



# CITY OF BLUE LAKE

Post Office Box 458  
Phone 707.668.5655

111 Greenwood Road

Blue Lake, CA 95525  
Fax 707.668.5916

## AGENDA REPORT

Item #: 5

Date: June 25, 2024

Item Subject: Resolution Number 1230

Submitted By: Anali Gonzalez, City Clerk

**General Information:** Staff is requesting Council's authorization to consolidate the 2024 City Council Election with the Statewide General Election

**Background Material Provided:** Resolution Number 1230

**Fiscal Impact:** The City will be responsible for the cost associated with City elections.

**Recommended Action:** Adopt Resolution Number 1230

<b>Agenda Item Review Information:</b>	
City Manager Review: <input checked="" type="checkbox"/>	Legal Review: <input type="checkbox"/> Planner Review: <input type="checkbox"/> Engineer Review: <input type="checkbox"/>
Comments:	
<b>After Action Information:</b>	
Date Action Taken:	Notes:
Action Taken: Approved: <input type="checkbox"/>	Denied: <input type="checkbox"/> Tabled: <input type="checkbox"/> Other: <input type="checkbox"/>
Council Vote: Jones: <input type="checkbox"/>	Shull: <input type="checkbox"/> Mackay: <input type="checkbox"/> Edgar: <input type="checkbox"/> Scafani: <input type="checkbox"/>

Resolution No. 1230

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BLUE LAKE  
REQUESTING CONSOLIDATION OF THE GENERAL MUNICIPAL  
ELECTION WITH THE STATEWIDE GENERAL ELECTION TO BE HELD  
TUESDAY, NOVEMBER 5, 2024**

**WHEREAS**, the City Council has by Ordinance consolidated the General Municipal Election with the Statewide election; and

**WHEREAS**, Election Code Section 10403 requires that the City of Blue Lake file with the Board of Supervisors and the County Clerk a resolution requesting such consolidation;

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Blue Lake as follows:

1. The General Municipal Election is to be consolidated with the Statewide election to be held Tuesday, November 5, 2024, and the City Council hereby requests such consolidation pursuant to Election Code Section 10403. The offices to be voted upon are three (3) positions on the City Council.
2. The county election department is authorized to canvass the returns of the General Municipal Election. The election shall be held in all respects as if there were only one election, and only one form of ballot shall be used.
3. The Board of Supervisors is requested to issue instructions to the County Elections Department to take any and all steps necessary for the holding of the consolidated election.
4. The City of Blue Lake recognizes that additional costs will be incurred by the County by reason of said consolidation and agrees to reimburse the County for any costs.
5. The City Clerk is hereby directed to file a certified copy of this resolution with the Board of Supervisors and the County Election Department.

**INTRODUCED, PASSED AND ADOPTED** this 25<sup>th</sup> day of June 2024, by the following vote:

AYES:

NAYS:

ABSENT:

ATTEST:

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Mayor, City of Blue Lake

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City Clerk, City of Blue Lake

**CLERK'S CERTIFICATE**

I hereby certify that the foregoing is a true and correct copy of Resolution No. 1230 passed and adopted at a regular meeting of the City Council of the City of Blue Lake held on the 25<sup>th</sup> of June, 2024, by the following vote:

AYES:

NAYS:

ABSENT:

ATTEST:

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Anali Gonzalez, City Clerk



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## AGENDA REPORT

Item #: 6

Date: June 25, 2024

Item Subject: Resolution Number 1231-A Resolution of the City Council Adopting the Fiscal Year 2023-2024 Budget Amendment

Submitted By: Mandy Mager, City Manager

**General Information:** The City Accountant will present Resolution Number 1231; this resolution is a budget amendment for Fiscal Year 2023-2024. The budget amendment will revise the adopted Fiscal Year 2023-2024 Budget to more accurately reflect actual and projected revenues and expenditures.

**Background Material Provided:** Resolution Number 1231 with supporting documentation

**Fiscal Impact:** Adoption of Resolution Number 1231 will revise the current year's budget to more accurately reflect actual and project revenues and expenditures.

**Recommended Action:** To adopt Resolution Number 1231

<b>Agenda Item Review Information:</b>				
City Manager Review: <input checked="" type="checkbox"/>	Legal Review: <input type="checkbox"/>	Planner Review: <input type="checkbox"/>	Engineer Review: <input type="checkbox"/>	
Comments:				
<b>After Action Information:</b>				
Date Action Taken:		Notes:		
Action Taken: Approved: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Tabled: <input type="checkbox"/>	Other: <input type="checkbox"/>	
Council Vote: Jones: <input type="checkbox"/>	Shull: <input type="checkbox"/>	Mackay: <input type="checkbox"/>	Edgar: <input type="checkbox"/>	Scafani: <input type="checkbox"/>

**RESOLUTION NO. 1231**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BLUE LAKE  
ADOPTING A BUDGET AMENDMENT FOR THE FISCAL YEAR BEGINNING JULY  
1, 2023 AND ENDING JUNE 30, 2024 AND FINDING THE BUDGET TO BE WITHIN  
THE APPROPRIATIONS LIMIT REQUIRED BY ARTICLE XIII B OF THE  
CALIFORNIA CONSTITUTION**

**WHEREAS**, the City Council of the City of Blue Lake, previously adopted a budget for Fiscal Year 2023-2024, through Resolution Number 1222, on June 27, 2023; and,

**WHEREAS**, the City budget is based upon various projections and assumptions; and,

**WHEREAS**, the City has experienced increased revenues from various funding sources and programs; and

**WHEREAS**, the City Accountant has prepared a budget amendment to more accurately reflect the City's fiscal year 2023-2024 expenditures and revenues;

**NOW, THEREFORE BE IT RESOLVED**, that the City Council of the City of Blue Lake hereby approves the budget amendment as presented in the attached schedule titled "*City of Blue Lake Budget Amendment Number 1-Fiscal Year 2023-2024.*"

INTRODUCED, PASSED AND ADOPTED by the City Council of the City of Blue Lake, State of California this 25th day of June 2024, by the following vote:

Ayes:

Nays:

Abstention:

Absent:

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Adelene Jones-Mayor

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Anali Gonzalez, City Clerk



# CITY OF BLUE LAKE

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## AGENDA REPORT

Item #: 7

Date: June 25, 2024

Item Subject: Resolution Number 1232-SB 1 Funding and Project Adoption

Submitted By: Mandy Mager, City Manager

**General Information:** The City of Blue Lake will receive funding from the State of California Road Maintenance and Rehabilitation SB 1 Program; the City's projected funding allocation for FY 2024-2025 is approximately \$29,000.00.

Each year, the City is required to adopt a Resolution that establishes the upcoming fiscal year's funding allocation and identifies a project list for use of the funds. Each year, City staff makes a recommendation to the City Council based upon the highest needs and the most effective use of the funds.

As the funding allocation is limited, City staff is recommending that the funding be allocated to road repair work on G Street and First Avenue. Work recommended, includes pavement replacement, pothole repair and accessibility improvements. As work is currently taking place in the area of G Street and First Avenue, the City can leverage the SB 1 funding to make larger repairs to the areas.

City staff makes this recommendation based upon the City's pavement index report, along with recommendations by the City Engineer.

**Background Material Provided:** Resolution Number 1232

**Fiscal Impact:** Funding from SB 1 is allocated to our street program and increases our street budget

**Recommended Action:** Approve Resolution Number 1232

<b>Agenda Item Review Information:</b>				
City Manager Review: <input checked="" type="checkbox"/>	Legal Review: <input type="checkbox"/>	Planner Review: <input type="checkbox"/>	Engineer Review: <input checked="" type="checkbox"/>	
Comments:				
<b>After Action Information:</b>				
Date Action Taken:		Notes:		
Action Taken: Approved: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Tabled: <input type="checkbox"/>	Other: <input type="checkbox"/>	
Council Vote: Jones: <input type="checkbox"/>	Shull: <input type="checkbox"/>	Mackay: <input type="checkbox"/>	Edgar: <input type="checkbox"/>	Scafani: <input type="checkbox"/>

**RESOLUTION NO. 1232**

**RESOLUTION ADOPTING A LIST OF PROJECTS FOR FISCAL YEAR 2024-2025 FUNDED BY SB 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017**

**WHEREAS**, Senate Bill 1 (SB 1), the Road Repair and Accountability Act of 2017 (Chapter 5, Statutes of 2017) was passed by the Legislature and Signed into law by the Governor in April 2017 to address the significant multi-modal transportation funding shortfalls statewide; and

**WHEREAS**, SB 1 includes accountability and transparency provisions that will ensure the residents of our City are aware of the projects proposed for funding in our community and which projects have been completed each fiscal year; and

**WHEREAS**, the City of Blue Lake must adopt by resolution a list of projects proposed to receive fiscal year funding from the Road Maintenance and Rehabilitation Account (RMRA), created by SB 1, which must include a description and the location of each proposed project, a proposed schedule for the project's completion, and the estimated useful life of the improvement; and

**WHEREAS**, the City of Blue Lake, will receive an estimated \$29,206.00 in RMRA funding in Fiscal Year 2024-2025 from SB 1; and

**WHEREAS**, this is the sixth year in which the City of Blue Lake is receiving SB 1 funding and this funding will enable the City to continue to conduct essential road maintenance, improve safety and increase access and mobility options for the traveling public that would not have otherwise been possible without SB 1 funding; and

**WHEREAS**, the City of Blue Lake used a Pavement Management System to develop the SB 1 project list to ensure revenues are being used on the most high-priority and cost-effective projects that also meet the community's priorities for transportation investment, along with conducting an evaluation of accessibility barriers around the City's highest use public spaces; and

**WHEREAS**, the City has identified accessibility improvements along G Street and First Avenue, as a high priority project due to the lack of compliant accessible parking and sidewalk access to a high use public space; and

**WHEREAS**, the City has identified paving and pothole repair along G Street as a high priority project due to the deterioration level of the pavement system and the high usage rate of the project area; and

**WHEREAS**, the funding from SB 1 will help the City of Blue Lake update, maintain and rehabilitate roads throughout the City this year and similar projects into the future; and

**WHEREAS**, the 2018 California Statewide Local Streets and Roads Needs Assessment found that the City streets and roads are in "poor" condition and this revenue will help us increase the overall quality of our road system and over the next decade will bring our streets and roads into a "good" condition; and

**WHEREAS**, the SB 1 project list and overall investment in our local streets and roads infrastructure, with a focus on basic maintenance, safety and accessibility improvements will have significant positive co-benefits statewide.

**NOW, THEREFORE IT IS HEREBY RESOLVED, ORDERED AND FOUND** by the City Council of the City of Blue Lake, State of California, as follows:

- 1. The foregoing recitals are true and correct.
- 2. The following list of newly proposed projects will be funded in-part or solely with Fiscal Year 2024-2025 Road Maintenance and Rehabilitation Account revenues:

<b>Project Title</b>	<b>Description</b>	<b>Location</b>	<b>Start/End Date (MM/YY)</b>	<b>Useful Life</b>
<b>General Road Maintenance</b>	<b>ADA Accessible Access, Paving &amp; Pothole Repair</b>	<b>G Street and 1st Street</b>	<b>July 2024 June 2025</b>	<b>5-10 years</b>

**PASSED AND ADOPTED** by the City Council of the City of Blue Lake, State of California this \_\_\_\_\_ day of \_\_\_\_\_, 2024, by the following vote:

Ayes:

Nays:

Abstentions:

Absent:

\_\_\_\_\_  
City Clerk-Anali Gonzalez

\_\_\_\_\_  
Mayor-Adelene Jones





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## AGENDA REPORT

Item #: 8

Date: June 25, 2024

Item Subject: Resolution Number 1233-Fiscal Year 2024-2025 Budget Adoption

Submitted By: Mandy Mager, City Manager

**General Information:** The City Accountant will present the City's Fiscal Year 2024-2025 budget for Council's review and consideration of adoption. The draft budget was presented to Council on June 11, 2024 and all funds and departments were presented and reviewed by the City Accountant.

**Background Material Provided:** Draft Fiscal Year 2024-2025 Budget

**Fiscal Impact:** Adoption of Resolution Number 1233 will establish the City's 2024-2025 operating budget.

**Recommended Action:** To Adopt Resolution Number 1233-A Resolution of the City Council Adopting the City of Blue Lake's Fiscal Year 2024-2025 Budget and Finding the Budget to be within the Appropriations Limit Required by Article XIII B of the California Constitution.

<b>Agenda Item Review Information:</b>	
City Manager Review: <input checked="" type="checkbox"/>	Legal Review: <input type="checkbox"/> Planner Review: <input type="checkbox"/> Engineer Review: <input type="checkbox"/>
Comments:	
<b>After Action Information:</b>	
Date Action Taken:	Notes:
Action Taken: Approved: <input type="checkbox"/>	Denied: <input type="checkbox"/> Tabled: <input type="checkbox"/> Other: <input type="checkbox"/>
Council Vote: Jones: <input type="checkbox"/>	Shull: <input type="checkbox"/> Mackay: <input type="checkbox"/> Edgar: <input type="checkbox"/> Scafani: <input type="checkbox"/>

**RESOLUTION NO. 1233**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BLUE LAKE  
ADOPTING A BUDGET FOR THE FISCAL YEAR BEGINNING JULY 1, 2024 AND  
ENDING JUNE 30, 2025 AND FINDING THE BUDGET TO BE WITHIN THE  
APPROPRIATIONS LIMIT REQUIRED BY ARTICLE XIII B OF THE  
CALIFORNIA CONSTITUTION**

**WHEREAS**, the City Council is required to adopt a budget for the City of Blue Lake for the fiscal year beginning July 1, 2024 and ending June 30, 2025; and,

**WHEREAS**, the City Manager and the City Accountant presented a draft budget at a Special Council Meeting on June 11, 2024 and presented a final draft budget for City Council consideration on June 25, 2024; and

**WHEREAS**, the City Council reviewed said budget; and,

**WHEREAS**, the voters of the State of California have approved Proposition 4, commonly known as the Gann Initiative, which created Article XIII B of the California Constitution, which places limits on the amount of revenue which can be spent by all entities of government using a formula based upon the 1978-1979 “base year” revenues; and,

**WHEREAS**, Article XIII B of the California Constitution requires that local jurisdictions, such as the City of Blue Lake, must select their cost-of-living factor to compute their appropriations limit by a vote of the governing body; and,

**WHEREAS**, the City of Blue Lake may select either the percentage change in California per capita personal income OR the percentage change in the local assessment roll due to the addition of local nonresidential new construction; and

**WHEREAS**, the City of Blue Lake, by adopting this Resolution, has chosen to continue using the percentage of change in California per capita personal income for computing the appropriations limit along with the annual population change for the City of Blue Lake from January 1, 2023 to January 1, 2024; and

**WHEREAS**, the calculations for determining the appropriations limit are shown in Attachment “A”

**NOW, THEREFORE IT IS HEREBY RESOLVED, ORDERED AND FOUND** by the Blue Lake City Council of the City of Blue Lake, State of California, as follows:

**Section 1:** The Budget for the Fiscal Year beginning July 1, 2024 and ending June 30, 2025 is hereby adopted. Said Budget shall be marked “Adopted Copy.”

**Section 2:** The amount stated in the said budget document entitled “City of Blue Lake FY 2024-2025 Budget,” with revenue and expenditures for the purposes therein stated, shall be and are hereby appropriated to the several objects and purposes therein stated.

**Section 3:** The total appropriations subject to the Gann Limit are \$486,835.00 which is well within \$1,446,071.00, which is the FY 2024-2025 Appropriations Limit Calculation, required by Article XIII B of the California Constitution.

**Section 4:** Modifications and amendments to the FY 2024-2025 said budget shall be allowed during the 2024-2025 fiscal year as proposed by the City Manager and approved by the City Council, so long as they remain within the Gann limit.

**Section 5:** The salaries and benefits are based upon Attachment “B-Salary Schedule” and are hereby adopted as part of the FY 2024-2025 budget.

PASSED AND ADOPTED by the City Council of the City of Blue Lake, State of California this 25th day of June 2024, by the following vote:

Ayes:

Nays:

Abstention:

Absent:

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Adelene Jones-Mayor

---

Anali Gonzalez, City Clerk

**CITY OF BLUE LAKE  
ATTACHMENT "A" TO RESOLUTION NO. 1233  
CALCULATION FOR DETERMINING THE FISCAL YEAR 2024-25 APPROPRIATIONS LIMIT**

Article XIII B of the California Constitution, adopted by Proposition 4 in November 1979, and amended in 1990 by Proposition 111, imposes restrictions on the amount of revenues that can be received and appropriated in a fiscal year (Gann Limit). Only revenues defined as "proceeds of taxes" are restricted by the limit. Generally, revenues restricted as to use, enterprise fund revenues, and charges for services not exceeding the cost of providing the service are not considered proceeds of taxes. Also, certain expenditures are considered exempt from the limit. During any fiscal year, a city may not appropriate any proceeds of taxes they receive in excess of their limit.

The appropriations limit is based on actual appropriations during the base year of 1978-79, and is adjusted each year using a price factor based on the growth in State per capita personal income and a population factor based on growth in the City's population. The appropriations limit must be adopted each year by resolution of the City Council.

**FY 2024-25 Annual Adjustment Factors:**

**Price Factor (conversion to ratio):**

Percent Growth in State Per Capita Personal Income as provided by State of California Department of Finance:

$$3.62\% = 1.0362$$

**Population Factor (conversion to ratio):**

Annual Percent Growth in City of Blue Lake Population January 1, 2023 to January 1, 2024 as provided by State of California Department of Finance:

$$-1.29\% = 0.9871$$

**Calculation of Annual Adjustment Factor:**

$$\text{Price Factor} \times \text{Population Factor} = 1.0362 \times 0.9871 = 1.0228$$

**FY 2024-25 Appropriations Limit Calculation:**

$$\text{FY 2024-25 Limit} = \text{FY 2023-24 Limit} \times \text{Adjustment Factor}$$

$$\text{FY 2024-25 Limit} = \$1,413,836 \times 1.0228$$

$$\text{FY 2024-25 Limit} = \$1,446,071$$

**Estimated Appropriations Subject to the Gann Limit for FY 2024-25:**

Proceeds of Taxes	\$ 486,835
Exclusions	0
Total Appropriations Subject to Limit	\$ 486,835
Current Limit	\$ 1,446,071
Under Limit	\$ 959,236

