



City of Blue Lake

111 Greenwood Road-P.O. Box 458

Blue Lake, CA 95525

707-668-5655(P)

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www.bluelake.ca.gov

City Council Agenda

Tuesday, April 22, 2025 ~ 6:30 p.m. ~Regular Council Meeting
Skinner Store-111 Greenwood Road, Blue Lake California

Unless Otherwise Noted, All Items on the Agenda are Subject to Action.

Public Input can be given to the Council by emailing cityclerk@bluelake.ca.gov until 4:30 p.m. on the date of the meeting.

PLEASE NOTE that live meeting logistics will be prioritized. The quality of the Zoom teleconference meeting cannot be guaranteed. Technical challenges experienced by either the participant or the City will not interrupt or halt the progress of the meeting.

Public input may be facilitated by Zoom at the following meeting link:

Zoom Meeting Information:

<https://us02web.zoom.us/j/86936262989?pwd=vHKEttanN8PfAllirjegj3lxJHnJy.1>

Meeting ID: 869 3626 2989

Passcode: 796651

Call to Order

1. **Pledge of Allegiance and Establish a Quorum of the Council**
2. **Approval of the Agenda**
3. **Adopt Previous Council Meeting Minutes**
 - a. March 25, 2025-Regular Meeting
4. **Reports of Council and Staff**
 - a. City Council Reports
 - b. City Manager Report
5. **Public Comment** – *The Public is invited to present petitions, make announcements, or provide other information to the City Council that is relevant to the scope of authority of the City of Blue Lake that is not on the Agenda. The Council may provide up to 15 minutes for this public input session. To assure that each individual presentation is heard, the Council may uniformly impose time limitations of 3 minutes to each individual presentation. The public will be given the opportunity to address items that are on the agenda at the time the Council takes up each specific agenda item.*
6. **Consent Agenda**
 - a. Warrants and Disbursements
7. **Commission Appointments-Discussion/Action**
8. **Introduction of Ordinance No. 545-2025-CalFire Fire Severity Map Adoption-Discussion/Action**
9. **Appointment of Council Representative to Real Property Negotiations-Discussion/Action**
10. **Establish Ad-Hoc Committee to Address Power Plant Issues-Discussion/Action**
11. **Commission Agenda Coordination between Council and Commissions-Discussion/Action**
12. **City Clerk Recruitment-Discussion/Action**
13. **Fiscal Year 25-26 Budget Planning-Discussion**

14. Bike and Skate Park Financial Report-Discussion

15. Future Agenda Items

16. Council Correspondence

17. Closed Session: Real Property Negotiations

- **A. Property:** Portions of APN Nos. 312-131-037-000, 312-131-045-000, 312-131-046-000, and 312-190-010-000, in the unincorporated area of the County of Humboldt, State of California.
Agency Negotiator: Amanda Mager, City Manager; Ryan Plotz, Assistant City Attorney
Negotiating parties: Erin McClure, Trustee
Under negotiation: Price and terms of payment
- **B. Property:** Portions of APN Nos. 025-161-003-000 and 312-161-016-000
Agency Negotiator: Amanda Mager, City Manager; Ryan Plotz, Assistant City Attorney
Negotiating parties: PowerTransitions Operations LLC
Under negotiation: Price and terms of payment.

18. Closed Session: Employee Performance Evaluation

Employee: City Manager

19. Adjourn

A request for disability-related modification or accommodation, including auxiliary aid or services, may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting, by contacting the City Clerk at 707-668-5655, at least 24 hours prior to the commencement of the meeting.



(707) 668-5655
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CITY OF BLUE LAKE **CALIFORNIA**

111 Greenwood Road
P.O. Box 458
Blue Lake, CA 95525

Blue Lake City Council Minutes

Tuesday, March 25, 2025-City Council Regular Meeting
Skinner Store Building ~ 111 Greenwood Rd., Blue Lake ~ Behind City Hall

1. Called to Order: 5:30 p.m.

2. Quorum Established: Mayor John Sawatzky, Mayor Pro-Tem Elise Scafani, Councilmember Michelle Lewis-Lusso, Councilmember Katherine Napier, Councilmember Christopher Firor

Staff Present: City Manager Mager, Planner Rees, Finance Manager Dani Burkhardt

Public Present: Justin Goad, Beckie Thornton, Mardi Granger, Erin McClure, Donald Schang, Karen Nessler, Marla West, Lori Ponte, Jen Corse, Brian Corse, Jean Lynch, Darcey Lima

3. Approval of the Agenda:

Motion: To move items 12, 13 and 14 after item 7

Motion by: Councilmember Napier

Seconded by: Mayor Pro-Tem Scafani

No Public Comment

Motion Summary: Ayes: Sawatzky, Napier, Scafani; Nays: Lewis-Lusso; Abstain: Firor (Passes)

4. Adopt Previous Council Meeting Minutes:

- January 30, 2025
- February 11, 2025
- February 20, 2025
- February 25, 2025

Motion: To adopt the meeting minutes with minor edits as discussed.

Motion by: Mayor Pro-Tem Scafani

Seconded by: Councilmember Firor

Public Comment:

Brian Corse: Questions the process for capturing the names of the public in the meeting minutes.

Public Comment Closed.

Motion Summary: Consensus

5. Reports of Council and Staff

City Manager Report: City Manager presents staff report; Council requests details regarding the bike park, including how and when it was approved and a full accounting of expenditures and revenues.

Councilmember Napier requests financial projections for proposed businesses at the City Corporation Yard. City Manager Mager explains that those projections are not available, nor does staff have the capacity to complete them. The City has completed a financial analysis regarding business development in the City, through a grant funded by USDA; staff can provide this report to Councilmember Napier. Councilmember Napier requests a closed session to discuss the potential sale of the City Corporation Yard.

Councilmember Lewis-Lusso: Provides a report on Humboldt Waste Management Authority.

Councilmember Napier: Provides a report on Redwood Region Economic Development Corporation.

Public Comment:

Rebecca Collins: Requests information on the Calgon Carbon Plant.

Lin Glen: Questions who is representing the Council on property negotiations.

Julie Christie: Comments on the DANCO project.

Terry Bayless: Comments on the PowerTransitions negotiations.

Public Comment Closed.

Financial Report: City Manager Mager introduces the City's new Finance Manager, Dani Burkhardt. Staff will be developing a monthly and quarterly report for Council that will provide financial details as well as more easily digestible financial data.

Councilmember Napier: Asks the Finance Manager what software the City uses for accounting.

Finance Manager Burkhardt: Explains that the City uses Abila MIP.

Mayor Sawatzky: Asks why the Powers Creek fund is running a deficit?

Finance Manager Burkhardt: Explains that the fund will be reimbursed for expenses from the town square grant.

Mayor Pro-Tem Scafani: States that she would like to see prior year budgets in order to compare current and projected budgets.

Public Comment:

Terry Bayless: Comments on Warrants and Disbursement s.

Julie Christie: Comments on financial reports.

Beckie Thornton: Comments on public records requests.

Lin Glen: Comments on CERT and tsunami drills.

Julie Christie: Comments on Council videos.

Lori Ponte: Comments on the date for a community potluck.

Public Comment Closed.

6. Consent Agenda.

Councilmember Napier pulls item 6b-City of Blue Lake FY 24-25 Salary Schedule Amendment No. 3

Motion: To accept the warrants and disbursements and to proclaim April 2025 as Sexual Assault Awareness Month.

Motion by: Mayor Pro-Tem Scafani

Seconded by: Councilmember Napier

Motion Summary: Consensus

April 2025 Sexual Assault Awareness Month Proclamation: The representative from the North Coast Rape Crisis Team presents the proclamation and provides an overview of their services to the community.

Item 6b: Fiscal Year 24-25 Salary Schedule Amendment No. 3

Councilmember Napier: Reviews the proposed wage rate for the City Clerk position; recommends moving it to the same salary line as the Finance Manager.

Motion: To move the City Clerk position to the same salary lines as the Finance Manager on the salary schedule.

Motion by: Councilmember Napier

Motion dies for lack of a second.

Motion: To accept the salary schedule as presented

Motion by: Councilmember Lewis-Lusso

Seconded by: Councilmember Firor

Motion Summary: Ayes: Lewis-Lusso, Firor; Nays: Sawatzky, Napier, Scafani (Doesn't Pass)

Motion: To adopt the salary schedule, removing the Economic Development Planner position from the salary schedule and retain all other salary levels as presented.

Motion by: Councilmember Napier

Seconded by: Councilmember Lewis-Lusso

Motion Summary: Consensus

7. Commissioner Appointments

Public Safety Commission: Mayor Sawatzky opens the item; Donald Schang has applied for an open commissioner seat on the Public Safety Commission.

Donald Schang introduces himself and states that he would like to serve on the commission.

Motion: To appoint Donald Schang to the Public Safety Commission.

Motion by: Councilmember Firor

Seconded by: Councilmember Lewis-Lusso

Motion Summary: Consensus

Economic Development Commission: Mayor Sawatzky introduces the item and presents the applications for the position. Darcey Lima and Roxanne Rothery have applied to be re-appointed to the commission.

Motion: To appoint Darcey Lima and Roxanne Rothery to the Economic Development Commission

Motion by: Councilmember Firor

Seconded by: Councilmember Lewis-Lusso

Motion Summary: Ayes: Lewis-Lusso, Firor, Sawatzky; Nays: Napier; Abstain: Scafani, (Motion Passes)

Public Comment:

Julie Christie: Comments on Linda Cooley's application.

Darcey Lima: Feels that serving on the commission is her civic duty; people should be producers and not preventors.

Public Comment Closed.

8. Council Goal Setting Discussion: Mayor Sawatzky introduces the item.

Council discusses the need for a facilitator to assist the Council through the process of developing Council goals.

Mayor Pro-Tem Scafani: Doesn't feel that the Council needs a facilitator; Council can set goals without assistance.

1 **City Manager Mager:** Recommends using a facilitator.

2 **Councilmember Napier:** Would like to have a meeting ahead of the meeting with a facilitator.

3 **Councilmember Firor:** States that he would like a facilitator to help the Council move forward.

4
5 **Public Comment:**

6 **Barbara Russell:** Doesn't think that an outsider is necessary.

7 **Julie Christie:** Comments on goal setting.

8 **Public Comment Closed.**

9
10 **Mayor Pro-Tem Scafani:** Recommends that Council identify their top 10 objectives; staff to produce a list
11 of upcoming items.

12
13 **Council Directive:** Direct staff to evaluate options for a facilitated goal setting session; bring back to
14 Council for further review and discussion.

15
16 **9. Fiscal Year 25-26 Budget Discussion:** Mayor Sawatzky introduces the item.

17 **Councilmember Lewis-Lusso:** Would like to learn more about the budgeting process; Dani could bring
18 recommendations on how to move forward. In April, staff could bring preliminary projections for FY 25-26
19 and an overview of the budget.

20 **Mayor Sawatzky:** Would like to see prior year budgets.

21 **Mayor Pro-Tem Scafani:** Would like to see several years worth of data.

22 **Councilmember Napier:** Would like to see trends; look at past five years; what are the grants and where
23 does the money come from.

24 Council asks that the budget be changed to landscape, with a bigger font and have it OCR'd.

25
26 **10. City Clerk Recruitment:** Mayor Sawatzky introduces the item

27 Council discusses the recruitment process and the applications received to date. City Manager Mager states
28 that qualified applicants have applied. Mayor Pro-Tem Scafani recommends moving forward with the
29 qualified applicants; they could train for additional duties.

30
31 **Public Comment:**

32 **Rebecca Collins:** Comments on the clerk position and the duties.

33 **Julie Christie:** Supports moving forward.

34 **Public Comment Closed.**

35
36 **Councilmember Napier:** Asks that staff remove the language requesting salary history from the current job
37 application.

38 Council directs staff to work with the ad-hoc committee to arrange interviews; and to post the position in the
39 North Coast Journal for additional outreach. The ad-hoc will work with the City Manager on the interview
40 questions.

