



Blue Lake Parks & Recreation Commission - Draft Meeting Minutes

Date: Wednesday, December 3rd, 2025 at 6:30 p.m.

Location: Skinner Store, 111 Greenwood Avenue, Blue Lake CA 95525

1. Establish a Quorum of the Commission at 6:30pm

Commissioners Present: Jan Henry, Bettina Eipper, Jeff Bird, James Brown

Commissioners Absent: None

Staff Present: Emily Wood - Director of Parks & Recreation, Austin Jones - Assistant Director of Parks & Recreation

Others Present: Council Member Kat Napier, John Bartholomew, Kevin Fisher, Ingrid Fisher, Tim Daniels, Anna Brown, Charlie Caldwell

2. Motion to Approve Agenda as presented.

Motion: James Brown

Second: Jan Henry

3. Motion to Approve Minutes for November 5th, 2025 meeting with requested changes; including correcting Ingrid Fisher's name and removing 'in addition to reducing costs' on item 5.

Motion: James Brown

Second: Bettina Eipper

Motion passes unanimously.

4. Public Input *The Public is invited to present petitions, make announcements, or provide other information to the Commission that is relevant to the scope of authority of the City of Blue Lake that is not on the Agenda. The Commission may provide up to 15 minutes for this public input session. To assure that each individual presentation is heard, the Commission may uniformly impose time limitations of 3 minutes to each individual presentation. The public will be given the opportunity to address items that are on the agenda at the time the Commission takes up each specific agenda item.*

No public input was received.

5. Parks & Recreation Fee Schedule

Director Wood gives a synopsis on fee schedule research to date; including meeting with the adhoc committee to review material and discuss initial findings.

No public input was received.

6. Bike & Skate Park Update

Director Wood gives a brief update on the Bike & Skate Park Project, including an MOU between the City and Redwood Coast Mountain Bike Association that's been passed by City Council.

Public Comment:

Kevin Fischer speaks about the Mountain Bike Tribal Trail Alliance Co-alition and expresses interest in forming an ad hoc committee with Council to improve the communication between the biking community and city.

John Bartholomew speaks in support of finding funding opportunities for the project; including the Humboldt Lodging Alliance tourism grant; and possibly partnering with Blue Lake Rancheria on the grant.

Charlie Caldwell speaks about the Humboldt Skate Collective's involvement with the project, involvement with other regional projects, and expresses that Humboldt Skate Collective would like to have an MOU with the City. Caldwell expresses a need to discuss the design in order to move forward with funding, logistics of the project, and exploring design immunity.



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Tim Daniels speaks about the Mad Scramble event and the state of the bike park in relation to completing the project; letting the project linger, or demolishing the project - speaking in support of continuing fundraising, grant funding, and community involvement to get the project completed.

*End of Public Comment

Council Member Kat Napier discusses her perspective on the project and logistics needing to be addressed; including insurance, design, safety, maintenance, and other areas for consideration. Council Member Napier suggests modification as a solution for the project and being mindful about City resources and favors an organized approach; finding it more effective and powerful for the project.

Commissioner Bird and Commissioner Brown discuss the possible factors that are holding up the project with Council Member Napier.

7. Ad Hoc Assignments - Friends of the Park Program

Director Wood introduces the Friends of the Park program and gives a brief overview of the program's history pre-covid and expresses interest in restarting the program.

Commissioners ask for this item to be revisited at a later time.

No public input was received.

8. Announcements

The Annual Community Tree Lighting is coming up on Sunday, December 14th; in addition to the Winter Wonderland Horse Story Tour on Saturday, December 20th, 2025.\

No public input was received.

9. Future Agenda Items

- Bike & Skate Park Update (Routine Update)
- Commission Project List Update
- Next Meeting January 7th, 2026 at 6:30pm; Skinner Store

10. Motion to Adjourn at 7:27pm

Motion: Jeff Bird

Second: James Brown

A request for disability-related modification or accommodation, including auxiliary aid or services, may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting, by contacting City Manager Amanda Mager, 668-5655, at least 24 hours prior to the commencement of the meeting.