**City of Blue Lake**  
**Salary Plan - Fiscal Year 2024-2025**

Position	Level 1	Level 2	Level 3	Level 4	Level 5	Level 6	Level 7	Level 8	Level 9	Level 10	Level 11	Level 12	Level 13
Public Works Superintendent (H)	25.14	25.89	26.67	27.47	28.30	29.14	30.02	30.92	31.85	32.80	33.79	34.80	35.84
Longevity Pay	25.62	26.39	27.18	28.00	28.84	29.70	30.60	31.51	32.46	33.43	34.44	35.47	36.53
Public Works Supervising Operator (H)	23.84	24.56	25.29	26.05	26.83	27.64	28.47	29.32	30.20	31.11	32.04	33.00	33.99
Longevity Pay	24.30	25.03	25.78	26.55	27.35	28.17	29.01	29.88	30.78	31.70	32.66	33.63	34.64
Public Works Operator (H) Maintenance III (H)	18.44	18.99	19.56	20.15	20.75	21.38	22.02	22.68	23.36	24.06	24.78	25.53	26.29
Longevity Pay	18.79	19.36	19.94	20.54	21.15	21.79	22.44	23.12	23.81	24.52	25.26	26.02	26.80
Public Works Maint. Worker I & II (H)	16.56	17.06	17.57	18.10	18.64	19.20	19.77	20.37	20.98	21.61	22.26	22.92	23.61
Longevity Pay	16.88	17.38	17.91	18.44	19.00	19.57	20.15	20.76	21.38	22.02	22.68	23.36	24.06
Park & Rec Director / Recycling (H)	24.02	24.74	25.48	26.25	27.03	27.85	28.68	29.54	30.43	31.34	32.28	33.25	34.25
Longevity Pay	24.48	25.22	25.97	26.75	27.55	28.38	29.23	30.11	31.01	31.94	32.90	33.89	34.91
Rec Coordinator (H)	17.00	17.51	18.04	18.58	19.13	19.71	20.30	20.91	21.54	22.18	22.85	23.53	24.24
Longevity Pay	17.33	17.85	18.38	18.93	19.50	20.09	20.69	21.31	21.95	22.61	23.29	23.98	24.70
Office Assistant, Recreation Specialist I & II, Part Time and Temporary (H)	16.37	16.86	17.37	17.89	18.42	18.98	19.55	20.13	20.74	21.36	22.00	22.66	23.34
Longevity Pay	16.68	17.19	17.70	18.23	18.78	19.34	19.92	20.52	21.14	21.77	22.42	23.10	23.79
Accounting Specialist I & II (H)	18.12	18.66	19.22	19.80	20.39	21.01	21.64	22.29	22.95	23.64	24.35	25.08	25.83
Longevity Pay	18.47	19.02	19.59	20.18	20.79	21.41	22.05	22.71	23.40	24.10	24.82	25.56	26.33
Administrative Assistant/City Clerk (H)	19.77	20.36	20.97	21.60	22.25	22.92	23.61	24.31	25.04	25.80	26.57	27.37	28.19
Longevity Pay	20.15	20.75	21.38	22.02	22.68	23.36	24.06	24.78	25.53	26.29	27.08	27.89	28.73
Finance Manager (H), Economic Development Planner (H)	23.68	24.39	25.12	25.88	26.65	27.45	28.28	29.12	30.00	30.90	31.82	32.78	33.76
Longevity Pay	24.14	24.86	25.61	26.37	27.16	27.98	28.82	29.68	30.57	31.49	32.44	33.41	34.41



**Contract Positions:**

City Manager (Contract) = \$80,000, per year  
 Building Official (Contract) = \$70.00 per hour

**Public Works - Rounds/On-Call/Call-Outs**

Weekend or Holiday Rounds = \$75/Day  
 Weekly On-Call = \$120.00  
 Holiday On-Call-\$120 & 8 hrs. CTE  
 Call Outs = \$120.00 per each Call Out

Adopted by Resolution Number 1233-June 25, 2024  
 Effective Date: June 24, 2024



# CITY OF BLUE LAKE

Post Office Box 458  
Phone 707.668.5655

111 Greenwood Road

Blue Lake, CA 95525  
Fax 707.668.5916

## AGENDA REPORT

Item #:

9

Date:

June 25, 2024

Item Subject:

Town Square Loan Pay-Off

Submitted By:

Mandy Mager, City Manager

**General Information:** The City of Blue Lake has a loan balance of \$23,500.00 for the original purchase of the town square property. The City took out the loan with Redwood Region Economic Development Corporation (RREDC) to cover the cost of the property purchase and subsequently was able to secure grant funding to pay off the majority of the purchase price.

As the original earnest money deposit for the purchase of the property was paid to the seller at a date earlier than the final purchase amount was paid, the City was unable to apply the full purchase price to the grant. This has left an outstanding loan balance of \$23,500.00 with an interest rate of 5%.

City staff is recommending that the Council utilize de-federalized funds derived from Community Development Block Grant loan payoffs to pay off the outstanding balance of the town square loan. The City currently has a fund balance of \$78,000.00 and the payoff of the loan is an allowable use.

As the loan with RREDC has a fairly high interest rate, the City can save a substantial amount of money by paying off the loan.

**Background Material Provided:** Fiscal Year 24-25 Budget Detail

**Fiscal Impact:** The loan payoff will reduce Fund 38 by the loan payoff amount.

**Recommended Action:** Authorize the City Manager to expend funds from Fund 38 to pay off the balance of the Town Square Property Purchase Loan.

<b>Agenda Item Review Information:</b>			
City Manager Review: <input checked="" type="checkbox"/>	Legal Review: <input type="checkbox"/>	Planner Review: <input type="checkbox"/>	Engineer Review: <input type="checkbox"/>
Comments:			
<b>After Action Information:</b>			
Date Action Taken:	Notes:		
Action Taken: Approved: <input type="checkbox"/>	Denied: <input type="checkbox"/>	Tabled: <input type="checkbox"/>	Other: <input type="checkbox"/>
Council Vote: Jones: <input type="checkbox"/>	Shull: <input type="checkbox"/>	Mackay: <input type="checkbox"/>	Edgar: <input type="checkbox"/> Scafani: <input type="checkbox"/>

**CITY OF BLUE LAKE**  
**Budget Detail by Fund**  
**Fiscal Year 2024-25**

	Projected Actual		
	Budget 2023-24	2023-24	Budget 2024-25
<b>GDBG Non-Program Income Fund (Fund 36)</b>			
<b><u>Revenues and Transfers-In</u></b>			
Interest earned	885	2,190	2,409
Loan payment revenue	2,500	2,400	2,500
Transfers from other funds	20,682	-	28,744
<b>Total Revenues and Transfers-In</b>	<b>24,067</b>	<b>4,590</b>	<b>33,653</b>
<b><u>Expenditures</u></b>			
Loan principal repayment	-	-	23,500
<b>Total Expenditures</b>	<b>-</b>	<b>-</b>	<b>23,500</b>
<b>Excess (Deficit)</b>	<b>24,067</b>	<b>4,590</b>	<b>10,153</b>
<b>Projected Fund Balance, July 1</b>			<b>78,665</b>
<b>Excess (Deficit)</b>			<b>10,153</b>
<b>Projected Fund Balance, June 30</b>			<b>88,818</b>



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## AGENDA REPORT

Item #: 10

Date: June 25, 2024

Item Subject: Humboldt County Sheriff Correspondence

Submitted By: Mandy Mager, City Manager

**General Information:** The City received additional correspondence from Sheriff Honsal regarding his proposed Fiscal Year 2023-2024 contract amendment. The City has been working with the Sheriff's administrative staff to negotiate and finalize a new contract for 2024-2025 and Council has authorized the City Manager to execute the new contract upon final legal review.

The City does not have an executed contract amendment for Fiscal Year 2023-2024 and the final negotiated cost increase for the new contract was not finalized until April of 2024. It is the recommendation of the City Manager, that the City continue to finalize the new contract and that the increase be applied to the upcoming fiscal year. The City has budgeted for the increase in the Fiscal Year 2024-2025 Budget.

It is the position of the City Manager, that the Sheriff does not have the authority under the existing Humboldt County Board of Supervisors authorizing action to implement a cost increase for Fiscal Year 2023-2024 as the proposed increase is outside of the contracting limits set by the original action.

**Background Material Provided:** N/A

**Fiscal Impact:** A cost increase to the City's FY 23-24 contract with the Sheriff would reduce the City's General Fund by the increase amount.

**Recommended Action:** No action recommended.

<b>Agenda Item Review Information:</b>	
City Manager Review: <input checked="" type="checkbox"/>	Legal Review: <input type="checkbox"/> Planner Review: <input type="checkbox"/> Engineer Review: <input type="checkbox"/>
Comments:	
<b>After Action Information:</b>	
Date Action Taken:	Notes:
Action Taken: Approved: <input type="checkbox"/>	Denied: <input type="checkbox"/> Tabled: <input type="checkbox"/> Other: <input type="checkbox"/>
Council Vote: Jones: <input type="checkbox"/>	Shull: <input type="checkbox"/> Mackay: <input type="checkbox"/> Edgar: <input type="checkbox"/> Scafani: <input type="checkbox"/>



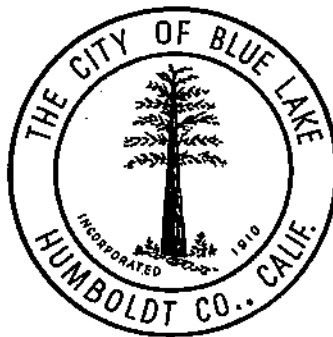
**City of Blue Lake**  
June 25, 2024  
**Regular Council Meeting**

**Consent Agenda Items:**

a. Meeting Minutes:

- March 26, 2024-Regular
- April 09, 2024-Special
- April 23, 2024-Regular

b. Warrants and Disbursements



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**CITY OF BLUE LAKE**

**CALIFORNIA**

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## Blue Lake City Council Minutes

Tuesday, March 26, 2024~ 6:30 p.m. ~Special Council Meeting  
Skinner Store Building-111 Greenwood Road, Blue Lake-Behind City Hall

***Unless Otherwise Noted, All Items on the Agenda are Subject to Action.***

1. **Meeting Called to Order at 6:30 PM**
2. **Pledge of Allegiance and Establish a Quorum of the Council**

**Council Members Present:** ☒

Adelene Jones, Mayor

Angela Shull, Mayor Pro-Tem

Elise Scafani

Elizabeth Mackay

**Council Members Absent:**

Christopher Edgar

**Staff Present:**

Amanda Mager, City Manager

Anali Gonzalez, Administrative Assistant

Tonie Quigley, Office Assistant

**Public Present:**

Kent Sawatzky, Mardi Granger, Jean Lynch, Lisa Hoover, Julie Christie, Justin, Lori Ponte,

3. **Approval of the Agenda**

Mayor Jones points out approval of the agenda is missing from the agenda.

