

MEMO

February 23, 2006

To: Blue Lake City Councilmembers John Sawatsky, Elise Scafani, Kat Napier, Michelle Lewis-Lusso, and Terri Bayles

Cc: City Manager Jennie Short, City Clerk Samantha Green

From: Lin Glen, 124 Applewood Lane, Blue Lake

Subject: 2/24/26 Council Meeting : "Item No 12. Presentation by AdHoc Committee regarding Commissions Structure, Possible Consolidation, and Meeting Frequency"

I'm writing as a concerned citizen. I've read the Item 12 reports in the online 2/24/2026 agenda item packet including: the Staff Report, the Ad-Hoc Committee Discussion Information, the Graphic Report "Amazing Blue Lake SUPER Commission", and the Commission Founding Ordinances for 4 of Blue Lake's citizen advisory commissions. This may not be the best time to move forward on this item.

I support the Staff Report ALTERNATIVES suggestion: "1. Update Commission Founding Ordinances for consistency but make no changes to the number and type." and I hope you will too.

The council's wanting to improve city government and the Ad-Hoc Committee's efforts are really appreciated. I'm worried though that the solution they're proposing in the report won't necessarily solve the problems they're talking about: chronic quorum issues, excessive costs to the city in terms of staff time and money, and the need to establish a "clear chain of command" (more than is already stated in the Founding Ordinances). I think, as staff suggests, there are simpler solutions to try first.

And I also see some possible unintended consequences if the Council decides to accept the Ad-Hoc Committee's recommendation to "Adopt Option 2" right now.

The most worrying for me is the possibility that – so soon after the attempted recalls - the Council could be seen by Blue Lakers as trying to get rid of most of Blue Lake's long-standing system of opportunities to participate in government. I don't think that's the intent of the proposal, but the detailed report and plan can be hard to understand and could be easy for the public to misinterpret.

Also:

- 1) Dismantling existing Commissions, dismissing current Commissioners, creating a Founding Ordinance to establish a new Commission, etc. will take many hours of staff and City Council time and attention and there are so many serious problems the Council needs to address right now.
- 2) Almost all of the administrative staff is brand-new and needs enough time to become familiar with their jobs without the support of previous experienced staff.
- 3) The city has a very limited budget.

Reviewing the Commission's Founding Ordinances for consistency where necessary as staff suggests and asking the Commissioners serving now on Blue Lake Commissions – and the public - for their help with recruiting and with reducing the costs of city staff's Commission support may be a good place to start and could make the Council's relationship with the Commissions and the public stronger. And then some Commissions may need to go on hiatus until there are enough volunteers for a quorum.

The Council could re-consider this proposal later if the simpler solutions to these problems don't work and when the City Council and city staff has had more time to work together. Thanks for listening.



City of Blue Lake

Staff Report

Agenda Item #: 10

Meeting Date: 2/24/26

Prepared By: Emily Wood, Director of Parks & Recreation

Subject: Parks & Recreation Fee Schedule

Recommended That the City Council:

Action: 1. Direct staff to continue fee schedule development; incorporating the Parks & Recreation Commission's and Council's input; for a revised draft to be presented at the March 24th, 2026 Council Meeting for consideration and possible adoption.

BACKGROUND: The Director of Parks & Recreation would like the City Council to review and discuss the draft fee schedule proposal and provide feedback; The City's recreation fee schedule was last updated in 2023.

DISCUSSION: The following draft fee schedule has been created to include fee adjustments and new line items for cost recovery purposes related to special events and recreation programming. Feedback is requested; including consideration for cost recovery items that may not have been included, proposed fees, defining what constitutes a minor/major special event, and evaluating whether the proposed fee schedule sufficiently captures community impact with respect to cost recovery for special events.

FISCAL IMPACT: Potential increase in revenue with revised fees and cost recovery measures when final fee schedule is adopted.

ALTERNATIVES: N/A

ATTACHMENTS: 10. Parks & Recreation – Draft Fee Schedule Proposal

Review Information:

City Manager Review: ☒ Legal Review: ☐ Planner Review: ☐ Engineer: ☐

Comments:

City of Blue Lake

Parks and Recreation Fee Schedule Proposal

Description	Current Fee	Suggested
Drop In - Sports		
<u>All Drop In Sports – City Sponsored</u> Including but not limited to: Basketball/Pickleball/Volleyball (Excludes skate)	\$5	Resident Rate: \$5/PP w/o staff \$7/PP w/ staff Non Resident Rate: \$6/PP w/o staff \$8/PP w/ staff
<u>Drop In Sports – Non City Sponsored</u> (administered by third party/contractor/etc.)	N/A	Facility Deposit + 40% of total admission fees* *Consider facility rental cost
<u>Drop in Pass</u> Valid for all City Sponsored Drop In Sports	10 Time Pass \$30	<u>10 Time Pass</u> \$40 Residents (\$4/pass) \$50 Non Residents (\$5/pass)
Drop In – Other (Non Sport)		
<u>Drop In Activities/Classes - (City Sponsored)</u> MF = Material Fee (if applicable) (actual cost of supplies per person)	N/A	<u>Per Drop In/Class</u> Resident – \$9 + MF Non-Resident - \$10 + MF <u>Per Week (5 Days)</u> Resident - \$45+ MF Non-Resident - \$50 + MF
<u>Drop In Activities/Classes</u> <u>(Non City Sponsored)</u> (administered by third party/contractor/etc.)	N/A	Facility Deposit + 40% of total gross admission fees
Sports Leagues & Team Sports <i>City Sponsored</i>		
Woodbat Slowpitch Softball League	\$750	\$800
Woodbat Slowpitch Softball League -Rain Out/Game Interference	N/A	<i>Credit = Total # of Games Impacted/ Total Games Per Season (Credit to be applied to following season for affected teams)</i>
Bocce Ball Tournament (per team)	\$20	\$20
Feedback Box:		

City of Blue Lake

Parks and Recreation Fee Schedule Proposal

Description	Current Fee	Suggested
Skate Program		
<i>Admission</i>		
<u>Regular Admission</u> (Non-Theme Nights) Includes all Public Skate Sessions	\$5 Admission + \$2 Skate Rental	\$7 Admission + \$3 Skate Rental
Discounted Admission (Theme Nights)	\$5 (Includes Skate Rental)	\$5 + \$3 Skate Rental
DJ Night Admission – City Sponsored	All Ages - \$10 Adult - \$15	All Ages - \$15/Person
DJ Night Admission – Non-City Sponsored	N/A	All Ages - \$10
Skate Passes <i>(Includes Skate Rental - Not valid during DJ Nights)</i>		
12-Person Youth	\$50	N/A
12-Person All-Ages	\$55	\$75 (\$6.25/pass)
24-Person All-Ages	\$100	\$140 (\$5.83/pass)
Public Skate Parties <i>Available Thursdays, Fridays, & Saturdays from 6pm-9pm</i>		
<u>Public Skate Party Tables</u> 2 Table Minimum	2 Tables - \$50 Additional Tables - \$25/ea	See Public Party Packages Below
<u>Public Skate Party Packages – Standard</u> Includes 2 tables – 10 Skaters - Party Room (\$70 Value) - NO OUTSIDE FOOD / DRINK (Exception For Cake) - *Additional Skater(s) Fee – Regular Admission Fees	N/A	\$100*
<u>Public Skate Party Packages – VIP</u> Includes 2 tables - 10 Skaters - Mini Rink (\$70 Value) - NO OUTSIDE FOOD / DRINK (Exception For Cake) - *Additional Skater(s) Fee – Regular Admission Fees	N/A	\$150*
Private Skate Parties <i>Available Saturdays & Sundays from 12pm-2pm & 3pm-5pm. Includes skate rentals.</i>		
0-30 People (1 Staff)	\$200	\$250 + Facility Deposit
30-75 People (2 staff)	\$250	\$350 + Facility Deposit
75 + People (2-3 Staff)	\$350	\$450 + Facility Deposit
VIP Package Add On (2 Games/Activities)	N/A	+\$50
<i>Feedback Box:</i>		

City of Blue Lake
Parks and Recreation Fee Schedule Proposal

Description	Current Fee	Suggested
Camps		
<i>Camp Perigot - Resident Rate</i>		
Full Day - Weekly	\$175	\$200
Full Day - Daily	\$40	\$50
Half Day - Weekly	\$125	\$150
Half Day - Daily	\$25	\$30
<i>Camp Perigot - Non Resident Rate</i>		
Full Day - Weekly	\$200	\$225
Full Day - Daily	\$50	\$60
Half Day - Weekly	\$150	\$175
Half Day - Daily	\$30	\$40
<i>Special Camps – Resident Rate</i>		
<i>Includes all camps with exception of Camp Perigot. Does not include meals for campers.</i>		
<i>MF – Material Fee (cost of materials per person)</i>		
Full Day - Weekly	N/A	\$150 + MF
Full Day - Daily	N/A	\$40 + MF
Half Day - Weekly	N/A	N/A
Half Day - Daily	N/A	N/A
<i>Special Camps – Non-Resident Rate</i>		
<i>Includes all camps with exception of Camp Perigot. Does not include meals for campers.</i>		
<i>MF – Material Fee (cost of materials per person)</i>		
Full Day - Weekly	N/A	\$175 + MF
Full Day - Daily	N/A	\$50 + MF
Half Day - Weekly	N/A	N/A
Half Day - Daily	N/A	N/A
<i>Feedback Box:</i>		

City of Blue Lake
Parks and Recreation Fee Schedule Proposal

Description	Current Fee	Suggested
Facility/Event Rentals (Non Skate)⁴		
<i>FD = Facility Deposit</i>		
Non – Profit Rate		
Business Rate		
Prasch Hall Rentals²	<i>Deposit - \$300</i>	<i>Deposit - \$300³</i>
<i>Party Room Only</i>	\$50/hour	\$50/hour + FD ³
<i>Party Room Only</i>	\$40/hour	\$45/hour + FD ³
<i>Mini Rink Only</i>	N/A	\$30/hour + FD ³
<i>Mini Rink Only</i>	N/A	\$25/hour + FD ³
<i>Gym Only</i>	\$75/hour	\$80/hour + FD ³
<i>Gym Only</i>	\$75/hour	\$75/hour + FD ³
<i>Stage Only</i>	N/A	\$30/hour + FD ³
<i>Stage Only</i>	N/A	\$25/hour + FD ³
<i>Kitchen Only</i>	N/A	\$30/hour + FD ³
<i>Kitchen Only</i>	N/A	\$25/hour + FD ³
<i>Restrooms Only (for outdoor rentals)</i>	N/A	\$40/hour + FD ³
<i>Restrooms Only (for outdoor rentals)</i>	N/A	\$35/hour + FD ³
<i>Full Facility Rental (All options)</i>	N/A	\$200/hour + FD ³
<i>Full Facility Rental (All options)</i>	N/A	\$175/hour + FD ³
<i>Party Room and Kitchen</i>	\$75/hour	N/A
<i>Party Room and Kitchen</i>	\$75/hour	N/A
<i>Gym and Party Room Only</i>	\$125/hour	N/A
<i>Gym and Party Room Only</i>	\$125/hour	N/A
<i>Gym, Party Room and Kitchen</i>	\$150/hour	N/A
<i>Gym, Party Room and Kitchen</i>	\$150/hour	N/A
Feedback Box:		

