerk and to participate in clerk related training to enhance applicable skill sets.

The City Council made the decision to postpone the City Clerk designation until such time as they felt that Ms. Gonzalez had completed the necessary trainings and had the opportunity to gain a better understanding of the clerk duties.

Ms. Gonzalez has been acting in the role of City Clerk for several months; her duties include preparing meeting minutes, responding to California Public Record Act requests, filing 700 forms, preparing agenda packets and meeting notices, scheduling meetings and public hearings and assisting the City Manager in preparing for City Council and commission meetings. Ms. Gonzalez has completed training on municipal elections and is well versed in the City's systems and programs.

Ms. Gonzalez has proven herself to be a skilled and attentive employee that possesses all the skills necessary to fulfill the role of City Clerk. As the City Manager, I am recommending that the City Council appoint Anali Gonzalez to the position of City Clerk and support her on-going training and skill development. I would further recommend that the City Council appoint me to the position of Deputy City Clerk, in order to provide redundancy to the position.

Background Material Provided: N/A

Fiscal Impact: N/A

Recommended Action: To appoint Anali Gonzalez to the position of City Clerk and Amanda Mager to the position of Deputy City Clerk.

Review Information:

City Manager Review: Legal Review: Planner Review: Engineer:

Comments:



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AGENDA REPORT

Item #: 17
Date: September 26, 2023
Item Subject: RV Park and Campground Development Proposal
Submitted By: Mandy Mager, City Manager

General Information:

Storyland Studios has finalized the development proposal for the RV Park and Campground project; this project was funded by the Economic Development Administration under their 2019 Disaster Assistance Grant Program.

The City was awarded over \$200,000.00 to identify economic investment opportunities that would aid the City in transitioning its economy from an industrial focus to a recreation-based economy, while building in resiliency and long-term revenue generation.

City staff has presented the development proposal to the various City commissions, and it has been reviewed by our local and regional tourism and financial lending leaders. The proposal has received positive feedback and staff is requesting authorization from Council to release the project on the open market.

The intent of the release is to gain feedback and to determine if the project gains the interest of developers and financiers. The City Council may decide to release the project through a more formal proposal process in the future if the project gains a significant level of interest.

Background Material Provided: Development Plan

Fiscal Impact: N/A

Recommended Action: To direct the City Manager to release the RV Park and Campground Development Plan to the public and to report back to Council regarding project interest.

Review Information:

City Manager Review: Legal Review: Planner Review: Engineer:

Comments:



DEVELOPMENT PLAN

TABLE OF CONTENTS

02	INTRODUCTION
04	PROJECT PARTNERS & MATCHING SOURCES
09	REGION OVERVIEW
12	MARKET ANALYSIS
16	BUDGET ANALYSIS
20	CONCEPT DESIGN
38	BIBLIOGRAPHY

THE CAMP

The only sunny basecamp in Humboldt County that provides the best opportunities for outdoor enthusiasts to explore the Redwood coast and experience a premier recreation destination worth returning to.

- + A distinct location & environment with exclusive amenities, lodging, community, venue, partners, & activities
- + The perfect escape to connect with nature and each other
- + Changing the way people see Blue Lake and what it has to offer as a treasure in this region that has everyone talking



PROJECT PARTNERS



As the project holds local & regional value, the City of Blue Lake will be working with our various partner groups to ensure that the project captures & encompasses regional needs & marketing strategies.

SOURCE: City of Blue Lake EDA 2019 Disaster Supplemental Budget Narrative

- + Humboldt County Economic Development Dept.
- + Redwood Region Economic Development Commission
- + Arcata Economic Development Corporation
- + Humboldt County Prosperity Network
- + Humboldt County Tourism and Marketing Bureau
- + Congressman Huffman
- + Humboldt County Board of Supervisors
- + Blue Lake Chamber of Commerce
- + City of Blue Lake Council
- + City of Blue Lake Economic Development Commission
- + City of Blue Lake Parks and Recreation Commission
- + City of Blue Lake Planning Commission
- + City of Blue Lake Public Safety Commission

AUTHORIZED PROJECT BUDGET

\$222,508

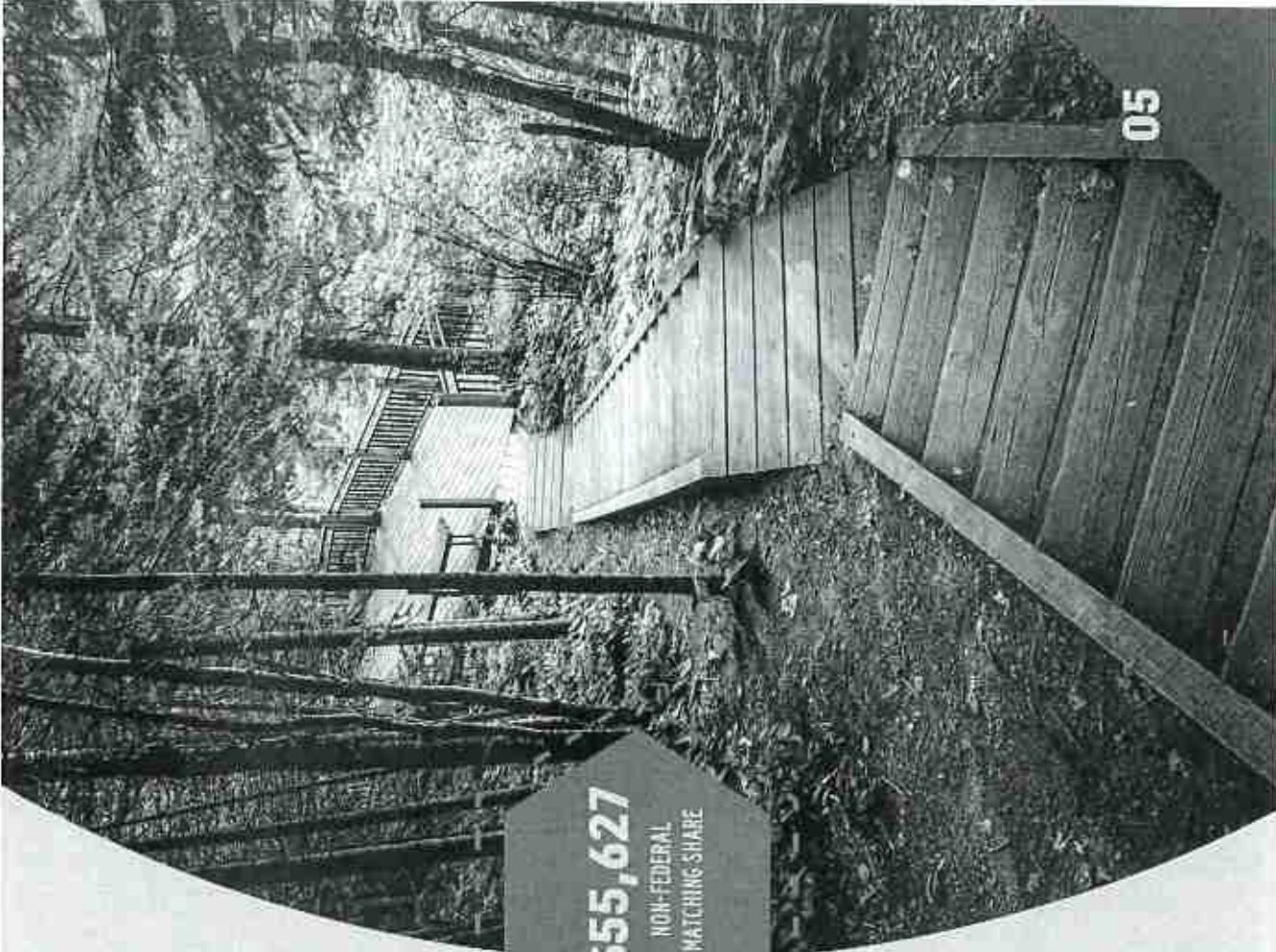
FEDERAL SHARE
(ECONOMIC DEVELOPMENT ADMINISTRATION)

\$55,627

NON-FEDERAL
MATCHING SHARE

\$278,135

TOTAL PROJECT COST



AUTHORIZED STAFFING PLAN-MATCH

01. Amanda Mager | City Manager
Project management including procurement, reporting, meeting facilitation, data review, & on-going grant & project oversight

02. Glen Bernald | PW Superintendent
On-going review of the development infrastructure needs, feedback & recommendations for operational capacity, needs & improvements, evaluate the project as it relates to stormwater, wastewater, water, street impacts & on-going maintenance

03. Mike Foget | City Engineer
Project review and guidance as it relates to the infrastructure needs of the project, on-going information & technical details for evaluation by the development team, review project details for consistency with the City's infrastructure systems, needs & constraints

04. Garry Rees | City Planner
Provide on-going insight & review as the project looks at potential development opportunities, review the proposal for consistency with the City's zoning, and general plan requirements, and provide insights for development opportunities & constraints

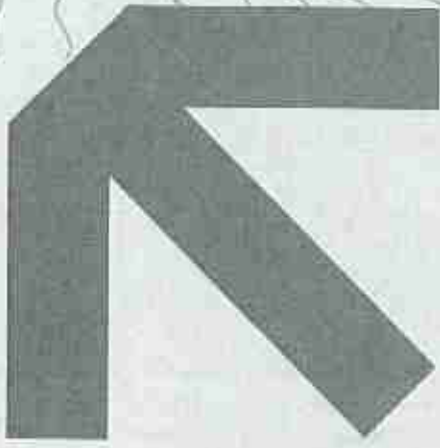




The City sees a bright future for our community and our region and is excited to work with EDA as we close the chapter on our industrial history and reemerge as a more resilient and balanced community.

Amanda Mager

City Manager
City of Blue Lake



The City of Blue Lake has developed a funding application which clearly meets the goals and objectives of the [Humboldt County Comprehensive Economic Development Strategy] and is geared towards one of the priority investment sectors identified. The City has also reached out to other partner agencies and entities to collaborate on the development of the project to ensure that the final product will bring regional value and interest.

Scott Adair

Director of Economic Development
County of Humboldt

Gregg Foster

Executive Director
Redwood Region Economic
Development Commission

This project can be a major jewel in the crown for the City and the region. I think that the recreation and tourism opportunities that a mid- to high-end RV park could provide would be important in boosting Blue Lake's economy and would create new revenue opportunities for neighboring businesses.

REGION OVERVIEW

Plans are to create a high quality RV Resort that takes advantage of tourists to Humboldt County and Redwood National & State parks region of Northern California.

SOURCE: Economic Consulting Services, Feasibility Study

THE SITE

- + Eastern end of the City of Blue Lake
- + 7 miles northeast of Arcata
- + 20 miles northeast of Eureka
- + Adjacent to Blue Lake's downtown core & the Mad River
- + Prime destination for hikers, mountain bikers, kayakers, & fishermen
- + Located in Humboldt County, which is popular with Recreation Vehicle enthusiasts
- + The development concept is a truly multi-use project with unique accommodations in addition to an interactive, integrated amenities & public areas unlike anything developed in Blue Lake, to date.

Humboldt Coast

- + Rural, forested, mountainous
- + About 110 miles of coastline
- + About 250 miles north of San Francisco
- + Home to nearly 140,000 of diverse ethnic backgrounds & above average demographics
- + Multiple colleges and universities (California Polytechnic University Humboldt & The College of the Redwoods)
- + In Northern California's rugged Coast (Mountain Ranges)
- + Good climate for rich, high-quality dairy products, apples & vineyards
- + Nearly 1,500,000 acres of forest in production
- + Contains over 40% of all remaining old growth Coast Redwood forests the vast majority of which is protected or strictly reserved within dozens of national, state, & local forests and parks
- + Tourist destination for outdoor recreation and RV enthusiasts

DEMOGRAPHICS

TOTAL POPULATION	136,215
MEDIAN AGE	42.7
AVG. HOUSEHOLD INCOME	\$70,591
MEDIAN HOUSEHOLD INCOME	\$51,505

EDUCATION

NO HIGH SCHOOL	2,859
SOME OR ALL HIGH SCHOOL	72,908
SOME COLLEGE	14,206
ASSOCIATE'S DEGREE	11,521
BACHELOR'S DEGREE	40,376
GRADUATE DEGREE	9,550

SOURCE: Economic Consulting Services, Feasibility Study



SUNNY BLUE LAKE

- + Located in the Mad River Valley
- + Incorporated in 1920
- + Estimated population: 1,200
- + Young families & retirees living in a 6sq. mile area
- + Small downtown business district & industrial park
- + Most residents employed outside of town (Arkata, Eureka)
- + Popular destination for outdoor recreation visitors & hosts variety of annual festivals
- + Currently no accommodations infrastructure available to influx of visitors
- + Visitors enjoy small café, bar, bed & breakfast inn, brewery, spa, well-maintained park, & modern children's play area
- + Very temperate climate, ideal for proposed RV Resort

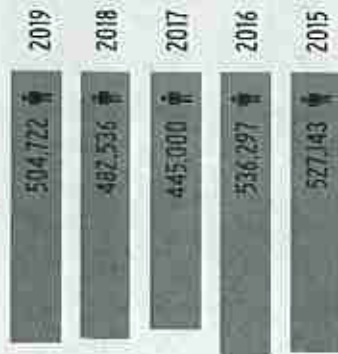


The City of Blue Lake will retake possession of the site in 2025, or sooner, at which time the abandoned equipment and biomass fuel product will be removed, and the site will be available for the subject RV Resort.

Blue Lake

MARKET ANALYSIS

REDWOODS NATIONAL PARK VISITATION



SOURCE: National Parks Service

LOCAL HOTELS & CAMPGROUNDS

- 51 Separate Properties
- 30-120 rooms each
- 3,500 estimated total number of rooms
- \$109 average daily room rate

SOURCE: VisitHumboldt.com & Economic Consulting Services

RV PARKS AMENITIES IN HUMBOLDT COUNTY

Property	POOL	PLAYGROUND	HOT TUB	CLUBHOUSE	CONFERENCE CENTER	MEETING ROOM	REC ROOM	BASKETBALL	VOLLEYBALL	BOCCIE	HORSE SHOE PIT	FIRE PIT	PING PONG	MINI GOLF	ARCADE	BILLIARDS
EMERALD FOREST CABINS & RV	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
REDCREST RESORT	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
KOA DENBOW	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
HAD RIVER RAPIDS RV PARK	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
REDWOOD COAST CABINS & RV	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
AZALEA GLEN RV PARK & CABINS	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
RIVERWALK RV PARK	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
REDWOOD RIVER RESORT	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐

SOURCE: VisitHumboldt.com & Economic Consulting Services

RV MARKET INDICATORS FOR FUTURE GROWTH

**RV/Campgrounds are reported
to attract about 25% of the
region's annual visitors.**

16% 64%
GROWTH SINCE 2001

- + RV OWNERSHIP HAS REACHED RECORD LEVELS
- + MORE THAN 9 MILLION HOUSEHOLDS OWN AN RV
- + POPULATION & DEMOGRAPHIC TRENDS FAVOR LONG-TERM RV MARKET GROWTH
- + LARGEST SEGMENT OF RV OWNERS: BUYERS AGE 35-54
- + RV SALES ARE EXPECTED TO BENEFIT AS BABY BOOMERS ENTER RETIREMENT

SOURCE: Economic Consulting Services, Feasibility Study



RV RESORT PLANS

- + 107 TOTAL ACCOMMODATION
- + 26 RV SPACES
- + 12 TENT SPACES
- + 40 MOTEL ROOMS
- + 14 YURTS
- + 15 ANTIQUE RV GLAMPING UNITS

See next pg. for accommodations rendering analysis

PLANNED TO OPEN IN
ESTIMATED THAT THERE
WILL BE NEARLY

22,000

VISITORS STAYING AT THE ON-SITE
ACCOMMODATIONS ANNUALLY

THE CAMP

Blue Lake, CA

POTENTIAL AMENITIES



POOL/HOT TUB/SPA

RIVER ACCESS

LANDSCAPING

VISITOR CENTER

THRILLING ACTIVITIES (ZIP LINE, ROPES COURSE)

RYS TO CAMPING

PLAYGROUND

ROADSIDE HOTEL

SPLASH PAD

BIKE REPAIR

FIRE PIT

GAS STATION

ELECTRIC CHARGING STATIONS

LAUNDRY

SHOWERS

BIKE/KAYAK WASHING

DUMP STATION

FISH CLEANING

FULL HOOKUPS

EQUESTRIAN

GARDEN AREA

LEISURE, LAWN DARTS, CHESS PIECES

FIRST AID STATION

OUTDOOR EDUCATION

BANDSTAND, CONCERT

GAZEBO

FAMILY KITCHEN, LONG HOUSE

COMMERCIAL KITCHEN

BBQS

GLAMPING UNITS

CABINS/CABANAS

RESTAURANT

CONVENIENT FOOD & BEVERAGE

BASKETBALL/FIELD/COURTS

GENERAL STORE

WALKABILITY

GOOD WIFI

RENTING ANALYSIS

For Accommodation at The Camp



ESTIMATED TOTAL VISITORS IN 2026:

21,301



ESTIMATED TOTAL VISITORS PER YEAR

REVENUE ANALYSIS

For Accommodation at The Camp



ESTIMATED TOTAL REVENUE IN 2026:

\$2,364,970



ESTIMATED TOTAL REVENUE PER YEAR

SOURCES: Yordia Management, HVS, Horzban & ECS

BUDGET ANALYSIS

ANCILLARY SERVICES Revenue Analysis for The Camp

MECHANIC: \$426,972
 STACK BRACKET & B: \$533,715
 RENTALS: \$320,229
 COMMUNITY CENTER: \$365,657

ESTIMATED ANCILLARY SERVICES REVENUE IN 2026: \$1,547,772

SOURCES: Yealla Management, LLC, Henssler & ETS

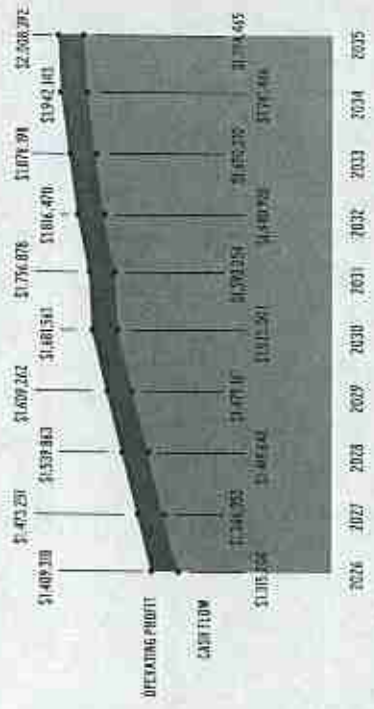


OPERATING PROFIT Estimated 2026 Total for The Camp

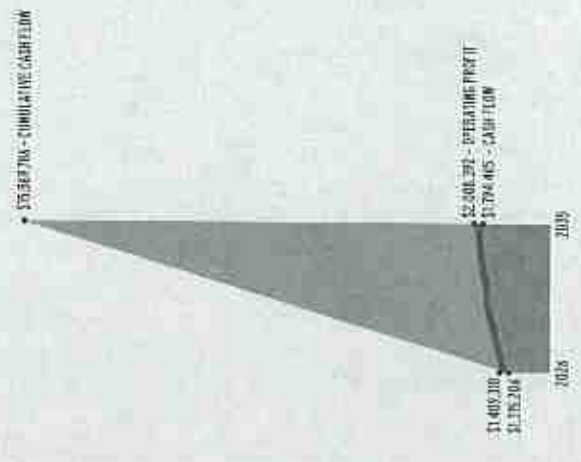
ACCOMMODATIONS/RENTAL REVENUE: \$2,364,970
 +
 ANCILLARY SERVICES REVENUE: \$1,547,772
 =
 OPERATING EXPENSES: \$2,503,424
 ESTIMATED TOTAL OPERATING PROFIT: \$1,409,318

SOURCES: Horizon & ETS

CASH FLOW ANALYSIS



NET CASH FLOW AFTER DEPRECIATION & TAXES



ESTIMATED CUMULATIVE CASH FLOW, 2026-2035

SOURCES: Horizon & UCS

Community

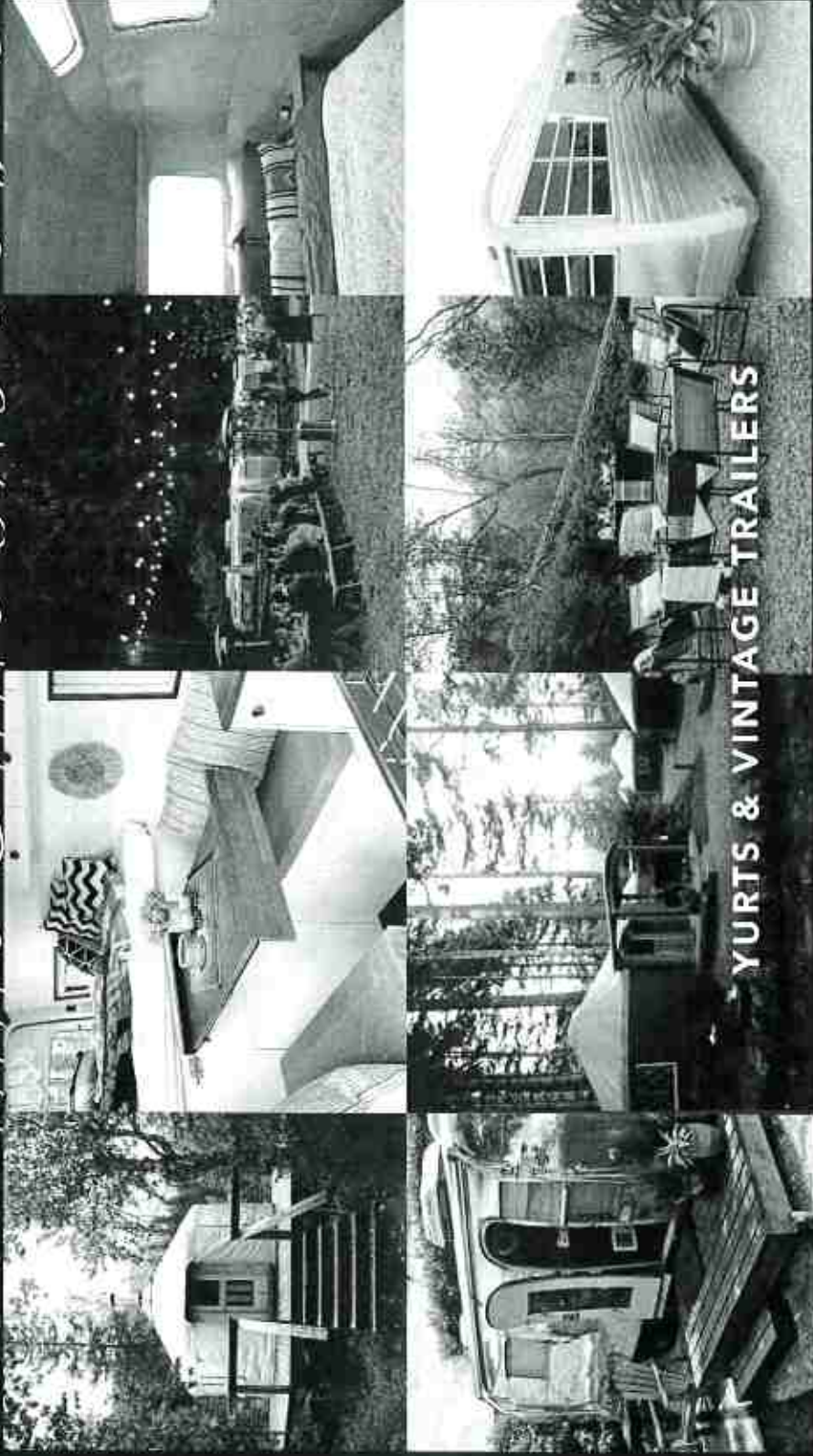




RV PARK



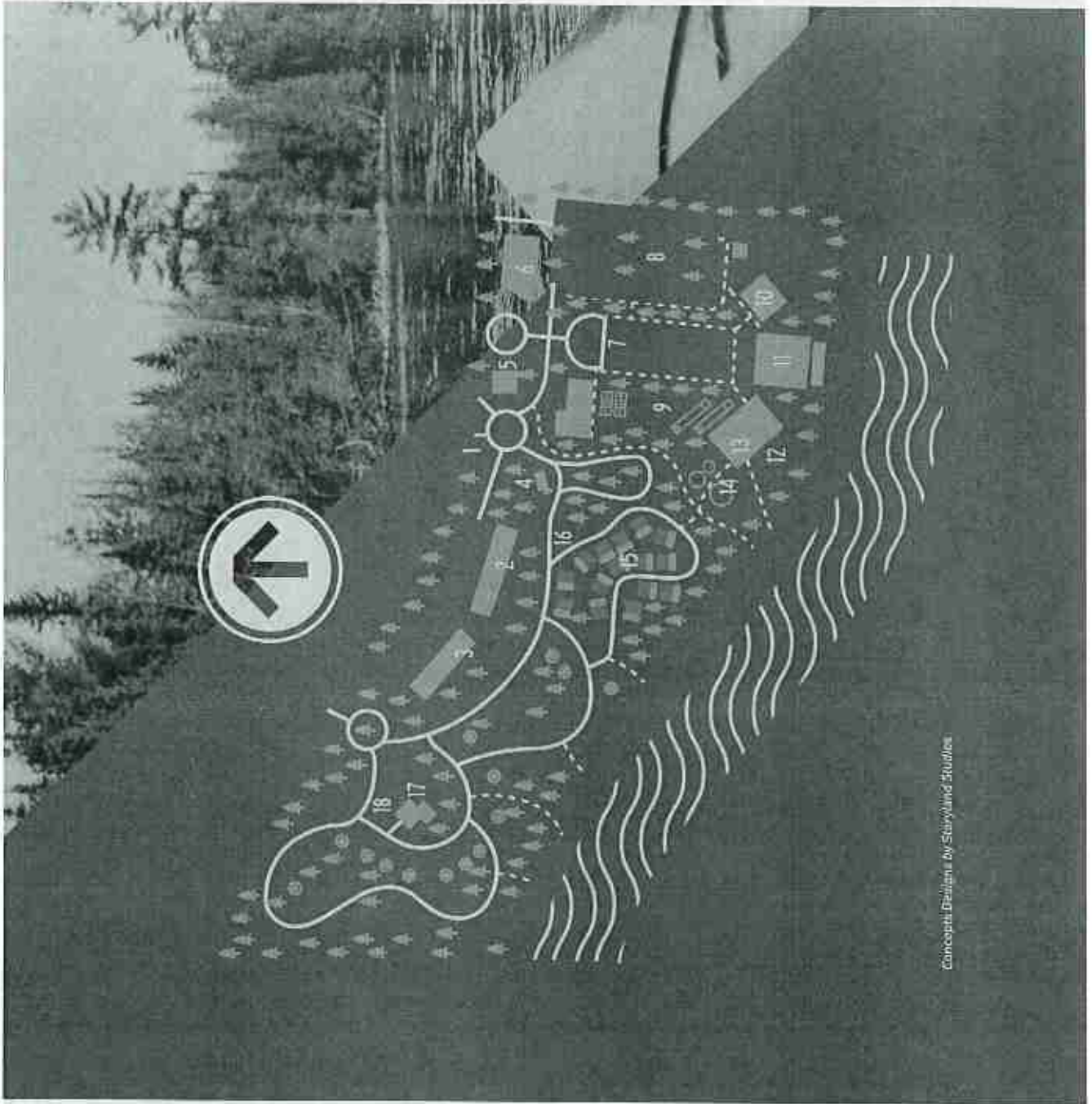
memorable



YURTS & VINTAGE TRAILERS

SITE MAP

1. GRAND ENTRY
2. GUEST SERVICES/CHECK-IN
3. MOTEL
4. GENERAL STORE
5. EQUESTRIAN HUB
6. COFFEE SHOP
7. STAGE
8. PARKING
9. LAWN
Pickle Ball
Shuffleboard
Bocce Ball
10. RIVER ACCESS HUB
Paddle Board Rental
Kayak Rental
Fishing
Restrooms
Boat/Bike Wash
Fish Cleaning
Mini Retail
Mini Convenience
11. COMMUNITY CENTER
12. PATIO
Cabanas
Seating
13. SNACK SHACK
Commercial Kitchen
Grab N Go
Grill
14. PLAYGROUND/SPLASH PAD
15. AIRSTREAM "GLAMPING" VILLAGE
16. RESTROOMS/SHOWERS
17. POOL HOUSE
Indoor/Outdoor Pool
Restrooms/Showers
Laundry
18. RV DUMP STATION

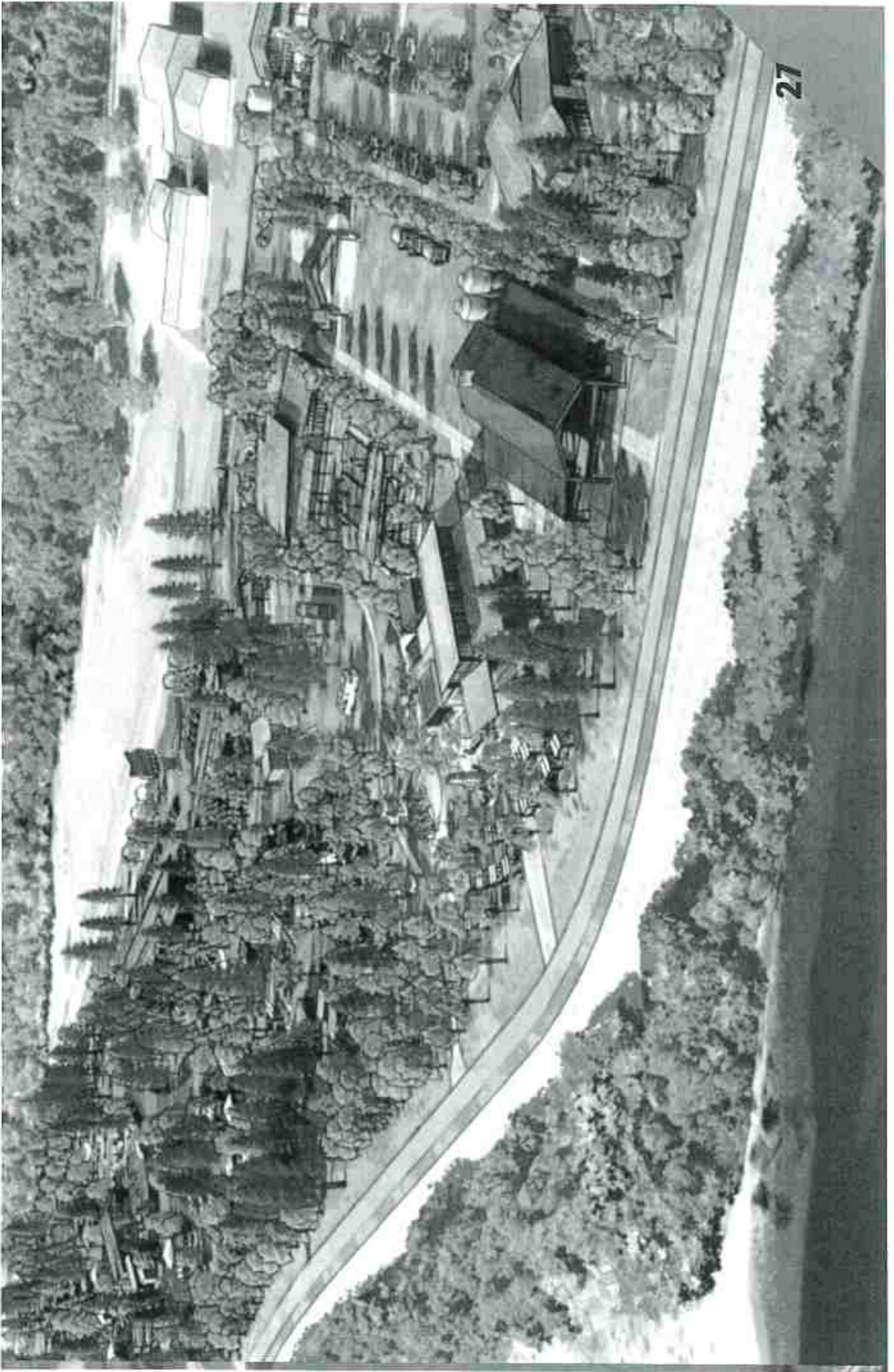


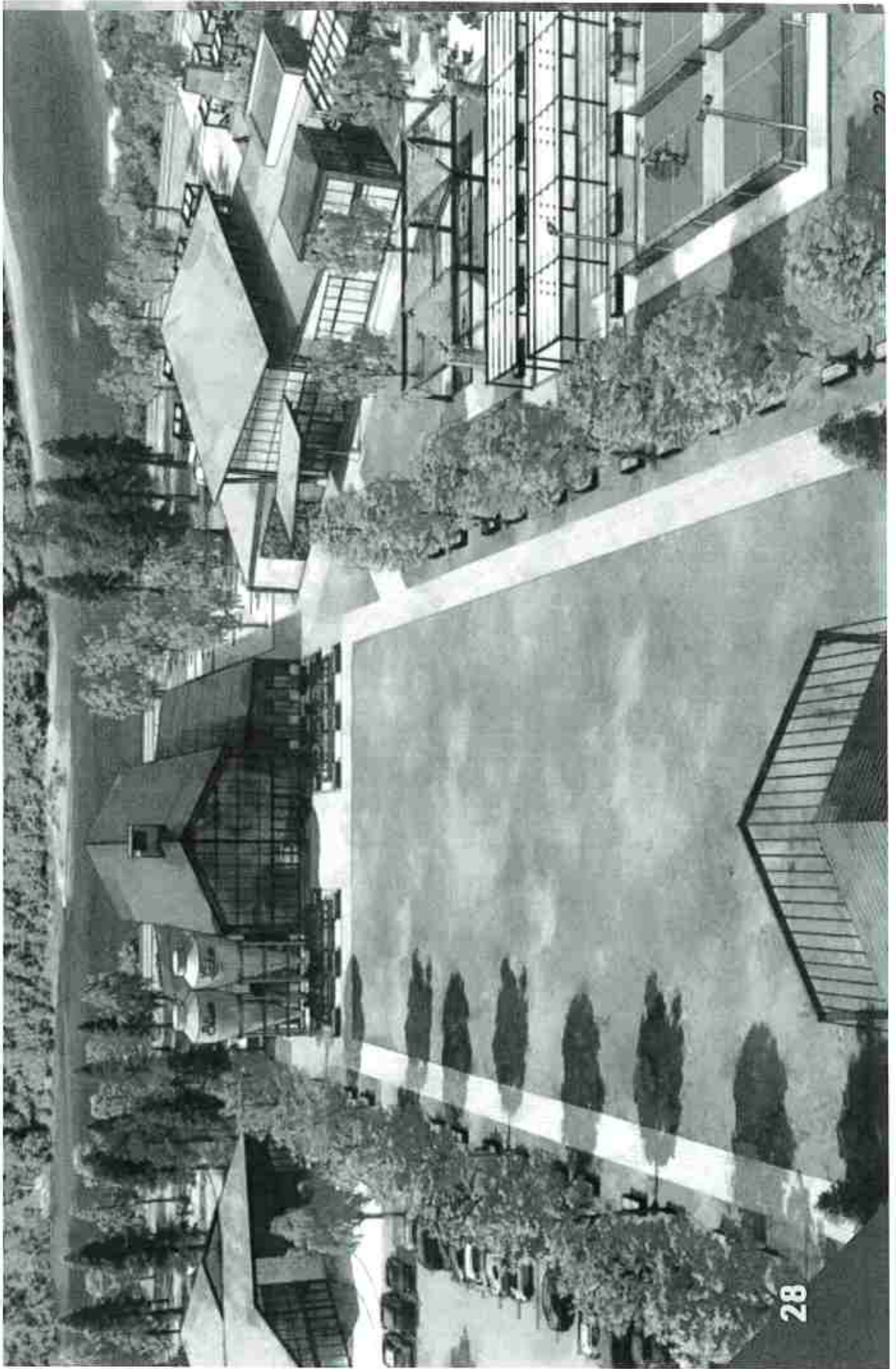
Concepts Designed by StoryWard Studios

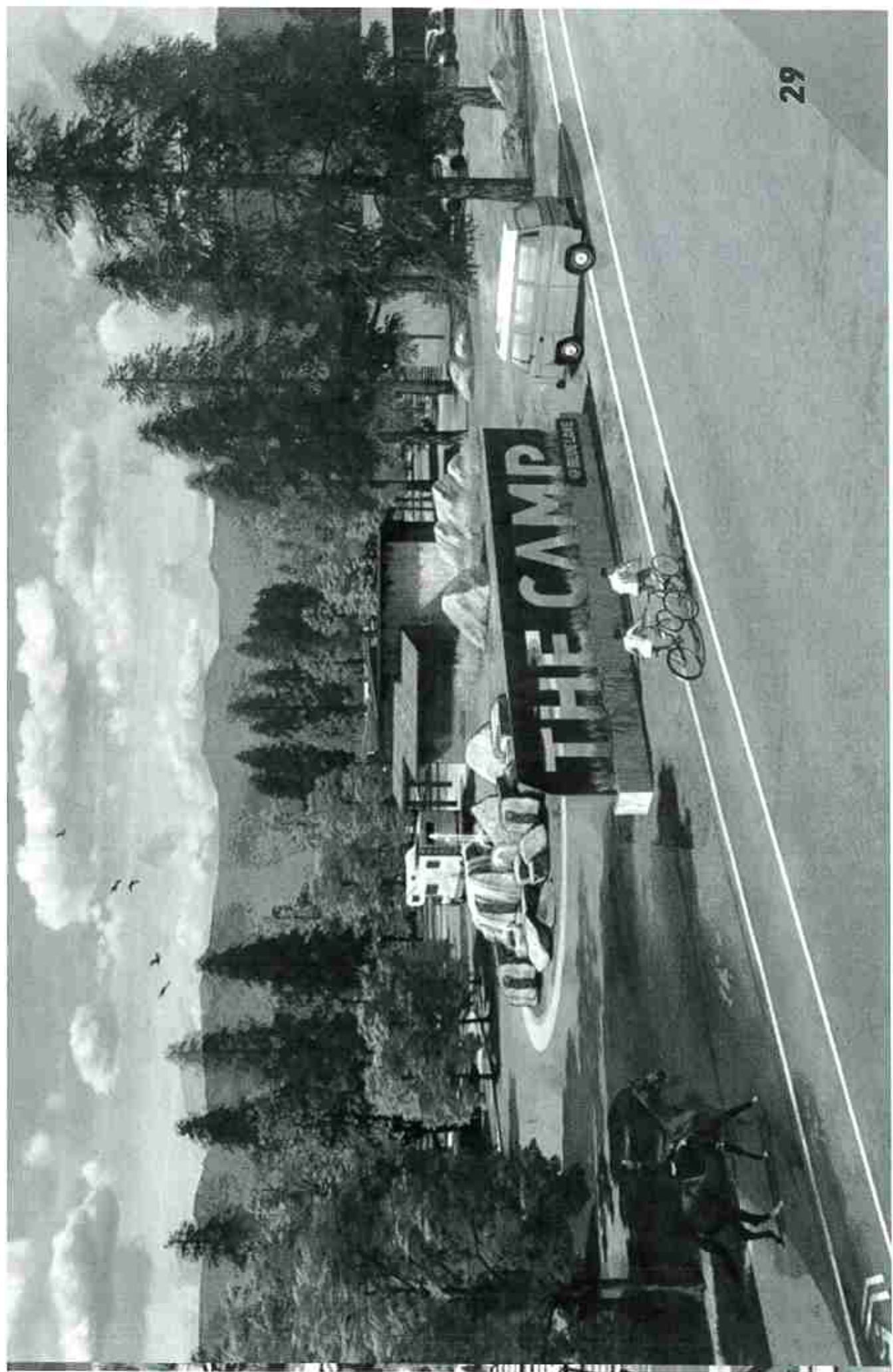
A natural setting along the Mad River that once played host to timber mills will welcome its guests to experience a sustainable environment where they can replenish, recharge, & refuel. The inclusive community seeks to connect with all that Mother Nature has to offer. People can come for the adventure & stay for the memories.







