



Blue Lake Parks & Recreation Commission Regular Meeting Agenda
Date: Wednesday, September 6th, 2023 at 6:30 p.m.
Location: Skinner Store - 111 Greenwood Avenue, Blue Lake CA 95525

Unless Otherwise Noted, All Items on the Agenda Are Subject to Action.

1. Establish a Quorum of the Commission

2. Motion to Approve Agenda

3. Public Input *The Public is invited to present petitions, make announcements, or provide other information to the Commission that is relevant to the scope of authority of the City of Blue Lake that is not on the Agenda. The Commission may provide up to 15 minutes for this public input session. To assure that each individual presentation is heard, the Commission may uniformly impose time limitations of 3 minutes to each individual presentation. The public will be given the opportunity to address items that are on the agenda at the time the Commission takes up each specific agenda item.*

4. Upcoming Events

5. Approve Minutes

- 5/3/23
- 6/7/23
- 6/21/23

6. Fall & Holiday Programming & Fundraising

7. Community Survey

8 City Manager's and Staff Report

- Parks & Rec - General Programming Report

9. Announcements

10. Future Agenda Items

- Next Meeting October 4th, 2023 at 6:30pm

11. Motion to Adjourn

A request for disability-related modification or accommodation, including auxiliary aid or services, may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting, by contacting City Manager Amanda Mager, 668-5655, at least 24 hours prior to the commencement of the meeting.



DRAFT

Blue Lake Parks & Recreation Commission Minutes

Date: Wednesday, May 3rd, 2023 at 6:30 p.m.

Location: Skinner Store – 111 Greenwood Rd.

Unless Otherwise Noted, All Items on the Agenda Are Subject to Action.

1. Establish a Quorum of the Commission at 6:39pm

Commissioners Present: Jenn Soderfelt, Jeff Bird, Bettina Eipper

Commissioners Absent:

Commissioners Resigned: Molly Homen

Public Present: Angela Dare, Winona Pitts

Staff Present: Emily Wood - P&R Director

Elise Scafani - Council Liaison

2. Motion to Approve Agenda as presented w/ acceptance of Molly Homen's resignation from the Commission.

Motion: Soderfelt

Second: Bird

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No Public Input.

4. Approve Minutes from Previous Meeting

April 5th, 2023

Motion: Eipper

Second: Bird

5. Upcoming Events

Meetings:

- Chamber of Commerce Meeting - 5/8/23, 5:30pm, Skinner Store
- Economic Development Commission Meeting - 5/9/23, 4:30pm, Skinner Store
- Planning Commission Meeting - 5/15/23, 7pm, Skinner Store
- Arts & Heritage Commission Meeting - 5/17/23, 6pm, Skinner Store
- City Council Meeting - 5/23/23 - 6:30pm, Skinner Store
- Parks & Rec Commission Meeting - 6/7/23, 6:30pm, Skinner Store

Events:

- Wood Bat Softball at Perigot Park, every Sunday until July 9th - 9am-5pm
- Pickleball every Tuesday at Prasch Hall, 9am-12pm & 6-8pm until June 19th
- Skate Against the Machine - 5/11/23 - 6-9:30pm - Blue Lake Roller Rink
- Spin & Skate - Vinyl Record Night - 5/13/23 - 6-9pm - Blue Lake Roller Rink
- Family Skate - 5/14/23 & 5/28/23 - 1-3pm - Blue Lake Roller Rink
- Adult Skate w/ DJ Goldylocks - 5/25/23, 7-10pm (\$15) - Blue Lake Roller Rink
- Bingo - 5/20/23 & 6/17/23 - The Grange
- Roll With The Force: 2 Galactic Skate Nights - 6/2 & 6/3, 2023 - 6-9pm - Blue Lake Roller Rink
- Family Skate - 6/11 & 6/25, 2023 - 1-3pm - Blue Lake Roller Rink
- Karaoke Skate - 6/11/23 - 7-9pm - Blue Lake Roller Rink (All ages)
- Mad River Youth Enduro - 6/23 & 6/24, 2023
- Camp Perigot - 6/29/23 - 8/18/23 - Prasch Hall/Perigot Park

6. Spring/Summer Programming - Discussion/Action

- Recreation Month - Discussion/Action
Wood presented a brief overview of Recreation Month with a detail of the five weeks of July 2023. Wood stated the City will be meeting with North

Coast Growers Association and Humboldt Made to determine dates for the 2023 Sunday Markets in Blue Lake. Parks & Recreation will incorporate other groups and organizations into sponsoring weeks of Recreation Month.

- Leisure Sports Tournament - Layout & Logistics - Discussion/Action
Wood presented a variety of activities that will take place for a Leisure Sports Tournament weekend, including cornhole, bocce ball, and kickball.
- Chamber Monthly Event Calendar - Discussion
Wood discussed a monthly event calendar that will be launching for the community to submit events taking place in Blue Lake.

7. City Manager's and Staff Report

- Parks & Rec - General Programming Report. Wood detailed upcoming events at the Rink and within Parks & Recreation, including the Dell'Arte Food Truck corner project and P&R's partnership with Eureka Radio.
- City Manager Report - Badu'wat Update

8. Announcements

Volunteers Needed for Recreation Month Events & Bill Nessler Car Show

9. Future Agenda Items

- a. Next Meeting June 7th, 2023 at 6:30pm

10. Motion to Adjourn at 7:32pm

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DRAFT

Blue Lake Parks & Recreation Commission Minutes

Date: Wednesday, June 7th, 2023 at 6:30 p.m.

Location: Skinner Store – 111 Greenwood Rd.

Unless Otherwise Noted, All Items on the Agenda Are Subject to Action.

1. Establish a Quorum of the Commission at 6:32 PM

Commissioners Absent: Bettina Eipper, Jennifer Soderfelt

Commissioners Present: Jaiden Clark, Jeff Bird, James Brown

Staff Present: Emily Wood, Parks Director

Public Present: Elise S., Kent S., (minor)

2. Motion to Approve Agenda

Motion: Bird

Second: Clark

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Kent S: Has concerns about the occupancy of Skinner Store and Prasch Hall.

4. Approve Minutes from Previous Meeting

Motion to postpone minutes from May 3rd, 2023 for future review due to two commissioners being absent

Motion: Brown

Second: Clark

5. Upcoming Events

Meefings:

- Chamber of Commerce Meeting - 6/12/23, 5:30pm, Skinner Store
- Economic Development Commission Meeting - 6/13/23, 4:30pm, Skinner Store
- Planning Commission Meeting - 6/19/23, 7pm, Skinner Store
- Arts & Heritage Commission Meeting - 6/21/23, 6pm, Skinner Store
- City Council Meeting -6/27/23 - 6:30pm, Skinner Store
- Parks & Rec Commission Meeting - 7/5/23, 6:30pm, Skinner Store

Events:

- Wood Bat Softball at Perigot Park, every Sunday until July 16 - 9am-5pm
- Pickleball every Tuesday at Prasch Hall, 9am-12pm & 6-8pm until June 19th
- Bingo - 6/17/23 - The Grange
- Family Skate - 6/11 & 6/25, 2023 - 1-3pm - Blue Lake Roller Rink
- Karaoke Skate - 6/11/23 - 7-9pm - Blue Lake Roller Rink (All ages)
- Mad River Youth Enduro - 6/23 & 6/24, 2023
- Adult Skate w/ DJ Goldylocks - 6/29/23, 7-10pm (\$15)
- Camp Perigot - 6/29/23 - 8/18/23 - Prasch Hall/Perigot Park
- Summer Markets (7/16 - 8/27/23)

6. Commissioner Welcome & Role Review

- Secretary (Minutes)
- Project List - 2023 Q3 & Q4 Focus

Capture any actions taken during this Agenda Item:
Commissioners to revisit Secretary role at next meeting

7. Spring/Summer Programming - Discussion/Action

- Recreation Month - Discussion/Action

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- Spring Up, Downtown
- Summer/Fall Market Calendar

Commissioners selected six different Spring Up, Downtown Ideas they thought would best fit Blue Lake and engage our community. The Summer Markets will start on July 16th and run through August 27th, with the exception of August 6th due to an event.