City of Blue Lake

Parks and Recreation Fee Schedule Proposal

Description	Current Fee	Suggested
Perigot Park Rentals⁵		
<i>Rates for Non Concerts/Festivals/Major Events</i>		
<i>Concerts/Festivals/Major Events: additional 20% to total facility rental (Community Impact Fee)</i>		
Picnic Area & Serving Booth	Deposit - \$100	Deposit - \$200³
Under 50	\$200	\$200
50-100	\$250	\$250
100-300	\$375	\$375
Over 300 ¹	\$500	\$550
Picnic Area & Serving Booth	Deposit - \$100	Deposit - \$200³
Under 50	\$175	\$175
50-100	\$225	\$225
100-300	\$350	\$350
Over 300 ¹	\$475	\$525
Picnic Area, Serving Booth & Clemence Field	Deposit - \$200	Deposit - \$300³
Under 50	\$250	\$300
50-100	\$300	\$350
100-300	\$450	\$475
Over 300 ¹	\$600	\$650
Picnic Area, Serving Booth & Clemence Field	Deposit - \$200	Deposit - \$300³
Under 50	\$225	\$275
50-100	\$275	\$325
100-300	\$425	\$450
Over 300 ¹	\$575	\$625
Picnic Table/Stage Only	Deposit - N/A	Deposit - \$100³
Under 50	N/A	\$100
50-100	N/A	\$150
100-300	N/A	\$275
Over 300 ¹	N/A	\$450
Picnic Table/Stage Only	Deposit - N/A	Deposit - \$100³
Under 50	N/A	\$75
50-100	N/A	\$125
100-300	N/A	\$250
Over 300 ¹	N/A	\$425
Serving Booth Only²	Deposit - \$100	Deposit - \$100
	\$200 (4 hours) \$395 (8 hours)	
Business Rental	See Above	\$75/hour
Non-Profit Rental	See Above	\$50/hour
Feedback Box:		

City of Blue Lake
Parks and Recreation Fee Schedule Proposal

Description	Current Fee	Suggested
<i>Clemence Field²</i>	<i>Deposit - \$100</i>	<i>Deposit - \$100³</i>
Regular Rental	\$25/hour	\$40/hour
Tournament Rental	\$20/hour	\$50/hour
<i>Clemence Field²</i>	<i>Deposit - \$100</i>	<i>Deposit - \$100³</i>
Regular Rental	\$25/hour	\$35/hour
Tournament Rental	\$20/hour	\$45/hour
<i>Iorg Field²</i>	<i>Deposit - \$100</i>	<i>Deposit - \$100³</i>
Regular Rental	\$20/hour	\$30/hour
Tournament Rental	N/A	\$40/hour
<i>Iorg Field²</i>	<i>Deposit - \$100</i>	<i>Deposit - \$100³</i>
Regular Rental	\$15/hour	\$25/hour
Tournament Rental	N/A	\$35/hour
<i>Concession Stand – Clemence Field¹</i>	<i>Deposit - \$100</i>	<i>Deposit - \$100³</i>
Regular Rental	\$20/hour	\$50/hour
Tournament Rental	\$100/day	\$150/day
<i>Concession Stand – Clemence Field¹</i>	<i>Deposit - \$100</i>	<i>Deposit - \$100³</i>
Regular Rental	\$20/hour	\$45/hour ¹
Tournament Rental	\$100/day	\$125/day ¹
<i>Bocce Courts²</i>	<i>Deposit – N/A</i>	<i>Deposit - \$50³</i>
Business Rental	N/A	\$25/hour
<i>Bocce Courts²</i>	<i>Deposit – N/A</i>	<i>Deposit - \$50³</i>
Nonprofit Rental	N/A	\$20/hour

Feedback Box:

City of Blue Lake
Parks and Recreation Fee Schedule Proposal

Description	Current Fee	Suggested
Other Rentals⁴		
<i>Concerts/Festivals/Major Events: additional 20% to total facility rental (Community Impact Fee)</i>		
Skinner Store Rentals¹	Deposit – N/A	Deposit - \$200³
Business Rate - Half Day (4 Hours)	\$50	\$125
Business Rate - Full Day (8 Hours)	\$100	\$200
Nonprofit Rate - Half Day (4 Hours)	\$50	\$100
Nonprofit Rate - Full Day (8 Hours)	\$100	\$175
Town Square Rentals	Deposit – N/A	Deposit - \$200³
Business Rate - Half Day (4 Hours)	N/A	\$150
Business Rate - Full Day (8 Hours)	N/A	\$300 ¹
Nonprofit Rate - Half Day (4 Hours)	N/A	\$125
Nonprofit Rate - Full Day (8 Hours)	N/A	\$275 ¹
Court Rentals		
Tennis Court Rental² (outdoors)	Deposit - \$100	Deposit - \$100³
Business Rate	\$10/hour/court	\$40/hour
Nonprofit Rate	\$10/hour/court	\$35/hour
Basketball Court Rental² (outdoors)	Deposit - \$100	Deposit - \$100³
Business Rate	\$10/hour/court	\$25/hour
Nonprofit Rate	\$10/hour/court	\$20/hour
Taylor Way Rentals		
<i>PF = Parking Fee (events with paid parking)</i>		<i>PSF= Per Site Fee (for all camping rentals)</i>
Taylor Way – Grass Area (Parking)	Deposit – N/A	Deposit - \$200³
Business Rate - Half Day (4 Hours)	N/A	\$175 + 20% of PF
Business Rate - Full Day (8 Hours)	N/A	\$375 + 20% of PF
Nonprofit Rate - Half Day (4 Hours)	N/A	\$150 + 20% of PF
Nonprofit Rate - Full Day (8 Hours)	N/A	\$350* + 20% of PF
Taylor Way – Grass Area (Events)	Deposit – N/A	Deposit - \$300³
Special Event Permit Required		
Business Rate - Half Day (4 Hours)	N/A	\$225
Business Rate - Full Day (8 Hours)	N/A	\$425 ¹
Nonprofit Rate - Half Day (4 Hours)	N/A	\$200
Nonprofit Rate - Full Day (8 Hours)	N/A	\$400 ¹
Taylor Way – Grass Area (Camping)	Deposit – N/A	Deposit - \$300³
Special Event Permit Required		
Business Rate - Half Day (4 Hours)	N/A	\$225 + \$5 PSF
Business Rate - Full Day/Overnight ⁶	N/A	\$425 ¹ + \$5 PSF
Nonprofit Rate - Half Day (4 Hours)	N/A	\$200 + \$5 PSF
Nonprofit Rate - Full Day/Overnight ⁶	N/A	\$400 ¹ + \$5 PSF
Bike Park – Consider as Future Addition	Deposit – N/A	Deposit – N/A
Business Rate - Half Day (4 Hours)	N/A	N/A
Business Rate - Full Day (8 Hours)	N/A	N/A
Nonprofit Rate - Half Day (4 Hours)	N/A	N/A
Nonprofit Rate - Full Day (8 Hours)	N/A	N/A