Councilmember Mackay suggests item 13 be added to the April 23, 2024 agenda due to councilmember Edgar's absence since he brought the item forward.

Councilmember Shull suggests the council postpone item 11 to allow sufficient time for discussion.

**Motion:** To Approve agenda as delivered

**Motion by:** Councilmember Scafani

**Motion:** to approve the agenda with the postponement of item 13.

**Motion by:** Councilmember Scafani.

**Second:** Councilmember Mackay

**Public Comment:** None

**Vote:** Ayes: Jones, Scafani, Mackay Nays: None Abstain: Shull Absent: Edgar

**Motion Summary:** Motion Passed

4. **Public Comments on closed Session Item:** no public comment
5. **Closed: Pursuant to Government Code Section 54957 a Closed Session will be held to conduct an Employee Performance Evaluation for the Position of City Manager.**

**Motion:** to go into closed session.

**Motion by:** Councilmember Mackay **Second:** Councilmember Shull

**Vote:** Ayes: Jones, Shull, Scafani, Mackay **Nays:** None **Absent:** Edgar

**Motion Summary:** Motion Passed

6. **Closed Session Report:** the council unanimously decided to have a closed session special meeting on April 9, 2024 at 6:30 pm.

7. **Moment of Silence in Memory of Blue Lake Resident Larry Kight.**

8. **Public Comment:**

Marty Granger~ asked who Larry Kight is?

Mayor Jones provides some background on deceased Blue Lake resident Larry Kight.

9. **Blue Lake Commissioner Application review and Appointment**

Mayor Jones reads the agenda report into the record and asks applicants if they would like to speak.

Jason Csech applied for the Planning Commission and shares his background in planning.

Christopher Firor applied for the Parks and Recreation commission and shares his background in park and recreation.

**Mayor Jones opens public comment.**

**Public Comment:** Lori Ponte stated zoom sound gargled, coming in person.

**Public comment closed.**

**There were no comments from the Council.**

**Motion:** to appoint the following applicants

- Jason Csech- Planning Commission
- Jacob Hussin- Economic Development Commission
- Sherri Green- Arts and Heritage Commission
- Jan Henry- Parks and Recreation commission
- Chris Firor- Park and Recreation Commission
- Ed Nickerson- Public Safety Commission.

**Motion by:** Councilmember Mackay, **Second:** Councilmember Shull

**Vote:** Ayes: Jones, Scafani, Shull, Mackay **Nays:** None **Absent:** Edgar

**Motion Summary:** Motion Passed

10. **Introduce and conduct the First Reading of Ordinance Number 544, An Ordinance of the City Council of the City of Blue Lake Modifying Section 13.08.060 of Chapter 13.08 of Title 13 of the Blue Lake Municipal Code Regarding Customer Deposits.**

**Mayor Jones reads the agenda report into the record.**

**City Manager Mager-** Intedata the City's water sewer billing software company asked staff to add clarifying language to Exhibit A. The city proposes an amendment to the language. Exhibit A under item number 1 proposing to add "the month following the date which the account is closed." This allows staff to stay consistent with how our billing system works.

**Mayor opens public comment:**

Julie Christie- commented that this has been a past issue, and good work on the dog leash law ordinance.

**Public Comment Closed.**

**Back to council.**

**Motion to introduce and conduct the first reading of Ordinance Number 544 by title only with the changes noted.**

**Motion By:** Councilmember Scafani **Second by:** Councilmember Mackay

**Roll Call Vote: Yes:** Jones, Scafani, Shull, Mackay **Absent:** Edgar

**Motion passed unanimously.**

**11. Resolution Number 1227- State Water Resources Control Board Direct Operation and Maintenance Fund Program.**

**Mayor Jones reads the agenda report and asks staff if they would like to add anything to this item.**

**City Manager Mager:** provides background information on the State Water Board operation and maintenance fund program.

**Mayor opens public comment.**

**Public Comment:** Julie Christie commented on Ordinance 544 asking if this would result in lower rates for customers.

**Public comment closed.**

**Motion:** to adopt Resolution Number 1227.

**Motion by:** Councilmember Schull, **Second:** Councilmember Mackay

**There were no comments from the Council.**

**Vote: Ayes:** Jones, Scafani, Shull, Mackay **Nays:** None **Absent:** Edgar

**Motion Summary:** Motion Passed

**12. Review Staff Updates to the City of Blue Lake's Visioning Document and Provide Recommendations and/ or Direction for Further Analysis.**

**Mayor Jones introduces and reads the agenda report.**

**Council Discussion:**

**City Manager Mager-** brought this item to council to continue discussions on the Blue Lake's Visioning Document. No action needed now.

**Mayor Jones-** states in 1997 Blue Lake only had two commissions. Welcomes the idea of town hall meetings for public input but would also like to get commissions input as well.

**Councilmember Scafani-** expresses concern towards staff current workload and taking on a new project.

**Mayor Jones-** asked staff how they feel about taking on a new project.

**City Manager Mager-** appreciates council's concern for staff and emphasizes the importance of the visioning document. Has discussed The Blue Lake Visioning Document with city planner and will be brought to the Planning commission. Project does not have to be on the fast track. Would like to continue to focus on the document to some level.

**Councilmember Mackay:** expresses how the City of Blue Lake Visioning Document is great and suggests a facilitator with experience to lead potential future meetings.

**Councilmember Scafani-** states the document should be brought to the public since the document dates to 1997.

**Mayor Jones-** states commissions are the spoke people for the people.

**Mayor Jones opens public comment:**

**Lisa Hoover-**interesting approach supports commissions leading and then to the public, but not to expect the public to make all committee meetings.

**Lori Ponte-** Concur with Lisa, needs a process including community input as well as commissions.

**Julie Christie-** concurred with Lisa and Lori, not a fast-track item, been around a long time, General Plan needs updating, focus on general plan.

**Public comment closed.**

**Council Discussion:**

**Mayor Jones-** asks the city manager if the Blue Lake Visioning Document has been introduced to the commissions.

**City Manager Mager-** the Economic Development Commission has seen the document. Economic Development and Planning commission would be the two commissions actively working on Blue Lake Visioning document and brought forward to council with recommendations and approval.

**Councilmember Scafani-** asks about the General Plan update.

**City Manager Mager-** the city has been updating sections of the general plan. Extensive process. Garry Rees (City Planner) would be the best person to provide an update on the general plan.

**Councilmember Scafani-**requests the general plan presentation with the city planner be added to future agenda items.

**City Manager Mager-** states it would be beneficial for council to educate themselves on the general plan to understand the extensive process on updating the general plan. Agrees a presentation from the City Planner would be beneficial for council.

**Mayor Jones-** suggests commissions excluding Public Safety commission review the Blue Lake Visioning Document and a representative from the commission's report back to council.

**Public Comment: Kent Sawatzky-**strongly supports Julie comment.

**Councilmember Mackay-** suggests the City host a series of town hall meetings for community input on the Blue Lake Visioning Document.

**Council discussion ends.**

**13. Discussion Regarding Retail Cannabis Operations in the City of Blue Lake and Potential Changes to the City's Cannabis Ordinance. Discussion and direction.**

**Mayor Jones introduces and reads the agenda report.**

**Councilmember Mackay-** states she brought the item forward for discussion because the city could use more of a tax base. Limit it to one or two café style/dispensaries.

**Councilmember Shull-** states the permit process is very regulated.

**Councilmember Scafani-** points out many cannabis dispensaries are going out of business.

**City Manager Mager-** recommends council to direct staff to do some research on cannabis regulations, associated costs, and bring back to council.

**Councilmember Mackay-** would like to direct staff to investigate cannabis ordinances to limit the amount of retail cannabis businesses in Blue Lake.

**Council directs staff to research Cannabis regulations and bring back to council.**

**Mayor Jones opens public comment:**

**Mardi Granger-** Why not put out another survey as was done years ago.

**Lori Ponte-** Public and safety impacts to community, is there anyone asking for this type of business in town? Not in favor of selling marijuana Trinidad, Fortuna, or Loleta- no sales or dispensaries -quoted statistic of states, doesn't see the need as there are options.

**Kent Sawatzky-** asked in the past about selling, turned down. Could have sold 100-200K in product. Interesting conversation thinks business will go to online sales, many brick-and-mortar closing.

**Julie Christie-** wondered about permit process and location important as kids. We have many special events with alcohol, I know we need sales tax revenue, are we all buying online?

**Public Comment Closed.**

**Council discussion:**

**Councilmember Mackay-** asks if a consumer buys an item online does the city receive sales tax depending on where it is delivered.

**City Manager Mager-** for the most part yes. Has noticed district taxes on online purchases.

**Councilmember Shull-** states she would like to get the City attorney's perspective and determine the success rate of dispensaries around the area.

**Mayor Jones-** states she would like staff to look into implementing limit on retail cannabis businesses in the City.

Council directs staff to gather information on retail cannabis aspects.

**14. First Amendment Auditor Discussion -Discussion /tabled until April meeting**

**15. Redwood Curtain Design Annual contract –**

Mayor Jones introduces and reads the agenda report.

**Council Discussion:**

**Councilmember Scafani-** has been working with Redwood Curtain Design on updating the City website. Progress has been made but there is still additional work to be done. Introduces a proposal for 1 year flex time website design and technical support with Redwood Curtain Design. Proposal included in the council packet.

**Mayor Jones-** asks City Manager if a budget amendment would be needed for the potential new service agreement with Redwood Curtain Design.