41
42 **11. Resolution Number 2025-1235-Adopting Amendments to the Blue Lake General Plan to Update
43 and Implement the Housing Element for the 2019=2027 Planning Cycle (6th Cycle):** Mayor Sawatzky
44 introduces the item; Planner Rees presents the staff report and recommends opening the public hearing.

45 **Planner Rees:** The Council requested that staff bring this item back for consideration; Council had requested
46 an extra 60 days to review the document and to have additional time to ask questions. During the 60 day
47 process, staff received no inquiries from the community or Council. The City has been contacted by The
48 Department of Housing and Community Development regarding the City's timeline for adoption. The City
49 has received grant funding to complete the housing element and the work is complete.

1 **Mayor Pro-Tem Scafani:** Is there a deadline to adopt the housing element?

2 **Planner Rees:** Explains that the City is behind on the adoption timeline and that there are punitive actions
3 that can be taken by the State to enforce adoption.

4 **Mayor Pro-Tem Scafani:** Asks if the State has approved the high-density combining zone and how often
5 does it need to be applied?

6 **Planner Rees:** The City would use the high-density combining zone as a tool; it would be applied in a
7 targeted manner each planning cycle. It's meant to accommodate lower income housing.

8 **Mayor Sawatzky:** The reason that I didn't provide questions is because I thought we were going to have a
9 combined meeting with the Planning Commission.

10 **Mayor Sawatzky:** Questions if the wastewater treatment plant can meet the demands?

11 **Planner Rees:** Clarifies that the housing element is not approving projects; the housing element is
12 designating sites through zoning. The City has plans for the upgrade of the treatment plant to add capacity;
13 the upgrades could accommodate almost the full build-out of the general plan including the proposed
14 projects in the Powers Creek District.

15 **Mayor Pro-Tem Scafani:** I've been told that the City's current wastewater treatment plant may not be
16 permitted in the near future; that it may need upgrades.

17 **City Manager Mager:** States that she has never heard this; State Water Resource Control Board just
18 completed their inspection and stated that the plant is one of the best in the State.

19 **Mayor Pro-Tem Scafani:** Questions who will pay for increased capacity to support development.

20 **City Manager Mager:** The projects will pay impact fees to pay their share of the improvements; the City
21 has capitol improvement funds and capacity improvement funds that can be used to support any necessary
22 improvements. The City has been planning to make improvements and has identified what is needed. The
23 City also has issues with stormwater infiltration that impacts capacity; the City is working to address this
24 issue which will improve capacity.

25 **Mayor Sawatzky:** Questions the CEQA process; and what it would cost to conduct a full analysis?

26 **Planner Rees:** Clarifies that the City did conduct a new initial study; this was funded by REAP funding
27 received from the State; originally staff had proposed an addendum to the original study but after hearing
28 concerns from the public regarding outdated information, the City conducted a new initial study negative
29 declaration. The packet includes comments received and a full staff report.

30 **Mayor Pro-Tem Scafani:** Questions the Circulation Element and if it should be updated before adopting the
31 housing element. Eventhough the truck route used to carry more traffic, there's concerns about Powers Creek
32 District development. There's concern that there aren't adequate evacuation routes in the event of a fire or
33 emergency.

34 **Planner Rees:** There are several options to exit Blue Lake; the General Plan projected a much higher level
35 of development and growth, including more traffic. This never happened and growth went down and traffic
36 levels went down; most communities grow under their General Plan, but Blue Lake didn't. The development
37 in the Powers Creek District may get the City to the levels in the 1980's. A traffic study was conducted with
38 projected growth potential in the Powers Creek District; it concluded that traffic impacts would not add
39 significant traffic impacts.

40 **Councilmember Napier:** What we were willing to do to our community in the 1980's isn't what we would
41 consider doing to our neighbors now; we have to consider expectations and desires now, including noise,
42 vibrations and particulates from dust in the air. It's not fair to use that as a benchmark.

43 **Planner Rees:** The General Plan is still very relevant including the growth projections and the level of
44 service capacity for the traffic routes. It is relevant to reference the General Plan because it's the plan that
45 the City is working under now.

46 **City Manager Mager:** Just to clarify, the adoption of the housing element isn't preventing or hindering
47 development in the Powers Creek District; higher density development in the Powers Creek District can
48 already happen under our current zoning. The housing element isn't tied to a specific project, except through
49 funding and financing to incentivize development. This housing element isn't a tool to prevent development.

1 **Planner Rees:** If the City were to take that position, you'd be in violation of State housing laws.
2 **Councilmember Napier:** States that she takes offense to that statement; her concern is with overall growth
3 and not a particular project.
4 **Planner Rees:** It has been stated a number of times in the community and at Council and Planning
5 Commission meetings, that the adoption of the housing element can prevent the affordable housing project;
6 the State has laws now to address this.
7 **Councilmember Napier:** What would be the order to update the elements?
8 **Planner Rees:** Recommends updating the Safety Element and Conservation Element; some work has been
9 done on the Circulation Element.
10 **Mayor Sawatzky:** Asks for clarification on the LEAP funding.
11 **Planner Rees:** Clarifies when the funding was received and that it paid for the update to the housing
12 element.
13 **Councilmember Napier:** Asks City Manager Mager about implementing updates into strategic goals.
14 **Planner Rees:** States that this would be a good opportunity to address updates.
15 **Mayor Sawatzky:** Questions how building heights would be impacted by the housing element?
16 **Planner Rees:** Clarifies that the housing element provides consistency between multi-family housing in
17 various zones to eliminate standards that prohibit development.
18
19 **Public Comment:**
20 **Rebecca Collins:** States that she doesn't understand the by-right option.
21 **Planner Rees:** Explains that if the project meets the zoning requirements it's not subject to a subjective
22 approval process; it would require a building permit and not a conditional use permit.
23 **Julie Christie:** Comments on the process that was undertaken to develop and review the housing element;
24 she doesn't think that the General Plan is outdated.
25 **Lori Ponte:** Comments on the next planning cycle; can the City accommodate the allocation; if the City
26 were not in danger of being fined, we could not adopt and wait until the next cycle, it's only three years
27 away.
28 **Public Comment Closed.**
29
30 **Planner Rees:** Clarifies that the City went through a long process to update the housing element; including
31 multiple drafts with track changes and numerous meetings and community presentations.
32 **Mayor Pro-Tem Scafani:** States that she does remember seeing the red-lined changes through the process,
33 but did not see HCD's comments.
34 **Planner Rees:** States that staff submitted the plan to HCD multiple times for review and comment; those
35 drafts were reviewed by the Planning Commission and multiple public hearings were conducted. Copies of
36 HCD's comments were presented and made available to the Council through the process.
37 **Mayor Pro-Tem Scafani:** Asks how community member comments were incorporated?
38 **Planner Rees:** Explains that the comments were incorporated in the drafts presented to the Planning
39 Commission; they provided direction to staff on how to respond or include in the document. The comments
40 are provided in the document and all comments are captured and documented. On page five and six of the
41 document the comments are summarized and whether or not revisions were made. Most comments were
42 concerned with general growth in the community and the DANCO project.
43 **Mayor Sawatzky:** Asks for clarification on the ADU tracking language in the document.
44 **Planner Rees:** Clarifies that the City has to track all development in the Annual Progress Report that is sent
45 to the State; this shows the City's progress on housing development.
46
47 **Motion:** To Adopt Resolution Number 2025-1235-Adopting Amendments to the Blue Lake General Plan to
48 Update and Implement the Housing Element for the 2019=2027 Planning Cycle (6th Cycle)
49 **Motion by:** Councilmember Lewis-Lusso

1 **Seconded by:** Councilmember Firor

2 **Motion Summary:** Ayes: Lewis-Lusso, Firor; Nays: Sawatzky, Scafani, Napier (Motion Fails)

3
4 **Planner Rees:** Questions if Council wants staff to bring back additional information or conduct another
5 meeting to assist in answering questions. Staffs job is to provide enough information for Council to make an
6 informed decision.

7 **Mayor Sawatzky:** States that the Council will get back to him.

8 **Planner Rees:** Asks if Council will continue the public hearing so the item can be brought back, or if not,
9 staff will have to re-notice the public hearing.

10 **Mayor Sawatzky:** Council can bring it up in future agenda items.

11 **Planner Rees:** If Council doesn't continue the public hearing then staff will have to re-notice the hearing.

12 **Councilmember Napier:** We're dying on the vine with the amount of work that we have to do; we have
13 BESS in September and budgets in June; maybe with a little time we'll have more consensus; I don't want to
14 see this again next month.

15 **Councilmember Lewis-Lusso:** I would like the attorney to present on this; I would like to hear more about
16 1037 and our exposure to litigation and exposure to liability because I've been doing my homework on this.

17 **City Manager Mager:** You may need a closed session on this under exposure to litigation.

18
19 **12. Humboldt County Sheriff Law Enforcement Contract Fiscal Year 2025-2026:** Mayor Sawatzky
20 introduces the item; City Manager Mager provides an overview, including a \$20,000 cost reduction from the
21 current year contract, maintenance of the current service levels and issues related to the County's proposed
22 indemnification language in the contract. The City is working with CIRA to address the contract language
23 and staff recommends accepting the contract amount.

24 **Councilmember Lewis-Lusso:** This approval would be dependent upon CIRA's approval?

25 **City Manager Mager:** Asking for authorization for the Mayor to sign upon authorization by CIRA.

26 **Mayor Pro-Tem Scafani:** Requests communications from CIRA regarding the contract.

27 **Mayor Sawatzky:** Asks the City Manager if she has major concerns with the indemnification language?

28 **City Manager Mager:** States that there are major concerns regarding the language; believes that there is a
29 layer of protection due to the limitations of the City's scope of control for services, but the goal is to
30 minimize legal exposure.

31 **Mayor Sawatzky:** With the cost reduction are there any reductions in service?

32 **City Manager Mager:** The contract is based upon the current level of service and the Sheriff's actual costs.

33
34 **Motion:** To accept the cost proposal from the Sheriff for fiscal year 2025-2026 Law Enforcement Services
35 and authorize the Mayor to execute the contract upon final approval by the City's risk managers.

36 **Motion by:** Councilmember Napier

37 **Seconded by:** Mayor Pro-Tem Scafani

38
39 **Public Comment:**

40 **Julie Christie:** Comments on indemnification; where else would the City go.

41 **Public Comment Closed**

42
43 **Motion Summary:** Consensus

44
45 **12. Humboldt County Animal Shelter Contract Fiscal Year 2025-2026:** Mayor Sawatzky presents the
46 item; City Manager Mager provides an overview of the requested action.

47 Councilmember Scafani: Requests staff to contact the Sheriff and obtain a cost proposal to provide animal
48 control services in Blue Lake.

Motion: To accept the cost proposal for fiscal year 2025-2026 for animal shelter services as provided by the Humboldt County Sheriff.

Motion by: Mayor Pro-Tem Scafani

Seconded by: Councilmember Napier

Public Comment:

Julie Christie: Comments on animal control services.

Public Comment Closed.

Motion Summary: Consensus

13. CalFire Fire Severity Map Introduction: Mayor Sawatzky introduces the item; City Manager Mager provides an overview, including the requirement to bring back an ordinance that adopts the updated fire severity maps.

Public Comment: None

Public Comment Closed.

Motion: To direct staff to bring back the ordinance for a first reading at the April meeting.

Motion by: Councilmember Lewis-Lusso

Seconded by: Councilmember Firor

Motion Summary: Consensus

14. Future Agenda Items:

- CalFire Fire Severity Map Ordinance
- Animal Control Costs
- Fiscal Year 2025-2026 Budget
- Humboldt Waste Management Authority Presentation
- City Manager Performance Evaluation
- Appointment of Councilmembers to Property Negotiation Teams
- Ad-Hoc: Power Plant
- Agenda Coordination Between Council and Commissions
- Project Tracking and Posting
- Project Transparency Task Force
- Agenda Setting Process

Council Correspondence: Council provided correspondence

Motion: To Adjourn: 11:28pm

Motion by: Councilmember Napier

Seconded by: Mayor Pro-Tem Scafani

Motion Summary: Consensus

**APRIL
2025**



CITY OF BLUE LAKE

REPORTS OF COUNCIL & STAFF





City of Blue Lake

City Manager Report

April 2025

Law Enforcement Services

Status Summary: The City has received a contract proposal from the Humboldt County Sheriff for fiscal year 2025-2026 law enforcement services. The contract maintains current service levels and includes a contract price reduction of \$20,000.00. Currently, staff is working with CIRA to address indemnification language in the contract; this is an on-going issue that will need to be addressed prior to final execution of the agreement.

Status: Council has authorized the execution of the FY 25-26 agreement upon final approval by the City's risk management team.

Parks and Recreation

Town Square Construction Project: The Town Square project is almost complete; final work consists of the installation of the shade trellis. The lumber for the shade trellis has been donated by North Fork Lumber Company and was specialty milled to the dimensions of the shade structure. The lumber has been kiln dried and will be available for installation in the Spring. Members of the Old Crows have volunteered to install the shade structure and have been instrumental in the milling and design process. The City is preparing to submit a final reimbursement request to the State Park program which funded the construction. The contractor has been paid for their services and all work under the contract has been completed. SHN Engineering is preparing the final drawings for the site. Final installations include a community bulletin board, additional landscaping, signage and an art installation; these installations will take place when the weather allows.-
No status change.

Bike Park: The bike park jumplines were partially paved at the end of October; paving is approximately 75% complete. We received a generous donation from Mercer Fraser that allowed us to greatly reduce the cost of the paving. The City and our bike park partners are working towards a fundraising goal of \$75,000 to pay for the paving of the full site.

Additional fundraising efforts include a Bingo Fundraiser in the Spring. Staff submitted two grant applications in February and we are expecting to hear if our applications were funded by late spring. Fundraising continues as we continue to build out the park; currently, we are reimbursing our volunteers for materials, fuel and equipment as funds become available. At this time, the park is still winterized and we anticipate taking off the tarps at the end of April.

Next Steps: Continue efforts to raise funds and schedule volunteers for Spring work days.

- Revenue to Date: \$ 45,879.00
- Expenditures to Date: \$ 47,832.00

Food Facility Permits: The City has been working with County Environmental Health to re-permit the Clemence Snack Bar for operation as the Dog House. The City was first issued a full prep permit for the snack bar by environmental health, which subsequently expired in 2023. Although the Dog House had been inspected multiple times by environmental health after the expiration of the permit, the permit was not transferred to the operator and a new permit was not issued after the expiration date.

A new application was prepared and Environmental Health completed their inspection of the facility and has transferred the operational permit. The facility is permitted as a full prep facility and the Dog House has resumed operations.

The Park Director is also working with Environmental Health to permit the Prasch Hall Commercial Kitchen to a full preparation, limited menu facility. The City has been continuously upgrading the kitchen as funds have been available to meet the requirements of the permit and we are very close to reaching that threshold. The facility has been used as a minimal prep kitchen

to support our skating concession program, along with limited access for catering events. The facility cannot facilitate the cooking of grease producing foods as the hood does not include a fire suppression system. The cost of suppression hood was well beyond the City's budget capacity, so investments were made in commercial convection cookware to offset the need for a suppression hood. The kitchen contains all commercial rated appliances and includes all of the necessary commercial sinks and prep tables. Once the facility is permitted, it will be marketed for outside rentals to support small producers and businesses. **-On-Going**

Capital Improvements

Greenwood Truck Route: The Greenwood Project is substantially complete; remaining items include additional landscaping, striping and amenity installations. Staff will begin the close-out of the project in the Spring. **-On-Going**

Water Tank Replacement Project: The City has received funding from CalOES and FEMA to design, engineer, permit and ultimately construct two new water storage tanks. Currently, the City has two redwood water tanks that are both at the end of their useful lives and are experiencing regular issues related to leaking seams. The tanks are also not seismically stable and the City has been working with our partners at CalOES and FEMA to address these deficiencies through the hazard mitigation program. This project is estimated to cost approximately \$2 million dollars; the project is funded through several sources, including CalOES, FEMA, USDA and the City's capital improvement fund. This project is a high priority project for the City and staff is working to secure additional grant funds to off-set the City's cost-share requirements.

Current Status: The City's engineering firm, SHN, is in the process of completing the engineered designs and environmental permits; this work is being conducted under our CalOES funding stream. Final designs have been completed and are being reviewed for consistency with applicable codes and design standards. Final cost projections have been completed and the City has requested additional funding consideration from CalOES and FEMA due to increased costs associated with material acquisition, construction and inspection requirements. Once the project is fully designed and engineered and environmental permits are in place, the City will move to the

construction phase of the project, which will be funded through FEMA.-**On-Going**

City Corporation Yard: The City has entered into an Exclusive Negotiating Agreement for the possible purchase or lease of the City Corporation Yard. A purchase proposal has been submitted and has been reviewed by the City Council. The purchase proposal has been sent to the City Attorney for formalization of a purchase agreement. The purchase agreement will be structured to ensure that the City's interest in leveraging the sale of the property for future investment and on-going revenue is protected. Currently, the developer is proposing the development of a food and recreation hub that would provide space for small businesses focused on the mountain biking community, along with those frequenting the river and the City's other recreation features. The developer has played a major role in the development and funding of the bike park and they're focused on creating economic opportunities that will take advantage of the bike park's draw, both locally and regionally.

Property Negotiations

The developer is proposing to purchase the property and to assist the City in cleaning up the property and relocating the City Corporation yard. The cost of the cleanup is proposed to be deducted from the appraised value of the land. In order to ensure that the property is developed in a manner supporting the strategic vision of the City, staff is recommending that the Council consider options to deed restrict the land, and/or to transfer the final sale of the land to the developer upon submittal of plans and the issuance of a building permit. It is important to note that the property is zoned "Opportunity" and under that zoning there are development standards that provide a higher level of assurance that the property will be developed in a manner that encourages economic investment and longer-term revenue for the City.

Next Steps: The City Manager and the City Attorney met with the purchasing agents to discuss the project, the purchase agreement and next steps. It was recommended that the purchasing entity provide a project description, with a preliminary site plan, which can be presented to the Council as part of a final purchasing agreement. This would allow the Council to see specific concepts

and layouts proposed for the property and will allow the City Attorney to capture an accurate project description.

Council will receive a purchase agreement proposal from the City Attorney; the agreement will be reviewed and considered and staff provided with direction on how to proceed. My recommendation is that the City Council authorize the sale of the property and allow staff to work with the developer through a purchase agreement to begin cleaning up the property, including the removal of the existing sub-standard trailer and the accumulation of debris, metal and materials. Special consideration should be made to the timelines and benchmarks for reaching a final property transaction. **-No Status Change**

PowerTransitions Exclusive Right to Negotiate Agreement: The City Council authorized the execution of the ERN with PowerTransitions; this agreement allows the City and PowerTransitions to develop options for sale or lease of a portion of the former power plant site for the development of a battery energy storage system. The ERN allows the Council and the community to be involved in the process, including conducting community meetings to ask questions, the opportunity to tour existing facilities and to look at the effects of selling the property.

On-Going Activities: City staff continues to work with PowerTransitions on the development of an option agreement for the development of a 20MW BESS project. PowerTransitions is working with Redwood Coast Energy Authority and PG&E to develop cost and development proposals for the project; this work is in response to the RFO released by Redwood Coast Energy Authority for the procurement of locally produced energy storage facilities. PowerTransitions has submitted their proposal under the Request for Offers released by RCEA and the proposal is being reviewed by RCEA's team for completeness, responsiveness and feasibility of the proposal. PowerTransitions has submitted a request to PG&E through their open tariff process to study the transmission system and to identify any necessary system upgrades that would need to be made to develop the BESS project. This information is necessary to complete final engineering designs and cost proposals. PowerTransitions is utilizing the ERN and a letter from the City stating our working relationship to try to meet the "site control" threshold,

required by PG&E. If this doesn't meet PG&E's requirements, PowerTransitions will need to wait until September to re-submit for the study work.

Appraisal: The City is working with PowerTransitions on the appraisal of the power plant property; a revised draft appraisal has been received and will be presented to the Council as part of the negotiation process.

Demolition/Clean-Up: PowerTransitions has received several bids for the demolition of the power plant; these bids will be presented to the Council for review and consideration as part of the property negotiations. Staff is also working to find options for disposal of the wood waste; this includes looking for local off takers, such as farmers and ranchers that may be able to utilize the wood waste for carbon offsets. The biggest issue related to the wood waste is the cost to haul off the material; finding a local off taker would greatly reduce hauling costs and increases the feasibility of removal. Due to the moisture content of the wood piles, along with the decomposition state, the material is very limited in its value. The City has reached out to landscape companies, soil producers and biomass operators to gauge interest; to date, no one has been interested in the materials.**-On-Going**

**Powers Creek
District**

Baduwa't Community Project: Work continues on the Baduwa't Community Project; the developer has provided a full submittal to the City Planner for review and comment. Once the submittal is deemed substantially complete, the City Planner will move it through the review process with the Planning Commission. This will include the CEQA determination, which will also be circulated to the public. The City will have a limited amount of time to move this to the Planning Commission; if the submittal meets the zoning requirements, the Planning Commission can approve the project. DANCO has designed the project to meet the zoning requirements set forth in the Opportunity Zone; the project will include approximately 45 residential units and over 10,000 square feet of commercial/retail space.

The City is partnering with DANCO Communities on the development of the project; the City is providing the land for the project under a long-term lease agreement and DANCO Communities will provide all of the construction

financing and future property management investment. This project will be the first investment in new retail/commercial space for the City in decades and will provide an opportunity for business development and increased retail sales tax and job generation.

The residential development includes a mix of affordable units, including one, two and three bedroom units, with a stand-alone structure that includes live-work space opportunities. Additional amenities include the installation of recreation features, parking installations, trail improvements and improvements and upgrades to existing City infrastructure, including sidewalk improvements, drainage improvements, and capacity increases to our wastewater treatment plant.

Next Steps: DANCO will work with the City Planner on the final submittal to the Planning Commission-**On-Going**

Calgon Carbon: City staff have been working with the owners of the former Calgon Carbon Plant; the goal is to demo the existing plant and to seek further investment into redevelopment of the site. The property owners have procured the services of a demo contractor and we have met with the contractor on several occasions to review their demolition plan, along with permit requirements. The contractor is in the process of procuring permits through the City and air quality; demolition activities are scheduled to begin in the Spring of 2025.-**On-Going**

Planning & Engineering Projects

McClure Water Tank Easement Negotiations: Negotiations continue with the McClure Trust regarding the easement for Tank One and the waterline. The City has operated the water tank at this location for over 100 years and has provided 3 water connections, and water to the owners in exchange for the use of the land. As the easement has expired, the City Attorney has been meeting with the trust administrator to negotiate a new easement. To date, the City has completed an appraisal of the property with a mutually agreed upon appraiser and has presented several compensation options for consideration. The City Attorney is handling all negotiations and is in regular communication with the trust administrator and her negotiating representative-**On-Going**

Housing Element Update: The City Planner has presented the Housing Element and the accompanying CEQA document to the public for review and comment. To date, the City Planner has made three formal presentations of the final documents and has hosted a “Question and Answer Session” on January 11th to provide an additional opportunity for the community to review the document and to ask questions. Staff presented the final draft to the City Council at the January 28, 2025 meeting with a recommendation of adoption. At the meeting on January 28th the Council asked staff to bring back the item in 60 days for consideration.

Recommended Next Steps: City staff will present the final document(s) to the Council on March 25, 2025; Council will adopt the Housing Element via resolution. Staff will proceed to submit the document to HCD and will continue to work with HCD to achieve compliance.

**MARCH
2025**



**CITY OF
BLUE LAKE**

**WARRANTS &
DISBURSEMENTS**

**PRESENTED AT THE APRIL 22, 2025
REGULAR COUNCIL MEETING**

City of Blue Lake
Check/Voucher Register - City Council Check Report
From 3/1/2025 Through 3/31/2025

Check Number	Check Date	Payee	Transaction Description	Check Amount
12732	3/4/2025	Aflac	2/25/2025 Inv # 152930	304.44
12733	3/4/2025	California Chamber of Commerce	1/28/2025 Inv# 11849618	204.09
12734	3/4/2025	Coastal Business Systems Inc.	2/7/2025 Inv#AR181712	2,135.00
12735	3/4/2025	Christopher B. Edgar	Boot Allowance/Supply Reimb-Edgar	201.03
12736	3/4/2025	General Code	2/14/2025 Inv #GC00129201	1,245.00
12737	3/4/2025	Vicki L. Hutton	1/27/25 Aatrix Reimb-Hutton	173.69
12738	3/4/2025	Industrial Electric Service Co	2/28/202 Statement	405.06
12739	3/4/2025	National Rural Water Assoc.	SCADA Loan Pmt duye 3/1/2025	965.00
12740	3/4/2025	RREDC	Town Square Loan Pmt Due 3/1/2025	1,236.87
12741	3/4/2025	US Bank Corp. Payment Systems	1/22/25 Statement	5,944.32
12742	3/4/2025	U. S. Postal Service	8 Rolls Forever Stamps	584.00
12743	3/4/2025	McKinleyville Ace Hardware	1/31/2025 Statement	583.24
12744	3/4/2025	Christopher Guy Firor	Dec 2024 Council Stipend	50.00
12745	3/4/2025	Angela Shull	Dec 2024 Council Stipend	50.00
12746	3/4/2025	Elise G. Scafani	Dec 2024 Council Stipend	50.00
12747	3/4/2025	Christopher B. Edgar	Dec 2024 Council Stipend	50.00
12748	3/4/2025	Adelene Jones	Dec 2024 Council Stipend	50.00
12749	3/4/2025	Humb. Bay Municipal Water Dist	Billing Period: Feb 1-28, 2025	17,110.12
12750	3/4/2025	Humboldt Co. Sheriff's Office	March 2025 Animal Shelter	748.00
12751	3/4/2025	Verizon Wireless	Jan 22- Feb 21, 2025 Bill Summary	333.38
12752	3/4/2025	Coastal Business Systems Inc.	2/24/2025 Inv# 38639641	443.11
2405	3/4/2025	Christopher B. Edgar	Deposit Refund #20316001 Edgar	122.34
2406	3/4/2025	Marcella Wicklin	Deposit Refund #30445001 Wicklin	100.41
2407	3/4/2025	City of Blue Lake	Utilities paid from Deposits 3/1/25 Billing	162.25
12753	3/7/2025	Daniel L. Dimick	Employee: dimickd; Pay Date: 3/7/2025	849.52
12754	3/7/2025	Michael D. Downard	Employee: downardm; Pay Date: 3/7/2025	879.94
12755	3/7/2025	Liesl A. Finkler	Employee: finklerl; Pay Date: 3/7/2025	235.10
12756	3/7/2025	Vicki L. Hutton	Employee: huttonv; Pay Date: 3/7/2025	1,856.04
12757	3/7/2025	Canyon L. Martin	Employee: martinc; Pay Date: 3/7/2025	383.51
250307A01	3/7/2025	Christopher A. Ball	Employee: ballc; Pay Date: 3/7/2025	695.47
250307A02	3/7/2025	Glenn R. Bernald	Employee: bernaldg; Pay Date: 3/7/2025	1,920.89
250307A03	3/7/2025	Rosine S. Boyce-Derricott	Employee: boycer; Pay Date: 3/7/2025	404.02
250307A04	3/7/2025	Danielle L. Burkhardt	Employee: burkhardt; Pay Date: 3/7/2025	1,481.49
250307A05	3/7/2025	Skyler A. Coke	Employee: cokes; Pay Date: 3/7/2025	929.25
250307A06	3/7/2025	Melissa M. Combs	Employee: combsm; Pay Date: 3/7/2025	671.98
250307A07	3/7/2025	Christopher B. Edgar	Employee: edgarc; Pay Date: 3/7/2025	1,978.51
250307A08	3/7/2025	Adeline L. Esh	Employee: esha; Pay Date: 3/7/2025	224.68
250307A09	3/7/2025	Hazel E. Hale	Employee: haleh; Pay Date: 3/7/2025	182.06
250307A10	3/7/2025	Kanoa K. Jones	Employee: jonesk; Pay Date: 3/7/2025	221.86
250307A11	3/7/2025	Austin R. Jones	Employee: jonesa; Pay Date: 3/7/2025	1,270.02
250307A12	3/7/2025	Amanda L. Mager	Employee: magera; Pay Date: 3/7/2025	1,847.86
250307A13	3/7/2025	Aislin N. McKinney	Employee: mckinneya; Pay Date: 3/7/2025	474.55
250307A14	3/7/2025	Jacob P. Meng	Employee: mengj; Pay Date: 3/7/2025	1,162.53
250307A15	3/7/2025	Antoinette M. Quigley	Employee: quigleya; Pay Date: 3/7/2025	1,367.20
250307A16	3/7/2025	Quinn Sousa	Employee: sousaq; Pay Date: 3/7/2025	709.68
250307A17	3/7/2025	Emily P. Wood	Employee: woode; Pay Date: 3/7/2025	1,471.41
250307EFT-01	3/7/2025	U. S. Department of Treasury	EFTPS federal tax pmt 3/7/25 PR	7,137.78
250307EFT-02	3/7/2025	Employment Development Dept.	DE88 state tax pmt 3/7/25 PR	1,420.16
250307EFT-03	3/7/2025	Cal PERS	PERS Retirement Pmt 3/7/25 PR	4,302.89
250307EFT-04	3/7/2025	CA State Disbursement Unit	3/7/25 CS PR deductions-Coke	92.30
250307EFT-05	3/7/2025	CA State Disbursement Unit	3/7/25 CS PR Deductions-Edgar	104.30
250307EFT-06	3/7/2025	Freedom Voice	Freedom Voice 3/1/25 Statement	122.77
12758	3/10/2025	AT&T	2 2/20/25 Statements	63.14
12759	3/10/2025	City of Blue Lake	Backflow Test Fees #2025-010	225.00
12760	3/10/2025	City of Blue Lake	Water/Sewer Payments 3/1/2025	1,863.88
12761	3/10/2025	Cal Plumbing & Fire Supp., Inc	2/6/2025 Inv# 3033	2,156.72

City of Blue Lake
Check/Voucher Register - City Council Check Report
From 3/1/2025 Through 3/31/2025

Check Number	Check Date	Payee	Transaction Description	Check Amount
12762	3/10/2025	Eureka Rubber Stamp Co.	12/20/24 Inv# A39128	40.76
12763	3/10/2025	Christopher B. Edgar	3/20/25 DXP Training - Edgar	466.28
12764	3/10/2025	295 Enterprise Inc	1/1-1/31 2025 Inv#101	880.93
12765	3/10/2025	Gaynor Telesystems, Inc.	1/31/2025 Inv#000045504	60.00
12766	3/10/2025	Intedata Systems	2/28/2025 Statement	95.00
12767	3/10/2025	McKinleyville Ace Hardware	2/28/2025 Statement	1,144.57
12768	3/10/2025	The Mill Yard	2/28/2025 Statement	11.91
12769	3/10/2025	Miller Farms Nursery, Inc.	2/28/2025 Statement	31.17
12770	3/10/2025	National Rural Water Assoc.	SCADALoan Pmt due 4/1/25	965.00
12771	3/10/2025	Arcata Stationers	3/1/2025 Statement	44.55
12772	3/10/2025	R. A. O. Construction Co., Inc	1/31/25 Pmt Rqst #6 Truck Route	116,266.70
12773	3/10/2025	RREDC	Town Square Loan Pmt Due 4/1/25	1,236.87
12774	3/10/2025	SHN Consulting	1/27/2025 Inv# 124165	635.00
	3/10/2025	SHN Consulting	1/27/2025 Inv# 124165 Engineering	4,566.00
12775	3/10/2025	SHN Consulting	2/26/25 Inv# 124642 Town Square	697.00
12776	3/10/2025	SHN Consulting	2/20/25 Inv#124543 Truck Route	8,741.50
12777	3/10/2025	SHN Consulting	2/27/2025Inv#124644 Water Tanks	22,657.50
12778	3/10/2025	SHN Consulting	2/20/25 Inv#124566 Engineering	2,562.50
12779	3/10/2025	Tensor IT	2/20/2025 Statement	1,002.85
12780	3/10/2025	Thomas Home Center	2/28/2025 Statement	20.05
12781	3/10/2025	United Indian Health Services	Dental Pmt -1/23/25 A. Mager	194.40
12782	3/13/2025	AT&T	3/4/2025 Cal Net 3 Bills	356.60
12783	3/13/2025	Alves Inc.	P.H. Roof Gutters-Dwn Pmt	1,000.00
12784	3/13/2025	Christopher A. Ball	3/7/25 Supply Reimb-Ball	49.15
12785	3/13/2025	Dazey's Arcata	2/28/2025 Statement	171.32
12786	3/13/2025	Christopher Guy Firor	Jan&Feb 2025 Council Stipend	100.00
12787	3/13/2025	Keenan Supply	2/25/2025 Statement	62.39
12788	3/13/2025	Michelle Lewis-Lusso	Dec 2025 - Jan & Feb 2025 Council Stipend	150.00
12789	3/13/2025	Mendes Supply Company	2/1/2025 Statement	0.00
12790	3/13/2025	Katheryn Napier	Dec 2024 - Jan & Feb 2025 Council Stipend	150.00
12791	3/13/2025	O'Reilly Auto Parts	2/28/2025 Statement	36.59
12792	3/13/2025	Pacific Gas and Electric	3/4/25 & 3/5/25 Statements	13,006.48
12793	3/13/2025	Reyes Coca-Cola Bottling, LLC	Invoice #4223453026	359.88
12794	3/13/2025	Elise G. Scafani	Jan & Feb 2025 Council Stipend	100.00
12795	3/13/2025	John Sawatzky	Dec 2024 - Jan & Feb 2025 Council Stipend	150.00
12796	3/13/2025	United Indian Health Services	2/14/25 Dental Payment - Mager	194.40
12797	3/13/2025	US Bank Corp. Payment Systems	2/24/2025 Statement	2,620.37
12798	3/21/2025	Daniel L. Dimick	Employee: dimickd; Pay Date: 3/21/2025	787.25
12799	3/21/2025	Michael D. Downard	Employee: downardm; Pay Date: 3/21/2025	923.59
12800	3/21/2025	Liesl A. Finkler	Employee: finklerl; Pay Date: 3/21/2025	247.46
12801	3/21/2025	Vicki L. Hutton	Employee: huttonv; Pay Date: 3/21/2025	1,963.92
12802	3/21/2025	B & B Portable Toilet Co.	2-3/1/25 Invoices	187.32
12803	3/21/2025	FRMS	Billing Period:100-04/01/2025-04/30/2025	15,185.88
12804	3/21/2025	Jackson & Eklund	3/7/2025 Inv#443583	8,582.88
12805	3/21/2025	The Mitchell Law Firm, LLP	12/31/24 #6390, 1/31/25 #6677, 2/28/25 #7006	22,269.90
12806	3/21/2025	Optimum	Billing Period 3/01/25-3/31/25	557.92
12807	3/21/2025	A-1 Cleaning Service, LLC	3/10/25 Inv# 802750	490.00
12808	3/21/2025	A&L Feed & Garden Supply	3/3/2025 Statement	51.00
12809	3/21/2025	Blue Lake Garbage Co.	2/28/25 Inv#52X08867	425.80
12810	3/21/2025	Microbac Laboratories, Inc.	3/12/2025 Statement	1,090.00
12811	3/21/2025	Dep. Res. Recycling & Recovery	OWR2-21-0045 SB 1383 Local	4,738.14
12812	3/21/2025	Shred Aware	3/19/25 Inv# 65113	52.44
12813	3/21/2025	SHN Consulting	1/14/25 Inv#124067 Planning	6,095.00
12814	3/21/2025	SHN Consulting	2/21/25Inv#124577 Planning	9,731.25
12815	3/21/2025	Tensor IT	3/15/25 Statement	1,430.35
12816	3/21/2025	Target Solutions Learning	3/31/2025 Inv#112818	320.00

City of Blue Lake
Check/Voucher Register - City Council Check Report
From 3/1/2025 Through 3/31/2025

Check Number	Check Date	Payee	Transaction Description	Check Amount
250321A01	3/21/2025	Christopher A. Ball	Employee: ballc; Pay Date: 3/21/2025	854.65
250321A02	3/21/2025	Glenn R. Bernald	Employee: bernaldg; Pay Date: 3/21/2025	2,223.50
250321A03	3/21/2025	Rosine S. Boyce-Derricott	Employee: boyceer; Pay Date: 3/21/2025	624.87
250321A04	3/21/2025	Danielle L. Burkhardt	Employee: burkhardtd; Pay Date: 3/21/2025	1,702.49
250321A05	3/21/2025	Skyler A. Coke	Employee: cokes; Pay Date: 3/21/2025	1,035.87
250321A06	3/21/2025	Melissa M. Combs	Employee: combsm; Pay Date: 3/21/2025	618.38
250321A07	3/21/2025	Christopher B. Edgar	Employee: edgarc; Pay Date: 3/21/2025	1,795.38
250321A08	3/21/2025	Adeline L. Esh	Employee: esha; Pay Date: 3/21/2025	232.43
250321A09	3/21/2025	Hazel E. Hale	Employee: haleh; Pay Date: 3/21/2025	278.92
250321A10	3/21/2025	Kanoa K. Jones	Employee: jonesk; Pay Date: 3/21/2025	287.60
250321A11	3/21/2025	Austin R. Jones	Employee: jonesa; Pay Date: 3/21/2025	1,270.03
250321A12	3/21/2025	Amanda L. Mager	Employee: magera; Pay Date: 3/21/2025	1,954.35
250321A13	3/21/2025	Aislin N. McKinney	Employee: mckinnaya; Pay Date: 3/21/2025	551.50
250321A14	3/21/2025	Jacob P. Meng	Employee: mengj; Pay Date: 3/21/2025	1,338.79
250321A15	3/21/2025	Antoinette M. Quigley	Employee: quigleya; Pay Date: 3/21/2025	1,351.46
250321A16	3/21/2025	Quinn Sousa	Employee: sousaq; Pay Date: 3/21/2025	350.58
250321A17	3/21/2025	Emily P. Wood	Employee: woode; Pay Date: 3/21/2025	1,471.40
250321EFT-01	3/21/2025	U. S. Department of Treasury	EFTPS federal tax pmt 3/21/25 PR	7,475.69
250321EFT-02	3/21/2025	Employment Development Dept.	DE88 state tax pmt 3/21/25 PR	1,500.68
250321EFT-03	3/21/2025	Cal PERS	PERS retirement pmt 3/21/25 PR	4,386.94
250321EFT-04	3/21/2025	CA State Disbursement Unit	3/21/25 CS PR deduction-Coke	92.30
250321EFT-05	3/21/2025	CA State Disbursement Unit	3/21/25 CS PR deduction-Edgar	104.30
12817	3/24/2025	North Coast CWEA	3/25/25 Cla-Val 101 Training-Meng/Edgar	60.00
Report Total				359,477.79



City of Blue Lake

City Council Meeting Agenda Report

Item #: 7
Date: April 22, 2025
Item Subject: Commissioner Appointment(s)
Submitted By: Mandy Mager, City Manager

General Information:

The City currently has vacancies on the Public Safety Commission, the Arts and Heritage Commission and the Economic Development Commission.

Commission positions eligible for appointments include one position on the Public Safety Commission and three positions on the Arts and Heritage Commission. The vacancy on the Economic Development Commission will be eligible for appointment after April 30th.

An application for appointment has been received for the vacant seat on the Public Safety Commission; the application is included for Council's review and consideration.

Background Material Provided: Application for vacant commission seat

Fiscal Impact: N/A

Recommended Action: To appoint the applicant to the vacant Public Safety Commission seat.

Review Information:

City Manager Review: ☒ Legal Review: ☐ Planner Review: ☐ Engineer: ☐

Comments:



CITY OF BLUE LAKE

RECEIVED
APR 09 2025

Post Office Box 458 • 111 Greenwood Road • Blue Lake, CA 95525 BY:-----

Phone 707.668.5655 Fax 707.668.5916

City of Blue Lake Commission Application

Commission That You Are Applying For: <i>Public Safety Commission</i>	
Name: <i>Lin Glen</i>	
Residence Address: <i>[REDACTED]</i>	
Primary Phone No: <i>[REDACTED]</i>	Alternate Phone No.: <i>[REDACTED]</i>
Email Address: <i>glennalin@humboldt.edu</i>	
Educational Background (Last Year Completed): <i>masters in Education - Administration - HSU</i>	
Length of Time Living/Working in Blue Lake: <i>50 years</i>	
Present Employer: <i>retired from Humboldt county Public Health</i>	
Job Title: <i>Supervising Health Education Specialist</i>	
Position Applying for:	Commissioner: <input checked="" type="checkbox"/> Advisory Member: <input type="checkbox"/>

On a separate piece of paper, please provide detailed answers to the following questions:

1. *What community organizations are you currently involved with?*
2. *What unique skills or qualifications do you bring to the position?*
3. *What do you view as the main goal/purpose of the Commission?*
4. *What contribution(s) can you make to the goal/purpose of the Commission?*

City of Blue Lake Commission Application
Public Safety Commission
Application by Lin Glen – page 2 of 3

1. What community organizations are you currently involved with?

I am currently a member of:

Blue Lake's Community Emergency Response Team (CERT).

I was trained in 2012 and served as Team Leader for 6 years. I am also a certified CERT Trainer.

The Redwood Coast Tsunami Workgroup. The RCTWG is an organization of government agencies, tribes, service groups, academia and the private sector, and was formed to coordinate and promote earthquake and tsunami hazard awareness and mitigation in a three-county region.

The ABC Pod (Applewood Broderick Chartin Pod), one of 3 neighborhood groups organized in Blue Lake to prepare and respond to local emergencies and disasters. I'm Co-Coordinator.

LOLAs - Ladies of the Lake a Blue Lake women's social and service group.

The Mad River Grange

The Blue Lake Chamber of Commerce

2. What unique skills or qualifications do you bring to the position?

-past Blue Lake Public Safety Commissioner

-current connections with and understandings of CERT, the RCTWG, the Blue Lake Pods, and their histories and the systems they operate in which should be a benefit to related Commission discussions and would give me opportunities to bring PSC activities and perspectives to those groups.

-I would also bring my past experience as a public health educator with Humboldt County Public Health in developing and carrying out public education programs - including traffic safety programs - which helped me with Commission work in the past. In that job I also worked with local law enforcement agencies and local cities during the implementation of several new state laws, which helped me better understand the Commission's work with those agencies.

What do you view as the main goal/purpose of the Commission?

I agree with the goals and purposes in the PSC's establishing ordinance: "The Public Safety Commission shall act as a liaison to the community and the Council in matters relating to public safety; these issues include traffic and pedestrian safety, emergency preparedness and response activities, and neighborhood safety. The Commission will study, report to, and advise the City Council upon any matter regarding public safety and the City's efforts to control and reduce criminal activities of all types." I believe that public education is a key part of the Commission's work.

3. What contributions(s) can you make to the goal/purpose of the Commission?

Please note the skills/qualifications I mentioned in response to question 2.

In addition, I've lived in Blue Lake for 50 years, understand the city fairly well, have attended many meetings, know lots of community/city history and the players, work with my neighbors and have stayed connected. All of those experiences would make me a better Commissioner.



City of Blue Lake

City Council Meeting Agenda Report

Item #: 8
Date: April 22, 2025
Item Subject: First Reading of Ordinance Number 545-2025: Adoption of CalFire Fire Severity Maps
Submitted By: Mandy Mager, City Manager

General Information:

On February 7, 2025, Governor Newsom signed an executive order regarding the state's schedule to distribute the updated Fire Hazard Severity Zone Maps for Local Response Areas. The updated maps add 1.4 million new acres of land into the two higher tiers of fire severity, requiring jurisdictions to update building and planning requirements and regulations.

Cities impacted by the update are required to adopt the maps via ordinance within 120 days of the release of the maps; the maps associated with Blue Lake were released on February 24, 2025. City staff presented the maps to the Council at the March 25, 2025 regular Council meeting and completed the posting requirements as prescribed by the State.

In order to proceed with the adoption process, staff is introducing Ordinance number 545-2025 for a first reading. The ordinance will be brought back to the May Council meeting for a second reading and consideration of adoption.

Background Material Provided: Draft Ordinance and Blue Lake Fire Severity Map

Fiscal Impact: N/A

Recommended Action: To conduct the first reading of ordinance 545-2025 by title only and direct staff to present the ordinance at the May Council meeting for a second reading and consideration of adoption.

Review Information:

City Manager Review: ☒ Legal Review: ☒ Planner Review: ☐ Engineer: ☐

Comments:

ORDINANCE NUMBER 545-2025

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BLUE LAKE ADOPTING THE
STATE OF CALIFORNIA FIRE HAZARD SEVERITY ZONE MAP DESIGNATING
MODERATE AND HIGH FIRE HAZARD AREAS IN THE CITY OF BLUE LAKE**

WHEREAS, the City of Blue Lake, California (City) is a municipal corporation, duly organized under the constitution and laws of the State of California; and

WHEREAS, the State of California Fire Marshal has designated areas, not previously designated as Moderate and High Fire Hazard Severity Zones, as Moderate and High Fire Hazard Severity Zones, respectively; and

WHEREAS, the City of Blue Lake is required by the State of California to incorporate the official map designating the Moderate and High Fire Hazard Severity Zones into the City's Municipal Code;

NOW THEREFORE, THE CITY OF BLUE LAKE DOES HEREBY ORDAIN AS FOLLOWS:

The City of Blue Lake hereby designates the Fire Hazard Severity Zones as recommended by the California Department of Forestry and Fire Protection pursuant to Government Code Section 51178. The official map is also located electronically on the following website: www.bluelake.ca.gov and is available at City Hall, located at 111 Greenwood Road, Blue Lake.

Effective Date. The effective date of this Ordinance is thirty (30) days after its adoption by the City Council.

Severability. If any provision of this Ordinance or its application to any person or circumstance is held to be invalid, such invalidity has no effect on the other provisions or applications of the Ordinance that can be given effect without the invalid provision or application, and to the extent, the provisions of this resolution are severable. The City Council declares that it would have adopted this Ordinance irrespective of the invalidity of any portion thereof.

INTRODUCED and FIRST READING CONDUCTED at a regular meeting of the City Council of the City of Blue Lake, California, on this _____ day of May, 2025 by the following **ROLL CALL** vote of the City Council:

On the Motion of Councilmember:

Seconded by Councilmember:

AYES:

NAYS:

ABSTAIN:

ABSENT:

The foregoing Ordinance was passed and adopted this _____ day of _____ 2025.

