



Parks and Recreation Commission Meeting Minutes

Wednesday, April 1, 2026 ~ 6:30pm ~ Regular Commission Meeting
Skinner Store Building ~ 111 Greenwood Rd., Blue Lake ~ Behind City Hall

1 **1. Call to order:** Commission Chair Jan Henry called the meeting to order at 6:39 p.m.

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3 **2. Roll call and establish a quorum of the commission**

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5 **Commissioners present:** Chair Jan Henry, Commissioner Bettina Eipper, and
6 Commissioner Tim Daniels

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8 **Commissioners absent:** Commissioner Jeff Bird and James Brown

9 **Council Liaison:** Kat Napier

10 **Staff present:** City Clerk Samantha Green

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12 **3. Approval of the agenda:**

13 **Motion by Jan Henry to approve the agenda. Second by Bettina Eipper**

14 **Voice Vote: Motion passed unanimously**

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16 **4. Public comment on non-agenda items**

- 17 • Christa Christie: Expressed concerns with a certain individual hanging around park
18 and rec facilities with children present. Hoping that the matter can be looked into and
19 dealt with and provided screenshots for the Commission to share with the City
20 Manager.

21
22 **ITEMS FOR COMMISSIONER DISCUSSION OR ACTION**

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24 **5. Welcome New and Returning Commissioners: Tim Daniels and Jeff Bird**

25 Jeff Bird was absent, however the commission welcomed Tim Daniels.

26
27 ***No action was taken***

28
29 **6. Appointment of Chair, Vice Chair, and Secretary Per Ordinance 447**

30 *This item was tabled to the next meeting since only 3/5 commissioners were present*

31
32 **Motion by Tim to table item 6 to the next meeting. Second by Bettina.**

33 **Voice Vote: Motion passed unanimously**

34
35 **7. Facility Walk Around – Ad Hoc**

36 Commissioner Bettina Eipper provided a report on the Ad Hoc Facility Walk Around that she
37 and James Brown conducted with the Parks and Rec Director Emily Wood throughout the
38 various facilities. Thorough notes were taken by James and P&R Director Wood regarding
39 some of the upgrades needed.

40
41 ***No action was taken***



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8. Bike Park Update (Monthly)

Tim Daniels announced that the Mad Scramble event generated \$5,000 in donations for the Bike Park and will be presenting that to the Council with a list of sponsors.

No action was taken

9. Approve Minutes for March 4 2026 and December 3 2025 Meeting

Motion by Bettina Eipper to approve March 4 2026 and December 3 2025 Minutes.

Second by Jan Henry.

Voice Vote: Motion passed 2:1/ with Tim Daniels abstaining

10. Presentation: Review Commissioner Orientation Packet and Provide Feedback to City Clerk

Feedback was presented to City Clerk Green regarding corrections to roles and responsibilities

No action was taken

11. Future agenda items

1. Youth Pickleball Grant
2. Ad Hoc Facility Walkaround Update
3. Discussion of Fee Schedule
4. Revenue Capture Opportunities

12. Adjourn

Motion by Tim Daniels to adjourn. Second by Bettina Eipper.

Voice Vote: Motion passed unanimously and the Commission adjourned at 7:31p.m.

Prepared by: Samantha Green, City Clerk