**City Manager Mager-** the city can absorb the cost and no budget amendment is required.

**Councilmember Scafani:** Currently we are only paying him 30 dollars a month

**Mayor Jones-** this year proposal would start?

**Councilmember Scafani-** it would start the beginning of April 2024.

**Councilmember Mackay-** seeks clarification on the cost of the services.

**Councilmember Scafani-** it would be \$180 times 11 months \$1800 dollars for a full year. Correction that's the wrong amount, it would \$1980 for a full year with one month free.

**Mayor Jones opens Public comment:**

**No public comment**

**Public comment closed.**

**Motion:** to authorize staff to enter into a new service agreement with Redwood Curtain Design for 1 year with one month free.

**Motion by:** Councilmember Schull, **Second:** Councilmember Mackay

**There were no comments from the Council**

**Vote: Ayes:** Jones, Scafani, Shull, Mackay **Nays:** None **Absent:** Edgar

**Motion Summary:** Motion Passed

**16. Council Correspondence**

Mayor Jones reads a council correspondence from Justin.

**17. Consent Agenda:**

**a. January 23, 2024, Regular Council Meeting Minutes**

Mayor Jones would like to pull the item January 23, 2024, Regular City Council Meeting Minutes from the consent agenda.

**b. Warrants and Disbursements**

**Motion to approve the warrants and disbursements.**

**Motion by:** Councilmember Mackay **Second by:** Councilmember Scafani

**There were no comments from the Council.**

**Vote: Ayes:** Jones, Scafani, Shull, Mackay **Nays:** None **Absent:** Edgar

**Motion Summary:** Motion Passed

**January 23, 2024, Regular Council Meeting Minutes**

**Comments from the Council:**

**Mayor Jones-** page 5 of the January 23, 2024, Regular Council Meeting Minutes where it says consent agenda there is a missing motion.

**City Manager Mager-** states she has in her January 2024 notes a motion to accept minutes with corrections and additions from councilmember Mackay and second by Councilmember Shull.

**Motion:** to approve the January 23, 2024, minutes with the correction and additions.

**Motion by:** Councilmember Shull **Second by:** Councilmember Mackay

**Vote: Ayes:** Jones, Scafani, Shull, Mackay **Nays:** None **Absent:** Edgar

**Motion Summary:** Motion Passed

**b. Reports of Council and staff**

**Councilmember Scafani-** attended RDEC meeting.

**Mayor Jones-** HWMA meeting cancelled this month. Attended Measure Z advisory committee meeting on Thursday March 14, 2024. The City is asking for 35,000 dollars.

**Councilmember Shull-** attended HCAOG meeting and Blue Lake Chamber of Commerce meeting.

**Councilmember Mackay-** attended the Blue Lake Economic Development meeting. Mentions Annie and Mary vendor applications.

**a. City Manager Report-** City Manager Mager provided a verbal report to council. A written report will be provided at the next City Council meeting in April.

**b. Financial Report- postponed to April 23, 2024 City Council meeting.**

Mayor Jones-requests Financial Report postponed as a future agenda item.

Councilmember Scafani- suggests the council have the City's accountant have a working session to learn about the budget. Special budget work session.

**18. Future Agenda Items**

- **General Plan Update Presentation**
- **Eisner's Exclusive Negotiating Agreement**
- **April 9, 2024, City Council Special Meeting**

**Councilmember Scafani-** suggests the city has a page on the website for public feedback on City projects. Mentions zoom technology not working properly.

**19. Adjourn**

**Motion:** to adjourn 9:20 pm.

**Motion by:** Councilmember Mackay, **Second:** Councilmember Shull

**There were no comments from the Council.**

**Vote: Ayes:** Jones, Scafani, Shull, Mackay **Nays:** None **Absent:** Edgar

**Motion Summary:** Motion Passed



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## Blue Lake City Council Minutes

Tuesday, April 9, 2024~ 6:30 p.m. ~Special Council Meeting  
Skinner Store Building-111 Greenwood Road, Blue Lake-Behind City Hall

***Unless Otherwise Noted, All Items on the Agenda are Subject to Action.***

### Meeting Called to Order at 6:30 PM

#### 1. Pledge of Allegiance and Establish a Quorum of the Council

##### Council Members Present: ~~062~~

Adelene Jones, Mayor

Angela Shull, Mayor Pro-Tem

Elise Scafani

Christopher Edgar

Elizabeth Mackay

##### Council Members Absent:

##### Staff Present:

Anali Gonzalez, Administrative Assistant/City Clerk

##### Public Present: None

#### 2. Approval of the Agenda

**Motion:** To Approve agenda as presented

**Motion by:** Councilmember Mackay, **Second:** Councilmember Shull

**Public Comment:** None

**Vote:** Ayes: Jones, Shull, Scafani, Edgar, Mackay Nays: None **Absent:**

**Motion Summary:** Motion Passed

#### 3. **Public Comment:** No public comment.

**Public Comment Closed.**

#### 4. **CLOSED SESSION:** Pursuant to Government Code Section 54957 a closed Session will be held to Conduct an Employee Performance Evaluation for the Position of City Manager.

**Motion:** To go into closed session to conduct an Employee Performance Evaluation for the Position of City Manager.

**Motion by:** Councilmember Shull, **Second:** Councilmember Mackay

**Vote:** Ayes: Mackay, Jones, Shull, Scafani, Edgar Nays: None **Absent:**

**Motion Summary:** Motion Passed

5. **Closed Session Report-** no reportable action.

6. **Meeting Adjournment**

**Motion:** To adjourn 8:17pm.

**Motion by:** Councilmember Edgar, **Second:** Councilmember Mackay

**There were no comments from the Council**

**Vote:** Ayes: Jones, Scafani, Shull, Edgar, Mackay Nays: None **Absent:**

**Motion Summary:** Motion Passed

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## Blue Lake City Council Minutes

Tuesday, April 23, 2024~ 6:30 p.m. ~Council Meeting  
Skinner Store Building-111 Greenwood Road, Blue Lake-Behind City Hall

*Unless Otherwise Noted, All Items on the Agenda are Subject to Action.*

### **Meeting Called to Order at 6:30 PM**

#### **1. Pledge of Allegiance and Establish a Quorum of the Council**

##### **Council Members Present:** (6)

Adelene Jones, Mayor

Elise Scafani, Councilmember

Elizabeth Mackay, Councilmember

Christopher Edgar, Councilmember

##### **Council Members Absent:**

Angela Shull, Mayor Pro Tem

##### **Staff Present:**

Amanda Mager, City Manager

Anali Gonzalez, Administrative Assistant/ City Clerk

Tonie Quigley, Office Assistant

Mike Foget, City Engineer (SHN)

Jordan Ludtke, Staff Engineer (SHN)

##### **Public Present:**

Mardi Granger, Beckie Thornton, Julie Christie, Justin, Lori Ponte, Winona Pitts.

#### **2. Pledge of allegiance and established quorum of the council.**

Mayor Pro Tem Shull absent.

#### **3. Public Comment:**

Tina Catalina-Town square not there~ read a poem she wrote about that.

Mardi Granger- Justin's last day recording. Important he is rewarded. Can we pay him to come, each council member contributes.

Julie Christie-can't hear well, concurs with prior speakers.

Winona Pitts-thanks Justin, important& appreciated, willing to contribute

Kent Sawatzky-Justin needs help, he would donate.

**Public Comment Closed.**

**4. City of Blue Lake Bike Month Proclamation May 2024-Action**

Mayor Jones introduces and reads the City of Blue Lake Bike Month Proclamation.

**Motion:** To proclaim May as Bike month in Blue Lake.

**Motion by:** Councilmember Mackay, **Second:** Councilmember Scafani

**Public Comment:**

Kent Sawatzky-cannot hear, cannot participate

Lori Ponte- cannot hear, will come down in person

**Public comment closed:**

Councilmember Scafani- mentions the E bike voucher program from Redwood Energy Coast Authority. Recently launched anyone can apply for the program.

Mayor Jones- Notes a date error on the Blue Lake Proclamation.

City Manager Mager- Announces Blue Lake bike activities for the month of May. Bike helmet giveaway, bike rodeo, and bike raffle.

**Vote:** Ayes: Jones, Scafani, Mackay, Edgar Nays: **Absent:** Shull

**Motion Summary:** Motion Passed

**5. City of Blue Lake Lemonade Day Proclamation-Action**

Mayor Jones introduces the item and reads the City of Blue Lake Lemonade Day Proclamation.

**Motion:** To proclaim June 1, 2024, as Lemonade Day in Blue Lake.

**Motion by:** Councilmember Mackay, **Second:** Councilmember Edgar

**No council discussion.**

**Public Comment:**

Jeff Wickizer-longtime resident Blue Lake is a safe town, kids can ride bikes, Eureka not so much. My girls have done Lemonade Day for 4 years making from \$300 to \$1200 year. Girls have learned to track expenses and marketing. Has gotten very successful

Councilmember Mackay- Asked Jeff Wickizer where the lemonade stand will be located.

Jeff Wickizer-In Eureka at the Pacific Outfitters parking lot

Winona Pitts-read from Brown act, unproductive, not ok that we cannot hear.

Councilmember Scafani- requests staff to move teleconferencing device closer to council in order for the public to hear better.

Mayor Jones- Apologizes to the public for technical difficulties.

City Manager Mager- states that live meeting logistics will be prioritized. The quality of the Zoom teleconference meeting cannot be guaranteed. Technical challenges experience by either the participant or the City will not interrupt or halt progress of the meeting. Disclosure on the agenda.

**Public comment ends.**

**Council Vote:** Ayes: Jones, Scafani, Mackay, Edgar Nays: **Absent:** Shull

**Motion Summary:** Motion Passed

**6. Hatchery Road Truck Route Improvement Project, 90% Design Plan Presentation by SHN**

**Engineering- Discussion/Action**

Mayor Jones introduces items and reads agenda report.