City of Blue Lake
Parks and Recreation Fee Schedule Proposal

Description	Current Fee	Suggested
Horse Arena Rentals		
<i>Horse Arena – Arena Only</i>	<i>Deposit - \$100</i>	<i>Deposit - \$100³</i>
Business Rate - Half Day (4 Hours)	\$50	\$150
Business Rate - Full Day (8 Hours)	\$100	\$300 ¹
Nonprofit Rate - Half Day (4 Hours)	\$50	\$125
Nonprofit Rate - Full Day (8 Hours)	\$100	\$275 ¹
<i>Horse Arena – Arena & Grass (Events)</i>	<i>Deposit - \$100</i>	<i>Deposit - \$300³</i>
Business Rate - Half Day (4 Hours)	N/A	\$250
Business Rate - Full Day (8 Hours)	N/A	\$400*
Nonprofit Rate - Half Day (4 Hours)	N/A	\$225
Nonprofit Rate - Full Day (8 Hours)	N/A	\$375*
<i>Horse Arena – Arena & Grass (Parking)</i>	<i>Deposit - \$100</i>	<i>Deposit - \$200³</i>
Business Rate - Half Day (4 Hours)	N/A	\$225 + 20% PF
Business Rate - Full Day (8 Hours)	N/A	\$375* + 20% PF
Nonprofit Rate - Half Day (4 Hours)	N/A	\$200 + 20% PF
Nonprofit Rate - Full Day (8 Hours)	N/A	\$350* + 20% PF
<i>Horse Arena – Grass Only (Parking)</i>	<i>Deposit – N/A</i>	<i>Deposit - \$100³</i>
Business Rate - Half Day (4 Hours)	N/A	\$125 + 20% PF
Business Rate - Full Day (8 Hours)	N/A	\$275* + 20% PF
Nonprofit Rate - Half Day (4 Hours)	N/A	\$100 + 20% PF
Nonprofit Rate - Full Day (8 Hours)	N/A	\$250* + 20% PF
<i>Horse Arena – Grass Only (Events)</i>	<i>Deposit – N/A</i>	<i>Deposit - \$200³</i>
Business Rate - Half Day (4 Hours)	N/A	\$150
Business Rate - Full Day (8 Hours)	N/A	\$300 ¹
Nonprofit Rate - Half Day (4 Hours)	N/A	\$125
Nonprofit Rate - Full Day (8 Hours)	N/A	\$275 ¹
<i>Feedback Box:</i>		

City of Blue Lake

Parks and Recreation Fee Schedule Proposal

Description	Current Fee	Suggested
Special Event Fees		
<i>Application Fee</i>	\$80	\$100
<i>Administrative Processing Fees - Regular</i>	N/A	N/A
<i>Applications (Minor) – 14+ Days from Event</i>	N/A	\$25
<i>Applications (Moderate) – 30+ Days from Event</i>	\$80	\$75
<i>Applications (Major*) – 90+ Days from Event</i>	\$80	\$125
<i>Administrative Processing Fees - Expedited</i>	+\$25	See below
<i>Applications (Minor) – <14 Days from Event</i>	N/A	\$50
<i>Applications (Moderate) – <30 Days from Event</i>	N/A	\$150 ¹
<i>Applications (Major*) – <90 Days from Event</i>	N/A	\$250 ¹
Cancellation Fees		
<i>Skate/Birthday Parties – 14 days+ from event</i>	50% refund/2 wks	50% refund if >2 weeks
<i>Minor Events - 7 days or less from event</i>	N/A	\$20 fee
<i>Moderate Events – 14 days or less days from event</i>	N/A	\$50 fee
<i>Major Events – 14 Days or less from event</i>	N/A	\$100 fee
Traffic Control Fees		
<i>Administrative Review Fee</i>	N/A	\$75
<i>Barricade Fee (per barricade/street closure)</i>	\$10/Dozen	\$50/street closure/day
<i>Cone Fee (Preserves Resident Parking – Per Day)</i>	N/A	\$75/day
Miscellaneous Event Fees		
<i>Alcoholic Beverage Charge (Per Day – SERVED)</i>	\$15	\$75/day
<i>Alcoholic Beverage Charge (Per Day – SOLD)</i>	\$15	\$100/day
<i>Porta Potty Fee (Per Day)</i>	N/A	\$75/day
<i>Concession Sales Fee (Per Day) – Non Food Truck</i>	N/A	\$75/day
<i>Food Truck Vendor Fee (Per Truck/Per Day)</i> <i>-Non City Sponsored Events – paid by Event Host</i>	N/A	\$25/truck/day
<i>Craft/Other Vendor Fee (Total Cost/Day)</i> <i>- Non City Sponsored Events – paid by Event Host</i>	N/A	\$75/day
<i>Food Truck Vendor Fee (Per Truck/Per Day)</i> <i>-City Sponsored Event – from Food Truck to City</i>		\$75/event/day
<i>Craft/Other Vendor Fee (Per Vendor/Per Day)</i> <i>- City Sponsored Event – from Vendor to City</i>		\$25/vendor