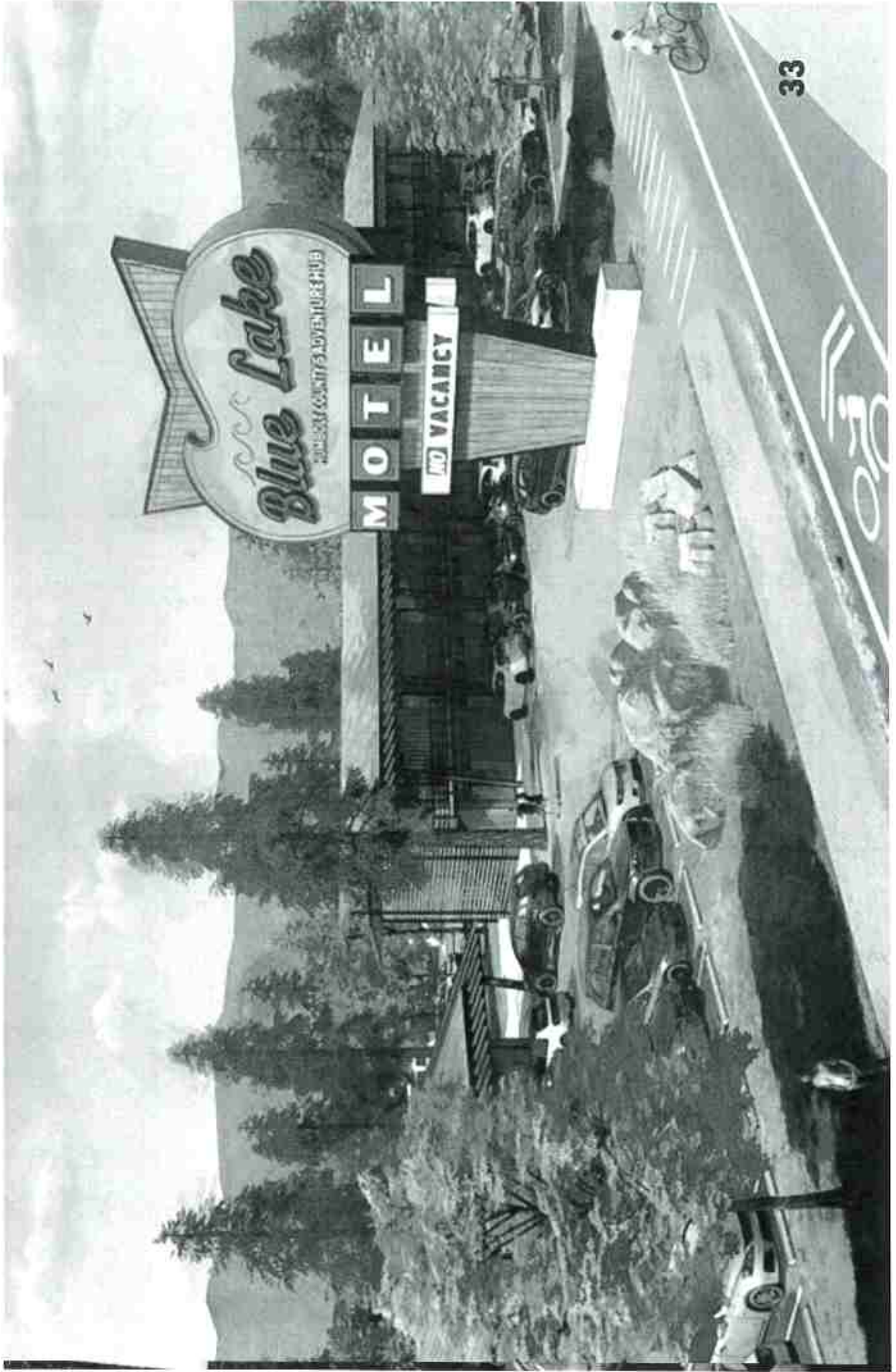


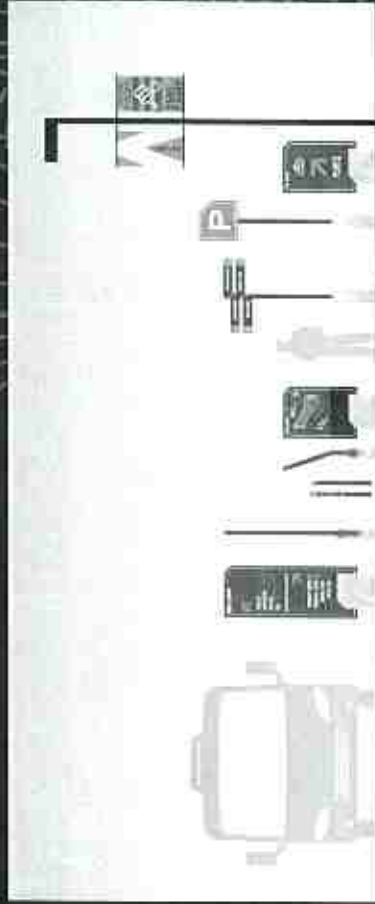


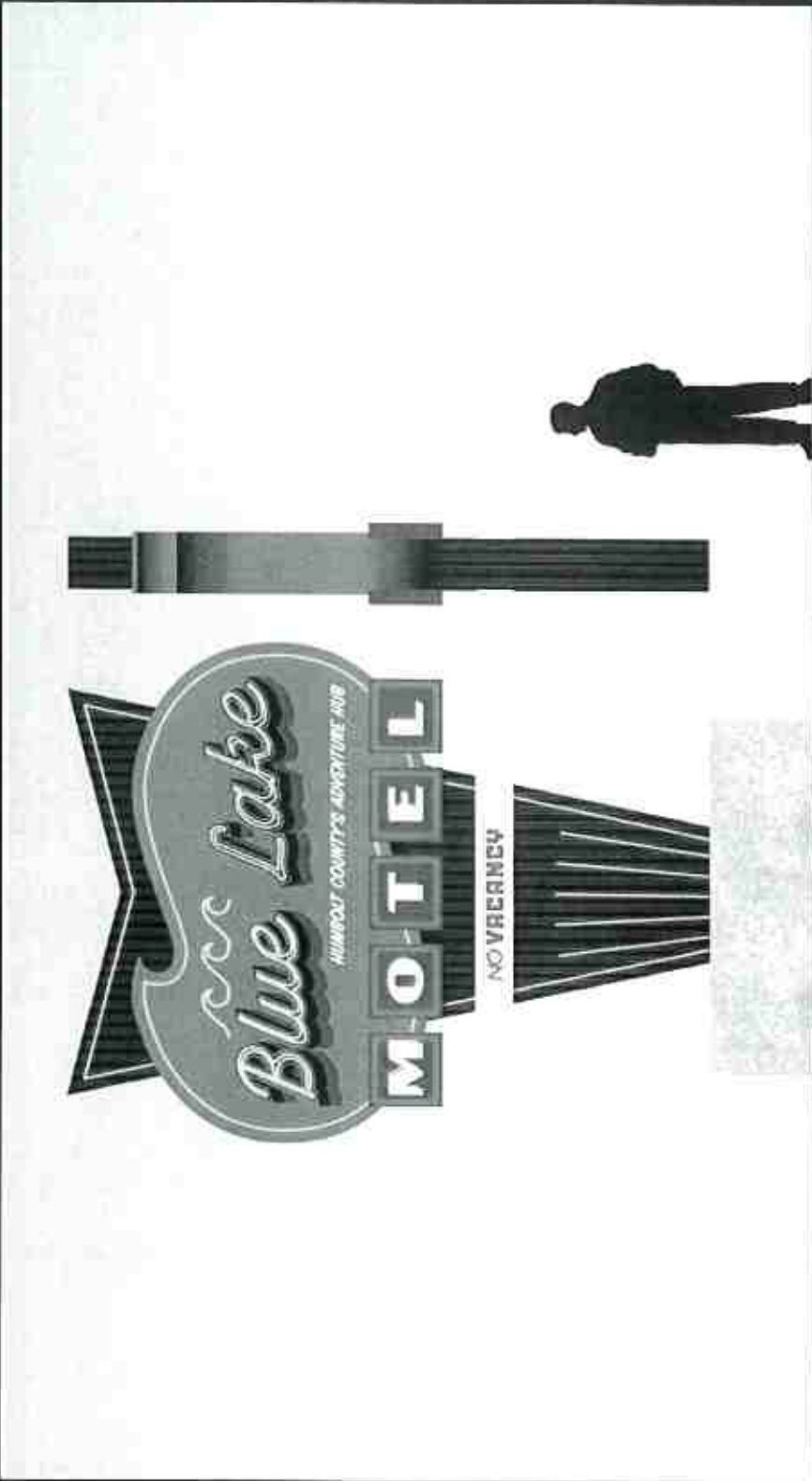
















THE CAMP

Blue Lake. CA

BIBLIOGRAPHY

MASTER PLANNING, DESIGN, DUE DILIGENCE

STORYLAND STUDIOS
www.storylandstudios.com

Principal: Blake Ryan

Architect: Matt Molsbery

Creative Lead: Bryce Reyes

Development Manager: Art Cueto

Book Design: Tiffany Kelly, The Honest Pixel

FEASIBILITY

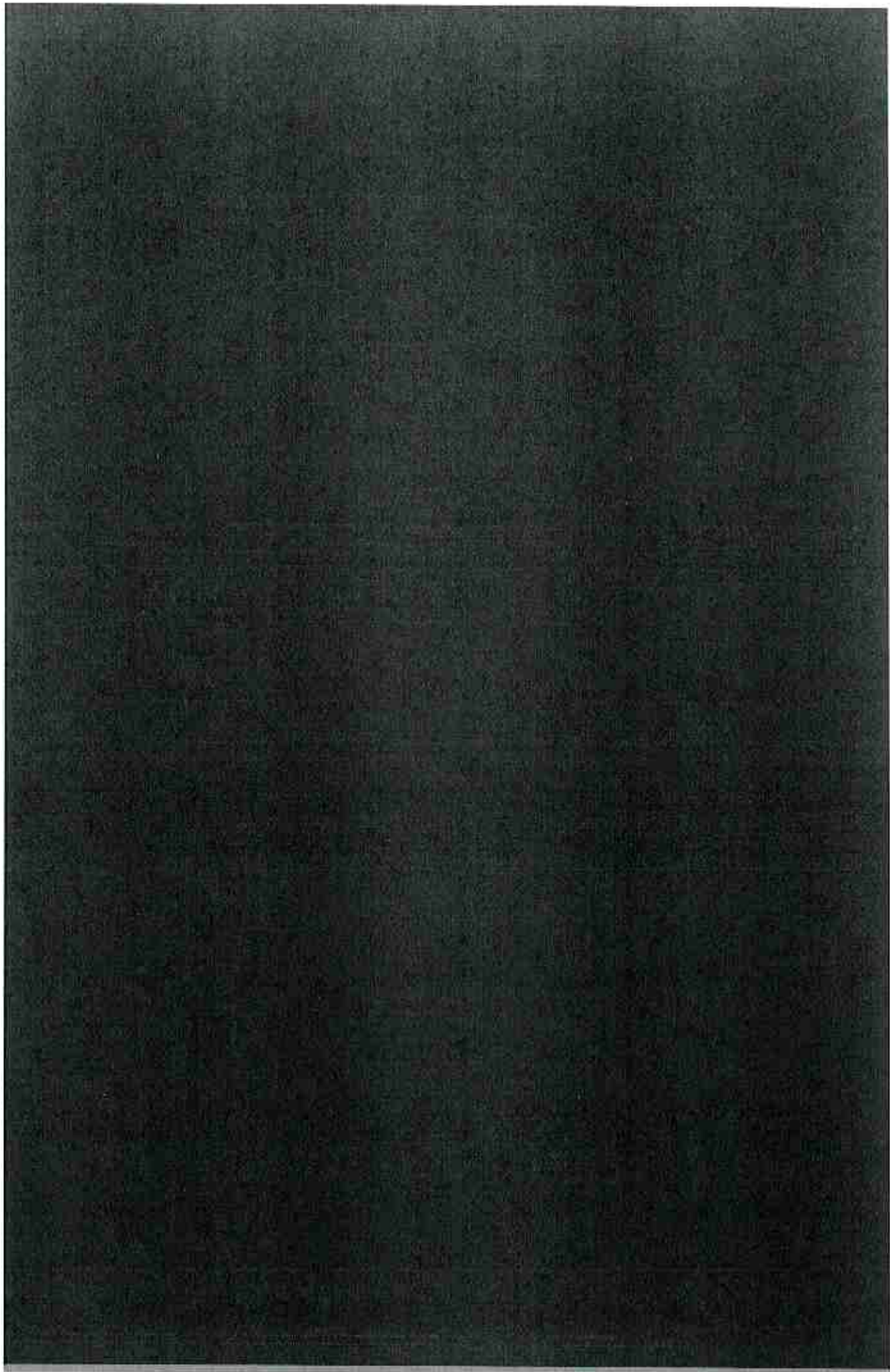
ECONOMIC CONSULTING SERVICES
www.economic-consulting-services.com

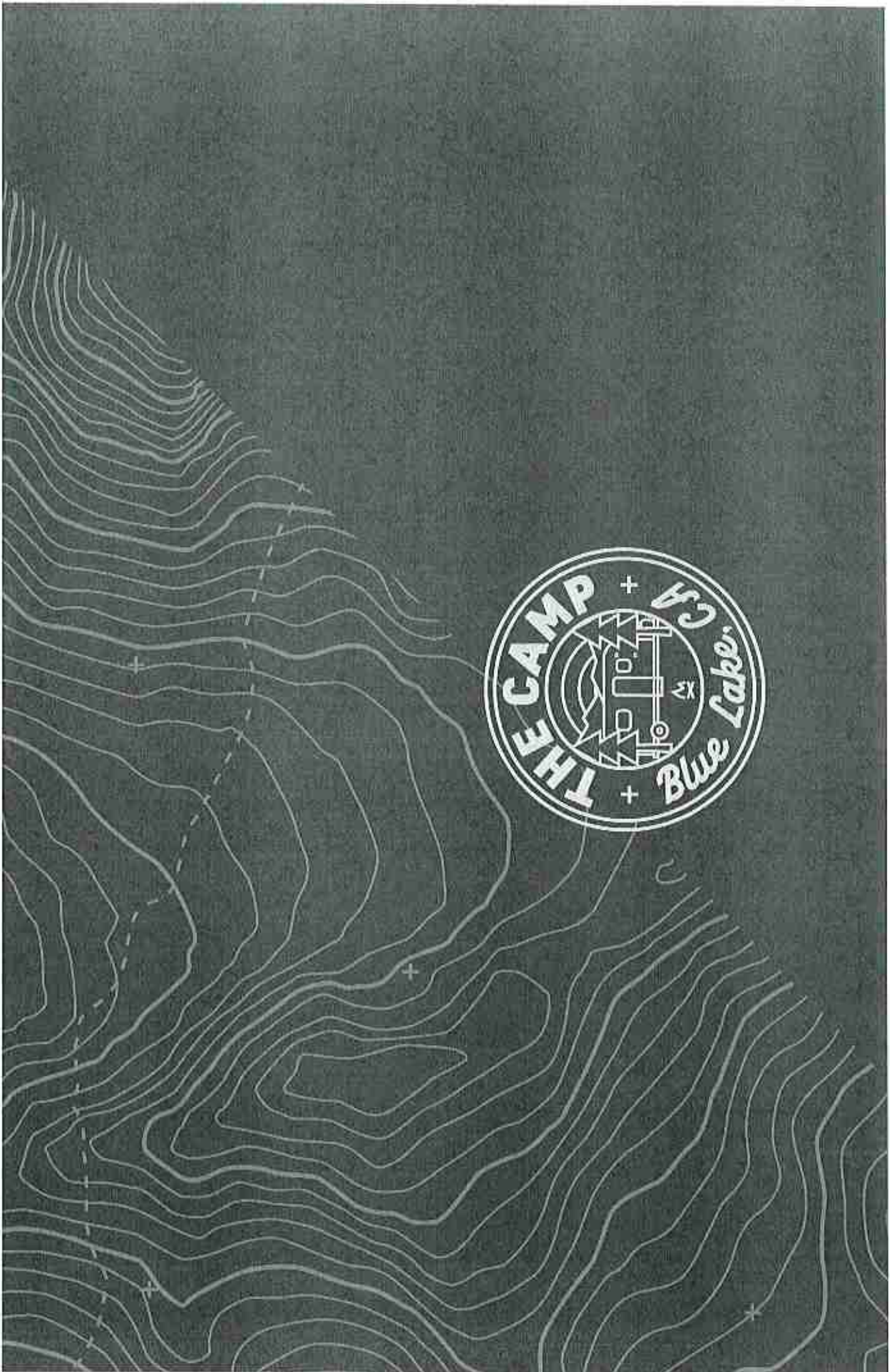
Principal: Doug Stewart

ROM

REEVE-KNIGHT CONSTRUCTION, INC.
www.reeve-knight.com

VP: Lance King







CITY OF BLUE LAKE

Post Office Box 458, 111 Greenwood Road,
Phone 707.668.5655

Blue Lake, CA 95525
Fax 707.668.5916

AGENDA REPORT

Item #: 8
Date: September 26, 2023
Item Subject: May 23, 2023 Meeting Minute Review
Submitted By: Mandy Mager, City Manager

General Information:

Councilmember Scafani has requested that the minutes from the May 23, 2023 City Council meeting be brought back before Council for review, discussion and possible action. Councilmember Scafani has requested changes to the minutes based upon review of the unofficial recording of the meeting.

As the minutes were previously discussed and adopted, they are being presented as a Council agenda item for discussion and potential action.

Background Material Provided: May 23, 2023 meeting minutes.

Fiscal Impact: N/A

Recommended Action: As Council directs

Review Information:

City Manager Review: Legal Review: Planner Review: Engineer:

Comments:



Amanda Mager <citymanager@bluelake.ca.gov>

Fwd: Meeting minutes

1 message

Elise Scafani <escafani@bluelake.ca.gov>

Wed, Aug 30, 2023 at 9:30 PM

To: Amanda Mager <citymanager@bluelake.ca.gov>, Anali Gonzalez <agonzalez@bluelake.ca.gov>, Adelene Jones <ajones@bluelake.ca.gov>, Ryan Plotz <rplotz@mitchelllawfirm.com>

Good Morning Anali and Mandy,

On July 26th I sent the below email which shows the dialog of the meeting of May 23, 2023 and requested that the minutes in error be corrected prior to being published for public review. Apparently that did not happen as I have just seen the recently posted minutes that still quote me as saying "We don't need the Public Safety Commission."

The correction should read as follows:

2:12-2:14

Councilmember Scafani states, "I don't want to bypass the Public Safety Commission, I want to bypass you. I want to bypass all the hurdles and roadblocks. We can draft an ordinance and be ready to move forward when the PSC brings back the recommendation."

I appreciate your prompt attention to this matter. Please remove the incorrect document from the website until the corrected version can be uploaded.

Thank you,

Elise

----- Forwarded message -----

From: **Elise Scafani** <escafani@bluelake.ca.gov>

Date: Wed, Jul 26, 2023 at 3:01 PM

Subject: Meeting minutes

To: Anali Gonzalez <adminasst@bluelake.ca.gov>, Amanda Mager <citymanager@bluelake.ca.gov>, Adelene Jones <ajones@bluelake.ca.gov>, Ryan Plotz <rplotz@mitchelllawfirm.com>

Good afternoon,

I want to apologize for not looking at the draft minutes more closely before last night's meeting. There are a few places where I am quoted saying something I did not say. I would like to offer corrections I have after reviewing the video from the May 23rd meeting. I am not sure that these corrections can be incorporated into the minutes before first coming back to council for approval. If not, please do not publish the final minutes before this can take place at next month's meeting.

Thank you,

Elise

May 23 meeting Agenda Item #7

video, time stamp:

1:49:15 – 1:49:47

Councilmember Scafani discusses using the meeting videos as a reference tool, states; "the video was more in line with my memory, I am glad I'm not loosing my mind,...I'm glad we have this tool of the video to help us remember what we talked about in case we take terrible notes. So that has helped me a few times."

1:55

Councilmember Scafani compliments the members of the PSC stating; "they are ready, willing and able to look at this issue and are already familiar with the ordinances we have on the books. I think they are great..."

2:12-2:14

Councilmember Scafani states, "I don't want to bypass the Public Safety Commission, I want to bypass you. I want to bypass all the hurdles and roadblocks. We can draft an ordinance and be ready to move forward when the PSC brings back the recommendation."

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CITY OF BLUE LAKE

CALIFORNIA

111 Greenwood Road

P.O. Box 458

Blue Lake, CA 95525

Blue Lake City Council Minutes

Tuesday, May 23rd, 2023 ~ 6:30 p.m. ~ Regular Council Meeting
Skinner Store Building-111 Greenwood Road, Blue Lake-Behind City Hall

Unless Otherwise Noted, All Items on the Agenda are Subject to Action.

Meeting Called to Order at 6:30PM

1. Pledge of Allegiance and Establish a Quorum of the Council

Council Members Present:

Adelene Jones, Mayor

Elizabeth Mackay

Elise Scafani

Council Members Absent:

Christopher Edgar

Angela Shull, Mayor Pro-Tem

Staff Present:

Amanda Mager, City Manager/City Clerk

Emily Wood, Director of Parks & Recreation

Anali Gonzalez, Administrative Assistant

Public Present:

Kent Sawatzky

Rosie Derricott

Erin McClure

Scott Frazer

Beckie Thornton

Justin Noyb

Lisa Hoover

Lin Glen

Julie Christie

Kim Warvi

Angela Dare

Winona Pitts

Roy Gomez

Matt Watts

2. **Approve Agenda**

Motion: To Approve the Agenda moving items #14, 12, 13 and 5

Motion by: Councilmember Mackay, **Second:** Councilmember Scafani

Vote: Ayes: Jones, Mackay, Scafani **Nays:** None **Abstain:** None

Motion Summary: Motion Passed

3. **Public Comment** – *The Public is invited to present petitions, make announcements, or provide other information to the City Council that is relevant to the scope of authority of the City of Blue Lake that is not on the Agenda. The Council may provide up to 15 minutes for this public input session. To assure that each individual presentation is heard, the Council may uniformly impose time limitations of 3 minutes to each individual presentation. The public will be given the opportunity to address items that are on the agenda at the time the Council takes up each specific agenda item.*

Scott Frazer – Commented on Danco-ground lease and Danco project.

Roy Gomez – Commented on Ink People-Anarchist Agenda

Lisa Hoover – Provided hand-out to council and suggests a masterplan would allow a comprehensive look at development.

Erin McClure – Commented on City Manager duties.

Winona Pitts- Commented on Arts & Heritage Commission comments.

Beckie Thornton: Provides hand-out about community against the size and scope of the Danco project.

Kent Sawatzky: Comments that the general plan does not have a matrix; O Zone is not consistent.

Angela Dare: Comments that Arts and Heritage Commission spent 61 minutes reacting to public comments; provides hand-out of her comments.

Alex Ricca: Comments on City Manager's position as a Blue Lake Volunteer Firefighter; comments that City staff have always been encouraged to volunteer; there's a long history of city employees volunteering for the fire department.

Jeff Landen: Arts and Heritage commission seemed like it was dipping into council business.

Julie Christie: States appreciation for zoom participation and believes the city needs a current truck route update.

Alex Ricca: We have a great appreciation for this City Manager; we had a period of outsiders that didn't serve our community well and she's stabilized the position.

Public Comment Closed.

Councilmember Scafani: Questions the Arts and Heritage committee meeting conduct; would like to see the commission suspended or sanctioned.

Mayor Jones: You can't take action tonight as it's not on the agenda.

4. **McClure Lease Agreement:** Councilmember Scafani introduces the item; provides overview of the water tank lease situation and the need to negotiate a lease with Erin McClure.

Erin McClure: States that she wants a fair market value for the use of the tank location.

Public Comment:

Kent Sawatzky: This should be discussed in closed session, have your attorney counsel you on legal matters.

Julie Christie: I'd hate to see another family have their land taken away.

Motion: To have a closed session with the City Attorney regarding the McClure family trust negotiations.

Motion by: Councilmember Scafani **Second:** Councilmember Elizabeth Mackay

Motion Summary: Motion Passed (Consensus)

5. Blue Lake website Review – Discussion

Councilmember Scafani provides a status report on the website update.

Public Comment:

John Sawatzky: Make it ADA accessible and have data breach policy.

Councilmember Scafani: I imagine that our web designer does this.

Kent Sawatzky: Comments on web page and access to information for developers.

Councilmember Scafani: We're going to remap the whole website.

Julie Christie – Requests website revisions to include the Powers Creek District page and uploading of recordings to the city website.

6. Public Noticing Process

Mayor Jones introduces the item and reads the agenda report; this item was added to the agenda by Councilmember Scafani

Councilmember Scafani: Proposes changes to the noticing process.

City Manager Mager: States that changes impact staff capacity; must stay compliant with the Brown Act.

Councilmember Scafani: Requests staff utilize the City of Blue Lake Facebook page to post the agenda.

Public Comment:

Kent Sawatzky: Your staff is overwhelmed and extremely busy, if you can, disperse your meetings so you don't stack meetings. Suggests the city consider the schedule Humboldt County uses.

Lin Glen: Comments on posting times and posting packets at the library.

Julie Christie: Comments on notices and access to documents.

Kent Sawatzky: Comments on having to comply with ADA requirements.

Councilmember Scafani: Agenda packets will need to be ADA accessible.

Mayor Jones: The commissions decide the night and time that they can meet.

Councilmember Scafani: Can we put a packet of council and planning commission meeting agenda packets at the library?

Council Directs Staff to place a packet in the book slot at the library.

7. Animal Control Update-

Councilmember Scafani provides an update: Doesn't have detailed information but attended Public Safety Commission. States it's time for the council to move forward; open up conversation with sheriff to address the issues. Comments that staff can be trained to be animal control officers. The City Manager told the Public Safety Commission to only look into a leash law; glad that a video recording is available.

Mayor Jones: How much would that cost?

Councilmember Scafani: HCSO could be our enforcement for animal control.

Public Comment:

Kent Sawatzky: Train staff to conduct animal enforcement; pay staff to pick up dogs.

Winona Pitts: Commented on Public Safety Commission's authority to work on the dog issue.

Lin Glen: The Public Safety Commission did form an ad-hoc to address the leash laws; loose dogs seem to be the issue; educate people about licensing and vaccines.

Julie Christie: City needs signage, leash law is important and reduces liability but is not enforceable.

City Manager Mager: The Public Safety Commission was asked to research options for a leash law and to bring them to Council for consideration; they should be given the opportunity to finish their task; they only just received the information and haven't had a chance to even meet to review their research.

Councilmember Scafani: I don't want to bypass the Public Safety Commission. I want to bypass you, Mandy, and all the hurdles. I want to draft an ordinance to bring it back to Council. We don't need the Public Safety Commission.

Public Comment Closed

Councilmember Scafani will work on a vaccine clinic.

8. Video Recording Update - Discussion

Mayor Jones introduces the item and reads the agenda report.

Public Comment:

Kent Sawatzky: States his concerns regarding meeting facilities being able to accommodate large crowds.

Lin Glen: Thanks, the staff, for being responsive and comprehensive in this issue.

Julie Christie: States appreciation for Zoom option and requests all commission have access to Zoom.

Angela Dare: Would like to see the City get equipment that can be taken to other locations.

Winona Pitts: Thanks Justin Noyb.

Councilmember Scafani: I would like to pledge half of my stipend check to Justin. I attended the Planning Commission meeting and there are a lot of people that wanted it to be accessible by Zoom.

Mayor Jones: I have pledged my stipend to the Parks and Recreation program for years.

9. **RCEA MOU – Update/Discussion**

Mayor Jones introduced the item and reads the agenda report.

Councilmember Mackay: What's the footprint of the battery storage project?

City Manager Mager: The MOU allows RCEA to assist the city in looking at options and bring back recommendations to the Council; there is no project at this time.

Public Comment:

Kent Sawatzky: Battery storage is the future; this is a good option for the power plant.

Julie Christie: RCEA is a middleman; we should be focusing on being a self-sustaining power producer.

Lisa Hoover: Where is this proposed?

Motion: To execute the Memorandum of Understanding with RCEA as presented

Motion by: Councilmember Mackay **Second:** Councilmember Scafani

There were no comments from the Council.

Motion Summary: Motion Passed (Consensus)

10. **City of Blue Lake Commissioner Appointments**

Mayor Jones introduces the item and reads the report.

Council Comment:

Councilmember Scafani: I don't think we should have city employees on commissions?

Why does the Arts & Heritage have seven commissioners, when the other commissions have five.

Mayor Jones: Because of the scope of projects and the number of artists in town.

Councilmember Scafani: I think we should make the Arts and Heritage commission five people. I strongly oppose Charis Bowman being on the commission.

Councilmember Mackay: I don't have a problem with staff being on a commission.

Mayor Jones: I try to limit my attendance at the commission meetings; I like the commissions to work through issues without my presence.

Motion: To Appoint Jayden Clark and James Brown to the Parks and Recreation Commission and Charis Bowman to the Arts and Heritage Commission.

Motion by: Councilmember Mackay **Second:** Mayor Jones

There were no comments from the Council

Public Comment:

Kent Sawatzky: Staff should serve as advisors to commissioners; agree with Adelene that Council should limit participation in commission meetings; if you attend a commission meeting and make comments you aren't impartial; if the item comes before the Council you will have to recuse yourself from taking action; Adelene is correct; you should come up with a policy.

Julie Christie: Recordings are good for staff to reflect on.

Lisa Hoover: I was surprised that a staff member was applying; it's a conflict of interest.

Beckie Thornton: I don't want Charis on the commission, it's a conflict.

Councilmember Mackay: I am going to retract my motion to appoint Charis; she's already an advisor and can stay that way until any issues are resolved; amends the motion to only appoint Jayden and James to the Parks and Recreation Commission.

Motion: To appoint Jayden Clark and James Brown to the Parks and Recreation Commission.

Vote: Ayes: Nays: None Abstain: None

Motion Summary: Motion Passed (Consensus)

11. City of Blue Lake Planning & Engineering Services Contract- SHN

Mayor Jones introduces the item and abbreviates the report.

Public Comment:

Kent Sawatzky: comments on the number of responses to the RFQ and questions the advertising process.

Direction: Direct the City Manger to negotiate the contract with SHN and execute the contract.

12. City of Blue Lake Building Official

Mayor Jones introduces the item and reads the report.

Directs City Manager to negotiate with Dan Dimick as the City's Building Official.

Public comment:

Kent Sawatzky: States satisfaction with Dan Dimick's resume and mentions Dan's work with reputable firms.

13. Resolution Number 1217-Clean California Grant Program

Mayor Jones reads the report and introduces the item.

Councilmember Mackay: What's the project budget?

City Manager Mager: States that the City is applying for funding to build the bike park; the budget is around \$750,000.00.

Motion: To authorize Resolution number 1217-Clean California Grant Program

Motion by: Councilmember Mackay **Second:** Councilmember Scafani

There were no comments from the Council.

Public Comment: No comments

Motion Summary: Motion Passed (Consensus)

14. Resolution Number 1218-Amended and Restated Joint Powers Agreement of Fire Risk Management Services

Mayor Jones introduces the item and reads the report.

City Manager Mager provides an overview of the item, including details of the City's health benefit package for employees under this program.

Motion: Authorize Resolution Number 1218 as presented

Motion by: Councilmember Mackay **Second:** Councilmember Scafani

Public Comment:

Kent Sawatzky: Is there anything in this situation that requires a 4/5 vote?

Public Comment Closed.

Motion Summary: Motion Passed (Consensus)

15. Resolution Number 1219- State Park Grant

Mayor Jones introduces the item and reads the report.

Public Comment:

Julie Christie: Would like to see money for private property owners – add portable toilets to our trails.

Motion: To authorize Resolution number 1219-Clean California Grant Program

Motion by: Councilmember Mackay **Second:** Councilmember Scafani

There were no comments from the Council.

Public Comment: No comments

Motion Summary: Motion Passed (Consensus)

16. Consent Agenda:

a. April 25, 2023 Meeting Minutes

b. Warrants and Disbursements

Motion: To approve the Consent Agenda as presented; with clarification of typographical error on page 2 of the meeting minutes (Hoover)

Motion by: Councilmember Mackay **Second by:** Councilmember Scafani

Public Comment: None

Motion Summary: Motion Passed (Consensus)

17. Reports of Council and Staff

Mayor Jones introduces the City Manager report

Councilmember Scafani: Attended RCEA meeting; met with the Blue Lake Rancheria representative and toured the Rancheria

Mayor Jones: Attended HCAOG; provides update on 101 project, Dump Day and offshore wind project. Provided update on the Mad River Grange heater project, HWMA hiring of executive director and Blue Lake Museum opening.

Councilmember Mackay: Provides update on the Blue Lake Sunday Market, the skating program, the Moon Festival events and leisure sport tournament in July. Attended the League of Cities meeting; they provided an update on the Great Redwood Trail and the economic impacts. Assisting the Arts and Heritage Commission with paint colors and sculpture ideas for the Powers Creek District projects.

18. Future Agenda Items:

- Zoom Discussion
- Special Meeting on June 20th to introduce the draft budget for fiscal year 2023/2024

19. Adjourn

Motion: To adjourn at 9:50PM

Motion by: Councilmember Mackay , **Second:** Councilmember Scafani

There were no comments from the Council or public.

Motion Summary: Motion Passed (Consensus)



CITY OF BLUE LAKE

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AGENDA REPORT

Item #: 9

Date: September 26, 2023

Item Subject: City of Blue Lake Grant Reporting Discussion

Submitted By: Mandy Mager, City Manager

General Information:

Councilmember Scafani has requested an accounting of City grant funding, including expenditures, revenues, project status and completion dates. Although the financial information is readily available in the City's accounting system, the format requested requires staff to create new documents outside of the available report templates.

The creation of these documents is time consuming, and the office currently does not have the time to allocate to this project. Staff is prepared to provide the requested information utilizing the report templates available in our accounting system, but anything beyond that will require a reallocation of staff time and project priorities.

Background Material Provided: Email attachment

Fiscal Impact: Will require reallocation of staff time and project priorities.

Recommended Action: As Council directs

Review Information:

City Manager Review: Legal Review: Planner Review: Engineer:

Comments:



Amanda Mager <citymanager@bluelake.ca.gov>

Re: Agenda item for next week 9/26

1 message

Elise Scafani <escafani@bluelake.ca.gov>

Thu, Sep 21, 2023 at 9:52 AM

To: Amanda Mager <citymanager@bluelake.ca.gov>

Cc: Adelene Jones <ajones@bluelake.ca.gov>, Ryan Plotz <rplotz@mitchelllawfirm.com>

Hello Mandy,

Thank you for the update.

In light of this information I would like for you to bring to the council a copy of the entire signed contract with Sequoia showing all changes and dollar figures for the intended construction. I would also request that this information be included in the agenda packet so that it can be properly reviewed prior to the meeting.

Regarding the grant tracking report, can you say how much time you will need to assemble the requested information? I appreciate this item being on the agenda on 9/26 so that the full council and the public have an opportunity to ask questions and discuss the topic. I would also like to request a meeting with Vicki tomorrow so that I may better understand our current system and options.

I would like an official update on the power plant situation. I do not know if this may require a closed session and the presence of our attorney but as salvage operations are apparently ongoing this should be brought to council next week.

On a more general note, when the council is asked to make decisions and grant authorizations in the future that are based on a previous council action, I would like for those previous actions to be detailed in the packet. These details should include all previous agenda items, discussions and minutes so that the current council can review and understand the history of the item being discussed. I feel that we were very poorly informed on the Town Square issue last month. I have done research since and have not been able to find any record of the assertions that were made upon which we based our decision. So in future this research should be provided to the council prior to any request for authorization.

Thank you,
Elise

P.S. I do not know why you added Angela Shull to this email but I have removed her as to include her will constitute a Brown Act violation.

On Thu, Sep 21, 2023 at 9:16 AM Amanda Mager <citymanager@bluelake.ca.gov> wrote:

Hello Councilmember Scafani:

I will add your item as requested; please note that I will not be able to provide the information that you've requested in time for the packet to be produced. Your request requires me to create new documents for every grant funded project that we have; this information is available through our accounting system, but not in the format that you are requesting. As I've stated before, the City does not maintain our financial systems using a bookkeeping system and we don't use Excel. We are required to manage our finances using government fund accounting methods and we use a fund accounting software system.

The headworks project has not been completed as the headworks had a 9 month lead time; the contract is in place and we're waiting on the fabrication and delivery of the equipment. Once it's received, Mercer Fraser will complete the install as per their contract.

As far as the town square project goes, the Notice of Award has been signed and accepted by Sequoia; we were able to negotiate a project scope that meets our budget parameters, minus the installation of the bathroom. The construction will start in the spring and we'll use the winter months to complete the submittals and seek additional funds for the bathroom installation. At this time, there is no additional Council action required and I was directed, through Council action, to negotiate and execute a contract at the last meeting, which I have done.

I hope this answers your questions; it can also be discussed further with the full Council.

Have a nice day.

Mandy

On Thu, Sep 21, 2023 at 8:38 AM Elise Scafani <escafani@bluelake.ca.gov> wrote:

Good Morning Mandy,

This is a follow up to our conversation of 9/8 and text sent yesterday. I would like there to be an agenda item next week for a report/discussion/action regarding all grant funded projects. I ask that action be noted on the agenda item so that any needed movement is able to be taken care of Tuesday.

Would like to see all grants; the source of the funds, all expenditures from those funds, current status of each project and remaining balances of the funds. This would include all capital improvement projects as well as any other grant funded activities.

I have been wondering what is the status of the head works project at the water treatment plant. That job was authorized some months ago but we have not heard that it has been completed.

Also interested in the status of the Town Square project and expecting that this may require further action by council. Please make a separate agenda item for the Town Square so that it can receive the attention it deserves.

If you desire any clarification of this request I can be reached by email before 11 today or after 8PM, or by phone all day. 707-496-6203

Thank you,
Elise Scafani

--

Mandy Mager-City Manager
City of Blue Lake
111 Greenwood Road|PO Box 458
707-668-5655 (P)|707-668-5916(F)

Erin McClure

9/20/23

an update on the new City water tanks

a discussion about the grants
funding the City water tank replacement

Where we are at in the process and
when the new tanks will be going
in.



Amanda Mager <citymanager@bluelake.ca.gov>

Letter for 09/26/23 meeting

1 message

Alicia Rousseau <aliciarousseau@hotmail.com>

Tue, Sep 19, 2023 at 12:51 PM

To: Amanda Mager <citymanager@bluelake.ca.gov>

Cc: "ajones@bluelake.ca.gov" <ajones@bluelake.ca.gov>, "ashull@bluelake.ca.gov" <ashull@bluelake.ca.gov>, "cedgar@bluelake.ca.gov" <cedgar@bluelake.ca.gov>, "emackay@bluelake.ca.gov" <emackay@bluelake.ca.gov>, "escafani@bluelake.ca.gov" <escafani@bluelake.ca.gov>

Good afternoon,

I am reaching out with the attached email that I never received a response from (it was sent to the city manager two weeks ago). I am requesting that this email addressed to the council be read at the next city council meeting on September 26, 2023. I am also requesting a written response from the council about what the city's rights are to discontinue illegal parking of motorhomes and dumping of motorhome waste in town. I would also like to know if the city has a designated area for the homeless. I am requesting that these answers be given in 15 days from the council meeting.

To recap my communication to city manager:

We had a man come down to our business located on Monda Way the night of 09/03/2023. He trespassed, stole a hose, and then used the hose at a neighboring business to steal their water to fill up his motorhome. The sheriff came in fast time but could not arrest him. The sheriff came again the following morning, (Monday September 4th), per our request and other citizens (multiple calls were made for differing reasons for the motorhomes). The sheriff was able to get the motorhomes moved.... but they didn't go far, now on Hatchery Rd. The same man that stole from our shop and neighbors was arrested on 09/12/2023 with charges of attempted murder, inflicting corporal injury on a spouse, kidnapping, and criminal threats. We have been robbed multiple times over the past two years on Monda Way, resulting in a loss of over \$100,000 (I continue to work with the District Attorney and sheriff's office on these cases). I know state laws are out of the council's hands, but helping keep Blue Lake a safe town is what I am asking the council to consider measures for. I have sent the city manager requests for streetlights on Monda Way and the "trail" (fire lane) to help deter thieves and DID receive a response from her stating there is no infrastructure for them. It seems like Blue Lake is a "free for all" for thieves with the lack of state laws in place for theft, escape trails/routes in multiple directions with no lighting, lack of police presence in town, and no private security firm hired. I no longer walk with my kids by the river because of the stench from the motorhomes, loose dogs, trash, and the fighting being heard inside or surrounding the parked motorhomes. I hope the council takes my personal experience into consideration, especially with the pump track being built and the future Danco housing. My hope is that these projects can help deter thieves and unwanted activity, but with the current state of Taylor and Monda Way I worry about the safety of kids at the track and what they are exposed to.

Another issue I would like to address with the council is the lack of sidewalk maintenance. It is impossible to walk across Blue Lake without having to go into the street or "j walk" because of the lack of sidewalks, sidewalk maintenance, and lack of crosswalks. I am requesting the council consider two possible locations for a crosswalk on I street - 1. at the end of I street intersecting First Ave (although you cannot walk down the street without being in the road for lack of sidewalks) and 2. toward the middle of the intersection by 3rd Ave where the temporary roundabout is. In regard to the temporary roundabout: I understand the

9/19/23, 1:33 PM

City of Blue Lake Mail - Letter for 09/26/23 meeting

reason for the roundabout, but the current state of it makes it dangerous for pedestrians to see oncoming traffic. I have also driven down I street and saw cars going the incorrect way around it (maybe it needs directional arrow signs?). A few years ago I would attend or write in letters to the safety commission with these requests and am now asking the council for these considerations. As an FYI the only crosswalk on I street at Blue Lake Blvd is not visible (needs fresh paint).

I understand the need Blue Lake has for development and creating revenue, but I strongly believe the city needs to take care of current issues and the current town before expanding and creating more financial needs that will also potentially be ignored.

Sincerely,

Alicia Rousseau
Resident and business owner in Blue Lake

Fw: City of Blue Lake Council Corrospandance;

4 messages

Kent Sawatzky <kentsawatzky@hotmail.com>
To: Anali Gonzalez <adminasst@bluelake.ca.gov>

Thu, Sep 14, 2023 at 1:59 PM

Anali, please forward this to all City Council Members..

From: Kent Sawatzky <kentsawatzky@hotmail.com>
Sent: Thursday, September 14, 2023 1:57 PM
To: Amanda Mager <citymanager@bluelake.ca.gov>
Subject: Fw: City of Blue Lake Council Corrospandance;

From: Kent Sawatzky
Sent: Wednesday, September 13, 2023 9:06 AM
To: Kent Sawatzky <kentsawatzky@hotmail.com>
Subject: City of Blue Lake Council Corrospandance;

Dear Amanda Mager Blue Lake City Manager.

Please include this at the next City of Blue Lake Council meeting and have the Mayor read this into the record as was done a few meetings ago with the Ricca correspondence.

Dear City of Blue Lake City Council;

Recently the Council instructed the City Manager to negotiate and award the bid for the "Town Square Project" Having been in the Construction trade for many years I am familiar with this process.

The bid package did not include the installation of a functioning splash pad. Just the infrastructure and concrete work associated with future installation.

It has yet to be confirmed but it sounds like the Loo (Restroom) a major part of the project will be dropped from the project at this time.

This appears to be at least 1/3 of the Project Bid.

It is not uncommon at that time to either rebid the project or negotiate with one or more bidders

Should items #25 and #29 be eliminated regarding the Loo and splashpad which is combined in the Bid package the Hooven bid appears to go from \$683,608.95 to \$282,158.95 if my math is correct? The Sequia Specialty bid of \$549,286.00 appears to go to \$353,905.00. That appears to make the Hooven bid to be lower by \$71,746.05.

I have been led to believe that only one bidder is in negotiations (Sequia Specialty). I do not understand why? Two bidders may be willing to compete further with each other therefore lowering the cost of the project significantly.

I would encourage the Council to have a meeting on site to understand the scope of the current project. There are no elevations (Pictures) for anyone to see what the project currently is. The ones provided to me do not resemble the project that is being bid, and does not appear to incorporate many items the Public came to assume were part of "The Project"?

The connection (and completion of the project) to PG&E is estimated to take a minimum of six months (Likely More). I see no reason to not take the time to fix major flaws in the project as bid. Transparency is a good thing? The Council is elected to have knowledge of the exact project. Do you?

" Haste makes waste"

Please do not waste funds that at this time appear to be coming out of the City of Blue Lake General fund to complete the Project

Kent Sawatzky a concerned Citizen

Anali Gonzalez <adminasst@bluelake.ca.gov>
To: Amanda Mager <citymanager@bluelake.ca.gov>

Thu, Sep 14, 2023 at 2:07 PM

Anali Gonzalez

Administrative Assistant

City of Blue Lake

PO Box 458 - 111 Greenwood Ave.

Blue Lake, CA 95525

(707)668-5655 ext. 100

[Quoted text hidden]

Kent Sawatzky <kentsawatzky@hotmail.com>
To: Anali Gonzalez <adminasst@bluelake.ca.gov>

Tue, Sep 19, 2023 at 6:51 AM

Anali; was this PRA forwarded to you? Please acknowledge? Are there any questions? This is regarding the "Town Center project". Please communicate thru Email, I do not have access to my home phones.

Kent Sawatzky

Sent from Mail for Windows

From: Kent Sawatzky
Sent: Saturday, September 16, 2023 1:42 PM
To: Amanda Mager
Subject: RE: Fw: City of Blue Lake Council Correspondance;



Amanda Mager <citymanager@bluelake.ca.gov>

Re: Schull Building/Emporium inspection May 24 10:00 am

Kent Sawatzky <kentsawatzky@hotmail.com>

Thu, Aug 24, 2023 at 7:27 PM

To: Ryan Plotz <RPlotz@mitchelllawfirm.com>, Garry Rees <grees@shn-engr.com>

Cc: citymanager <citymanager@bluelake.ca.gov>

Ryan,

Are you normal? Is Garry Rees normal? Is Amanda Mager (The City Manager) Normal? Normal is very subjective?

Please be responsive to my PRA and provide the definition that the City of Blue Lake would use during any process, including but not limited to the City of Blue Lake Housing Element update. This should not be hard to do?

I am pleased that the City admitted that the PRA regarding the Definition of Rural and Urban was wrong. This is troublesome to me. Please excuse my French, But this kind of PRA response shall stop. It is BS. Who made the fraudulent response. I request and feel entitled to know. I spent hours of my time searching the referred to documents. Whoever this person is not capable of answering PRA's and should this result in litigation, a condition of settlement (either prior to or resulting from a determination by the courts) shall likely result in the individual responsible being precluded from any future involvement in the PRA process.

This is getting old.

Kent Sawatzky

Please have the Chair of the City Council read this into the record as correspondence at the next Blue Lake City Council meeting as required

From: Ryan Plotz <RPlotz@mitchelllawfirm.com>

Sent: Thursday, August 24, 2023 2:26 PM

To: Kent Sawatzky <kentsawatzky@hotmail.com>; Garry Rees <grees@shn-engr.com>

Cc: citymanager <citymanager@bluelake.ca.gov>

Subject: RE: Schull Building/Emporium inspection May 24 10:00 am

Mr. Sawatzky,

After conferring with the City Planner, I can confirm that the terms "rural" and "urban" are not defined in the General Plan Update documents. Accordingly, these terms are given their ordinary meaning.

Ryan T. Plotz

THE MITCHELL LAW FIRM, LLP

P.O. Drawer 1008

426 First Street

Eureka, CA 95501

Phone: (707) 443-5643

Fax: (707) 444-9586



Anali Gonzalez <adminasst@bluelake.ca.gov>

Blue Lake Housing Element update and PRA requests.

1 message

Kent Sawatzky <kentsawatzky@hotmail.com>
To: Anali Gonzalez <adminasst@bluelake.ca.gov>

Thu, Aug 24, 2023 at 8:36 AM

Anali, Good morning.

I sent an Email to Garry Rees, City Planner, City manager, and Ryan Plotz the Blue Lake Legal Counsel. I do not always get responses on my concerns; therefore, I am sending you a separate email to you. The one I sent is below.

Good morning, all,

In a conversation with Ryan Plotz the City attorney. I was promised that he would have Garry Rees get me the City of Blue Lakes legal definition for Urban and Rural. I thought I might have heard from someone yesterday (Wednesday) that being the normal day of the week for City Staff doing City Business.

This PRA request has been ongoing for in excess of two months with no truthful response.

The Blue Lake Housing Element cannot be found to be consistent with the current General Plan until the General plan is updated. The creation of the "O" Zone (Poverty Pocket) was created illegally and it is apparent that the public comments on the Housing Element Update are not being included in the process and /or forwarded to the State. This may be grounds to legally challenge the Housing element should the State allow it to move forward.

Please forward this to the Blue Lake City Council at their next meeting under the category of Council Correspondence which was item number 6 of the August 22,2023 City Council meeting, Precedence was set at a prior meeting when the Bobby Rica letter was read into the record by the Blue Lake City Council Mayor. I request in the name of equity this Email be treated the same. If not, please show cause ASAP (Within 7 days) why it will not be.

Please acknowledge receipt of this Email.

Kent Sawatzky

Anali, I was pleased that the City is getting you the training necessary to be the City Clerk.

Please confirm that you received these comments and requests.

Kent Sawatzky

(707) 668-5655

Fax: (707) 668-5916

www.bluelake.ca.gov



CITY OF BLUE LAKE

CALIFORNIA

111 Greenwood Road

P.O. Box 458

Blue Lake, CA 95525

Blue Lake City Council Minutes

Tuesday, July 25, 2023~ 6:30 p.m. ~Regular Council Meeting
Skinner Store Building-111 Greenwood Road, Blue Lake-Behind City Hall

Unless Otherwise Noted, All Items on the Agenda are Subject to Action.

Meeting Called to Order at 6:30 PM

Pledge of Allegiance and Establish a Quorum of the Council

Council Members Present:

Adelene Jones, Mayor

Elizabeth Mackay

Elise Scafani

Christopher Edgar

Council Members Absent:

Angela Shull, Mayor Pro-Tem

Staff Present:

Amanda Mager, City Manager/City Clerk

Anali Gonzalez, Administrative Assistant

Public Present:

Melissa Combs

Ron Hill

Kent Sawatzky

Jean Lynch

Beckie Thornton

Justin Noyb

Mardi Granger

Charis Bowman

Angela Dare

Winona Pitts

Julie Christie

Approve Agenda

Motion: To Approve the Agenda as presented.

Motion by: Councilmember Mackay, **Second:** Councilmember Edgar

Vote: Ayes: Jones, Mackay, Scafani, Edgar **Nays:** None **Abstain:** Shull

Motion Summary: Motion Passed

Public Comment – *The Public is invited to present petitions, make announcements, or provide other information to the City Council that is relevant to the scope of authority of the City of Blue Lake that is not on the Agenda. The Council may provide up to 15 minutes for this public input session. To assure that each individual presentation is heard, the Council may uniformly impose time limitations of 3 minutes to each individual presentation. The public will be given the opportunity to address items that are on the agenda at the time the Council takes up each specific agenda item.*

Kent Sawatzky- Provides a handout about DANCO projects and reads a letter from a DANCO project resident.

Winona Pitts- Comments on temporary roundabouts and facebook postings.

Julie Christie- States appreciation for zoom and comments on truck route update.

City of Blue Lake Planning Commission and Economic Development Commission Appointment:

Mayor Jones introduces the item and reads the report.

Economic Development Commission:

Motion: To appoint Kelli Costa to Economic Development commission.

Motion by: Councilmember Mackay, **Second:** Councilmember Scafani

There were no comments from the Council

Public Comment:

Kent Sawatzky- States applicants for the commissions should be present during the voting process.

Public Comment Closed

Vote: Ayes: Jones, Mackay, Scafani, Edgar **Nays:** None **Absent:** Shull

Motion Summary: Motion Passed

Planning Commission Appointment:

Councilmember Mackay asks Jean Lynch if she would like to speak

Jean Lynch: States that she will accept the position with consideration of her health concerns.

Public comment:

Jean Lynch- Expresses her interest in the Planning Commission

Motion: To appoint Jean Lynch to the Planning Commission.

Motion: Councilmember Scafani

Motion dies for lack of a second.

Councilmember Mackay: States concerns to appointing a candidate without evaluating all applicants qualifications. Doesn't want to discount a qualified applicant because he isn't in attendance.

Councilmember Scafani: Comments that Jean Lynch brings a balance to the commission due to the length of time she has resided in Blue Lake.

Mayor Jones: Comments on Jak Kirchubel's qualifications for the planning commission.

Councilmember Edgar: States that Jak is more qualified and he likes a new perspective.

Motion: To appoint Jak Kirchubel to Planning commission.

Motion by: Councilmember Mackay, **Second:** Councilmember Edgar.

Public comment:

Mardi Granger- Suggests opening two positions for the Planning Commission.

Kent Sawatzky- Comments on Jak Kirchubel's resume and qualifications; he may work out well.

Julie Christie- Comments new individuals versus institutional knowledge.

Public Comment Closed.

Vote: Ayes Jones, Mackay, Scafani, Edgar **Nays:** None **Absent:** Shull **Abstain:**

Motion Summary: Motion Passed

Subdivision Improvement Agreement for Eliason Minor Subdivision (Application #025-101-023/2016)

Mayor Jones introduces the item

Councilmember Mackay: States that her son-in-law is a business partner with Eliason and expresses concern of potential conflict of interest. Councilmember Mackay recuses herself from the vote.

Garry Reese, City Planner introduces the item and reads City Planner Report. Recommends council adopt the Subdivision Improvement Agreement as presented.

Mayor Jones: Questions why the project has taken this long.

Garry Reese: Explains that the applicant has requested project extensions for various reasons throughout the project.

Public Comment:

Kent Sawatzky- States his support of the project.

Jean Lynch- Questions the plans for the electrical pole near the site and future underground work.

Mayor Jones: States she learned from the Dan Burden walk audit that undergrounding electricity may not be possible.

Public Comment Closed.

Motion: To adopt the Subdivision Improvement Agreement as presented.

Motion by: Councilmember Edgar **Second:** Councilmember Scafani

There were no comments from the Council

Vote: Ayes: Jones, Scafani, Edgar **Nays:** None **Absent:** Shull **Abstain:** Mackay

Motion Summary: Motion Passed

Law Enforcement Agreement with Humboldt County Sheriff's Office and Fiscal Year 2023/2024 Budget Review- Discussion/Action:

Mayor Jones reads the agenda report; states that the item was placed on the agenda by Councilmember Seafani and asks her to present her item.

Councilmember Seafani: States her concern with the the City's budget and the process necessary to allocate additional funding for the Sheriff's contract increase request.

Councilmember Mackay: States the city is under contract until 2024 and there is no need at this time to discuss this item.

Councilmember Seafani: States that the Council can have this discussion every month and would like to hear an update from the City Manager on the status.

City Manager Mager: Updates the Council on the discussions regarding the proposed contract increase; states that Councilmember Seafani included her email correspondence with the Sheriff and that she doesn't recommend acceptance of the increase and is pursuing additional options. She does not believe that the contract is in jeopardy.

Mayor Jones: Reiterates to the public to not panic because the City is still under contract with the Sheriff's department and we have been in this position before regarding negotiations.

Councilmember Seafani: Reads Sheriff Honsal's statement and expresses concern that options are limited.

Councilmember Mackay: States her concern with Councilmember Seafani's involvement in the process; the City Manager needs to be able to do her job; the issue will come back to Council when it's ready.

Councilmember Edgar: Agrees that the City Manager will bring the issue back to Council when there is an option to consider.

Mayor Jones: Any increase will be brought back to Council in the form of a budget amendment.

Councilmember Mackay: I don't think the City makes irresponsible decisions.

Motion: To continue the item until a final proposal can be brought forward by the City Manager.

Motion by: Councilmember Mackay **Second:** Councilmember Edgar

There were no comments from the Council

Public Comment:

Kent Sawatzky- Comments on reserving ARPA funding

Julie Christie- Supports tabling the motion; supports private security options and fundraising

Jean Lynch-Comments on prior law enforcement

Winona Pitts-States her disappointment in the process

Angela Dare-Comments on set asiding funding

Elissa Rosado-Comments that City staff need to be able to do their jobs; if councilmembers are passing out information that they shouldn't have, then they shouldn't be on council.

Councilmember Scafani-States that the Sheriff sent her the emails because he knows that she supports law enforcement; she's talked to the Sheriff and his contracting agent; applauds the City Manager for trying to save the City money, but the City needs to pay for it.

Mayor Jones: Comments that Councilmember Scafani's job is not to negotiate with the Sheriff.

Councilmember Scafani: States that she is advocating for the City.

Public Comment Closed

Vote: Ayes: Jones, Mackay, Edgar **Nays:** Scafani **Absent:** Shull **Abstain:**

Motion Summary: Motion Passed

Public Records Act Request Policy- Discussion:

Mayor Jones reads the report and introduces the item; invites Kent Sawatzky to present his item.

Kent Sawatzky hands out papers to the Council; states that the City Manager is not complying with the Public Records Act as she emailed him stating that she would not be corresponding with him through email.

Councilmember Mackay: States she is having trouble following his references to his handouts; they don't follow any order.

Kent Sawatzky: States he'll reagendaize the item for another meeting since he didn't have a full packet for Council; asks for a future agenda item with the City Attorney to explain the California Public Record's Act.

Councilmember Scafani: Does the City have a policy to deal with requests?

City Manager Mager: Explains that the California Public Records Act is a law that must be followed by the City; it establishes policies and procedures; the City Attorney provided a training on the act.

Councilmember Scafani: Questions how someone makes a request.

City Manager Mager: Explains the process for making a request.

Julie Christie: Comments on adding information to the website to lessen the number of requests.

Consent Items-

Mayor Jones pulls the meeting minutes.

Mayor Jones-Changes requested :

- Page 4-Add Mayor Jones has pledged her stipend to the Parks and Recreation Department
- Add "moment of silence for Earl Eddy" on June meeting minutes

Councilmember Scafani-Changes Requested:

- Change language about "clerk taking terrible minutes"; add "recommend to move forward"
- Change Public Safety to Planning Commission-page 4

Motion: To accept the May meeting minutes with the requested changes

Motion by: Councilmember Mackay, Second: Councilmember Edgar

No public comments

Vote: Ayes: Jones, Mackay, Scafani, Edgar **Nays:** None **Absent:** Shull

Motion Summary: Motion Passed

Reports of Council and Staff

Councilmember Edgar: Nothing to report

Councilmember Scafani: The new City website should be ready by the next meeting.

Mayor Jones: Reports on HCAOG, Annie and Mary Day, and the Dan Burden safety walk

Councilmember Mackay: Reports on Dan Burden walk, and the Great Redwood Trail

Mayor Pro-Tem Shull: Absent

City Manager Mager: Provides a report on the town square project, Powers Creek Restoration and economic development funding

Public Comment:

Kent Sawatzky: Comments on Dan Burden walk and lack of notice to trucking companies.

Julie Christie: Comments on trail update for the Glendale section; allocate more time for City Manager report.

Mayor Jones: Announces the date for the city-wide yard sale.

Future Agenda Items:

- Resolution in recognition of Earl Eddy

Meeting Adjourned at 8:23 PM

Motion: To adjourn at 8:23 PM

Motion by: Councilmember Mackay, **Second:** Councilmember Scafani

There were no comments from the Council

Vote: Ayes: Jones, Mackay, Scafani, Edgar **Nays:** None **Absent:** Shull

Motion Summary: Motion Passed



CITY OF BLUE LAKE

Post Office Box 458, 111 Greenwood Road,
Phone 707.668.5655

Blue Lake, CA 95525
Fax 707.668.5916

AGENDA REPORT

Item #: 11

Date: September 26, 2023

Item Subject: Caltrans Clean California Dump Day Agreement Authorization

Submitted By: Mandy Mager, City Manager

General Information:

The Caltrans Clean California program manager contacted the City regarding a second “Dump Day” event in October. Due to the success of the first event, and the partnership with North Fork Lumber Company and the City, Caltrans has proposed to utilize remaining project funds to support another event in our community.

The City is currently set up as a vendor with Caltrans and the various material haulers and Caltrans will facilitate the advertising, set up and removal of the dump day items. As with the first event, the City will pay the expenses associated with the event and Caltrans will reimburse the City based upon a pay request submittal. The reimbursement process is straightforward and timely.

Background Material Provided: Caltrans Agreement

Fiscal Impact: Expenses up to \$50,000.00; reimbursed by Caltrans

Recommended Action: Authorize the City Manager to execute an agreement with Caltrans to facilitate the Dump Day event.

Review Information:

City Manager Review: Legal Review: Planner Review: Engineer:

Comments:

DUMP DAY EVENT AGREEMENT

THIS AGREEMENT is made this ____ day of _____, 2023, by and between the State of California, acting by and through the Department of Transportation, hereinafter referred to as CALTRANS; and the City of Blue Lake, hereinafter referred to as "LOCAL AGENCY"; and collectively referred to as "PARTIES."

The Clean California initiative is a multiyear clean-up effort led by CALTRANS to keep roads and waterways free of litter, create thousands of jobs, and transform state and local public spaces through beautification efforts. As part of the litter collection component, CALTRANS is proposing free dump day events where the public can dispose of household waste safely and properly for free (Dump Day events).

CALTRANS and LOCAL AGENCY, agree to provide free Dump Day events for LOCAL AGENCY's residents as part of the Clean California initiative.

PARTIES are authorized to enter into an agreement for improvements to the State Highway System per the California Streets and Highways Code, Sections 114 and 130.

PARTIES MUTALLY AGREE TO DO THE FOLLOWING:

1. PARTIES shall publicize Dump Day events by informing the public that they may dispose of certain household waste items safely and properly for free, at the following locations and dates:
 - Saturday, 10/28/2023 between 10:00 am to 2:00 pm at North Fork Lumber, the site across from 1185 Maple Creek Rd., Korbek, CA 95550
2. CALTRANS agrees to reimburse the LOCAL AGENCY 100% (one hundred percent) of cost for, including but not limited to labor, equipment and/or dumping fees expended for Dump Day events (Dump Day Costs) up to the maximum Contract Sum stated in this Agreement.
3. CALTRANS has agreed to reimburse LOCAL AGENCY, an amount not to exceed (\$50,000.00) to fulfill its obligations under this AGREEMENT.
4. CALTRANS' obligations under this AGREEMENT are subject to the appropriation of resources by the Legislature and the State Budget Act authority.
5. Based on the amount of trash collected during the Dump Day events, LOCAL AGENCY shall send its invoices to CALTRANS within 45 days of the Dump Day event for the latter's share of the Dump Day Costs.
6. LOCAL AGENCY shall send invoices to the Caltrans District Clean CA District (01) Coordinator. The itemized invoice shall contain the following:

(a) STATE's Clean California Program Code: CLEANCADMP;

- (b) AGREEMENT number; 01BLLKDMP
- (c) Date(s) of services;
- (d) Location of services;
- (e) Number of hours and hourly rates;
- (f) Receipts for trash disposal;
- (g) Receipts for equipment, materials, and supplies; and
- (h) LOCAL AGENCY's Performance Report that includes tonnage and/or cubic yard measurement of litter/debris disposed.

CALTRANS

Julia Peterson, Clean CA Coordinator
1656 Union Street
Eureka, CA 95501
Mobile Phone: 707-497-9027
Email: Julia.Peterson@dot.ca.gov

LOCAL AGENCY contact is the following:

Amanda Mager, Blue Lake City Manager
111 Greenwood Rd.
Blue Lake, CA 95525
Office Phone: 707-668-5655
Email: Citymanager@bluelake.ca.gov

7. Upon review and approval of invoice by the District Clean California Coordinator, CALTRANS shall pay LOCAL AGENCY within forty-five (45) calendar days of receipt of invoices. Payment will be made in accordance with the CA Prompt Payment Act, and within the time specified in Chapter 4.5, sections 927-927.13 of the Government Code.
8. When publicizing the Dump Day events, PARTIES shall inform the public that no hazardous materials will be accepted at the Transfer Stations/Landfills. However, if LOCAL AGENCY accepts hazardous materials, it shall do so at its own risk and responsibility and CALTRANS shall not pay disposal fees for such hazardous material.
9. Participating members of the public will be responsible for legally transporting waste to the Dump Day event.
10. LOCAL AGENCY shall provide, or contract to provide the necessary equipment, tools, personal protective equipment, materials, supplies and products necessary to perform the services under this AGREEMENT including refuse intake inspection by staff qualified to identify hazardous materials, transportation, loading and unloading, and handling of Dump Day refuse.
11. CALTRANS does not accept nor take any responsibility for generation of any waste streams, including hazardous materials, associated with the Dump Day event(s).

City of Blue Lake
 Check/Voucher Register - City Council Check Report
 From 8/1/2023 Through 8/31/2023

Check Number	Check Date	Payee	Check Description	Check Amount
2336	8/3/2023	Kristen Naish	Deposit Refund #10135001 Naish	25.91
2337	8/3/2023	Robert Gramckow	Deposit Refund #10144001 Gramckow	34.02
2338	8/3/2023	Ann Youmans	Deposit Refund #20366701 Youmans	52.11
2339	8/3/2023	John Figueiredo	Deposit Refund #40485001 Figueiredo	111.11
2340	8/3/2023	Whitney Dostal	Deposit Refund #40498001 Dostal	163.05
2341	8/3/2023	City of Blue Lake	Utilities paid from Deposits 8/1/23 Billing	773.80
11102	8/11/2023	Rosine S. Boyce-Derricott	Employee: boycer; Pay Date: 8/11/2023	628.91
11103	8/11/2023	Harold D. Burris	Employee: burris; Pay Date: 8/11/2023	3,197.46
11104	8/11/2023	Daniel L. Dimick	Employee: dimickd; Pay Date: 8/11/2023	915.79
11105	8/11/2023	Michael D. Downard	Employee: downardm; Pay Date: 8/11/2023	922.60
11106	8/11/2023	Anali E. Gonzalez	Employee: gonzalez; Pay Date: 8/11/2023	1,626.87
11107	8/11/2023	Kierlyn V. Gwynup	Employee: gwynupk; Pay Date: 8/11/2023	1,057.86
11108	8/11/2023	Hannah M. Haraldson	Employee: haraldsonh; Pay Date: 8/11/2023	467.82
11109	8/11/2023	Vicki L. Hutton	Employee: huttonv; Pay Date: 8/11/2023	1,545.83
11110	8/11/2023	Halla G. Kramer	Employee: kramerh; Pay Date: 8/11/2023	768.41
11111	8/11/2023	Charles K. Mager	Employee: magerc; Pay Date: 8/11/2023	1,051.72
11112	8/11/2023	Francesca I. Messina	Employee: messinaf; Pay Date: 8/11/2023	67.37
11113	8/11/2023	Sarah K. Morris	Employee: morriss; Pay Date: 8/11/2023	486.54
11114	8/11/2023	Kolter L. Nicholls	Employee: nichollsk; Pay Date: 8/11/2023	865.11
11115	8/11/2023	Aflac	7/25/23 Inv# 624393	229.56
11116	8/11/2023	AT&T	2-7/30/23 statements	0.00
11117	8/11/2023	Blue Lake Rancheria	8/9/23 Inv# B23-220	2,625.00
11118	8/11/2023	Harold D. Burris	8/9/23 supply reimb. Burris	42.32
11119	8/11/2023	Chris Bowman	7/11/23 - 7/22/23 milage reimb. Bowman	149.34
11120	8/11/2023	Harold D. Burris	dental pmt 7/31/23 Burris	336.00
11121	8/11/2023	City of Blue Lake	W/S pmts 8/1/23	3,416.01
11122	8/11/2023	CA State Disbursement Unit	7/28/23 PR deduction	92.30
11123	8/11/2023	Court-Ordered Debt Collections	Michael D. Downard	93.56
11124	8/11/2023	Jay D. Collins	7/27/23 Inv-Skate DJ	300.00
11125	8/11/2023	Coastal Business Systems Inc.	8/21/23 Inv#34553349	54.48
11126	8/11/2023	CIRA	7/20/23 Inv# 2023 WC	1,856.50
11127	8/11/2023	CA State Disbursement Unit	8/11/23 PR deduction	92.30
11128	8/11/2023	Dazey's Arcata	7/31/23 statement	135.73
11129	8/11/2023	Daniel Dimick	7/29/23 reimb-Dimick	880.76
11130	8/11/2023	D & R Janitorial Service	8/1/23 statement	370.00
11131	8/11/2023	Christopher B. Edgar	July 2023 council stipend- Edgar	50.00
11132	8/11/2023	FRMS	Billing period: 81-09/01/23 to 09/30/2023	14,351.31
11133	8/11/2023	Humb. Bay Municipal Water Dist	Billing period: July 1-31, 2023	16,793.09
11134	8/11/2023	Humboldt Co. Sheriff's Office	Aug 2023 animal shelter services	721.00
11135	8/11/2023	Hensel's Ace Hardware	7/31/23 statement	56.88
11136	8/11/2023	Adelene Jones	July 2023 council stipend- Jones	50.00
11137	8/11/2023	Austin Jones	8/2/23 supply reimb. jones	35.98
11138	8/11/2023	Jackson & Eklund	8/3/23 Inv# 439456	1,842.39
11139	8/11/2023	Elizabeth Mackay	July 2023 council stipend- Mackay	50.00
11140	8/11/2023	Mendes Supply Company	8/1/23 statement	388.92
11141	8/11/2023	North Coast Laboratories LTD.	7/31/23 statement	1,025.00
11142	8/11/2023	National Rural Water Assoc.	SCADA loan pmt due 9/1/23	965.00
11143	8/11/2023	Optimum	Billing period: 08/1/23-08/31/23	415.72
11144	8/11/2023	O'Reilly Auto Parts	7/28/23 statement	92.43
11145	8/11/2023	RREDC	Town square loan pmt due 9/1/23	1,236.87
11146	8/11/2023	Elise G. Seafani	July 2023 council stipend Seafani	50.00
11147	8/11/2023	Angela Shull	July 2023 council stipend - Shull	50.00
11148	8/11/2023	Shred Aware	8/9/23 Inv#52525	49.44
11149	8/11/2023	SHN Consulting	7/17/23 Inv#117962 engineering	27,431.90
11150	8/11/2023	SHN Consulting	7/14/23 Inv#117960 truck route	6,586.48
11151	8/11/2023	SHN Consulting	7/17/23 Inv# 117961 town square	3,712.50

City of Blue Lake
 Check/Voucher Register - City Council Check Report
 From 8/1/2023 Through 8/31/2023

Check Number	Check Date	Payee	Check Description	Check Amount
11152	8/11/2023	City of Blue Lake	7/31/23 statement	0.00
11153	8/11/2023	Thomas Home Center	7/31/23 statement	125.30
11154	8/11/2023	Verizon Wireless	8/13/23 Inv#9940155729	326.70
11155	8/11/2023	Humboldt Co. Sheriff's Office	Q4 FY 22/23 Holds	476.00
11157	8/11/2023	The North Coast Journal	7/13/23 inv# 2023-115078 town square	378.00
11158	8/11/2023	Ahava Unlimited, LLC	7/23/23 Inv# 07212023	350.00
230811A01	8/11/2023	Christopher A. Ball	Employee: balls; Pay Date: 8/11/2023	365.25
230811A02	8/11/2023	Glen R. Bernald	Employee: bernaldg; Pay Date: 8/11/2023	1,901.47
230811A03	8/11/2023	Charis A. Bowman	Employee: bowmane; Pay Date: 8/11/2023	511.15
230811A04	8/11/2023	Skyler A. Coke	Employee: cokes; Pay Date: 8/11/2023	813.82
230811A05	8/11/2023	Melissa M. Combs	Employee: combsm; Pay Date: 8/11/2023	611.50
230811A06	8/11/2023	Blake W. Corse	Employee: corseb; Pay Date: 8/11/2023	969.79
230811A07	8/11/2023	Stella M. Drobnick-Sochovka	Employee: drobnicks; Pay Date: 8/11/2023	377.97
230811A08	8/11/2023	Adeline L. Esh	Employee: esha; Pay Date: 8/11/2023	44.92
230811A09	8/11/2023	Lisa M. Honzik	Employee: honzikl; Pay Date: 8/11/2023	38.40
230811A10	8/11/2023	Kanoa K. Jones	Employee: jonesk; Pay Date: 8/11/2023	101.06
230811A11	8/11/2023	Austin R. Jones	Employee: jonesa; Pay Date: 8/11/2023	1,209.53
230811A12	8/11/2023	Amanda L. Mager	Employee: magera; Pay Date: 8/11/2023	1,816.59
230811A13	8/11/2023	Jacob P. Meng	Employee: mengj; Pay Date: 8/11/2023	1,017.26
230811A14	8/11/2023	Ross A. Nash	Employee: nashr; Pay Date: 8/11/2023	433.71
230811A15	8/11/2023	Quinn Sousa	Employee: sousaq; Pay Date: 8/11/2023	770.48
230811A16	8/11/2023	Emily P. Wood	Employee: wooder; Pay Date: 8/11/2023	1,385.15
230811EFT-01	8/11/2023	U. S. Department of Treasury	EFTPS federal tax pmt 8/11/23 PR	8,194.78
230811EFT-02	8/11/2023	Employment Development Dept.	DE88 state tax pmt 8/11/23 PR	1,393.24
230811EFT-03	8/11/2023	Cal PERS	PERS retirement pmt 8/11/23 PR	3,237.03
230811EFT-04	8/11/2023	Cal PERS	Calpers GASB-68 fees	1,050.00
11159	8/23/2023	US Bank Corp. Payment Systems	7/24/23 Statement	3,716.90
11161	8/23/2023	Rental Guys	8/22/23-9/19/23 Contract #951942-1	997.99
11162	8/23/2023	Statewide Traffic Safety	7/31/23 Statement	2,781.45
11163	8/23/2023	Robert Rousseau	8/8/23 Inv #2107-B Rousseau/Mercer-Fraser	3,748.44
11164	8/23/2023	SHN Consulting	7/26/2023 Inv #118150 LEAP	1,666.25
11165	8/23/2023	SDN Consulting	7/26/2023 Inv #118148 Planning	10,725.00
11166	8/23/2023	U. S. Postal Service	8/11/23 stamped envelope order	806.30
11167	8/23/2023	Alliant Insurance Services	Special Event Insur: Apr-Jun 2023	128.00
11168	8/23/2023	Pacific Gas and Electric	8/1/23 Statement	10,702.54
11169	8/23/2023	AT&T	4 - 8/4/23 Statements	303.61
11170	8/23/2023	AT&T	2 - 7/20/23 Statements	63.08
11171	8/23/2023	Anali Gonzalez	Dental reimb. 4/19-6/21-8/17/23 gonzalez	429.20
11172	8/23/2023	Redwood Petroleum	8/9/23 Inv #133 July Fuel	1,237.32
11173	8/23/2023	Devi Louhenapessy	7/30/23 Sunday Market DJ Service	300.00
11174	8/23/2023	Skyler A. Coke	Dental Payment 8/17/23 Coke	790.00
11175	8/23/2023	The Mitchell Law Firm, LLP	7/31/23 Inv #912 - Jul 2023	629.00
11176	8/23/2023	CA Dept. of Tax and Fee Admin.	8/4/23 Inv #11500519 Dist. Tax Set-up	1,613.38
11177	8/23/2023	Charis Bowman	Mileage reimb. 7/26/23-8/18/23 Bowman	106.11
11178	8/23/2023	TimeValue Software	8/9/23 Inv #105320 Annual Subscription	60.00
11179	8/23/2023	Intedata Systems	7/31/23 Statement	75.00
11180	8/23/2023	Arcata Stationers	8/1/23 Statement	59.80
11181	8/23/2023	Department of Motor Vehicles	DMV Registration-2019 Honda 8MRV701	249.00
11182	8/25/2023	Harold D. Burris	Employee: burrish; Pay Date: 8/25/2023	1,650.55
11183	8/25/2023	Daniel I. Dimick	Employee: dimickd; Pay Date: 8/25/2023	945.79
11184	8/25/2023	Michael D. Downard	Employee: downardm; Pay Date: 8/25/2023	763.38
11185	8/25/2023	Kierlyn V. Guytrup	Employee: guytrupk; Pay Date: 8/25/2023	590.61
11186	8/25/2023	Hannah M. Haraldson	Employee: haraldsonh; Pay Date: 8/25/2023	89.83
11187	8/25/2023	Vicki L. Hutton	Employee: huttonv; Pay Date: 8/25/2023	1,708.38
11188	8/25/2023	Halla G. Kramer	Employee: kramerh; Pay Date: 8/25/2023	896.32
11189	8/25/2023	Charles K. Mager	Employee: magerc; Pay Date: 8/25/2023	1,088.56

City of Blue Lake
Check/Voucher Register - City Council Check Report
 From 8/1/2023 Through 8/31/2023

Check Number	Check Date	Payee	Check Description	Check Amount
11190	8/25/2023	Francesca I. Messina	Employee: messinaf; Pay Date: 8/25/2023	89.83
11191	8/25/2023	Sarah K. Morais	Employee: moraiss; Pay Date: 8/25/2023	934.66
11192	8/25/2023	Kolter L. Nicholls	Employee: nichollsk; Pay Date: 8/25/2023	606.82
230825A01	8/25/2023	Christopher A. Ball	Employee: ballc; Pay Date: 8/25/2023	469.08
230825A02	8/25/2023	Gleim R. Bernald	Employee: bernafrdg; Pay Date: 8/25/2023	1,917.60
230825A03	8/25/2023	Charis A. Bowman	Employee: bowmanc; Pay Date: 8/25/2023	803.81
230825A04	8/25/2023	Rosine S. Boyce-Derricott	Employee: boycer; Pay Date: 8/25/2023	632.61
230825A05	8/25/2023	Skyler A. Coke	Employee: cokes; Pay Date: 8/25/2023	918.01
230825A06	8/25/2023	Melissa M. Combs	Employee: combsm; Pay Date: 8/25/2023	474.59
230825A07	8/25/2023	Blake W. Corse	Employee: corseb; Pay Date: 8/25/2023	539.94
230825A08	8/25/2023	Stella M. Drobnick-Sochovka	Employee: drobnick; Pay Date: 8/25/2023	175.77
230825A09	8/25/2023	Irene O. Erickson	Employee: ericksoni; Pay Date: 8/25/2023	194.60
230825A10	8/25/2023	Adeline L. Esh	Employee: esha; Pay Date: 8/25/2023	145.96
230825A11	8/25/2023	Anali F. Gonzalez	Employee: gonzalez; Pay Date: 8/25/2023	1,626.87
230825A12	8/25/2023	Lisa M. Hunzik	Employee: hunzickl; Pay Date: 8/25/2023	34.12
230825A13	8/25/2023	Austin R. Jones	Employee: jonesa; Pay Date: 8/25/2023	1,298.58
230825A14	8/25/2023	Amanda L. Mager	Employee: magera; Pay Date: 8/25/2023	1,933.60
230825A15	8/25/2023	Aislin N. McKinney	Employee: mckinneya; Pay Date: 8/25/2023	59.88
230825A16	8/25/2023	Jacob P. Meng	Employee: mengj; Pay Date: 8/25/2023	1,017.26
230825A17	8/25/2023	Ross A. Nash	Employee: nashr; Pay Date: 8/25/2023	485.13
230825A18	8/25/2023	Quinn Sousa	Employee: sousaq; Pay Date: 8/25/2023	991.67
230825A19	8/25/2023	Emily P. Wood	Employee: woode; Pay Date: 8/25/2023	1,484.36
230825EFT-01	8/25/2023	U. S. Department of Treasury	FFTPS federal tax pmt 8/25/23 PR	7,577.32
230825EFT-02	8/25/2023	Employment Development Dept.	DE88 state tax pmt 8/25/23 PR	1,240.31
230825EFT-03	8/25/2023	Cal PERS	PERS retirement pmt 8/25/23 PR	3,695.05
20230831-001	8/31/2023	Freedom Voice	Freedom Voice 8/1/23 statement	116.63
Report Total				212,134.01



City of Blue Lake

City Manager Report

September 2023

Economic Development

- Commercial Kitchen Development: Work continues on the upgrade of City facilities to increase food production opportunities in the park. The kitchen in Prash Hall is 90% complete and work finished to date includes new plumbing, the installation of a grease interceptor, new electrical, drywall, FRP, coving, installation of a new water heater, sink installation, and the purchase of a new range, freezer, fridge, convection oven, ventilation hood and stainless steel tables. Remaining work items are expected to be complete the last week of September. *Funding for this project was provided by the State Park Per Capita Grant, USDA Community Facilities, and American Rescue Plan funding.*

The City has been contacted by several businesses and food producers that are interested in the use of the kitchen; once the kitchen is ready for use, the City will facilitate a rental program for use of the facility-On-Going

- RV Park and Campground: The RV Park and Campground development plan has been finalized and is being presented to the Council for consideration and authorization to release to the public. The project has been presented to all of the City commissions, as well as to our local and regional tourism and economic development partners and agencies. The City has received positive and

constructive feedback and Storyland Studios has produced the final report, which will be used to seek investment opportunities. Based upon Council's authorization to release, the City will produce a final printed plan, along with an electronic version of the plan for release. Staff is proposing a soft release of the plan to gain feedback and interest; Council may decide to make a more formal release in the future if interest in the project dictates.

