



DRAFT

Blue Lake Parks & Recreation Commission Regular Meeting Minutes

Date: Wednesday, September 6th, 2023 at 6:30 p.m.

Location: Skinner Store - 111 Greenwood Avenue, Blue Lake CA 95525

Unless Otherwise Noted, All Items on the Agenda Are Subject to Action.

1. Establish a Quorum of the Commission

Here: James Brown, Jaiden Clark, Jennifer Soderfelt, Jeff Bird Staff: Emily Wood, P&R Director

Absent: Bettina Eipper Public: Elise Scafani (council liaison), Kent S., Jean L.

2. Motion to Approve Agenda at 6:33pm Motion: Brown Second: Clark

3. Public Input. *The Public is invited to present petitions, make announcements, or provide other information to the Commission that is relevant to the scope of authority of the City of Blue Lake that is not on the Agenda. The Commission may provide up to 15 minutes for this public input session. To assure that each individual presentation is heard, the Commission may uniformly impose time limitations of 3 minutes to each individual presentation. The public will be given the opportunity to address items that are on the agenda at the time the Commission takes up each specific agenda item.*

Kent S: Concerned about RV's parking along Taylor Way and layout of Town Square located in Downtown Blue Lake.

Jean L: Distributed article titled "Clemence Park since 1914" to the Commission. Stated the City was given Perigot Park property in exchange for grave sites; with the article highlighting the green space was once formally titled "Clemence Park". Desires the City clarify that the Horse Arena was a part of Perigot Park and given to the City to designate as a horse arena. Lynch states the GIS shows different property lines and desires to see property lines of Horse Arena, creek restoration area and Perigot Park.

Jen S (P&R Commissioner): Turned in notice to P&R Director of resignation from Commission after tonight's meeting due to new job position.

4. Upcoming Events

Hoptoberfest - Sept 30th

Medieval Festival of Courage - Oct 7th/8th

5. Approve Minutes

Motion: Brown

Second: Bird

- 5/3/23
- 6/7/23
- 6/21/23

6. Fall & Holiday Programming & Fundraising

The commission discussed various holiday programming and partnership ideas for Sept - Dec events. Summary: Ideas mentioned by season/event:

Fall/Halloween: Pumpkin patch,

Xmas: Holiday sleighrides, Taste of the Holidays event, Grand Re-Opening of Prasch w/ Food Trucks, Dell'Arte Holiday Show, Parade/Tree Lighting, Toy Swap, Cornhole Games

New Years: Sponsorship banner program around rink, tickets to skate w/ coupons to local businesses (partnership), look into possible freeway signage/billboards in McKinleyville/Eureka, Spring Cornhole Games

Things to keep in mind: Looking at dates of competing events, advertising well in advance/marketing crew for events, live music draws more people, Incorporating Taylor Way/Downtown, small businesses, and sponsors into events, expand parking for larger events (Horse Story Tour), liability of activities (renting ice rink) and new facilities (bike park)\

7. Community Survey Notes: Add why to each question for respondent, add litter/graphitti rating to facilities

8 City Manager's and Staff Report

-P&R General Report given; focusing on upcoming events and possible partnerships

-Horse Arena has received sand to improve safety of riders and their animals

-Roller Rink improvements continue and are close to done; commercial kitchen equipment is being installed at Prasch Hall for soft launch in December 2023/Jan 2024

9. Announcements

N/A

10. Future Agenda Items

- Next Meeting October 4th, 2023 at 6:30pm

11. Motion to Adjourn at 7:48pm

Motion: Brown

Second: Clark

A request for disability-related modification or accommodation, including auxiliary aid or services, may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting, by contacting City Manager Amanda Mager, 668-5655, at least 24 hours prior to the commencement of the meeting.