Jordan Ludtke with SHN engineering. Project engineer for the Hatchery Road Truck Route Improvement Project. Working on the rest of the design. Hope to complete the design in the next month

or so and secure funding in the next few years. Focused on pedestrian safety, traffic calming measures and bike safety. Walks council through the final layout and presents design to the City and provide opportunity for any questions and feedback.

**Council Discussion:**

Mayor Jones- asked if the Powers Creek signage will be removed along with the vegetation surrounding the sign.

City Manager Mager- Explained that Taylor way corner has a lot of opportunity for change with Powers Creek Development. Part of branding and signage looking at for the best location. This location is a critical point for safety measures. We may lose a little bit of real estate to create a safer crossing.

Councilmember Mackay- Does that mean that will calm traffic?

Jordan Ludtke- Hopefully, this is one of the locations we did a pop-up installation so we coned off where the new sidewalk would be to make sure cars could turn.

Councilmember Scafani- Asks if staff spoke to truck drivers? How many were surveyed.

City Engineer Foget- Yes. Green Diamond, North Folk Lumber, Gary Johnson, Kernen.

Councilmember Mackay- awkward space where the Annie and Mary trail meet the stop sign stops right in the middle of the trail. Is that going to be changed because it is awkward.

City Manager Mager- The city does have a lot of weird intersections in Blue Lake and working with a lot of constraints in the city. These designs are not 100 percent of what council would love. Constraints not necessarily get around.

Councilmember Mackay- Suggests signage for the weird intersection by the trail.

Mayor Jones- Suggests Trail crossing signs to notify drivers and bicyclists.

City Engineer Foget- Slowing down traffic measures implemented.

Councilmember Scafani- Asked about the bulb out where H street comes into Hatchery. Eastside of the intersection.

Jordan Ludtke- That is a mountable concrete. Rock stamped concrete. Cars will have to slow down to go around, and any large truck would have to drive over that which will make the drivers slow down.

Councilmember Scafani- Asks what the speed limit for somebody to take that turn? Mentions when they had a pop-out, she would take the turn approximately 20mph.

City Engineer Foget- Physical features implemented to help drivers reduce speed.

**Council discussion ends.**

**Mayor Jones opens public comment:**

Winona Pitts- commented again on difficulty of hearing, coming down with kids in pj's.

Kent Sawatzky- comment on meeting not being a qualified meeting as not able to hear or participate.

**Public comment closed.**

**Motion:** To accept the draft plan and direct staff to proceed with finalizing and submitting the plan.

**Motion by:** Councilmember Edgar, **Second:** Councilmember Mackay

**Public Comment:** None

**Vote:** Ayes: Jones, Scafani, Mackay, Edgar Nays: **Absent:** Shull

**Motion Summary:** Motion Passed

7. **Review and Consider Approval of Exclusive Negotiating Agreement.**

Property: Blue Lake (City Owned) Parcel Nos 025-201-019 and 025-201-009

Negotiating Parties: Kenneth Eisner and Tasha Eisner

Subject of agreement: Exclusive negotiating agreement: potential lease or sale or City owned property. Mayor Jones reads agenda report Exclusive Negotiating Agreement with Tasha Eisner and Keneth Eisner. Eisner's were not able to attend the council meeting due to traveling.

**Council discussion:**

Councilmember Edgar-Asks the ad hoc committee if there are any issues with the proposed ENA.

Councilmember Scafani- States the Ad hoc committee has not met due to Eimer's accepting the ENA as presented.

City Manager Mager- Eisner's agreed to the City's agreement. City Attorney drafted agreement. Eisner's paid their deposit and are eager to formulate ideas and start site investigations.

Councilmember Mackay- Asks if the property is two parcels.

City Manager Mager- Believes it's two parcels but in other areas it's referenced as one parcel. Tax line assessment runs across.

Councilmember Mackay-Asks about the garbage on the site and what will be done with the salvage.

City Manager Mager-Eisner's own Humboldt Sanitation and are equipped to clean up historical garbage on property. Mentions the potential of Eisner's bringing this back to council to negotiate price reduction.

Mayor Jones- Asks if there is anything of value on site.

City manager Mager- The city had a historical survey done to make sure we had the capacity to remove the building. Some salvage but complicated process.

Councilmember Scafani- Asks what the definition is of historical garbage?

City Manager Mager- materials that have collected over the years. Abandoned junk.

**Council discussion ends:**

**Motion:** To accept the ENA as presented and authorize the mayor to sign the agreement.

**Motion by:** Councilmember Mackay, **Second:** Councilmember Scafani

**Public comment:** None

**There were no comments from the Council.**

**Vote:** Ayes: Jones, Scafani, Mackay, Edgar Nays: Absent: Shull

**Motion Summary:** Motion Passed.

**8. Conduct the second reading and adopt by Title Only Ordinance Number 544, An ordinance of the City Council of the City of Blue Lake Modifying Section 13.08.060 of Chapter 13.08 of Title 13 of the Blue Lake Municipal Code Regarding Customer Deposits- Action**

Mayor Jones reads agenda report Ordinance number 544- Water Deposit Policy Amendment.

**Motion:** to conduct the second reading and adopt by title only Ordinance Number 544.

**Motion by:** Councilmember Edgar, **Second:** Councilmember Mackay

**Public comment:** None

**There were no comments from the Council.**

**Roll Call Vote:** Yes: Jones, Scafani, Mackay, Edgar Nays: Absent: Shull

**Motion Summary:** Motion Passed

**9. Discussion Regarding Retail Cannabis Operations in the City of Blue Lake and Potential Changes to the City's Cannabis Ordinance-Discussion/Direction**

Mayor Jones reads agenda report retail cannabis ordinance discussion. Staff was asked to find sample ordinances and recommendations for consideration by the Council.

City Manager Mager- Last council meeting we discussed retail cannabis in the city of Blue Lake. Council directed staff to fins sample ordinance to allow retail cannabis businesses in the city. Consulted with city attorney and recommended the City of Weed ordinance for council to review. We can bring forward for recommendation at a later date.

Mayor Jones- states she was looking for permitting process.

City Manager Mager- Suggests the council can change and propose and limit the number of businesses. Set up a good framework for evaluation.

Councilmember Edgar- states he would like to limit the retail cannabis businesses.

City Manager Mager- Through the municipal code you permit certain activities through the zoning regulations and then that can go through either a process of evaluation first off by staff to see if permit requirements or zoning regulations are met. Then forwarded to the Planning commission and staff write recommendations or council can form a commission designated to review cannabis applications. Up to council on how to format

Mayor Jones- States she likes the extra layer or two before it comes to council.

Councilmember Edgar- Mentions the city is small and not a lot of available spaces conducive to having retail cannabis businesses.

City Manager Mager- Opportunity in the Powers Creek District. Potential for some properties in town to be knocked down, rebuilt, and renovated. Mentions when the opportunity zone was created prior commissions and council almost overthought the process which is understandable sometimes by overwriting and overthinking you start to find you precluded business. Opportunity zone written to let economics drive business. With this topic a little more restrictive through the though process. The city still needs to conduct further research on regulatory levels. Suggests council review the City of Weed Ordinance, make notes, and bring back to staff.

**Mayor opens public comment:**

Kent Sawatzky- pipe dream

**Public comment closed.**

Directs staff to conduct research and bring it back to council at the next schedule meeting in May.

**10. First Amendment Auditor-Discussion.**

Mayor Jones introduced and read the agenda report First Amendment Auditor. Asks staff to provide an update on training, security, and signage installation.

**Council discussion:**

City Manager Mager- Staff has been trained in First Amendment Audits. Signage to delineate staff space. The first amendment policy is being developed and will be reviewed by the city attorney and brought back to council. All new employees will be taking the first amendment training.

Councilmember Edgar- States it's unfortunate the first amendment audit happened to staff. Training has been implemented.

Councilmember Scafani-Asks if staff is asking no more than one member of the public in the City Hall.

City Manager Mager- Not in City Hall but the front counter. There are times when there is too many people trying to come to the front counter. Staff are trying to accommodate members of the public as best as possible.

Councilmember Scafani- States City Hall has a sizable room if staff could move the counter back to accommodate two or three people especially when weather is bad.

City Manager Mager- We don't have members of the public stand in the rain. Part of the issue is not having a bunch of people standing at City Hall counter and limiting the time of filming staff and interrupting business. Part of the policy development. We accommodate the members of the public as best as we can.

Councilmember Scafani- Asks if staff is consulting with the city attorney regarding the First Amendment Policy. Asks about the City's insurance.

City Manager Mager- CIRA is our insurance provider and they have facilitated training for staff.

Councilmember Scafani- asks if the cameras at city hall are always working. Asks if the videos are subject to PRA. Asked how many cameras the city has and where they are located at city hall.

City Manager Mager- Cameras run during specific hours and set to come on based upon motion after hours. States assumption video footage is subject to PRA. Three total cameras, two in the front and one in the back catching entrance points and windows.

**Council discussion ends.**

**11. Council Budget Training-Discussion/Action**

Mayor reads agenda report council budget training. Councilmember Scafani has requested staff to conduct budget training in preparation for the upcoming Fiscal Year 24/25 budget discussions. The City's accountant is available to meet with Councilmembers and recommends that this training take place outside of a Council meeting setting.

City Manager Mager- states in talking with City Accountant his schedule is very busy. The City Accountant prefers to set up some time to meet with Councilmembers in pairs or individually. Better use of time if the training took place outside of the Council meeting. Coordinate training through the city clerk.

Councilmember Scafani- Clarifies her request was to have a presentation of the budget not a budget training.

City Manager Mager- states councilmember Scafani could benefit from spending time with City accountant to go over current existing budget.

Mayor Jones- Stated if a councilmember needs additional training reach out to the City Accountant and arrange a meeting.

Councilmember Scafani- Asked the rest of the Council if they are interested in council budget training.