Mayor-John Sawatzky

Attest:

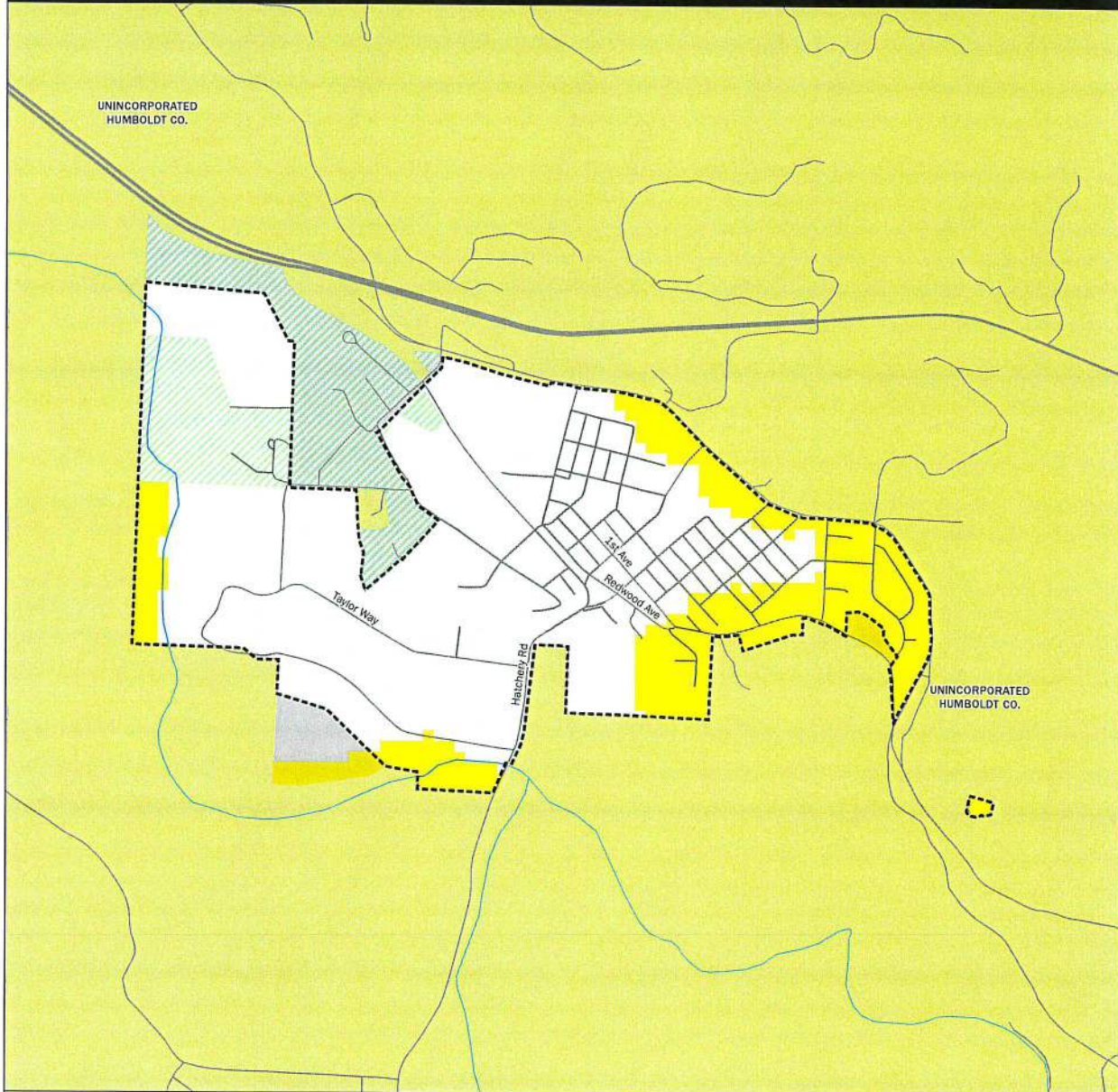
, City Clerk



Local Responsibility Area Fire Hazard Severity Zones

As Identified by the
State Fire Marshal

February 24, 2025

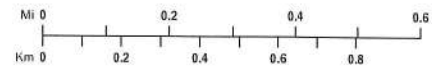


Fire Hazard Severity Zones (FHSZ) in Local Responsibility Area (LRA), as Identified by the State Fire Marshal

Moderate

Fire Hazard Severity Zones in State Responsibility Area (SRA), Effective April 1, 2024

Moderate



Projection: NAD 83 California Teale Albers
Scale: 1:12,000 at 11" x 17"

Incorporated City Federal Responsibility Area (FRA)

Unzoned LRA

Government Code section 51178 requires the State Fire Marshal to identify areas in the state as moderate, high, and very high fire hazard severity zones based on consistent

statewide criteria and based on the severity of fire hazard that is expected to prevail in those areas. Moderate, high, and very high fire hazard severity zones shall be based on fuel loading, slope, fire weather,

and other relevant factors including areas where winds have been identified by the Office of the State Fire Marshal as a major cause of wildfire spread.

The State of California and the Department of Forestry and Fire Protection make no representations or warranties regarding the accuracy of data or maps. Neither the State nor the Department shall be liable under any circumstances for any direct, special, incidental, or consequential damages with respect to any claim by any user or third party on account of, or arising from, the use of data or maps.

Gavin Newsom, Governor, State of California
Wade Crowfoot, Secretary for Natural Resources, CA Natural Resources Agency
Joe Tyler, Director/Fire Chief, CA Department of Forestry and Fire Protection
Daniel Berlant, State Fire Marshal, CA Department of Forestry and Fire Protection

Data Sources:
CAL FIRE Fire Hazard Severity Zones (FHSZSRA23_3_FHSZLRA_25_1)
CAL FIRE State Responsibility Areas (SRA25_1)
City and County boundaries as of 10/22/24 (CA Board of Equalization)



City of Blue Lake

City Council Meeting Agenda Report

Item #: 9
Date: April 22, 2025
Item Subject: Appointment of Council Representatives to Real Property Negotiations
Submitted By: Mandy Mager, City Manager

General Information:

The City is currently in real property negotiations regarding several properties in the Powers Creek District. As part of these negotiations, the prior Council designated the Mayor as the Council representative, along with the City Manager and the City Attorney.

Due to the change in Council, staff has brought the item back for Council consideration and designation. Council may consider maintaining the Mayor as the Council representative or may choose to designate another Councilmember as appropriate.

Background Material Provided: N/A

Fiscal Impact: N/A

Recommended Action: To appoint a Council representative to the City's current real property negotiating team.

Review Information:

City Manager Review: ☒ Legal Review: ☐ Planner Review: ☐ Engineer: ☐

Comments:



City of Blue Lake

City Council Meeting Agenda Report

Item #: 10
Date: April 22, 2025
Item Subject: Appointment of Ad-Hoc Committee for Power Plant Maintenance and Development
Submitted By: Mandy Mager, City Manager

General Information:

Mayor Pro-Tem Scafani has requested the formation of an Ad-Hoc Committee to participate in discussions regarding the maintenance and development of the former power plant site.

Background Material Provided: N/A

Fiscal Impact: N/A

Recommended Action: No recommendation.

Review Information:

City Manager Review: ☒ Legal Review: ☐ Planner Review: ☐ Engineer: ☐

Comments:



City of Blue Lake

City Council Meeting Agenda Report

Item #: 11
Date: April 22, 2025
Item Subject: Agenda Coordination between Council and City Commissions
Submitted By: Mandy Mager, City Manager

General Information:

Council has requested a discussion item to address the agenda setting process for the City's commissions. Mayor Sawatzky and Mayor Pro-Tem Scafani will present the item.

Background Material Provided: Draft-Blue Lake Unified Agenda Setting Process (Council-Commissions) Proposal

Fiscal Impact: N/A

Recommended Action: No recommendation.

Review Information:

City Manager Review: ☒ Legal Review: ☐ Planner Review: ☐ Engineer: ☐

Comments:



Draft Blue Lake Unified Agenda Setting Process (Council ↔ Commission)



Overview

To promote transparency, effectiveness, and policy alignment, each commission's agenda shall be set through a **collaborative process** involving:

- The **Commission Chair**
- **Designated City staff liaison**
- A **City Council liaison**
- Input from **City Council, City Manager, and the public**



I. Agenda Timeline

Timeline	Action
3 weeks before meeting	Commission Chair and staff draft preliminary agenda
2.5 weeks before meeting	Agenda draft submitted to Council liaison for input and alignment check
2 weeks before meeting	Staff finalizes agenda; City Manager review if necessary
By Friday before meeting	Agenda and packet posted publicly in accordance with Brown Act (72 hrs min)

♦ II. Who Can Request Agenda Items?

Party	Submission Process
Commissioners	Submit requests to Chair and staff via email or form by 15 days before meeting
City Council	Submit requests via Council liaison, or via motion at a Council meeting
City Staff	Submit items directly to staff liaison and Chair
Public	Submit written requests to City Clerk or staff liaison at least 10 business days prior

♦ III. Agenda Review Workflow

1. Commission Chair & Staff Liaison Draft Agenda

- Pull from:
 - Ongoing work plan items
 - City Council directives
 - Public input
 - Regulatory or time-sensitive topics

2. Council Liaison Review

- Reviews draft for:
 - Alignment with Council goals
 - Legal and procedural consistency
 - Avoiding duplication with other bodies

3. City Manager (optional)

- May review for policy implications, staffing impacts, or inter-departmental coordination

4. Finalization & Posting

- Final agenda approved by Chair and staff liaison
- Packet assembled and posted by City Clerk or designated staff

♦ IV. Agenda Structure (Standard Template)

1. Call to Order

2. Roll Call

3. Public Comment (Non-Agenda Items)

4. Approval of Minutes

5. Regular Agenda Items

- Each item includes:
 - Presenter
 - Background
 - Recommendation/Requested Action
 - Supporting documents

6. Commissioner Reports/Comments

7. Staff Updates

8. Requests for Future Agenda Items

9. Adjournment

♦ V. Rules & Limits

Policy	Details
Max Items per Agenda	Typically 5–7, unless time-sensitive issues require more
Recurring Items	Annual work plan, budget priorities, liaison reports
Public-Requested Items	Must fall within commission's scope and legal authority
Emergency Additions	Must meet Brown Act "need for immediate action" standard

♦ VI. Annual Agenda Planning Calendar

Each commission will develop an **Annual Work Plan & Tentative Agenda Calendar** each January, reviewed by the Council liaison and approved by City Council. This includes:

- Quarterly updates to Council
- Required reviews (e.g., General Plan, budget, safety updates)
- Scheduled public engagement items

♦ VII. Recordkeeping & Accountability

- All agenda items shall be logged in a **Commission Agenda Tracker**, maintained by staff.
- Items not addressed may be **carried forward** or **returned to Council** for reassessment.
- Each commission shall include a "**Future Agenda Items**" line on every meeting agenda.

♦ VIII. Public Transparency

- Agenda packets are posted to the city website and emailed to interested parties.
- Public may speak during general comment or on individual items.
- Meeting summaries must reflect who requested each agenda item (e.g., "Requested by Councilmember X").



City of Blue Lake

City Council Meeting Agenda Report

Item #: 12
Date: April 22, 2025
Item Subject: City Clerk Recruitment
Submitted By: Mandy Mager, City Manager

General Information:

The City has been recruiting for the City Clerk position; actions to date include the following:

- Designation of an Ad-Hoc Committee
- Development of a Job Description
- Development of a Recruitment Flyer
- Advertising
- Application Review
- Interviews

The ad-hoc, consisting of Councilmembers Napier and Lewis-Lusso, and the City Manager recently interviewed five applicants for the position. The ad-hoc, and the City Manager will provide Council with an update on the position recruitment and will seek clarification and direction on next steps to fill the position.

Background Material Provided: N/A

Fiscal Impact: N/A

Recommended Action: Authorize the City Manager to proceed with the hiring process.

Review Information:

City Manager Review: ☒ Legal Review: ☐ Planner Review: ☐ Engineer: ☐

Comments:



City of Blue Lake

City Council Meeting Agenda Report

Item #: 13
Date: April 22, 2025
Item Subject: Fiscal Year 2025-2026 Budget Planning
Submitted By: Mandy Mager, City Manager

General Information:

Council has requested a discussion item regarding the Fiscal Year 2025-2026 budget development process. City staff will be available to answer questions and provide information regarding preparation dates and information presentation.

Background Material Provided: N/A

Fiscal Impact: N/A

Recommended Action: N/A

Review Information:

City Manager Review: ☒ Legal Review: ☐ Planner Review: ☐ Engineer: ☐

Comments:



City of Blue Lake

City Council Meeting Agenda Report

Item #: 14
Date: April 22, 2025
Item Subject: Bike and Skate Park Financial and Progress Report
Submitted By: Mandy Mager, City Manager

General Information:

The Council has requested a project report on the development of the Blue Lake Bike and Skate Park, including revenues and expenditures to date, percentage of completion, estimated completion date, and City staff and resource expenditures.