Feedback Box:

City of Blue Lake Parks and Recreation Fee Schedule Proposal

Description	Current Fee	Suggested
Other Fees		
<i>Clean Up Fee</i>	Deposit Used	\$75
<i>Key Deposit</i>	N/A	\$10
<i>Lost Key Fee</i>	N/A	\$50
<i>Bill Nessler Car Show Registration</i>	\$50/person	\$40/Resident \$50/Non Resident
<i>Concession/Merchandise Items</i> <i>- (price varies per item)</i>	N/A	\$1-\$50
Equipment Rental Fees	N/A	<i>Deposit - \$50</i>
<i>Projector (84" Screen)</i>	N/A	\$75
<i>Projector (150" Screen)</i>	N/A	\$125
<i>Projector (300" Screen)</i>	N/A	\$175
<i>Speaker Add on (for Projector Rentals)</i>	N/A	\$50
<i>Full Sound System Rental (w/ Mains) – Per Day</i>	N/A	\$200
<i>Full Sound System Rental (w/o Mains) – Per Day</i>	N/A	\$150
<i>Full Sound System Setup + Sound Staff – Per Day</i> <i>- equipment must stay setup</i> <i>- rental not to exceed 3 days¹</i>	N/A	\$300 (1 Day) - \$200 (each additional day)
<i>Plastic Folding Table Fee (per table)</i>	N/A	\$5/table
Staffing Fees		
<i>Based on City's Fully Burdened Rate</i>		
Barricades/Traffic Control Setup	N/A	\$50/hour
Grounds Prep (Outside of Regular Maintenance)	N/A	\$40/hour
Traffic Control Personnel – City Staff	N/A	\$25/hour/person
Event Personnel – Recreation Staff On Site for day of event – per person	N/A	\$25/hour/person
Event Personnel – Recreation Supervisors On Site for day of event – per person	N/A	\$45/hour/person
Other Personnel: City Manager	N/A	\$100/hour/day
Other Personnel: Public Works Supervisor	N/A	\$60/hour/day
Discounts		
Nonprofit/School Discount	-\$25	-\$5/hr (hourly rentals) -\$25 (half/full day rentals)
Repeat Customer/Senior Discount - Rentals	N/A	10% off total
Resident (Blue Lake) Discount	N/A	Discount Varies: Camp (Daily - \$10/Weekly - \$25) Classes/Drop In - \$1 off
Feedback Box:		

City of Blue Lake

Parks and Recreation Fee Schedule Proposal

Footnote Guide

- 1 Subject to approval from applicable entities
- 2 2 hour minimum rental
- 3 Shall damage occur to park facilities and/or grounds from/during event; tenant will be billed to address on file for additional fees from repair; including but not limited to staff, equipment replacement, and clean up fees.
- 4 Facility rental fees do not include any applicable event host, staffing, or equipment fees. Staffing fees are based on the fully burdened wage of assigned staff
(see Special Event Fees/Staffing Fees)
- 5 Perigot Park Rentals do not include Prasch Hall Restroom Access – See Prasch Hall for Restroom Rate
- 6 Overnight Rental Restrictions apply for all camping rentals taking place on City property.

Parks & Recreation Fee Schedule Update

City Of Blue Lake
Parks & Recreation Department

Presented by:
Emily Wood, Director of Parks & Recreation

2/24/26 City Council Meeting

Drop In Programs – Page 1

What's New: Sports/Activities/Classes

Introduction of:

- City Sponsored Drop In Rate
- Non-City Sponsored Drop In Rate
- Material Fee (MF) – cost of supplies/person

Classes/Drop Ins – Intended for activities ~3 hours or less/occasion

Non City Sponsored: Administered by a third party/contractor

Skate Program - Page 2

What's New:

- Non-City Sponsored DJ Night Rate (Skating)
- Public Skate Party Packages - Standard & VIP Rates
- Private Skate Party - VIP Add On (2 Games/Activities - Personalized)

Camps – Page 3

What's New: Special Camps

- City Sponsored & Non City Sponsored Rate
- Material Fee included in Special Camp rate (MF)
- Rates would apply to all camps with exception of Camp Perigot.
- Special Camps would not include meals for campers.

Prasch Hall Rentals – Page 4

What's New:

- Room Only Rentals; including addition of mini rink, stage, kitchen, and restroom rates
- Full Facility Rental Package option
- Facility Deposit Damage Clause

Facility Deposit Damage Clause:

Shall damage occur to park facilities and/or grounds from/during event; tenant will be billed to address on file for additional fees from repair; including but not limited to staff, equipment replacement, and clean up fees.

Perigot Park Rentals – Page 5 & 6

What's New:

- Addition of separate Restroom Fee (for Prasch Hall Restrooms)
- Addition of new packages/rates for Perigot Park
Including: serving booth, picnic/stage rental, tournament rates
- Consideration of **'Community Impact Fee'** for
Concerts/Festivals/Major Events rentals (highlighted in yellow)

Other Rentals – Page 7

What's New:

- **Community Impact Fee** Clause – highlighted in yellow
- Addition of Skinner Store and Town Square rates – multimedia upgrades?
- Addition of basketball court rates (not clarified previously)
- Addition of Taylor Way Rates – including parking rate, event rate, & camping rate
- Consideration for addition of Parking Fees (PF)/Paid event parking
- Consideration for addition of Per Site Fees (PSF) – Camping Rentals
- Consideration for addition of Bike Park as future rental

Horse Arena Rentals – Page 8

What's New:

- Addition of Horse Arena rates for parking/events; including the utilization of gymkhana grass field for the following rental options:

Arena Only

Grass Only

Arena + Grass

- PF = Parking Fee (if event has Paid Parking for guests)

Special Event Fees – Page 9

What's New:

- Administrative Processing Fees (Regular & Expedited Rate)
- Cancellation Fees
- Traffic Control Fees (Administrative, Barricades, Cones)
- Addition of Miscellaneous Fees – Including: Porta Potty, Concession Sales, Food Truck, & Vendor Fees (Paid by event organizer to City)
- City Sponsored Event Fees – For Food Trucks/Craft Vendors (Paid by vendor to City)

Other Fees – Page 10

What's New:

- Clean Up Fee (separate from deposit)
- Lost key fee
- Addition of Concession Rates [sold by City] – price varies by item
- Equipment Rental Fees (speakers, projectors, screens, tables, etc.)
- Staffing Fees – Based on assigned staff's fully burdened rates
Includes rates for barricade setup, grounds prep, traffic control, & day of event personnel
- Revised Discounts for nonprofit/schools, seniors, residents, & repeat customers

Footnotes – Page 11

What's New: Footnotes

- 1 Subject to approval from applicable entities
- 2 2 hour minimum rental
- 3 Shall damage occur to park facilities and/or grounds from/during event; tenant will be billed to address on file for additional fees from repair; including but not limited to staff, equipment replacement, and clean up fees.
- 4 Facility rental fees do not include any applicable event host, staffing, or equipment fees. Staffing fees are based on the fully burdened wage of assigned staff (see Special Event Fees/Staffing Fees)
- 5 Perigot Park Rentals do not include Prasch Hall Restroom Access – See Prasch Hall for Restroom Rate
- 6 Overnight Rental Restrictions apply for all camping rentals taking place on City property.