



Blue Lake Parks & Recreation Commission Regular Meeting Agenda

Date: Wednesday, February 7th, 2024 at 6:30 p.m.

Location: Skinner Store - 111 Greenwood Avenue, Blue Lake CA 95525

Unless Otherwise Noted, All Items on the Agenda Are Subject to Action.

1. Establish a Quorum of the Commission

2. Motion to Approve Agenda

3. Public Input *The Public is invited to present petitions, make announcements, or provide other information to the Commission that is relevant to the scope of authority of the City of Blue Lake that is not on the Agenda. The Commission may provide up to 15 minutes for this public input session. To assure that each individual presentation is heard, the Commission may uniformly impose time limitations of 3 minutes to each individual presentation. The public will be given the opportunity to address items that are on the agenda at the time the Commission takes up each specific agenda item.*

4. Upcoming Events

- Presidents Week Camp (February 19-23)
- Bingo at The Grange (Chamber - Feb 17th 6-9pm)
- One Night Stand Karaoke Contest 21+ (February 22nd 7-10pm)
- Barn Dance -Humboldt Folklife (Spring)
- St. Patrick's Day Dance (6th-8th Grade) - March 15th
- Easter Event - March 29th
- Earth Day Event - April 22nd
- Cinco de Mayo Event - May 5th
- Fun Run w/ Low & Slow BBQ - May 19th (tentative)

5. Approve Minutes

- January 3rd, 2024 Minutes

6. P&R Dropbox - City Hall - Discussion/Action

7. 2024 Goals/Fundraising/Projects

8. Announcements

- Open seats available on P&R Commission

9. Future Agenda Items

- Next Meeting March 6th, 2024 at 6:30pm

10. Motion to Adjourn

A request for disability-related modification or accommodation, including auxiliary aid or services, may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting, by contacting City Manager Amanda Mager, 668-5655, at least 24 hours prior to the commencement of the meeting.



Blue Lake Parks & Recreation Commission Regular Meeting Minutes

Date: Wednesday, January 3rd, 2024 at 6:30 p.m.

Location: Skinner Store - 111 Greenwood Avenue, Blue Lake CA 95525

Unless Otherwise Noted, All Items on the Agenda Are Subject to Action.

Meeting Called to Order at 6:30pm by Parks & Recreation Director, Emily Wood

1. Establish a Quorum of the Commission

Present: Bettina Eipper, Jeff Bird, James Brown

Absent: None - 2 Open Seats

Staff Present: Emily Wood - P&R Director, Charis Bowman - Event Coordinator

Others present: Elise Scafani - City Council Liason, Justin Noyb

2. Motion to Approve Agenda by James Brown, seconded by Jeff Bird

Motion passed; agenda approved.

3. Public Input *The Public is invited to present petitions, make announcements, or provide other information to the Commission that is relevant to the scope of authority of the City of Blue Lake that is not on the Agenda. The Commission may provide up to 15 minutes for this public input session. To assure that each individual presentation is heard, the Commission may uniformly impose time limitations of 3 minutes to each individual presentation. The public will be given the opportunity to address items that are on the agenda at the time the Commission takes up each specific agenda item.*

Director Emily Wood introduced Charos Bowman, Event Coordinator, to the Commission and audience.

4. Upcoming Events

- Blue Lake Elementary Multicultural Fair - January 25th, 2024
- Presidents Week Camp (February)
- Taste of Blue Lake Event (Spring)
- Barn Dance (Spring)
- St. Patrick's Day Dance (6th-8th Grade)

5. Approve Minutes Motion by Jeff Bird Second by James Brown

- September Minutes

6. P&R Commission Vacancies - Discussion

Two vacant seats remain on the Parks & Recreation Commission. Bettina Eipper plans to re-apply to be on the Commission for another term and will submit her application to City Hall for Council's consideration.

Council Member Scafani and Director, Emily Wood, discussed whether a commission member must live in Blue Lake to be on the Commission. It was concluded that at least 3 of 5 members must live within the City limits; however at least one member and no more than two can live within the 'sphere of influence' (within 3 miles) of city limits, per Council Member Scafani's knowledge.

7. Community Survey - Action

A revision of the Community Survey was presented to the Commission for review based on changes suggested at prior meetings. The Commission directed Director Wood to finalize the survey for release to the community at large; with more specific surveys being developed at later dates for review by the Commission (related to impact of large events, trails, river access, etc.) Council Member Scafani suggested developing graphics demonstrating funding sources for projects, facilities, and programs for Parks & Recreation. The general survey finalized by the Commission at this meeting will be mailed with

water bills and available on the City's website for the community.

8. 2024 Calendar - Discussion

- 2023 Holiday Events Feedback/Wrap Up
- 2024 January Skate Calendar
- 2024 Spring Events & Partnerships (Valentines, St. Patricks, Easter, Cinco De Mayo)

The commission briefly discussed the 2023 Holiday Events. It was suggested to coordinate and host the Blue Lake Holiday Light Parade the day after the Truckers Parade in Eureka to coordinate semi-trucks participating in both events.

9. Announcements

2 Open Commission Seats are available. Applications can be found online and at City Hall. Completed applications can be emailed to cityclerk@bluelake.ca.gov, delivered in the drop box; or in person at City Hall.

10. Future Agenda Items

- Next Meeting February 7th, 2024 at 6:30pm

11. Motion to Adjourn **Motion: James Brown** **Second: Jeff Bird**

Meeting is adjourned at 7:11pm

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