Background Material Provided: Project Presentation

Fiscal Impact: N/A

Recommended Action: N/A

Review Information:

City Manager Review: ☒ Legal Review: ☐ Planner Review: ☐ Engineer: ☐

Comments:

RESOLUTION NUMBER 1217

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BLUE LAKE AUTHORIZING THE CITY MANAGER TO SUBMIT A FUNDING REQUEST TO THE CALIFORNIA DEPARTMENT OF TRANSPORTATION'S CLEAN CALIFORNIA GRANT PROGRAM AND AUTHORIZE THE CITY MANAGER TO EXECUTE AGREEMENTS, INCLUDING DEED RESTRICTIONS, WITH THE CALIFORNIA DEPARTMENT OF TRANSPORTATION IF AWARDED.

WHEREAS, the City of Blue Lake is eligible to receive State funding for certain transportation related work through the California Department of Transportation;

WHEREAS, the City of Blue Lake desires to submit a funding application to the California Department of Transportation Clean California Local Grant Program to support the construction of the Blue Lake Bike Park,

WHEREAS, a Restricted Grant Agreement is required to be executed with the California Department of Transportation before such funds can be claimed through the Clean California Local Grant Program;

WHEREAS, the City of Blue Lake wishes to delegate authorization to submit the application and to execute these agreements and any amendments thereto to the City Manager,

NOW THEREFORE BE IT RESOLVED THAT:

The City Council of the City of Blue Lake, authorizes the City Manager to submit a funding request to the State of California Clean California Local Grant Program and further authorizes the City Manager to execute contract agreements, deed restrictions and amendments as necessary to fulfill the terms and objectives of any grant award(s).

PASSED AND ADOPTED at a regular meeting of the *City of Blue Lake* this 23rd day of May, 2023 by the following vote:

AYES: Jones, Mackay, Scafani

NOES: Ø

ABSTENTIONS: Ø

ABSENT: Edgar, Shull

Amanda Mager
Amanda Mager, City Clerk

Adelene Jones
Adelene Jones, Mayor

CERTIFICATE OF THE ATTESTING OFFICER

The undersigned, Officer of the City of Blue Lake does hereby attest and certify that the foregoing Resolution is a true, full and correct copy of a resolution duly adopted at a meeting of the City of Blue Lake, County of Humboldt, which was duly convened and held on the date stated thereon, and that said document has not been amended, modified, repealed or rescinded since its date of adoption and is in full force and effect as of the date hereof.

ATTEST:

Elizabeth Mackay
Signature of Attesting Officer

Elizabeth Mackay, Councilmember



B L U E L A K E

TRAINS, TIMBER AND TRAILS

AN ECONOMY IN
TRANSITION

JOBS

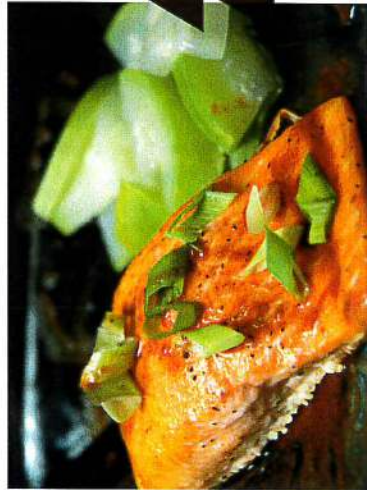
Creating opportunities for small businesses

STEWARDSHIP

Harnessing the love for the outdoors to advocate for the health of our natural environment

SUSTAINABILITY

Creating economic resilience and sustainability through reciprocal economies and planned investment



RECREATION ECONOMY

\$ 35 BILLION

In California, recreation is a billion-dollar industry. In 2022 recreation supported over 560,000 jobs and more than \$35 billion in wages

"JOBS FILL YOUR POCKETS,
ADVENTURES FILL YOUR SOUL"
Jaime Lynn Beatty

IN BLUE LAKE, WE'RE BETTING THAT
ADVENTURES WILL DO BOTH!



■■■■ THE POWERS CREEK DISTRICT

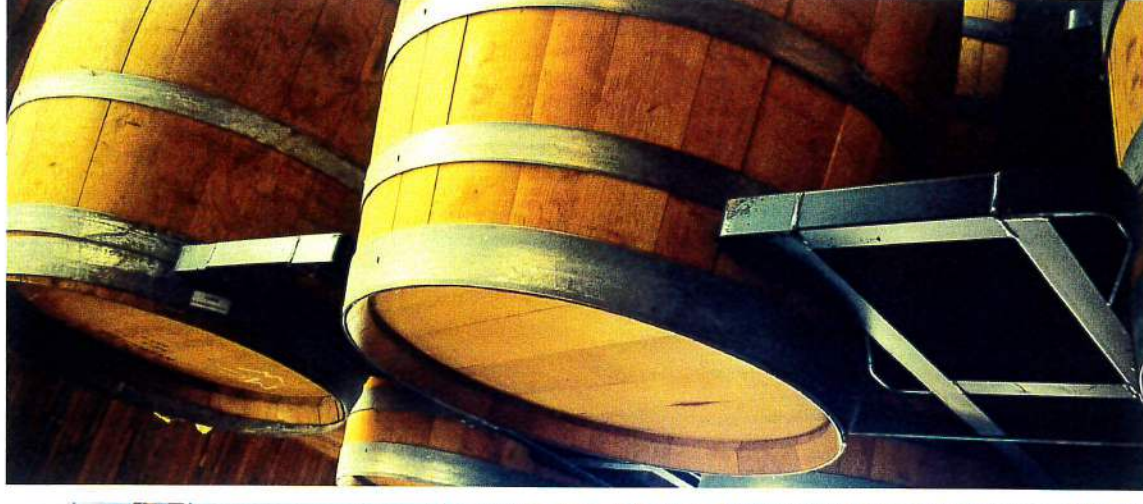
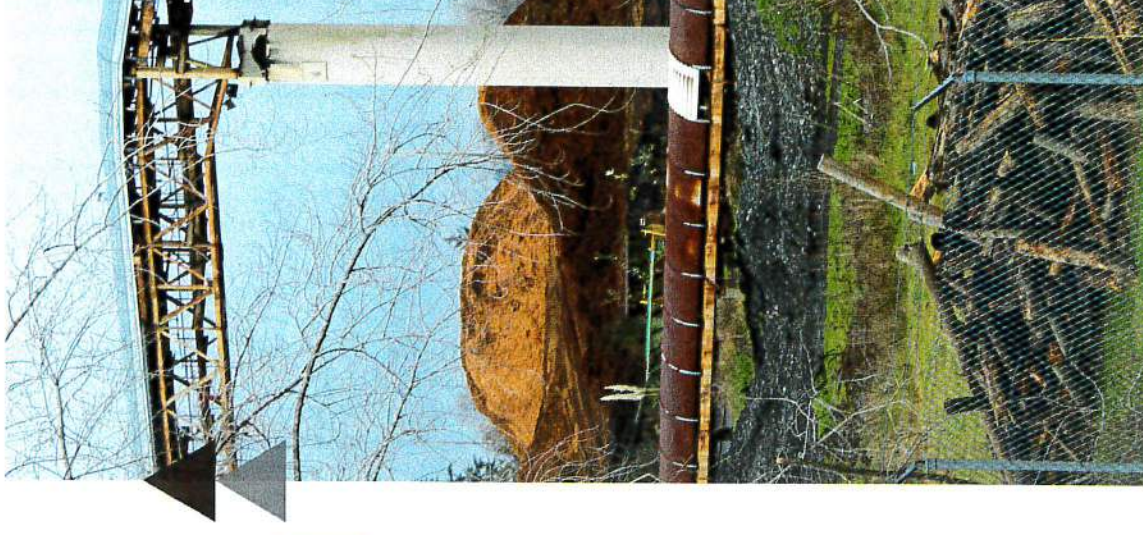
RENAMED, REZONED AND REIMAGINED

The Powers Creek District has been renamed, rezoned and reimagined. From a former industrial park, to a district that can support housing, recreation, light industry and a host of craft businesses, the Powers Creek District represents the City's efforts to transition our economic focus from an industry based economy to a recreation focused future.

The Big Idea

POWERS CREEK DISTRICT

A natural setting along the Mad River that once played host to timber mills, now welcomes its residents and visitors alike to experience a sustainable environment where they can replenish, recharge, and refuel. This inclusive community seeks to connect with all that Mother Nature has to offer. A place where life is sustained.





RENAMING, REZONING, REIMAGINING



FOR THE FUTURE



Asset Identification

The City has conducted master planning efforts to determine potential development scenarios; this is allowing the City to subdivide existing parcels for future development



Industry Growth & Focus

With funding granted by the Economic Development Administration, the City has undergone a comprehensive study of recreation focused investment opportunities. This study included master planning, economic analysis and parcel surveys. This work has focused the City's planning efforts and is creating renewed enthusiasm for investment in the City.



Selling the Dream

Through the development of a master "vision," the City has already attracted several new development projects to the District; including a mixed-use, affordable housing development and a new bike park. Projects in the conceptual phase include a new sports complex and container village, which will house retail and commercial development.

FUNDRAISING

The City and our fundraising partners have launched multiple fundraising campaigns; this includes sponsorships, merchandise sales, bike raffles and more... To date, the project has raised over \$45,000.00 and was recently featured in a local film festival.

Upcoming fundraising events include a BINGO fundraiser and the annual beer booth at Annie & Mary Day.

GRANTS

City staff have written several grant applications to support the project; we are currently waiting to hear back on two applications.

VOLUNTEERS

The project has been supported by volunteer labor and donated materials, equipment and expertise. Funds are being used to pay for material and equipment rentals that can't be sourced by donation.



BLUE LAKE ■■■■ BIKE AND SKATE PARK

The City of Blue Lake, in partnership with the Redwood Coast Mountain Bike Association (RCMBA) and the Humboldt Skate Collective, have been working collaboratively to develop a first in the region bike and skate park in the Powers Creek District.

In 2022 & 2023, the Blue Lake Planning Commission, along with the Blue Lake City Council, designated a piece of City property in the Powers Creek District for this project.

The designated property was unsuitable for other development due to development standards in the district and it was determined that its use as a recreation space would provide a benefit to the community, as well as creating an anchor recreation feature that would attract locals and travelers to our community and provide additional support to our businesses.

In May of 2023, the City Council passed a resolution in support of the development of the Bike Park, as part of a grant application submission to the Clean California Program. Through various masterplanning efforts, the bike and skate park has been identified as an anchor community feature.



BLUE LAKE ■ ■ ■ ■ ■ BIKE AND SKATE PARK

Current Status of the Park:

The park was substantially completed in October of 2024; through a massive fundraising and volunteer effort, the park was paved and winterized. Staff and our partners are preparing to remove the winterization materials and a plan is being developed to begin work on the park. It is estimated that work on the park will begin in May.