Councilmember Mackay- Yes

Councilmember Edgar- No, thanks.

Councilmember Scafani- Expressed the importance of understanding the City's budget.

City Manager Mager- Stated the budget is not overly complicated, the complicated part is fund accounting.

**Council discussion ends.**

**12. Council Correspondence:**

- a. League of California Cities Legislative Priority List
- b. Lemonade Day Agenda Item Request- Jeff Wickizer

**13. Consent Agenda**



**a. Warrants and Disbursements**

**Motion:** To accept warrants and disbursements

**Motion by:** Councilmember Mackay, **Second:** Councilmember Scafani

**Public comment:** None

**Vote:** Ayes: Jones, Scafani, Mackay Nays: Absent: Shull, Edgar

**There were no comments from the Council.**

**14. Reports of Council and Staff.**

Councilmember Scafani-attended RCEA meeting.

Councilmember Edgar- Attended Blue Lake Park and Rec commission. New members of the Parks and Recreation commission Jan Henry and Chris Firor.

Mayor Jones- Attended HWMA meeting and HCAOG meeting. Announced the May Day Block Party in Blue Lake Saturday April 27, 2024.

Councilmember Mackay-Attended League of Women Voters Luncheon.

Written City Manager Report.

**a. City Manager Report**-included in agenda packet.

**b. Financial Report**- included in agenda packet.

**15. Future Agenda Items**

- Review of Cannabis Ordinance
- Zoom Camera Replacement
- Draft Budget FY 24-25

Councilmember Mackay- Stated she will be gone most of June.

**16. Closed Session: Pursuant to Government Code Section 54957 a Closed Session will be held to Conduct an Employee Performance Evaluation for the Position of City Manager.**

**Motion:** to go into closed session

**Motion by:** Councilmember Mackay, **Second by:** Councilmember Edgar

**Vote:** Ayes: Jones, Mackay, Scafani, Edgar Nays: Absent: Shull

**Motion Summary:** Motion Passed

**No reportable action from closed session.**

**17. Adjourn**

**Motion:** To adjourn the meeting at 9:40 p.m.

**Motion by:** Councilmember Mackay, **Second:** Councilmember Scafani

**Vote:** Ayes: Jones, Scafani, Mackay, Edgar Nays: Absent: Shull

**Motion Summary:** Motion Passed

City of Blue Lake  
 Check/Voucher Register - City Council Check Report  
 From 5/1/2024 Through 5/31/2024

Check Number	Check Date	Payee	Check Description	Check Amount
11906	5/3/2024	Harold D. Burris	Employee: burrish; Pay Date: 5/3/2024	1,847.42
11907	5/3/2024	Daniel L. Dimick	Employee: dimickd; Pay Date: 5/3/2024	694.62
11908	5/3/2024	Michael D. Downard	Employee: downardm; Pay Date: 5/3/2024	855.81
11909	5/3/2024	Grace D. Griffith	Employee: griffithg; Pay Date: 5/3/2024	296.13
11910	5/3/2024	Vicki L. Hutton	Employee: huttonv; Pay Date: 5/3/2024	1,750.44
11911	5/3/2024	Charles K. Mager	Employee: magerc; Pay Date: 5/3/2024	418.25
11912	5/3/2024	Sophia G. Mayr	Employee: mayrs; Pay Date: 5/3/2024	160.58
11913	5/3/2024	Francesca I. Messina	Employee: messinaf; Pay Date: 5/3/2024	221.78
11914	5/3/2024	Sarah K. Morais	Employee: morais; Pay Date: 5/3/2024	268.88
11915	5/3/2024	AT&T	2- 4/20/24 Statements	63.14
11916	5/3/2024	Aflac	4/25/2024 Inv# 775380	229.56
11917	5/3/2024	B & B Portable Toilet Co.	4/27/24 Inv.179522 & 179523	217.32
11918	5/3/2024	Coastal Business Systems Inc.	4/26/24 Inv #36444342	443.11
11919	5/3/2024	Intedata Systems	4/30/24 Inv#028596	95.00
11920	5/3/2024	Jacob Hussin	3/27/24 Inv #17480	1,200.00
11921	5/3/2024	Charis Bowman	4/24/24 Supply Reimburse - Bowman	15.76
11922	5/3/2024	Optimum	5/1/24-5/31/24 Billing Period	467.87
11923	5/3/2024	Redwood Petroleum	4/17/24 Inv #141 Fuel	821.18
11924	5/3/2024	SHN Consulting	4/18/24 Inv #120881 REAP	3,032.50
11925	5/3/2024	SHN Consulting	4/22/24 Inv #120956 Town Square	6,875.00
11926	5/3/2024	SHN Consulting	4/22/2024 Inv #120957 Engineering	2,750.00
11927	5/3/2024	Statewide Traffic Safety	4/30/24 Statement	1,308.78
11928	5/3/2024	Verizon Wireless	3/22/24-4/21/24 Bill Summary	332.36
20240503EFT...	5/3/2024	U. S. Department of Treasury	EFTPS federal tax pmt 5/3/24 PR	6,772.97
20240503EFT...	5/3/2024	Employment Development Dept.	DE88 state tax pmt 5/3/24 PR	1,172.97
20240503EFT...	5/3/2024	Cal PERS	PERS retirement 5/3/24 PR	4,569.00
20240503EFT...	5/3/2024	Freedom Voice	Freedom Voice 5/1/24 statement (ACH)	120.21
20240503EFT...	5/3/2024	Square	Square subscription 5/1/24-6/1/24 (ACH)	29.00
240503A01	5/3/2024	Christopher A. Ball	Employee: ballc; Pay Date: 5/3/2024	263.47
240503A02	5/3/2024	Glenn R. Bernald	Employee: bernaldg; Pay Date: 5/3/2024	1,745.98
240503A03	5/3/2024	Charis A. Bowman	Employee: bowmanc; Pay Date: 5/3/2024	226.82
240503A04	5/3/2024	Rosine S. Boyce-Derricott	Employee: boycec; Pay Date: 5/3/2024	662.81
240503A05	5/3/2024	Skyler A. Coke	Employee: cokes; Pay Date: 5/3/2024	976.23
240503A06	5/3/2024	Melissa M. Combs	Employee: combsm; Pay Date: 5/3/2024	511.61
240503A07	5/3/2024	Adeline L. Esh	Employee: esha; Pay Date: 5/3/2024	315.39
240503A08	5/3/2024	Anali E. Gonzalez	Employee: gonzaleza; Pay Date: 5/3/2024	1,166.56
240503A09	5/3/2024	Austin R. Jones	Employee: jonesa; Pay Date: 5/3/2024	1,199.83
240503A10	5/3/2024	Kanoa K. Jones	Employee: jonesk; Pay Date: 5/3/2024	416.04
240503A11	5/3/2024	Amanda L. Mager	Employee: magera; Pay Date: 5/3/2024	1,948.68
240503A12	5/3/2024	Aislin N. McKinney	Employee: mckinneya; Pay Date: 5/3/2024	451.47
240503A13	5/3/2024	Jacob P. Meng	Employee: mengj; Pay Date: 5/3/2024	1,109.41
240503A14	5/3/2024	Antoinette M. Quigley	Employee: quigleya; Pay Date: 5/3/2024	1,163.63
240503A15	5/3/2024	Quinn Sousa	Employee: sousaq; Pay Date: 5/3/2024	1,143.07
240503A16	5/3/2024	Emily P. Wood	Employee: woode; Pay Date: 5/3/2024	1,465.81
2369	5/6/2024	Lucas Brittain	Deposit Refund #10086001 Brittain	160.00
2370	5/6/2024	Max Murphy	Deposit Refund #10137001 Murphy	141.26
2371	5/6/2024	Matthew Watts	Deposit Refund #20200001 Watts	138.94
2372	5/6/2024	Stephanie Phelps	Deposit Refund #40504001 Phelps	185.85
2373	5/6/2024	City of Blue Lake	Utilities paid from Deposits 5/1/24 Billing	245.95
11929	5/14/2024	McKinleyville Ace Hardware	3/31/24 Statement	521.29
11930	5/14/2024	BT Metal Sales and Fabrication	5/2/2024 Statement	765.83
11931	5/14/2024	CA State Disbursement Unit	5/3/2024 PR Deduction	92.30
11932	5/14/2024	D & R Janitorial Service	5/1/2024 Statement	295.00
11933	5/14/2024	Humb. Bay Municipal Water Dist	Billing Period: March 30-April 30,2024	16,757.50
11934	5/14/2024	Microbac Laboratories, Inc.	Mar & Apr 2024 Statements	2,050.00
11935	5/14/2024	Platt Electric Supply, Inc.	4/25/24 Statement	324.08

**City of Blue Lake**  
**Check/Voucher Register - City Council Check Report**  
**From 5/1/2024 Through 5/31/2024**

Check Number	Check Date	Payee	Check Description	Check Amount
11936	5/14/2024	Arcata Stationers	5/1/24 Statement	131.29
11937	5/14/2024	Pacific Gas and Electric	5/1/24 Statement	10,743.78
11938	5/14/2024	SHN Consulting	4/15/24 Inv # 120429 Planning	7,596.25
11939	5/14/2024	SHN Consulting	5/9/24 Inv#121099 BL Truck Route	13,966.86
11940	5/14/2024	U. S. Postal Service	5/3/24 Stamped Envelope Order	831.25
11941	5/14/2024	United Indian Health Services	Dental Payment 5/7/24 Mager	526.90
11942	5/14/2024	US Bank Corp. Payment Systems	4/22/24 Statement	3,615.17
11943	5/17/2024	Harold D. Burris	Employee: burrish; Pay Date: 5/17/2024	2,666.52
11944	5/17/2024	Daniel L. Dimick	Employee: dimickd; Pay Date: 5/17/2024	850.46
11945	5/17/2024	Michael D. Downard	Employee: downwardm; Pay Date: 5/17/2024	46.07
11946	5/17/2024	Grace D. Griffith	Employee: griffithg; Pay Date: 5/17/2024	205.66
11947	5/17/2024	Vicki L. Hutton	Employee: huttonv; Pay Date: 5/17/2024	1,637.46
11948	5/17/2024	Sophia G. Mayr	Employee: mayrs; Pay Date: 5/17/2024	171.79
11949	5/17/2024	Francesca I. Messina	Employee: messinaf; Pay Date: 5/17/2024	63.37
240517A01	5/17/2024	Christopher A. Ball	Employee: ballc; Pay Date: 5/17/2024	319.92
240517A02	5/17/2024	Glenn R. Bernald	Employee: bernaldg; Pay Date: 5/17/2024	3,266.50
240517A03	5/17/2024	Charis A. Bowman	Employee: bowmanc; Pay Date: 5/17/2024	187.56
240517A04	5/17/2024	Rosine S. Boyce-Derricott	Employee: boycer; Pay Date: 5/17/2024	636.26
240517A05	5/17/2024	Skyler A. Coke	Employee: cokes; Pay Date: 5/17/2024	871.22
240517A06	5/17/2024	Melissa M. Combs	Employee: combsm; Pay Date: 5/17/2024	586.02
240517A07	5/17/2024	Adeline L. Esh	Employee: esha; Pay Date: 5/17/2024	276.92
240517A08	5/17/2024	Anali E. Gonzalez	Employee: gonzalez; Pay Date: 5/17/2024	1,166.57
240517A09	5/17/2024	Austin R. Jones	Employee: jonsca; Pay Date: 5/17/2024	1,090.93
240517A10	5/17/2024	Kanoa K. Jones	Employee: jonesk; Pay Date: 5/17/2024	261.05
240517A11	5/17/2024	Amanda L. Mager	Employee: magera; Pay Date: 5/17/2024	1,835.02
240517A12	5/17/2024	Aislin N. McKinney	Employee: mckinneya; Pay Date: 5/17/2024	217.81
240517A13	5/17/2024	Jacob P. Meng	Employee: mengj; Pay Date: 5/17/2024	1,109.43
240517A14	5/17/2024	Antoinette M. Quigley	Employee: quigleya; Pay Date: 5/17/2024	1,160.05
240517A15	5/17/2024	Quinn Sousa	Employee: sousaq; Pay Date: 5/17/2024	613.82
240517A16	5/17/2024	Emily P. Wood	Employee: woode; Pay Date: 5/17/2024	1,465.82
240517EFT-01	5/17/2024	U. S. Department of Treasury	EFTPS federal tax pmt 5/17/24 PR	7,441.76
240517EFT-02	5/17/2024	Employment Development Dept.	DE88 state tax pmt 5/17/24 PR	1,423.50
240517EFT-03	5/17/2024	Cal PERS	PERS retirement pmt 5/17/24 PR	4,404.26
11950	5/23/2024	AT&T	4- (5/4/2024) Cal Net 3 bills	324.42
11951	5/23/2024	City of Blue Lake	water/sewer payments 5/1/2024	2,387.46
11952	5/23/2024	Jay D. Collins	3/28/24 & 4/25/24 Adult Skate DJ	600.00
11953	5/23/2024	CA State Disbursement Unit	5/17/2024 PR Deduction	92.30
11954	5/23/2024	Dazey's Arcata	4/30/2024 Statement	986.18
11955	5/23/2024	Humboldt Co. Sheriff's Office	May 2024 Animal Shelter Service	721.00
11956	5/23/2024	Vicki L. Hutton	3/4/24 Dental Pmt - Hutton	1,077.00
11957	5/23/2024	Les Schwab Tire Center	4/30/2024 Statement	55.23
11958	5/23/2024	Restif Cleaning Service	4/29/2024 Inv #137497	290.00
11959	5/23/2024	SHN Consulting	4/29/24 Inv# 121063 Truck Route	12,758.49
11960	5/23/2024	SHN Consulting	4/29/2024 Inv# 121070 Greenwood	5,148.35
11961	5/23/2024	SHN Consulting	4/29/24 Inv #121064 Library	736.25
11962	5/24/2024	Humboldt Co. Sheriff's Office	Law Enforcement Services Jan - Mar 2024	30,923.50
11963	5/24/2024	Blue Lake Garbage Co.	3/24/24 Inv #03GWEVNR Greenwaste	3,137.50
11964	5/24/2024	McKinleyville Ace Hardware	4/30/24 Statement	125.81
11965	5/24/2024	Hensel's Ace Hardware	4/30/2024 Statement	614.12
11966	5/24/2024	The North Coast Journal	5/2/24 Inv #2024-127788 Greenwood	216.00
11967	5/24/2024	State Water Resources Ctl Brd	WWTP Certification Fee-Burris	110.00
11968	5/24/2024	S. Shaun Johanson DDS	5/20/24 Dental Pmt Burris	162.50
11969	5/28/2024	Glenn Bernald	5/22/24 Supply Reimb- Bernald	46.64
11970	5/28/2024	Skyler A. Coke	5/24/24 Annual Boot Allowance - Coke	175.00
11971	5/28/2024	Christopher B. Edgar	5/23/24 Pre-Employment Reimb. Edgar	181.16
11972	5/28/2024	GreatAmerica Financial Svcs.	5/20/24 Inv #36597543	204.00

City of Blue Lake  
 Check/Voucher Register - City Council Check Report  
 From 5/1/2024 Through 5/31/2024

Check Number	Check Date	Payee	Check Description	Check Amount
11973	5/28/2024	Jackson & Eklund	5/10/24 Inv #441959 May 2024	13,875.49
11974	5/28/2024	Miller Farms Nursery, Inc.	4/30/24 Statement	33.38
11975	5/28/2024	National Rural Water Assoc.	SCADA loan pmt due 6/1/24	965.00
11976	5/28/2024	Owens and Ross	4/15/24 #509130 & 5/15/24 #509311	800.00
11977	5/28/2024	Redwood Curtain Design	4/222 Inv#1446 Annual Fee 5/1/24-4/30/25	2,070.00
11978	5/28/2024	RREDC	Town Square Loan Pmt due 6/1/24	1,236.87
11979	5/28/2024	Tensor IT	5/15/24 Statement	1,190.60
11980	5/28/2024	SHN Consulting	4/18/2024 Inv #120885 Planning	8,254.80
11981	5/28/2024	SHN Consulting	5/14/24 Inv# 121180 REAP	2,540.00
11982	5/31/2024	Harold D. Burriss	Employee: burrish; Pay Date: 5/31/2024	1,847.41
11983	5/31/2024	Daniel L. Dimick	Employee: dimickd; Pay Date: 5/31/2024	850.46
11984	5/31/2024	Grace D. Griffith	Employee: griffithg; Pay Date: 5/31/2024	263.24
11985	5/31/2024	Vicki L. Hutton	Employee: huttonv; Pay Date: 5/31/2024	1,549.39
11986	5/31/2024	Sophia G. Mayr	Employee: mayrs; Pay Date: 5/31/2024	197.91
11987	5/31/2024	Francesca I. Messina	Employee: messinaf; Pay Date: 5/31/2024	146.52
240531A01	5/31/2024	Christopher A. Ball	Employee: ballc; Pay Date: 5/31/2024	459.19
240531A02	5/31/2024	Glenn R. Bernald	Employee: bernaldg; Pay Date: 5/31/2024	1,745.98
240531A03	5/31/2024	Charis A. Bowman	Employee: bowmanc; Pay Date: 5/31/2024	244.26
240531A04	5/31/2024	Rosine S. Boyce-Derricott	Employee: boycer; Pay Date: 5/31/2024	551.21
240531A05	5/31/2024	Skyler A. Coke	Employee: cokes; Pay Date: 5/31/2024	976.22
240531A06	5/31/2024	Melissa M. Combs	Employee: combsm; Pay Date: 5/31/2024	576.72
240531A07	5/31/2024	Christopher B. Edgar	Employee: edgarc; Pay Date: 5/31/2024	896.85
240531A08	5/31/2024	Adeline L. Esh	Employee: esha; Pay Date: 5/31/2024	61.54
240531A09	5/31/2024	Anali E. Gonzalez	Employee: gonzaleza; Pay Date: 5/31/2024	1,166.57
240531A10	5/31/2024	Kanoa K. Jones	Employee: jonesk; Pay Date: 5/31/2024	528.29
240531A11	5/31/2024	Austin R. Jones	Employee: jonesa; Pay Date: 5/31/2024	1,077.30
240531A12	5/31/2024	Amanda L. Mager	Employee: magera; Pay Date: 5/31/2024	1,948.69
240531A13	5/31/2024	Aislin N. McKinney	Employee: mckinneya; Pay Date: 5/31/2024	79.21
240531A14	5/31/2024	Jacob P. Meng	Employee: mengj; Pay Date: 5/31/2024	1,109.41
240531A15	5/31/2024	Antoinette M. Quigley	Employee: quigleya; Pay Date: 5/31/2024	1,156.46
240531A16	5/31/2024	Quinn Sousa	Employee: sousaq; Pay Date: 5/31/2024	742.11
240531A17	5/31/2024	Emily P. Wood	Employee: woode; Pay Date: 5/31/2024	1,465.82
240531EFT-01	5/31/2024	U. S. Department of Treasury	EFIPS federal tax pmt 5.31.24 PR	6,255.93
240531EFT-02	5/31/2024	Employment Development Dept.	DE88 state tax pmt 5.31.24 PR	1,044.86
240531EFT-03	5/31/2024	Cal PERS	PERS retirement pmt 5.31.24 PR	4,586.39
Report Total				268,428.69