



## Blue Lake Parks & Recreation Commission Meeting Agenda

Date: Wednesday, December 3rd, 2025 at 6:30 p.m.

Location: Skinner Store, 111 Greenwood Avenue, Blue Lake CA 95525

---

***Unless Otherwise Noted, All Items on the Agenda Are Subject to Action.***

**1. Establish a Quorum of the Commission at \_\_\_\_ pm**

**2. Motion to Approve Agenda**

Motion:

Second:

**3. Motion to Approve Minutes**

November 5th, 2025 (Regular Meeting)

Motion:

Second:.

**4. Public Input** *The Public is invited to present petitions, make announcements, or provide other information to the Commission that is relevant to the scope of authority of the City of Blue Lake that is not on the Agenda. The Commission may provide up to 15 minutes for this public input session. To assure that each individual presentation is heard, the Commission may uniformly impose time limitations of 3 minutes to each individual presentation. The public will be given the opportunity to address items that are on the agenda at the time the Commission takes up each specific agenda item.*

**5. Parks & Recreation Fee Schedule**

**6. Bike & Skate Park Update**

**7. Ad Hoc Assignments**

- Friends of the Park Program

**8. Announcements**

**9. Future Agenda Items**

- Bike & Skate Park Update (Routine Update)
- Commission Project List Update
- Next Meeting January 7th, 2026 at 6:30pm; Skinner Store

**10. Motion to Adjourn at \_\_\_\_ pm**

Motion:

Second:

A request for disability-related modification or accommodation, including auxiliary aid or services, may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting, by contacting City Manager Amanda Mager, 668-5655, at least 24 hours prior to the commencement of the meeting.



## **Blue Lake Parks & Recreation Commission Draft Minutes**

**Date: Wednesday, November 5th, 2025 at 6:30 p.m.**

**Location: Skinner Store, 111 Greenwood Avenue, Blue Lake CA 95525**

---

### **1. Establish a Quorum of the Commission at 6:30pm**

**Commissioners present:** Bettina Eipper, James Brown, Jan Henry, Jeff Bird

**Commissioners absent:** None

**Staff Present:** Emily Wood (Director of Parks & Recreation), Austin Jones (Assistant Director of Parks & Recreation)

**Public Present:** Tim Daniels, Matt Cherovsky, Darcey Lima, Karina Green, Kevin Fischer, Ingrid Fischer, Justin Goad

### **2. Motion to Approve Agenda**

Motion: Jeff Bird

Second: James Brown

### **3. Motion to Approve Minutes**

June 18th, 2025 (Special Meeting)

Motion: James Brown

Second: Bettina Eipper

July 2nd, 2025 (Regular Meeting)

Motion: Jeff Bird

Second: James Brown

September 3rd, 2025 (Regular Meeting)

Motion: James Brown

Second: Jan Henry

Note:

The August 6th, 2025 Parks & Recreation Commission Meeting was postponed to September 3rd, 2025.

The October 1st, 2025 Parks & Recreation Commission Meeting was postponed to November 5th, 2025.

### **4. Public Input**

No public input received.

### **5. Portable Toilet at Gymkhana Field - Discussion**

Agenda item requested by Karina Green. Karina Green comments about her concerns regarding the portable toilet at Gymkhana Field during the winter season. Staff confirms the portable toilet will be removed from the Gymkhana grounds in the following week for the duration of the winter season to eliminate possible risks to public health in addition to reducing costs.

### **6. Flooding - Broderick and Chartin Road - Discussion**

Agenda item requested by Karina Green. Karina Green states she is working on flood mitigation tactics and wants to increase awareness of potential flooding during winter seasons.

### **7. Pickleball - Discussion**

Agenda item requested by Jan Henry. Jan Henry inquires about drop in pickleball staffing, times, and procedures. Staff will hold a follow up meeting to discuss with Jan Henry.

### **8. Fee Schedule - Ad Hoc Report**

The Ad Hoc Committee has been composed of James Brown and community member, Brian Corse. The Ad Hoc Committee will continue to gather surrounding cities fee schedule information and meet with staff to discuss findings and draft a revised fee proposal.

### **9. Bike/Skate Park Update**

The site has been winterized and hydroseeded. Tarps and sandbags have been placed according to Winterization Plans.



## **Blue Lake Parks & Recreation Commission Draft Minutes**

**Date: Wednesday, November 5th, 2025 at 6:30 p.m.**

**Location: Skinner Store, 111 Greenwood Avenue, Blue Lake CA 95525**

---

### **10. Announcements**

There will be a Community Sandbag Training on Friday, November 7th at 4pm at the Corp Yard. Sand and sand bags will be available at the Blue Lake Corp Yard upon request - please contact City Hall to arrange for pickup.

The Community Holiday Tree Lighting will take place on Sunday, December 14th, 2025. The tree has been donated courtesy of Green Diamond Resource Company.

The Winter Wonderland Horse Story Tour will take place on Saturday, December 20th, 2025.

### **11. Future Agenda Items**

- Bike & Skate Park Update (Routine Update)
- Next Meeting December 3rd, 2025 at 6:30pm; Skinner Store

### **12. Motion to Adjourn at 7:15pm**

Motion: James Brown

Second: Bettina Eipper

A request for disability-related modification or accommodation, including auxiliary aid or services, may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting, by contacting City Manager Amanda Mager, 668-5655, at least 24 hours prior to the commencement of the meeting.