The City has been granted an extension on the grant funding in order to expend remaining grant dollars. The remaining funds will be used to complete the survey and subdivision of the City parcels, as well as the development of a masterplan for the remaining parcels. The masterplan will guide the City as we seek additional development options for the Powers Creek District. Remaining funds include approximately \$60,000.00 and staff is proposing to allocate the funds between surveying and sub-dividing activities and master planning efforts. *Funding for this project has been provided by the Economic Development Administration in the amount of \$222,000.00*

Parks and Recreation

- State Park Per Capita Grant-\$177,000: Work identified in this funding application has been completed at the horse arena, tennis courts, baseball/softball fields, the serving booth and stage area. Work continues on Prash Hall; the hall is receiving the bulk of the funding and final upgrades/renovations are being completed. Once complete, Prash Hall will reopen with a commercial kitchen, new floor, new lighting, sound dampening, a concession stand, merchandise center, and more. The upgrades will allow the hall to be used as a music concert venue, along with additional opportunities for expanded skate services, private parties, and drop-in recreation

programs. Work in the hall is approximately 80% complete; remaining work items include installation of the ceiling sound baffling and set-up of the merchandise counter and concession stand.

- Town Square Grant: The town square project was released for construction bidding; the bid date was August 17, 2023 and the City has received two bids. The City's engineer has evaluated the bids and Sequoia Construction was deemed the lowest responsive bidder. The project bid was presented in a manner that allowed the City to negotiate pricing and to remove items deemed outside of our project budget. The City was able to negotiate a final contract amount and scope of work that allows the City to construct 90% of the original scope of work. The City is deferring installation of the largest cost item, the public restroom, but will be installing the necessary infrastructure to support a future installation. The City is pursuing additional funding sources to assist with the installation and looking at other facility options that are less costly to purchase. The Town Square will go to construction in the Spring, which will allow the City additional time to seek funding for deferred installments. Due to the approaching wet weather season, and the scope of the project, including a large amount of concrete work, it was decided that the City will utilize the Fall/Winter months to review submittals and prepare for a Spring construction date. City staff has met with our local USDA Community Facilities representatives and he has encouraged the City to submit an application through USDA for the purchase of a bathroom unit. USDA can fund up to \$50,000.00 to assist with the acquisition. City staff is in the process of preparing this application.
- ADA Parking at the Town Square: As part of the town square design, the City included ADA parking and

accessible sidewalks. The City does not currently have an ADA parking space in the downtown and this has been identified as a necessary installation for the City. The City has been reserving funding through our various street programs to make ADA improvements as deemed feasible; having an ADA parking space at the town square and across from the post office will allow the City to meet State and Federal requirements. The ADA parking was included in the town square project and the City will utilize street funds to pay for this portion of the project. The City will also apply for the 2% TDA Set-Aside funds, available each year through HCAOG, to assist in funding this portion of the project. *The final construction budget for the town square is \$359,981.00; this includes \$323,000.00 from the State Park Grant, and \$36,830.00 from the City's infrastructure funding for streets and water and wastewater improvements.*

- Skate Program: The skate program is off to a great start; with school back in session and the days getting shorter, we have seen a marked uptick in skate attendance. The skate program has added new skates to our inventory and new lighting has been installed throughout the rink. The monthly skate calendar includes heavy marketing to middle schoolers, and several themed skate nights to increase participation and marketing capacity. We are building off the success of last season's programming and adding new events as opportunities arise.

As the new kitchen is completed and the merchandise counter is finalized, the skate program will be able to offer skate gear, a heat press shop, novelty items and an enhanced concession stand. Staff is in the process of developing party packages that will be marketed for birthdays and other celebrations.

City Infrastructure

- Bike Park: The City has started work on the dirt track portion of the bike park. Work includes moving dirt from the two larger piles to the various feature locations and then utilizing small equipment and manpower to build and compact the dirt as identified in the design. The City will be scheduling volunteer work days during the month of October. The City has applied for funding from the Caltrans Clean California Grant Program in the amount of \$830,000.00, to complete a full build-out of the park; we are waiting to receive word if we will be funded. If we are not funded under this round, we will continue to work towards additional funding opportunities, while at the same time pursuing a grass-roots, volunteer-based project.
- Library Improvements: The City has awarded the Library Improvement Project to Hooven & Co, Inc. Work on this project is scheduled for completion at the end of September. Work includes ADA improvements to the library bathroom, walkway and parking lot. This project is funded through the City's Community Development Block Grant Program Income funding. *Work under this project is budgeted at \$200,000.00; this includes design, engineering, bid management, inspections, project & grant management and construction.*
- The City is requesting Council's authorization to request an amendment to our current CDBG project; the request includes authorization to utilize additional Program Income funding available in our CDBG fund to paint and repair the portions of the building that have been impacted by construction. CDBG has notified us that the funding can be used to complete these repairs; this will allow the City to lessen the cost to other City funding for the repair and maintenance of the building. The City currently has over \$390,000.00 in Program Income funding available;

unfortunately, the City is limited on what this funding can be utilized for as it is directly tied to community income eligibility thresholds.

- Truck Route Study and Design: Work continues on the truck route project; the City has a draft plan that is being used to conduct environmental and cultural studies. The City's project has been approved for funding by the CTC; it is anticipated that the City will receive funding in the amount of \$1.6 million to make much needed safety improvements to Greenwood. The City will continue to pursue funding for additional improvements to the truck route as the design progresses.

Dan Burden, walkability/traffic safety expert, has completed a walkability audit of the City's truck route and is providing peer review and guidance on proposed improvements. Mr. Burden has provided preliminary feedback on the truck route and will be formalizing his recommendations for review by the City and the community. The truck route project is a State funded project; the City has received funding for design, engineering and environmental work and will receive construction funding once a final plan is accepted. Next steps will include presentation and review of the design by the community and special interest user groups. To date, the City has conducted various forms of community outreach to gain feedback on safety concerns and design options. The City has met with our local industrial user groups and first responders, to ensure that design standards can accommodate their needs. *-On-Going*

- Taylor Way Improvements: The City has received a grant from HCAOG to hire Dan Burden to complete a street design for Taylor Way. As the City designs and attracts new

investment to the Powers Creek District, Taylor Way must be improved to accommodate the mix of uses. Dan Burden has completed an initial assessment of Taylor Way, along with a review of proposed development scenarios; he has compiled a preliminary design which is being reviewed by our engineering and planning staff. The design incorporates speed control measures, a gateway installation, raised crosswalks, on-street parking, and turnaround options for the end of Taylor Way. Staff will be presenting these ideas when they are in a more refined state of dissemination. -On-Going

- FEMA Water Tanks Funding: The City submitted a funding request to the FEMA Hazard Mitigation Program to replace the City's two redwood water tanks. The City has been preliminarily awarded under the program and is working with FEMA staff to answer RFI's and to provide additional project details as requested. This project has been on-going for several years and we anticipate receiving funding in 2023.
- McClure Water Tank Easement: The City has developed an easement agreement for review and consideration by the McClure Family Trust. City staff met with the family trust administrator several months ago to review the easement proposal and to answer questions and concerns. The City is waiting to hear back from the trust administrator regarding the proposal to see if changes or modifications to the easement are requested. Currently, the City provides water to three accounts managed by the McClure trust as part of the City's original easement agreement. The water usage is not charged to the trust and the City pays the trust \$50.00 bi-annually as per the original easement.
- Housing Element Update: Staff have completed the final draft of the housing element and submitted it to the State

Policy Updates and Studies

for review. The State has received the submittal and is in the final stages of review and comment. Staff is working closely with our HCD representatives as questions arise through the review process. -On-Going

NOTICE OF AWARD

TO: Sequoia Specialties Inc.

PROJECT DESCRIPTION: **Blue Lake Town Square Improvements Project.**

The Owner has considered the bid submitted by you for the above-described work in response to its Advertisement for Bids dated July 13, 2023, and Information for Bidders.

You are hereby notified that your bid has been accepted for items in the amount of \$359,981.

You are required by the Instructions to Bidders to execute the Agreement and furnish the required certificates of insurance within ten (10) calendar days from the date of receipt of this Notice.

If you fail to execute said Agreement and to furnish said certificates within ten (10) calendar days from the date of receipt of this Notice, said Owner will be entitled to consider all your rights arising out of the Owner's acceptance of your bid as abandoned. The Owner will be entitled to such other rights as may be granted by law.

You are required to return an acknowledged copy of this Notice of Award to the Owner.

Dated this 18th day of September, 2023,

Owner: City of Blue Lake

By: Amanda Mager

Title: City Manager

Owner's Representative



9.18.23

ACCEPTANCE OF NOTICE

Receipt of the above Notice of Award is hereby acknowledged by:

Sequoia Specialties Inc.,

this, the 19th day of SEPTEMBER 2023

By: 

Title: PRESIDENT

Item #	Qty	Item	Unit of Measurement	Sequoia Unit Price	Sequoia Original	Sequoia Revised	Funding source
1	1	Mobilization/Demobilization	Lump Sum	\$30,000.00	\$30,000.00	\$30,000.00	State Parks
2	1	Erosion and Sediment Control	Lump Sum	\$10,000.00	\$10,000.00	\$5,000.00	State Parks
3	1	Construction Staking	Lump Sum	\$6,490.00	\$6,490.00	\$6,150.00	State Parks
4	1	Traffic Control	Lump Sum	\$5,000.00	\$5,000.00	\$2,500.00	City
5	5	Remove and Dispose of Existing Concrete Sidewalk	Cubic Yards	\$275.00	\$1,375.00	\$1,375.00	State Parks
6	12	Sawcut, Remove, and Dispose of Existing AC	Cubic Yards	\$275.00	\$3,300.00	\$3,300.00	State Parks
7	7	Transplant Existing Tree to New Location (± 2" Diameter)	Each	\$240.00	\$1,680.00	NIC	PW
8	1	Remove and Dispose of Existing Water and Sewer Laterals	Lump Sum	\$2,750.00	\$2,750.00	\$2,750.00	W/WW
9	1	Remove and Dispose of Existing Trees and Planters	Lump Sum	\$2,350.00	\$2,350.00	NIC	PW
10	1	Rough Grade, Remove and Dispose of Soil	Lump Sum	\$12,100.00	\$12,100.00	\$12,100.00	State Parks
11	105	Provide and Install New 4" ABS Sewer Lateral (Including Clean	Lineal Feet	\$30.00	\$3,150.00	\$3,150.00	W/WW Fund
12	310	Provide and Install 3/4" Water Line (Tie into Existing)	Lineal Feet	\$25.00	\$7,750.00	\$7,750.00	W/WW Fund
13	6	Provide and Install ICV Box with 3/4" PVC Stub and Cap	Each	\$240.00	\$1,440.00	\$1,440.00	State Parks
14	1	Provide and Install Water Valve Box	Each	\$400.00	\$400.00	\$400.00	W/WW Fund
15	3	Provide and Install Electrical Box	Each	\$4,061.00	\$12,183.00	\$12,183.00	State Parks
16	1	Adjust Existing Water Valve Box to Grade	Each	\$140.00	\$140.00	\$140.00	State Parks
17	285	Provide and Install Electrical Conduit	Lineal Feet	\$43.00	\$12,255.00	\$12,255.00	State Parks
18	1	Connect Electrical to PG&E	Lump Sum	\$21,146.00	\$21,146.00	\$21,146.00	State Parks

19	1	Provide and Install Wiring Receptacles and Service to	Lump Sum	\$2,462.00	\$2,462.00	\$2,462.00	State Parks
20	1	Finish Grade Concrete and AC	Lump Sum	\$14,025.00	\$14,025.00	\$14,025.00	State Parks
21	3450	Subgrade and Landscape Area Provide and Install 6" Thick Stamped Concrete at Patio Area	Square Foot	\$25.50	\$87,975.00	\$87,975.00	State Parks
22	550	Provide and Install 6" Thick Brick Stamped Concrete	Square Foot	\$24.50	\$13,475.00	\$13,475.00	State Parks
23	190	Provide and Install 6" Thick Rock Stamped Concrete at	Square Foot	\$26.50	\$5,035.00	\$5,035.00	State Parks
24	115	Provide and Install 6" Thick Concrete Valley Gutter	Square Foot	\$30.00	\$3,450.00	\$3,450.00	State Parks
25	1	Bathroom- Infrastructure/Pad/WW/W	Unit	\$192,919.00	\$192,919.00	\$33,000.00	State Parks
26	2	Provide and Install Lita 14 ft 1P Solar Lights (Including Concrete	Each	\$11,000.00	\$22,000.00	\$22,000.00	State Parks
27	1	Install Landscape Boulders (Owner Provided)	Lump Sum	\$552.00	\$552.00	NIC	NIC
28	145	Provide and Install 4" Thick Concrete ADA Sidewalk	Square Foot	\$30.00	\$4,350.00	\$4,350.00	State Parks
29	130	Provide and Install 4" Thick Concrete Sidewalk with Vertical	Square Foot	\$15.00	\$1,950.00	\$1,950.00	State Parks
30	520	Provide and Install 6" Thick Concrete at ADA Parking	Square Foot	\$15.00	\$7,800.00	\$7,800.00	Road Fund
31	820	Provide and Install 3" Thick AC Patch at ADA Parking (Including	Square Foot	\$14.00	\$11,480.00	\$11,480.00	Road Fund
32	1	Striping and Signage at ADA Stalls (Including Wheel Stops)	Lump Sum	\$3,500.00	\$3,500.00	\$3,500.00	Road Fund
33	1	Provide and Install Shade Structure (Including Concrete	Lump Sum	\$32,000.00	\$32,000.00	\$27,500.00	State Parks
34	3280	Provide and Install Native Grass Seed Mixture in Landscape	Square Foot	\$0.55	\$1,804.00	NIC	State Parks
Add		Splashpad Budget				NIC	State Parks
		Total Base Bid			\$538,286.00	\$359,981.00	

Note: City to provide wood for item 33

Sequia Contract (Total) \$359,981.00

BID BOND

Travelers Casualty and Surety Company of America
Hartford, CT 06183

KNOWN ALL BY THESE PRESENTS, That we, Sequoia Specialties, Inc.;
DBA: Sequoia Construction Specialties,
as Principal, and Travelers Casualty and Surety Company of America, as Surety, are
held and firmly bound unto City of Blue Lake, as
Obligee, in the sum of Ten percent of the amount of the bid.
Dollars (10%) for the payment of which we bind ourselves, and our
successors and assigns, jointly and severally, as provided herein.

WHEREAS, Principal has submitted or is about to submit a bid to the Obligee on a
contract for Blue Lake Town Square G St. & First Ave. Improvement Project
("Project").

NOW, THEREFORE, the condition of this bond is that if Obligee accepts Principal's bid,
and Principal enters into a contract with Obligee in conformance with the terms of the
bid and provides such bond or bonds as may be specified in the bidding or contract
documents, then this obligation shall be void; otherwise Principal and Surety will pay to
Obligee the difference between the amount of Principal's bid and the amount for which
Obligee shall in good faith contract with another person or entity to perform the work
covered by Principal's bid, but in no event shall Surety's and Principal's liability exceed
the penal sum of this bond.

Signed this 14th day of August, 2023.

Sequoia Specialties, Inc.; DBA: Sequoia Construction Specialties
(Principal)

By: 

Travelers Casualty and Surety Company of America

By: 

Danika L. Mott

, Attorney-in-Fact

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

CIVIL CODE § 1189

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California

County of Humboldt

On 8/14/23 before me, Jacqueline L. Smith Notary
Date Here Insert Name and Title of the Officer

personally appeared Danika Mott
Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.



Signature Jacqueline L. Smith
Signature of Notary Public

Place Notary Seal Above

OPTIONAL

Though this section is optional, completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

Description of Attached Document

Title or Type of Document: _____ Document Date: _____

Number of Pages: _____ Signer(s) Other Than Named Above: _____

Capacity(ies) Claimed by Signer(s)

Signer's Name: _____

- Corporate Officer — Title(s): _____
- Partner — Limited General
- Individual Attorney in Fact
- Trustee Guardian or Conservator
- Other: _____

Signer Is Representing: _____

Signer's Name: _____

- Corporate Officer — Title(s): _____
- Partner — Limited General
- Individual Attorney in Fact
- Trustee Guardian or Conservator
- Other: _____

Signer Is Representing: _____



Travelers Casualty and Surety Company of America
Travelers Casualty and Surety Company
St. Paul Fire and Marine Insurance Company

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company are corporations duly organized under the laws of the State of Connecticut (herein collectively called the "Companies"), and that the Companies do hereby make, constitute and appoint **Danika L. Mott** of **EUREKA**, California, their true and lawful Attorney(s)-in-Fact to sign, execute, seal and acknowledge any and all bonds, recognizances, conditional undertakings and other writings obligatory in the nature thereof on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

IN WITNESS WHEREOF, the Companies have caused this instrument to be signed, and their corporate seals to be hereto affixed, this 21st day of April, 2021.



State of Connecticut

City of Hartford ss.

By: 
 Robert L. Raney, Senior Vice President

On this the 21st day of April, 2021, before me personally appeared Robert L. Raney, who acknowledged himself to be the Senior Vice President of each of the Companies, and that he, as such, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing on behalf of said Companies by himself as a duly authorized officer.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

My Commission expires the 30th day of June, 2028




 Anna P. Nowik, Notary Public

This Power of Attorney is granted under and by the authority of the following resolutions adopted by the Boards of Directors of each of the Companies, which resolutions are now in full force and effect, reading as follows:

RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President, any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary may appoint Attorneys-in-Fact and Agents to act for and on behalf of the Company and may give such appointee such authority as his or her certificate of authority may prescribe to sign with the Company's name and seal with the Company's seal bonds, recognizances, contracts of indemnity, and other writings obligatory in the nature of a bond, recognizance, or conditional undertaking, and any of said officers or the Board of Directors at any time may remove any such appointee and revoke the power given him or her; and it is

FURTHER RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President may delegate all or any part of the foregoing authority to one or more officers or employees of this Company, provided that each such delegation is in writing and a copy thereof is filed in the office of the Secretary; and it is

FURTHER RESOLVED, that any bond, recognizance, contract of indemnity, or writing obligatory in the nature of a bond, recognizance, or conditional undertaking shall be valid and binding upon the Company when (a) signed by the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary and duly attested and sealed with the Company's seal by a Secretary or Assistant Secretary; or (b) duly executed (under seal, if required) by one or more Attorneys-in-Fact and Agents pursuant to the power prescribed in his or her certificate or their certificates of authority or by one or more Company officers pursuant to a written delegation of authority; and it is

FURTHER RESOLVED, that the signature of each of the following officers: President, any Executive Vice President, any Senior Vice President, any Vice President, any Assistant Vice President, any Secretary, any Assistant Secretary, and the seal of the Company may be affixed by facsimile to any Power of Attorney or to any certificate relating thereto appointing Resident Vice Presidents, Resident Assistant Secretaries or Attorneys-in-Fact for purposes only of executing and attesting bonds and undertakings and other writings obligatory in the nature thereof, and any such Power of Attorney or certificate bearing such facsimile signature or facsimile seal shall be valid and binding upon the Company and any such power so executed and certified by such facsimile signature and facsimile seal shall be valid and binding on the Company in the future with respect to any bond or understanding to which it is attached.

I, Kevin E. Hughes, the undersigned, Assistant Secretary of each of the Companies, do hereby certify that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which remains in full force and effect.

Dated this 14th day of August, 2023




 Kevin E. Hughes, Assistant Secretary

To verify the authenticity of this Power of Attorney, please call us at 1-800-421-3880.
 Please refer to the above-named Attorney(s)-in-Fact and the details of the bond to which this Power of Attorney is attached.

