



City of Blue Lake

Arts and Heritage Commission

Special Meeting Agenda

Monday, November 18, 2024 at 5:30PM

Unless Otherwise Noted, All Items on the Agenda Are Subject to Action.

MEETING LOCATION: Skinner Store 111 Greenwood Road, Behind City Hall, Blue Lake.

Public Input can be given to the Commission by contacting the City Clerk at cityclerk@bluelake.ca.gov, or by phone at 707-668-5655 until 4:00 p.m. on Monday November 18, 2024. Written comments may be submitted via email or by submission to the City Clerk at City Hall.

1. Establish a Quorum of the Commission
2. Motion to Approve the Agenda
3. Public Input – *The Public is invited to present petitions, make announcements, or provide other information to the Commission that is relevant to the scope of authority of the City of Blue Lake that is not on the Agenda. The Commission may provide up to 15 minutes for this public input session. To ensure that each individual presentation is heard, the Commission may uniformly impose time limitations of 3 minutes to each individual presentation. The public will be given the opportunity to address items that are on the agenda at the time the Commission takes up each specific agenda item.*
4. Approval of October 14, 2024, Meeting Minutes-Discussion/Action
5. Art-Based Traffic Calming Installation Project Update-Discussion
6. Fire Hydrant Art Project-Discussion/Recommendation
7. City Hall Signage-Discussion/Recommendation
8. Artificial Intelligence Use Policy-Discussion/Recommendation
9. Ad-Hoc Committee Updates (Murals and Sculptures)
10. Future Agenda Items and Announcements
11. Motion to Adjourn

A request for disability-related modification or accommodation(s), including auxiliary aid or services, may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting, by contacting the City Clerk at 707-668-5655, at least 24 hours prior to the commencement of the meeting.



City of Blue Lake

Arts and Heritage Commission Meeting Minutes October 14, 2024

1. Quorum Established: Elizabeth Mackay, Julie Douglas, Alice Finen

Absent: Sherri Green & Randy Toroni

Staff Present: Mandy Mager

Council Liaison: Adelene Jones

Public Present: Justin Goad, Sarah

Meeting Called to Order: 6:35PM

2. Motion to Approve the Agenda as Presented

Motion by: Finen

Seconded by: Douglas

No Public Comment

Motion Summary: Consensus

Public Comment: No Comment

3. Motion: to Approve the Minutes from August 12, 2024 and September 9, 2024 as presented

Motion by: Douglas

Seconded by: Finen

No Public Comment

Motion Summary: Consensus

4. Art-Based Traffic Calming: Commissioner Mackay reports that the crosswalks by the school will be painted in the school colors (blue and gold) and the colors of the rainbow; the ad-hoc committee (Green/Mackay) recommends adding footprints to the crossing areas to delineate the crossing areas. City Manager Mager expresses concerns that deviation from the accepted crossing pattern could present problems as the project is funded by the State of California and deviation from standards requires prior authorization. The City Manager recommends installing the crosswalks in the proposed colors and the commissioners agree that footprints could be added to the crossing staging area to identify safe places for kids to stand prior to crossing the street.

No Public Comment

5. Fire Hydrant Art Project: City Manager Mager presents an update on the project, including the applications received. The Commission discusses the project and sets a tentative date of November 17, 2024 at 10 a.m. as the painting date. The City Manager and the ad-hoc committee

will work to notify the applicants and to come up with a process for preparing the hydrants. The paint day may be impacted by the weather and it may require flexibility on allowing the applicants to paint at their own availability.

No Public Comment

6. City Hall Signage Project: The City Manager presents the item; explains that the City is in need of new signage at City Hall and would like to work with Visual Concepts on a signage package utilizing the new branding system. The Commission discusses the existing signage and asks if the main City Hall sign will be made out of wood. The City Manager explains that the existing sign is in danger of failing and recommends fabricating the new signs out of metal and trimming them out in wood. This will save costs and won't be as heavy as the existing signage. The Commission recommends that the City Manager work with Visual Concepts to present a signage package for their review.

No Public Comment

7. Murals and Sculpture Report: Commissioner Douglas provides an update on the wall at the southern side of Dell'Arte and its potential for a mural installation. The Dell'Arte building needs several repairs and the installation of a mural could be part of a beautification project.

City Manager Mager provides an update on the mural at the library; this project is being coordinated by the Librarian and the Resource Center Director. Plans are coming together and due to a lack of submissions for mural ideas, the organizers are looking at options for creating a design.

No Public Comment

8. Future Agenda Items:
 - a. Murals and Sculptures Report
 - b. City Hall Signage and Branding Presentation
 - c. Artificial Intelligence Discussion and Policy Recommendation
 - d. Fire Hydrant Project Submission Review and Recommendations
9. November Meeting Date Change: The November regular meeting falls on Veteran's Day; the Commission recommends changing the date to November 18th at 5:30PM. The City Manager will poll the commissioners to determine if that date and time will work.

10. Motion to Adjourn: 7:21pm
Motion by: Finen
Seconded by: Douglas
Motion Summary: Consensus



City of Blue Lake

Fire Hydrant Art Project

List of Artists and Hydrant Locations

Artist:	Hydrant Location:	Contact Person & Number:
Molly Homen		Molly Homen:
Julie Douglas/Dell'Arte		Julie Douglas:
Elizabeth Mackay	Horse Arena Corner by Sign	Elizabeth Mackay:
Debi King		Debi King:
Margot Whitcom	H Street and Railroad	Margot Whitcom:
IERC	Corner of F Street and Railroad	Mourad Gabriel
Nicole Chojnacki		Nicole Chojnacki:
The Great Redwood Trail Authority	Downtown, Near Trail	Elaine Hogan
BL Parks and Recreation	South Railroad	Emily Wood
Blue Lake School	Near School (2)	Jen Soderfeldt
Blue Lake Fire Dept.	Wahl and 1 st	Talia Flores:
Blue Lake Chamber of Commerce	Taylor and Monda Way	Justin Goad



City of Blue Lake

AGENDA REPORT

Item #:

Date: November 18, 2024

Item Subject: Artificial Intelligence Policy Recommendation

Submitted By: Mandy Mager, City Manager

General Information:

As the use of Artificial Intelligence (AI) continues to evolve and integrate into our every day lives, it is important to reflect on the impacts that this technology is having on our artisan communities. As the Arts and Heritage Commission represents the interests of our community artists, it's appropriate for the commission to reflect on this issue and offer recommendations to the City Council on how AI can be managed and impacts mitigated.

The Arts and Heritage Commission may present policy recommendations to the City Council for consideration of adoption.

Background Material Provided: LMU Magazine Article-April 26, 2023-"AI's Impact on Artists" By Joseph Wakelee-Lynch

Fiscal Impact: N/A

Recommended Action: Commission to develop recommendations for the development of a policy to address the use of Artificial Intelligence in City government.

Review Information:

City Manager Review: Legal Review: Planner Review: Engineer:

Comments: