



City of Blue Lake

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City Council Agenda

Friday, June 27, 2025 ~ 6:30p.m. ~ Special Council Meeting

Skinner Store-111 Greenwood Road, Blue Lake California

Unless Otherwise Noted, All Items on the Agenda are Subject to Action.

Public Input can be given to the Council by emailing cityclerk@bluelake.ca.gov until 4:30 p.m. on the date of the meeting.

PLEASE NOTE that live meeting logistics will be prioritized. The quality of the Zoom teleconference meeting cannot be guaranteed. Technical challenges experienced by either the participant or the City will not interrupt or halt the progress of the meeting.

Public input may be facilitated by Zoom at the following meeting link:

Join Zoom Meeting Information:

<https://us02web.zoom.us/j/85343761606?pwd=grwdPj3FRXg2QDLgDpPJ8r7L1NRyEX.1>

Meeting ID: 853 4376 1606

Passcode: 162675

Call to Order

1. **Pledge of Allegiance and Establish a Quorum of the Council**
2. **Approve Agenda**
3. **Public Comment** – *The Public is invited to present petitions, make announcements, or provide other information to the City Council that is relevant to the scope of authority of the City of Blue Lake that is not on the Agenda. The Council may provide up to 15 minutes for this public input session. To assure that each individual presentation is heard, the Council may uniformly impose time limitations of 3 minutes to each individual presentation. The public will be given the opportunity to address items that are on the agenda at the time the Council takes up each specific agenda item*
4. **Resolution No. 1236 – SB 1 Funding and Project Adoption** – Discussion/Action
5. **Resolution No. 1237 – Continue Fiscal Year 2024-2025 Budget** – Discussion/Action
6. **Introduction and First Reading Ordinance No. 547-2025 – Adopting Helmet and Protective Gear Use at the Blue Lake Bike & Skate Park** – Discussion/Action
7. **Adjourn**

A request for disability-related modification or accommodation, including auxiliary aid or services, may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting, by contacting the City Clerk at 707-668-5655, at least 24 hours prior to the commencement of the meeting.



City of Blue Lake

City Council Meeting Agenda Report

Item #: 4
Date: June 27, 2025
Item Subject: Resolution No. 1236 – SB 1 Funding and Project Adoption
Submitted By: Dani Burkhart – Acting City Manager

General Information: The City of Blue Lake will receive funding from the State of California Road Maintenance and Rehabilitation SB 1 Program; the City's projected funding allocation for FY 2024-2025 is approximately \$31,508.00.

Each year, the City is required to adopt a Resolution that establishes the upcoming fiscal year's funding allocation and identifies a project list for use of the funds. Each year, City staff makes a recommendation to the City Council based upon the highest needs and the most effective use of the funds.

As the funding allocation is limited, City staff is recommending that the funding be allocated to road repair work on G Street, Hartman Avenue, Chartin Road, and South Railroad Avenue. Work recommended includes painting and pothole repair.

City staff makes this recommendation based upon the City's pavement index report, along with recommendations by the City Engineer.

Background Material Provided: RESOLUTION NO. 1236 ADOPTING A LIST OF PROJECTS FOR FISCAL YEAR 2025-2026 FUNDED BY SB 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017

Fiscal Impact: Funding from SB 1 is allocated to our street program and increases our street budget.

Recommended Action: Approve Resolution No. 1236

Review Information:

City Manager Review: ☒ Legal Review: ☐ Planner Review: ☐ Engineer: ☐

Comments:

RESOLUTION NO. 1236

RESOLUTION ADOPTING A LIST OF PROJECTS FOR FISCAL YEAR 2025-2026 FUNDED BY

SB 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017

WHEREAS, Senate Bill 1 (SB 1), the Road Repair and Accountability Act of 2017 (Chapter 5, Statutes of 2017) was passed by the Legislature and Signed into law by the Governor in April 2017 to address the significant multi-modal transportation funding shortfalls statewide; and

WHEREAS, SB 1 includes accountability and transparency provisions that will ensure the residents of our City are aware of the projects proposed for funding in our community and which projects have been completed each fiscal year; and

WHEREAS, the City of Blue Lake must adopt by resolution a list of projects proposed to receive fiscal year funding from the Road Maintenance and Rehabilitation Account (RMRA), created by SB 1, which must include a description and the location of each proposed project, a proposed schedule for the project's completion, and the estimated useful life of the improvement; and

WHEREAS, the City of Blue Lake, will receive an estimated \$31,508.00 in RMRA funding in Fiscal Year 2025-2026 from SB 1; and

WHEREAS, this is the seventh year in which the City of Blue Lake is receiving SB 1 funding and this funding will enable the City to continue to conduct essential road maintenance, improve safety and increase access and mobility options for the traveling public that would not have otherwise been possible without SB 1 funding; and

WHEREAS, the City of Blue Lake used a Pavement Management System to develop the SB 1 project list to ensure revenues are being used on the most high-priority and cost-effective projects that also meet the community's priorities for transportation investment, along with conducting an evaluation of accessibility barriers around the City's highest use public spaces; and

WHEREAS, the City has identified painting and pothole repair along G Street, Hartman Avenue, Chartin Rd, and South Railroad Avenue as a high priority project due to the deterioration level of the pavement system and the high usage rate of the project area; and

WHEREAS, the funding from SB 1 will help the City of Blue Lake update, maintain and rehabilitate roads throughout the City this year and similar projects into the future; and

WHEREAS, the 2018 California Statewide Local Streets and Roads Needs Assessment found that the City streets and roads are in "poor" condition and this revenue will help us increase the overall quality of our road system and over the next decade will bring our streets and roads into a "good" condition; and

WHEREAS, the SB 1 project list and overall investment in our local streets and roads infrastructure, with a focus on basic maintenance, safety and accessibility improvements will have significant positive co-benefits statewide in addition to our local area.

NOW, THEREFORE IT IS HEREBY RESOLVED, ORDERED AND FOUND by the City Council of the City of Blue Lake, State of California, as follows:

1. The foregoing recitals are true and correct.
2. The following list of newly proposed projects will be funded in-part or solely with Fiscal Year 2025-2026 Road Maintenance and Rehabilitation Account revenues:

Project Title	Description	Location	Start/End Date (MM/YY)	Useful Life
General Road Maintenance	Painting & Pothole Repair	G Street, Hartman Ave, Chartin Rd, S Railroad Ave	July 2024 June 2025	5-10 years

PASSED AND ADOPTED by the City Council of the City of Blue Lake, State of California this _____ day of _____, 2025, by the following vote:

Ayes:

Nays:

Abstentions:

Absent:

City Clerk-Dani Burkhart

Mayor-John Sawatzky



City of Blue Lake

City Council Meeting Agenda Report

Item #: 5
Date: June 27, 2025
Item Subject: Resolution No. 1237 – Budget Continuation
Submitted By: Dani Burkhart – Acting City Manager

General Information: The City of Blue Lake is still in the process of adopting its Fiscal Year 2025-2026 Budget. A resolution to continue a budget usually authorizes continued spending at existing levels when a new budget has not yet been approved. This is often called a Continuing Resolution (CR). The resolution ensures government operations can continue without interruption by extending funding for a specific period or until a new budget is enacted.

Background Material Provided: RESOLUTION NO. 1237 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BLUE LAKE AUTHORIZING TEMPORARY APPROPRIATIONS FOR FISCAL YEAR 2025-2026 PENDING ADOPTION OF THE ANNUAL BUDGET

Fiscal Impact: Continues government operations at current budget levels.

Recommended Action: Approve Resolution No. 1237

Review Information:

City Manager Review: ☒ Legal Review: ☐ Planner Review: ☐ Engineer: ☐

Comments:

RESOLUTION NO. 1237

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BLUE LAKE AUTHORIZING TEMPORARY APPROPRIATIONS FOR FISCAL YEAR 2025–2026 PENDING ADOPTION OF THE ANNUAL BUDGET

WHEREAS, the City of Blue Lake operates on an annual fiscal year beginning July 1st and ending June 30th; and

WHEREAS, the City Council has not yet adopted the annual operating and capital budget for Fiscal Year 2025–2026; and

WHEREAS, it is necessary to ensure continuity of city operations and services during the interim period before the adoption of the new budget;

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Blue Lake, as follows:

Temporary Authority to Expend Funds:

City departments are hereby authorized to continue operations and make expenditures at levels not exceeding the appropriations approved in the Fiscal Year 2024-2025 budget.

Duration:

This resolution shall remain in effect until the earlier of:

- (a) Adoption of the official Fiscal Year 2025–2026 budget by the City Council, or
- (b) 60 days from date of resolution, unless extended by further action of the Council.

Limitations and Oversight:

No new capital projects or significant new expenditures shall be initiated during this period without prior approval of the City Council.

Effective Date:

This Resolution shall take effect immediately upon its adoption.

PASSED AND ADOPTED this 27 of June 2025, by the City Council of the City of Blue Lake, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

John Sawatzky

Mayor, City of Blue Lake

ATTEST: _____

Dani Burkhardt

City Clerk



City of Blue Lake

City Council Meeting Agenda Report

Item #: 6
Date: June 27, 2025
Item Subject: Introduction and First Reading Ordinance No. 547-2025 – Adopting Helmet and Protective Gear Use at the Blue Lake Bike & Skate Park
Submitted By: Dani Burkhardt – Acting City Manager

General Information: In anticipation of future activities occurring at the Blue Lake Bike & Skate Park, and upon the recommendation of our risk management team, the council is being presented with this ordinance for introduction and first reading.

Background Material Provided: ORDINANCE NO. 547-2025 – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BLUE LAKE ADOPTING HELMET AND PROTECTIVE GEAR USE AT THE BLUE LAKE BIKE & SKATE PARK

Fiscal Impact: Potential for minor costs associated with enforcement of the ordinance.

Recommended Action: Move to introduce Ordinance No. 547-2025, entitled, 'An Ordinance of the City Council of the City of Blue Lake, adopting helmet and protective gear use at the Blue Lake Bike & Skate Park' and waive the full reading of the ordinance, with the reading by title only.

Review Information:

City Manager Review: ☒ Legal Review: ☒ Planner Review: ☐ Engineer: ☐

Comments:

ORDINANCE NO. 547-2025

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BLUE LAKE
ADOPTING HELMET AND PROTECTIVE GEAR USE AT
THE BLUE LAKE BIKE & SKATE PARK AND AMENDING BLUE LAKE
MUNICIPAL CODE**

The City Council of the City of Blue Lake, Humboldt County, California, does hereby ordain as follows:

Section 1. FINDINGS. The City Council of the City of Blue Lake hereby makes the following findings:

1. The Blue Lake Bike & Skate Park will open as a facility under the jurisdiction of Blue Lake Parks & Recreation Department on City Property;
2. The City determines it necessary to comply with Health and Safety Code section 115800 for use and enjoyment of the Blue Lake Bike & Skate Park;
3. To comply with Health and Safety Code section 115800, The City finds and determines a person riding a skateboard or other wheeled recreational device at this facility must wear a helmet, elbow pads, and knee pads;
4. The City determines a structure for violation abatement must be established in order to ensure compliance.
5. The posting of signs at this facility will afford reasonable notice that a person riding a skateboard or other wheeled recreational device in this facility must wear a helmet, elbow pads, and knee pads, and that a person failing to do so will be subject to citation listed within this Ordinance.
6. Amendment of Blue Lake Municipal Code Chapter 12.04, Public Park Regulations, is necessary for proper inclusion of the Blue Lake Bike & Skate Park and related regulations.

Section 2. CODE AMENDMENT. Section 12.04.025 is hereby added to Chapter 12.04 of the Blue Lake Municipal Code and shall be titled:

Blue Lake Bike & Skate Park.

Section 12.04.025 shall read as follows:

A. Any person utilizing the Blue Lake Bike & Skate Park may drive or ride any nonmotorized bicycle, skateboard, scooter, inline skate, roller skate, unicycle, wheelchair, or mobility assistance device. The above list of nonmotorized devices are referred to individually in this section as a “wheeled recreational device.” All vehicles or devices not included herein are prohibited from use within the Blue Lake Bike & Skate Park.

B. Any person riding a wheeled recreational device at the Blue Lake Bike & Skate Park must wear a helmet, elbow pads, and knee pads.

C. The Blue Lake Bike & Skate Park shall have physical signs posted at the facility which are provided to afford reasonable notice that any person riding a wheeled recreational device in this facility must wear a helmet, elbow pads, and knee pads.

D. Any person failing to wear a helmet, elbow pads, and knee pads while riding any wheeled recreational device at the Blue Lake Bike & Skate Park will be subject to citation as follows:

(1) First Violation; Written warning issued by the Director of Parks & Recreation stating date of violation; included with a copy of this Ordinance.

(2) Second Violation; Written warning issued by the Director of Parks & Recreation stating date of violation, \$250 fine, and an included copy of this Ordinance.

(3) Third and subsequent Violations; Written warning issued by the Director of Parks & Recreation stating date of violation, \$500 fine, an included copy of this Ordinance and six month restriction of park access and/or usage.

E. Violations of this Section shall be exempt of the provisions of Blue Lake Municipal Code section 12.04.130. All other provisions of Chapter 12.04, Public Park Regulations, shall apply to this section 12.04.025.

Section 4. FURTHER CODE AMENDMENT: BLMC Section 12.04.010. The definition for “Vehicle” within Section 12.04.010 is hereby amended and shall read as follows:

“Vehicle” means any wheeled conveyance, whether motor-powered, animal drawn, or self-propelled. The term shall include any trailer in tow of any size or kind. Exception is made for baby carriages or wheelchairs, mobility chairs, or mobility scooters being required or necessary for personal transportation, or vehicles in the service of the City.

Section 5. FURTHER CODE AMENDMENT: BLMC Section 12.04.040. Section 12.04.040 of the Blue Lake Municipal Code is hereby amended and shall read as follows:

No person in the park shall:

A. Fail to comply with all applicable provisions of the **Vehicle Code** of the State of California in regard to equipment and operation of vehicles together with such regulations as are contained in this chapter and ordinances of the City of Blue Lake regulating traffic.

B. Fail to obey all police officers and park caretakers who are hereafter authorized and instructed to direct traffic whenever and wherever needed in the park in accordance with the provisions of these regulations and such supplementary regulations as may be issued subsequently by the City.

C. Fail to observe carefully all traffic signs, parking, and all other signs posted for the proper control and to safeguard life and property.

D. Ride or drive any vehicle on any area in the park system of the City, including the Perigot Park, Rodeo Grounds or Tot Lot. This subsection excludes the Blue Lake Bike & Skate Park.

E. Drive or ride any motor-driven vehicle in the park system of the City, including in Perigot Park, Rodeo Grounds or Tot Lot, or Blue Lake Bike & Skate Park.

F. Park a vehicle in other than an established or designated parking area in the park system, whether Perigot Park, Rodeo Grounds or Tot Lot, and parking shall be in accordance with the posted directions at any area and with the instructions of any attendant who may be present.

Section 6. CEQA. The adoption of this ordinance is not a “project” under the California Environmental Quality Act because the Ordinance will not result in direct or indirect physical changes in the environment, as contemplated by Title 14, California Code of Regulations, section 15378(b)(5).

Section 7. SEVERABILITY. If any section, subsection, clause or phrase or portion of this ordinance is for any reason declared to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of all other provisions of this ordinance. The City Council hereby declares that it would have passed the ordinance; and each section, subsection, sentence, clause and phrase or portion thereof, irrespective of the fact that any one or more of the sections, subsections, sentences, clauses, or phrases or portions thereof will be declared invalid or unconstitutional.

Section 8. EFFECTIVE DATE. The City Clerk shall certify to the passage and adoption of this Ordinance, and shall make a minute of the passage and adoption thereof in the records and the proceedings of the City Council at which time the same is passed and adopted. This Ordinance shall be in full force and effect thirty (30) days after its final passage and adoption.

PASSED, APPROVED, AND ADOPTED this ____ day of _____, 2025.

AYES:

NAYS:

ABSENT:

ABSTAIN:

John Sawatzky,
Mayor, City of Blue Lake

ATTEST:

Dani Burkhart,
City Clerk, City of Blue Lake

CLERK'S CERTIFICATE

THIS IS TO CERTIFY that Ordinance No. 547-2025 of the City Council of the City of Blue Lake was introduced and read at the regular meeting of the City Council of the City of Blue Lake, California, held on _____, 2025. This Ordinance, again read at a regular meeting of the Blue Lake City Council, held on _____, 2025, and at the time, passed by roll call vote, the vote on the adoption of the Ordinance being as follows:

AYES:

NOES:

ABSENT

Dani Burkhart,
City Clerk, City of Blue Lake