Work Remaining Includes:

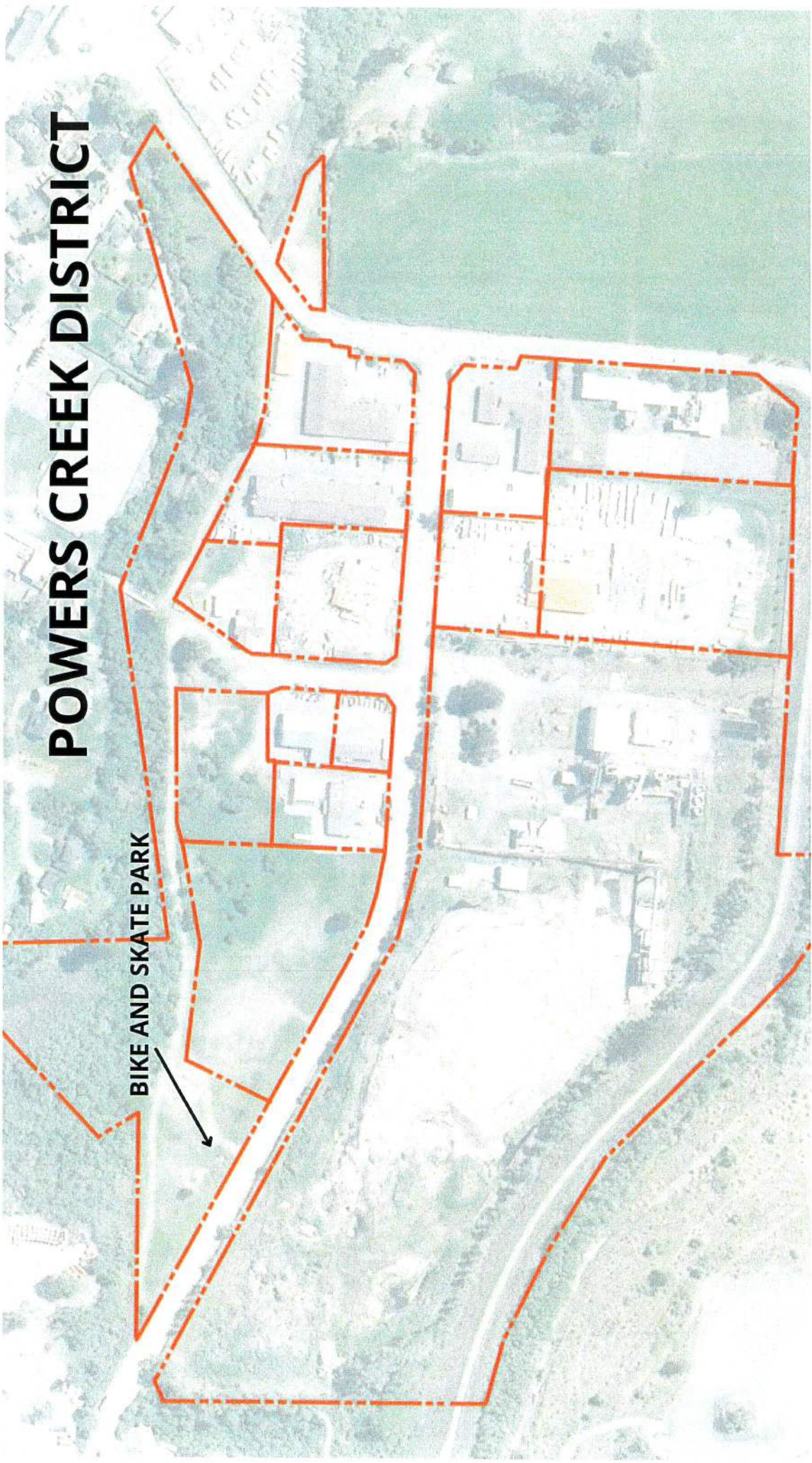
- Development and paving of the pump track
- Development of the ½ pipe
- Additional grading and installation of drainage systems
- Additional paving of the jump lines
- Fencing installation
- Landscaping
- Signage installation
- Development of operating procedures

City Expenditures:

The City has expended approximately \$2,000.00 in recreation funds to support the development of the park. The majority of these funds were used to purchase materials necessary to winterize the park. City recreation staff have worked in support of the park through grant writing and organizing volunteer work days. Staff time is factored into the budget under facilities and general recreation.

POWERS CREEK DISTRICT

BIKE AND SKATE PARK





A – Pump Track

B – Amphitheater
-Stage
-Restrooms
-Playground

C – Boduwa't Community Project
-Residential Apartments
-Retail

D – Creek Park
-Pavilion
-Food Trucks
-Exercise Stations
-Pocket Gatherings

E – Paradise Cay
Live/Work

F – Industry Alley
-Seafood Restaurant (next to processing)
-Pub (next to Distillery)
-Sweets Shop (next to Chocolatier)
-General Store

G – Gateway

H – Rousseau
-Mixed Use Buildings

I – Container Village
-Food Court
-Bike Shop
-Gym/Yoga/Palates

J – Beach
-Lounge Decks
-Pedestrian Bridge

K – Extra Parking

THE CAMP

Future Sports Park

Master Plan

City of Blue Lake
Expanded General Ledger - Unposted Transactions Included In Report
From 7/1/2024 Through 3/31/2025

Fund Code	GL Code	Dept/... Code	Project Code	Effective Date	Session ID	Docum... Number	Name	Document Description	Debit	Credit
10	4556	445	25					Opening Balance		
10	4556	445	25	10/11/2024	CR2556	011		P/R Medieval Festival bounce house	0.00	1,167.00
	Balance							Transaction Total	0.00	1,167.00
	4556									1,167.00
10	4566	425	25					Opening Balance	0.00	
10	4566	425	25	7/12/2024	CR2516	017		P/R bike park donation-Rousseau		2,500.00
10	4566	425	25	7/19/2024	CR2518	011		P/R bike park donation-BL Garbage		500.00
10	4566	425	25	7/19/2024	CR2518	012		P/R bike park donation-Alves		1,000.00
10	4566	425	25	7/26/2024	CR2519	009		P/R bike park donation-RCMBA		4,300.00
10	4566	425	25	8/9/2024	CR2529	011		P/R bike park donation-Quality bodyworks		1,000.00
10	4566	425	25	8/16/2024	CR2532	001		P/R bike park donation-Kosek		250.00
10	4566	425	25	8/30/2024	CR2537	002		P/R bike donation-Green Diamond		1,000.00
10	4566	425	25	9/6/2024	CR2539	002		P/R bike park donation-SHN		2,500.00
10	4566	425	25	9/13/2024	CR2544	015		P/R Bike Park Donation-Schweigert		500.00
10	4566	425	25	10/11/2024	CR2556	002		P/R bike park donation-Goad		1,000.00
10	4566	425	25	10/11/2024	CR2556	008		P/R bike park donation-M.Foget		500.00
10	4566	425	25	10/25/2024	CR2560	003		Bike Park donation-Brunson Trst		10,000.00
10	4566	425	25	10/25/2024	CR2560	004		Bike Park donation-Koier-Schrauger		10,000.00
10	4566	425	25	10/25/2024	CR2560	008		Bike Park donation-RCMBA		3,000.00
10	4566	425	25	10/31/2024	CR2563	012		P/R bike park donation-Haven Elec.		5,000.00
10	4566	425	25	11/8/2024	CR2567	003		P/R bike park donation-Norhouse		500.00
10	4566	425	25	11/8/2024	CR2567	005		P/R bike park donation		50.00
10	4566	425	25	11/27/2024	CR2573	001		P/R bike park donation-RCMBA		1,000.00
10	4566	425	25	2/28/2025	CR2605	001		P/R bike park sticker sales		112.00
	Balance							Transaction Total	0.00	44,712.00
	4566									44,712.00
10	6025	425	25					Opening Balance	0.00	
10	6025	425	25	12/16/2024	WC1477	12577	The Willl Yard	11/30/24 Statement	19.19	
10	6025	425	25	12/26/2024	WC1478	12602	US Bank Corp. Payment Systems	11/22/24 Statement	102.00	
	Balance							Transaction Total	121.19	0.00
	6025								121.19	
10	6120	425	25					Opening Balance	0.00	
10	6120	425	25	11/15/2024	WC1472	12487	Darey's Arcata	10/31/2024 Statement	542.93	
10	6120	425	25	11/15/2024	WC1472	12489	The Hilfiker Company	Nov 1/2024 Statement	693.32	
	Balance							Transaction Total	1,236.25	0.00
	6120								1,236.25	

City of Blue Lake
Expanded General Ledger - Unposted Transactions Included In Report
From 7/1/2024 Through 3/31/2025

Fund Code	GL Code	Dept/... Code	Project Code	Effective Date	Session ID	Docum... Number	Name	Document Description	Debit	Credit
10	7577	425	25					Opening Balance		0.00
10	7577	425	25	2/10/2025	WC1488	12701	Mercer-Fraser Company	12/5/24 Progress Pmt Inv#2143-01	20,000.00	
10	7577	900	25	7/31/2024	WC1488	12203	Wildland Operators	7/18/24 Inv #0126 Bike Park	11,475.00	
10	7577	900	25	10/19/2024	WC1466	12426	Wildland Operators	Wildland Operators 7/18/24 (Bike Park)	5,000.00	
10	7577	900	25	11/8/2024	WC1470	12452	Wildland Operators	Wildland Operators 7/18/24 INV0126 #3	10,000.00	
							Transaction Total		46,475.00	0.00
									46,475.00	
									1,953.44	
									0.00	0.00
									47,832.44	45,879.00
									47,832.44	45,879.00
									1,953.44	

Report Opening/Current Balance

Report Transaction Totals

Report Current Balances

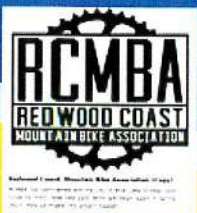
Report Difference



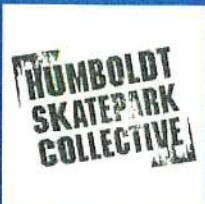
BLUE LAKE BIKE & SKATE PARK

HELP US BUILD IT...YOUR TAX DEDUCTIBLE
DONATION WILL MAKE DREAMS COME TRUE!

CHECK OUT REDWOOD COAST MOUNTAIN BIKE ASSOCIATION'S
WEBSITE FOR ADDITIONAL DONATION OPTIONS



www.redwoodcoastmtb.org



Please contact Blue Lake City Hall for
additional sponsorship opportunities

707-668-5655

www.bluelake.ca.gov





Blue Lake BIKE & SKATE PARK SPONSORSHIP

PLATINUM

\$5,000+

- 3x5 Full Color Banner installed at Bike Park
- Name on Future Permanent Donor Sign
- Certificate of Appreciation
- Limited Edition Bike Park Sweatshirt

GOLD

\$2,500+

- Name displayed on the temporary donor banner
- Name displayed on the future permanent sign
- Limited Edition Bike Park Sweatshirt
- Certificate of Appreciation

SILVER

\$1,000+

- Name displayed on the temporary donor banner
- Name displayed on the future permanent sign
- Limited Edition Bike Park T-Shirt



BRONZE

\$500+

- Certificate of Appreciation
- Limited Edition Bike Park T-Shirt



Blue Lake

BIKE & SKATE PARK

SPONSORSHIP

Thank you for your commitment to recreation in Blue Lake. If you would like to become a sponsor of the Blue Lake Bike Park, please contact City Hall at 707-668-5655 or send donations to the address listed below, along with the completed sponsorship form.

We sincerely appreciate any contribution and look forward to showcasing all of our wonderful sponsors.

Blue Lake City Hall-Attention Bike Park
PO Box 458
Blue Lake, CA 95525



Bike Park Sponsor Information:

Name of Sponsor:	
Sponsorship Amount Enclosed:	
Name as it will appear on signage:	
Contact Name & Phone Number:	
Sponsor Mailing Address:	



Blue Lake

BIKE & SKATE PARK

June 18, 2024

Hello Blue Lake Enthusiasts!

The City of Blue Lake is excited to announce that our Blue Lake Bike & Skate Park is in full construction mode and we're actively seeking support to keep up the momentum. As a local business and valued community member we are asking that you consider a tax deductible donation to support the bike park, and in turn, you allow us to show our support for your commitment.

Attached, please find information on our sponsorship opportunities, along with ways that your business or family can be acknowledged as a Blue Lake Bike & Skate Park Pioneer! We would love to showcase your company name and logo on a full color banner, and/or send you some limited-edition Bike & Skate Park swag for you to show off to your friends.

The Blue Lake Bike & Skate Park will be enjoyed by riders of all ages and we're especially excited to see the park become a local and regional destination. Blue Lake does a lot of things well, and parks and recreation are at the top of the list. We hope you will be a part of our success!

Thank you again for your consideration and your ongoing support of Blue Lake; we look forward to hearing from you and showcasing our newest recreation feature.

Thank you for your consideration; please feel free to contact me with any questions; I can be reached by phone at 707-668-5655, or by email at parksdirector@bluelake.ca.gov.

Sincerely,

Emily Wood
City of Blue Lake
Parks and Recreation Director