Commissioners make a Motion to hold a Special Meeting on June 21st, 2023 at Prasch Hall to discuss Leisure Sports Tournament.

In September, Hoptoberfest will take place on 9/30/23.

In October, the Medieval Festival will take place on 10/6/23 - 10/8/23

In November; there are no planned events. Commission to consider planning Fall/Winter event.

In December; the Horse Story Tour, Tree Lighting & Parade, and a variety of holiday events will take place. Dates have not been determined.

8. City Manager's and Staff Report

- Parks & Rec - General Programming Report
- City Manager Report

Prasch Hall to get new speakers, lights, and noise reduction panels

9. Announcements

Design a Sign Contest — Entries due 6/30/23 by 4pm

Volunteers Needed for Recreation Month Events & Bill Nessler Car Show

Capture any announcements made during this Agenda Item: NONE

10. Future Agenda Items

a. Next (Special) Meeting June 21st, 2023 at 6:30pm

b. Next Regular Meeting July 5th at 6:30pm

11. Motion to Adjourn at 8:18 PM

Motion: Bird

Second: Brown

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DRAFT

Blue Lake Parks & Recreation Commission Minutes

Date: Wednesday, June 21st, 2023 at 6:30 p.m.

Location: Prasch Hall – 312 South Railroad Avenue

Unless Otherwise Noted, All Items on the Agenda Are Subject to Action.

1. Establish a Quorum of the Commission at 6:31 PM

Commissioners Absent: Bettina Elpper, Jaiden Clark

Commissioners Present: Jennifer Soderfelt, Jeff Bird, James Brown

Staff Present: Emily Wood, Parks Director

Public Present: None

2. Motion to Approve Agenda

Motion: Soderfelt

Second: Bird

3. Public Input. *The Public is invited to present petitions, make announcements, or provide other information to the Commission that is relevant to the scope of authority of the City of Blue Lake that is not on the Agenda. The Commission may provide up to 15 minutes for this public input session. To assure that each individual presentation is heard, the Commission may uniformly impose time limitations of 3 minutes to each individual presentation. The public will be given the opportunity to address items that are on the agenda at the time the Commission takes up each specific agenda item.*

No public input given at this meeting.

4. Upcoming Events

Meetings:

- City Council Meeting -6/27/23 - 6:30pm, Skinner Store
- Parks & Rec Commission Meeting - 7/5/23, 6:30pm, Skinner Store

Events:

- Wood Bat Softball at Perigot Park, every Sunday until July 16 - 9am-5pm
- Pickleball every Tuesday at Prasch Hall, 6-8pm until August 24th
- Camp Perigot - 6/19/23 - 8/18/23 - Prasch Hall/Perigot Park
- DJ Family Skate - 6/25, 2023 - 1-3pm - Blue Lake Roller Rink
- Mad River Youth Enduro - 6/23 & 6/24, 2023
- Adult Skate w/ DJ Goldylocks - 6/29/23, 7-10pm (\$15)
- Annie & Mary Day/Bill Nessler Car Show - 7/9/23
- Summer Markets (7/16 - 8/27/23)

5. Leisure Sports Tournament

Commissioners discussed the layout of the event and decided that focusing on Cornhole would be best for the first year. Brown suggested combining it with a Home-Brewers fest or Hoptoberfest. Bird suggested various types of scoring methods, team pairings, and elimination methods to determine a winner for the tournament based on a flexible turnout. Soderfelt suggested various other activities that may pair well with a Cornhole Tournament; such as a BBQ competition or fundraiser, incorporating the school's PTO, and adding other attractions for families.

6. City Manager's and Staff Report

- Parks & Rec - Annie & Mary Day/Car Show Preparations
- City Manager Report – N/A

7. Announcements

No Announcements

8. Future Agenda Items

- a. Next Meeting July 5th, 2023 at 6:30pm

9. Motion to Adjourn at 7:18pm

Motion: Brown

Second: Soderfelt

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