**PART III
PROPOSAL AND CONTRACT FORMS
BID FORM**

TO: City of Blue Lake
 Amanda Mager, City Manager
 P.O. Box 498
 Blue Lake, CA 95525

The undersigned, having become completely familiar with all the conditions affecting the cost of the work at the place where the work is to be done, and with the Plans, Specifications, Contract Documents, and Addenda thereto, prepared and issued therefore, hereby proposes and agrees to perform everything required to be performed and to provide and furnish any and all required labor, materials, tools, equipment, supervision, and all utility and transportation services necessary to complete in a professional manner the: Blue Lake Town Square Improvement Project for the following unit prices and or lump sums with the price for the Total Project Bid written in both words and figures:

Base Bid Schedule

Bid Sheet					
Blue Lake Town Square Improvement Project					
Item No.	Construction Item	Units	Quantity	Unit Price	Total Item Price
1.	Mobilization/Demobilization	Lump Sum	1	\$ 30,000.00	\$ 30,000.00
2.	Erosion and Sediment Control	Lump Sum	1	\$ 10,000.00	\$ 10,000.00
3.	Construction Staking	Lump Sum	1	\$ 6,490.00	\$ 6,490.00
4.	Traffic Control	Lump Sum	1	\$ 5,000.00	\$ 5,000.00
5.	Remove and Dispose of Existing Concrete Sidewalk	Cubic Yards	5	\$ 275.00	\$ 1,375.00
6.	Sawcut, Remove, and Dispose of Existing AC	Cubic Yards	12	\$ 275.00	\$ 3,300.00
7.	Transplant Existing Tree to New Location (± 2" Diameter)	Each	7	\$ 240.00	\$ 1,680.00
8.	Remove and Dispose of Existing Water and Sewer Laterals	Lump Sum	1	\$ 2,750.00	\$ 2,750.00
9.	Remove and Dispose of Existing Trees and Planters	Lump Sum	1	\$ 2,350.00	\$ 2,350.00
10.	Rough Grade, Remove and Dispose of Soil	Lump Sum	1	\$ 12,100.00	\$ 12,100.00
11.	Provide and install New 4" ABS Sewer Lateral (Including Clean Out, Valve Box, and all Necessary Fittings)	Lineal Feet	105	\$ 30.00	\$ 3,150.00

Bid Sheet						
Blue Lake Town Square Improvement Project						
Item No.	Construction Item	Units	Quantity	Unit Price	Total Item Price	
12.	Provide and Install 3/4" Water Line (Tie into Existing)	Lineal Feet	310	\$ 25.00	\$ 7,750.00	
13.	Provide and Install ICV Box with 3/4" PVC Stub and Cap	Each	6	\$ 240.00	\$ 1,440.00	
14.	Provide and Install Water Valve Box	Each	1	\$ 400.00	\$ 400.00	
15.	Provide and Install Electrical Box	Each	3	\$ 4,061.00	\$ 12,183.00	
16.	Adjust Existing Water Valve Box to Grade	Each	1	\$ 140.00	\$ 140.00	
17.	Provide and Install Electrical Conduit	Lineal Feet	285	\$ 43.00	\$ 12,255.00	
18.	Connect Electrical to PG&E	Lump Sum	1	\$ 21,146.00	\$ 21,146.00	
19.	Provide and Install Wiring Receptacles and Service to Portland Loo and Splash Pad Per Manufacturer's Instructions	Lump Sum	1	\$ 2,462.00	\$ 2,462.00	
20.	Finish Grade Concrete and AC Subgrade and Landscape Area	Lump Sum	1	\$ 14,025.00	\$ 14,025.00	
21.	Provide and Install 6" Thick Stamped Concrete at Patio Area (Including 4" Class 2 AB)	Square Foot	3,450	\$ 25.50	\$ 87,975.00	
22.	Provide and Install 6" Thick Brick Stamped Concrete (Including 4" Class 2 AB)	Square Foot	550	\$ 24.50	\$ 13,475.00	
23.	Provide and Install 6" Thick Rock Stamped Concrete at Splash Pad (Including 4" Class 2 AB)	Square Foot	190	\$ 26.50	\$ 5,035.00	
24.	Provide and Install 6" Thick Concrete Valley Gutter (Including 4" Class 2 AB)	Square Foot	115	\$ 30.00	\$ 3,450.00	
25.	Provide and Install Base Model Portland Loo (Including Concrete Foundation, Anchor Bolts, Plumbing, and Electrical per Manufacturer's Instructions)	Lump Sum	1	\$ 192,919.00	\$ 192,919.00	
26.	Provide and Install Lita 14 ft 1P Solar Lights (Including Concrete Footing)	Each	3	\$ 11,000.00	\$ 33,000.00	
27.	Install Landscape Boulders (Owner Provided)	Lump Sum	1	\$ 552.00	\$ 552.00	
28.	Provide and Install 4" Thick Concrete ADA Sidewalk (Including 2" Class 2 AB and Truncated Domes)	Square Foot	145	\$ 30.00	\$ 4,350.00	
29.	Provide and Install 4" Thick Concrete Sidewalk with Vertical Curb (Including 2" Class 2 AB)	Square Foot	130	\$ 15.00	\$ 1,950.00	
30.	Provide and Install 6" Thick Concrete at ADA Parking (Including 4" Class 2 AB)	Square Foot	520	\$ 15.00	\$ 7,800.00	
31.	Provide and Install 3" Thick AC Patch at ADA Parking (Including Additional Class 2 AB to grade)	Square Foot	820	\$ 14.00	\$ 11,480.00	

Bid Sheet Blue Lake Town Square Improvement Project						
Item No.	Construction Item	Units	Quantity	Unit Price	Total Item Price	
32	Striping and Signage at ADA Stalls (Including Wheel Stops)	Lump Sum	1	\$ 3,500.00	\$ 3,500.00	
33	Provide and Install Shade Structure (Including Concrete Footings)	Lump Sum	1	\$ 32,000.00	\$ 32,000.00	
34.	Provide and Install Native Grass Seed Mixture in Landscape Area	Square Foot	3,280	\$ 0.55	\$ 1,804.00	
Base Bid Total						\$ 549,286.00

Assumptions	
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TOTAL BASE BID:

FIVE HUNDRED & FOURTY NINE THOUSAND TWO HUNDRED & EIGHTY SIX
(in words)

\$549,286.00
(in figures)

Bids are to be submitted for the entire work.

Where the "Figures" shown under "Total Bid" disagree with the summation of the "Total Item Prices," the "Total Item Prices" shall govern.

Where the "Figures" shown under "Total Item Prices" disagree with the extension of the "Unit Prices," the "Unit Prices" shall govern.

In case of discrepancy between words and figures, the words shall prevail.

The above lump sum and unit prices shall include all labor, materials, equipment, mobilization, shoring, clean-up, supervision, overhead, profit, insurance, etc., to cover the finished work of the several kinds called for.

The Owner intends to award the Contract to the lowest qualified Bidder. Bidder understands that the Owner reserves the right to reject any or all bids and to waive any informality in the bidding at Owner's sole option and discretion. The Owner reserves the right to delete individual Bid Items from contract award at the Owner's sole option and discretion.

Bidder acknowledges receipt of the following Addendum:

ADDENDUM NUMBER: 1 & 2

DATE: 7/19/2023 & 8/3/2023

The bidder agrees that this bid is good and may not be withdrawn for a period of ninety (90) calendar days after the scheduled closing time for receiving bids.

In accordance with Title 23 United States Code Section 112 and Public Contract Code 7106, the bidder declares that the bid is not made in the interest of or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the bid is genuine and not collusive or sham; that the bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid, and has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding; that the bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder, or to secure an advantage against the public body awarding the Contract of anyone interested in the proposed contract; that all statements contained in the bid are true; and further, that the bidder has not, directly or indirectly, submitted their bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay, any fee to any corporation, partnership, company association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham bid.

The above Non-collusion Affidavit is part of the Proposal. Signing this Proposal on the signature portion thereof shall also constitute signature of the Non-collusion Affidavit.

The undersigned is aware of California Business and Professions Code 7028.15(e) and hereby states that all representations made herein are made under penalty of perjury.

Respectfully submitted:

Date: 8/17/2023
Address: P.O. Box 6061
Eureka, CA 95502
Telephone #: 707-442-3596

Bidder's Name: Sequoia Specialties Inc.
Authorized Signature: 
Title: VICE PRESIDENT
Type of Organization: Corporation
(Individual Partnership, or Corporation)

Contractor's License #: 624264

Expiration Date: 08/31/2025 Date of License: 08/06/1991

DESIGNATION OF SUBCONTRACTORS

The undersigned certifies that they have used the sub-bids of the following listed subcontractors in making up their bid, and that the subcontractors listed will be used for the work for which they bid, subject to the approval of the Engineer, and in accordance with the applicable provisions of these Specifications and Plans.

Item No.	Subcontractor	Address & Tel No.	State License No.
1	Kernen Construction	P.O. Box 1340, Blue Lake, CA 707-826-8686	504091
2	Wahlund Construction	P.O. Box 6486 Eureka, CA 707-268-0150	678993

8/17/2023
Date

P.O. Box 6061 Eureka, CA 95502
Address

707-442-3596
Telephone Number

Sequoia Specialties Inc.
Bidder's Name


Authorized Signature

Corporation
Type of Organization
(Individual, Partnership, or Corporation)

**City of Blue Lake
Addendum Acknowledgement Form**

Project Name: Blue Lake Town Square Project
Project No.: 022141
Addendum No.: 1 **Date of Addendum:** 7/19/2023

All Bidders for the subject project are hereby informed that this Addendum forms a part of the Contract Documents, and modifies the original drawings, specifications, and/or contract documents.

Receipt of this Addendum shall be acknowledged by all prime bidding contractors in the space below and on the form provided with the bidding documents.

By signing this form, the undersigned hereby acknowledges the receipt of this Addendum.


Firm Name: Sequoia Specialties Inc.

Representative's Name: Adam Pritchard
(this person must have legal authority to enter into a bid for this firm)

Business Address: P.O. Box 6061 Eureka, CA 95502

Business Phone No.: 707-442-3598

Business Fax: 707-442-0304

Representative's Signature: 

Date Signed: 7/20/2023

By signing, I represent that I have reviewed the specifications, plans, and contract documents, including this Addendum, and it is my opinion that this Addendum has provided clear communication as to the expectations of such.

*A COPY OF THIS ADDENDUM ACKNOWLEDGEMENT FORM
MUST BE PROVIDED WITH YOUR BID SUBMISSION.*

**City of Blue Lake
Blue Lake Town Square Project
Addendum-1**

Project Name: Blue Lake Town Square Project
Project No.: 022141
Addendum No.: 1 **Date of Addendum:** 7/19/2023
Project Manager: Mike Foget
Firm Name: SHN Consulting Engineers & Geologists, Inc.
Street Address: 812 W. Wabash Ave. **City, State Zip:** Eureka, CA 95501

The purpose of this Addendum is to issue clarifications, revisions, or corrections to the plans, specifications, or other Contract Documents for the aforementioned project.

All Bidders for the subject project are hereby informed that this Addendum forms a part of the Contract Documents, and modifies the original drawings, specifications, and/or contract documents.

Receipt of this Addendum shall be acknowledged in the space provided on the acknowledgement form included at the beginning of this Addendum and on the form provided with the Bidding Documents.

Bid Due Date: (no change) Date: August 17, 2023 Time: 2:00 pm

This Addendum consists of:

- 1-page Addendum Acknowledgement Form preceding this page to be returned with Bid Submittal
- 1-page This Addendum Summary

Bidder should confirm that all of the above items have been received.

This Addendum is being distributed as follows:

This Addendum is being e-mailed to all Planholders and Interested Parties. This Addendum is being published at all locations the bid documents are located.

I. THE FOLLOWING CLARIFICATION IS MADE TO THE ELECTRICAL SCOPE OF THE PROJECT:

Install 6-gauge wire for each 50-amp receptacle; install 10-gauge wire for the Portland Loo; install 10-gauge wire to the splashpad; install 12-gauge wire for each 20-amp receptacle.

END OF ADDENDUM

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**City of Blue Lake
Addendum Acknowledgement Form**

Project Name: Blue Lake Town Square Project
Project No.: 022141
Addendum No.: 2 **Date of Addendum:** 8/3/2023

All Bidders for the subject project are hereby informed that this Addendum forms a part of the Contract Documents, and modifies the original drawings, specifications, and/or contract documents.

Receipt of this Addendum shall be acknowledged by all prime bidding contractors in the space below and on the form provided with the bidding documents.

By signing this form, the undersigned hereby acknowledges the receipt of this Addendum.

Firm Name: Sequoia Specialties Inc.

Representative's Name: Adam Pritchard
(this person must have legal authority to enter into a bid for this firm)

Business Address: P.O. Box 6061 Eureka, CA 95502

Business Phone No.: 707-442-3596

Business Fax: 707-442-0304

Representative's Signature: 

Date Signed: 8/4/2023

By signing, I represent that I have reviewed the specifications, plans, and contract documents, including this Addendum, and it is my opinion that this Addendum has provided clear communication as to the expectations of such.

*A COPY OF THIS ADDENDUM ACKNOWLEDGEMENT FORM
MUST BE PROVIDED WITH YOUR BID SUBMISSION.*

**City of Blue Lake
Blue Lake Town Square Project
Addendum-1**

Project Name: Blue Lake Town Square Project

Project No.: 022141

Addendum No.: 2 **Date of Addendum:** 8/3/2023

Project Manager: Mike Foget

Firm Name: SFIN Consulting Engineers & Geologists, Inc.

Street Address: 812 W. Wabash Ave. **City, State Zip:** Eureka, CA 95501

The purpose of this Addendum is to issue clarifications, revisions, or corrections to the plans, specifications, or other Contract Documents for the aforementioned project.

All Bidders for the subject project are hereby informed that this Addendum forms a part of the Contract Documents, and modifies the original drawings, specifications, and/or contract documents.

Receipt of this Addendum shall be acknowledged in the space provided on the acknowledgement form included at the beginning of this Addendum and on the form provided with the Bidding Documents.

Bid Due Date: (no change) Date: August 17, 2023 Time: 2:00 pm

This Addendum consists of:

- 1-page Addendum Acknowledgement Form preceding this page to be returned with Bid Submittal
- 3-pages This Addendum Summary

Bidder should confirm that all of the above items have been received.

This Addendum is being distributed as follows:

This Addendum is being e-mailed to all Planholders and Interested Parties. This Addendum is being published at all locations the bid documents are located.

I. THE FOLLOWING RESPONSES TO QUESTIONS ARE PROVIDED :

1. Is there a detail for the battery box called out on sheet C-1?

Answer: Battery box will be pole mounted. See product information attached to this addendum.

2. Is there a detail for the electrical panel by the light pole?

Answer: Contractor shall coordinate power service drop with Pacific Gas and Electric (PG&E) and size panel accordingly per the green book. See electrical notes on SHT G-3.

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Blue Lake Town Square Project

3. Who will remove the library box located on the fence along the southern boundary?

Answer: The City will remove the library box.

4. Is there information on the splash pad?

Answer: Please build as shown on the plans on SHT C-2 and C-3. Splash pad to be installed by others.

5. Electrical design is lacking information - what size service panel is required, underground or overhead?

Answer: Contractor is responsible for electrical design.

6. Has PG&E been contacted? Design and construction can take 6 months or longer.

Answer: PG&E has not been contacted yet. Contractor to contact and coordinate with PG&E as owner representative. The project completion date can be extended if needed for PG&E coordination.

7. Is the owner paying PG&E fees? PG&E won't say what the fees will be until an application is started.

Answer: The City will pay the PG&E fees directly.

8. The solar lights show a buried battery box. Will this require some sort of vault and drainage?

Answer: Battery box will be pole mounted. See product information attached to this addendum.

9. Please provide detail on how you want the 20amp and 50amp receptacles mounted.

Answer: Receptacles should be installed in utility boxes.

10. We don't see a finish called out for the timber shade structure, is the wood supposed to be left raw?

Answer: Redwood will be left raw with no finish.

11. You show a water meter in the middle of the truncated domes, is this allowable?

Answer: The water meter will be shifted by the City to the back of walk (clear of truncated domes).

12. Is a water valve and box required at the proposed water feature?

Answer: Yes, there is a proposed water valve box shown on sheet C-2.

13. Please advise if a single line diagram & panel Schedule are available for this project.

Answer: No, contractor is responsible for electrical design details.

14. Please provide a mounting detail for the 50A Receptacles.

Answer: Contractor is responsible for electrical design details.

15. Please indicate panel that feeds each 50A receptacle.

Answer: Contractor is responsible for electrical design details.

16. Will each 50A receptacle be a dedicated circuit?

Answer: Yes, 50-amp receptacles should be on dedicated circuits.

17. Please provide a detail of conduit and wiring connections for the splash pad.

Answer: Conduit size is specified in the Plans; no wiring is included for the splash pad.

18. Please provide a connection detail for the Portland Loo.

Answer: Contractor is responsible for coordinating electrical design details with Portland Loo manufacturer.

15. Addendum #1 #10-gauge Wire to the Portland loo, please indicate the panel that feeds this load & indicate if this will have a conduit run to the panel.

Answer: Contractor is responsible for coordinating electrical design details with Portland Loo manufacturer.

END OF ADDENDUM

LITA SERIES

Solar Powered LED Lighting System



Greenshine

OVERVIEW

The Lita Series features customizable outdoor solar light solutions depending on your specific application and an adjustable mounting bracket. Each system is completely customized according to your location, project and lighting requirements; also systems can be configured to run throughout the night or have them dim to save energy when full light is not required and with the option for a motion detection.

PART NUMBER

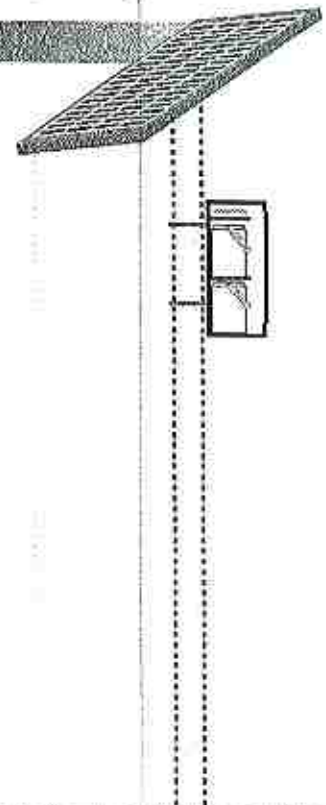
SYSTEM	LUM. QTY.	LUMINAIRE	OPTICS	LOAD	COLOR TEMP.	ARM	BOX QTY.
LA Lita	1 Single 2 Dual	LI Lita	12 Type 2 13 Type 3 15 Type 5	20W ##	3K 3000 Kelvin 4K 4000 Kelvin 5K 5000 Kelvin	SH Shepherd's Hook	1 1 Box 2 2 Boxes
BATTERY QTY.	BATT. MNT.	BATTERY	PV QTY.	PV WATT	POLE HEIGHT	COLOR	OPERATING PROFILE
1 1 Battery 2 2 Batteries 4 4 Batteries	H High L Low BB Buried Battery PB Pole Base	40 40 amp 120 120 amp 150 150 amp 200 200 amp	1 Single 2 Dual	110W 180W	P14 14ft P# Custom	BK Black BZ Bronze C# Custom	5/40 DIM 6/40 DIM 7/40 DIM 8/40 DIM 02D

FIXTURES

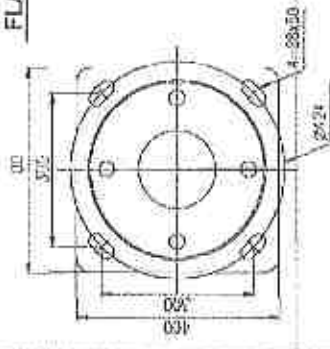


SPECIFICATIONS

- Luminaire**
 - 60,000 hours.
 - 3000K - 5000K available with standard 4000K.
 - Turtle friendly compliant fixtures available.
- Panel Mount**
 - Rated to 145mph, 185mph available.
- Solar Panel**
 - Mono-crystalline Photovoltaic solar panels.
- Battery Enclosure**
 - Vented, corrosion resistant stainless steel battery box.
 - Holds battery and controller.
 - Includes lock.
- GEL-Type Battery**
 - Greenshine Battery - Maintenance-free 97% recyclable.
 - 40Ah - 200Ah seal GEL Cell batteries.
- Smart Controller**
 - Controller - Solar Charge controller that monitors and regulates charging and discharging of batteries. Also, programmable to specific operating profile for project.
- 5 Year Limited Warranty**
 - Includes 20 year warranty on solar panel, 5 and 10 Year Full Warranty available.



FLANGE DETAIL



- Foundation dimensions shall be confirmed by a local engineering company. Greenstone New Energy will not be held liable for any errors in the concrete foundation due to improper sizing.
 - Drawings are based using hot-dipped galvanized steel, powder coating with a thickness of 3 mil.
 - EPA of the system includes the EPA of the rack, includes the solar panels, brackets, slim w/d LED fixture and battery box.
 - Wind resistance of the poles are indicative and further customization can be provided.

Tilt angle of the solar panels	15	30
EPA (ft ²)*	4.85	7.12
Wind resistance** (mph)	110	110

Proposal

Greenstone

LITA series - Battery Base Pole - 14' pole - 1 panel

By: Luis Jimenez Date: 10/15/2020

