



# City of Blue Lake

## Staff Report

**Agenda Item #:** 8

**Meeting Date:** March 24<sup>th</sup> 2026

**Prepared By:** Samantha Green

**Subject:** Appointment for Parks and Recreation Commission

**Recommended Action:** That the City Council:

1. Review and consider the received application for reappointment to fill the vacancy on the parks and recreation commission
2. Reappoint Jeff Bird to the Parks and Rec Commission; and
3. Other direction as appropriate

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### **BACKGROUND**

The terms of three (3) of the five City's Park and Recreation Commissioners were set to expire on January 30<sup>th</sup> 2026. Two of the three applicants were reappointed during the city council meeting held on Jan 27<sup>th</sup> 2026. City Council is asked to consider reappointment of Jeff Bird, who has previously served on the commission, to the third term ending January 30<sup>th</sup> 2028.

### **DISCUSSION:**

Members of the City's committees serve an important role in advising staff and the City Council on matters that influence and shape the future of the community. The Commission is an advisory committee and consists of five members who serve for a 2-year term period, serving on staggered terms. At least four members shall be residents of the City or all shall reside within the one-mile sphere of influence of the City. One member need not be a resident within the City nor reside within the one-mile sphere of influence but shall work within the City or the one-mile sphere of influence. All members shall be appointed by the City Council.

Council is asked to review the received application for reappointment for the term period ending in January 2028.

Members of the Park and Recreation Commission are required by the Political Reform Act and the City's Conflict of Interest Code, to file Statements of Economic Interest, Form 700, disclosing personal assets and income within 30 days of appointment, annually thereafter and upon leaving office. Commissioners must disqualify themselves from participating in decisions which may affect their personal economic interests. Statements of Economic Interests are public documents retained by the City Clerk and may be inspected by any member of the public.

## Park and Recreation Commissioners

<b>Name</b>	<b>Term Expiration</b>	<b>Status</b>
Bettina Eipper	January 30, 2028	Reappointed at Jan 27 2026 meeting
Jan Henry	January 30, 2028	Reappointed at Jan 27 2026 meeting
James Brown	January 30, 2027	Filled
Tim Daniels	January 30, 2027	Appointed at Feb 24 2026 meeting
<i>Jeff Bird</i>	<i>January 30, 2028</i>	<i>Application for Reappointment</i>

## FISCAL IMPACT

There are no fiscal impacts associated with this action

## ATTACHMENTS

1. Parks and Recreation Commission duties and powers
2. Application from:
  - a. Jeff Bird

### Review Information:

City Manager Review:       Legal Review:       Planner Review:       Engineer:

Comments: