



# City of Blue Lake

## Staff Report

### Agenda Item #: 10

Meeting Date: 2/24/26

Prepared By: Emily Wood, Director of Parks & Recreation

Subject: Parks & Recreation Fee Schedule

Recommended That the City Council:

Action: 1. Direct staff to continue fee schedule development; incorporating the Parks & Recreation Commission's and Council's input; for a revised draft to be presented at the March 24<sup>th</sup>, 2026 Council Meeting for consideration and possible adoption.

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**BACKGROUND:** The Director of Parks & Recreation would like the City Council to review and discuss the draft fee schedule proposal and provide feedback; The City's recreation fee schedule was last updated in 2023.

**DISCUSSION:** The following draft fee schedule has been created to include fee adjustments and new line items for cost recovery purposes related to special events and recreation programming. Feedback is requested; including consideration for cost recovery items that may not have been included, proposed fees, defining what constitutes a minor/major special event, and evaluating whether the proposed fee schedule sufficiently captures community impact with respect to cost recovery for special events.

**FISCAL IMPACT:** Potential increase in revenue with revised fees and cost recovery measures when final fee schedule is adopted.

**ALTERNATIVES:** N/A

**ATTACHMENTS:** 10. Parks & Recreation – Draft Fee Schedule Proposal

**Review Information:**

City Manager Review:  Legal Review:  Planner Review:  Engineer:

Comments: