



Blue Lake City Council Minutes

Tuesday, April 7, 2026 ~ 6:30pm ~ Special Council Meeting
Skinner Store Building ~ 111 Greenwood Rd., Blue Lake ~ Behind City Hall

1 **1. CALL TO ORDER:** Mayor Sawatzky called the meeting to order at 6:31pm

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3 **2. PLEDGE OF ALLEGIANCE**

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5 **3. ROLL CALL AND ESTABLISH A QUORUM OF THE COUNCIL**

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7 **COUNCILMEMBERS PRESENT:** City Clerk Green established a quorum of council
8 members- Present: Mayor John Sawatzky, Mayor Pro Tem Elise Scafani, Council
9 Member Kat Napier, Council Member Terri Bayles, Council Member Michelle Lewis-
10 Lusso

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12 **COUNCILMEMBERS ABSENT:** None

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14 **STAFF PRESENT:** City Manager Jennie Short, City Clerk Samantha Green, and
15 Videographer Justin Goad.

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17 **4. APPROVAL OF THE AGENDA:**

18 **Motion by Council Member Bayles** to approve the agenda. **Second by Mayor Pro Tem**
19 **Scafani.**

20 **Voice vote: Motion passed unanimously**

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22 **5. PUBLIC COMMENT ON NON-AGENDA ITEMS**

- 23 • Kevin Fisher: Announced that the Mad Scramble event secured a total of
24 \$5,090.01 in donations for the Bike Park. **This will be presented to the Council at*
25 *the next Regular Meeting**

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27 **6. CONSENT AGENDA:** None

28 29 30 ITEMS FOR COUNCIL DISCUSSION OR ACTION

31
32 **7. Approval of Resolution No. 1257, Authorizing the City Manager to Execute**
33 **Agreement To Convey An Easement and Joint Escrow Instructions between the**
34 **City of Blue Lake and Erin McClure, in her capacity as Trustee of the Patricia**
35 **Charley Trust.**

36 Beginning in 2011, John Berchtold as City Manager began negotiating with the McClure
37 Trust to renew the 100-year lease for the 400,000-gallon tank site easement, ten-foot
38 waterline easement, and an ingress/egress access easement. At long last, an
39 Agreement to Convey and Easement and Joint Escrow Instructions including the 40-year
40 lease of the easement has been agreed to by Ms. McClure. On Friday, April 3, 2026, Ms.
41 McClure signed the agreement, and her attorney provided an electronic copy which is



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42 attached. As part of the last-minute details, Ms. McClure requested that the annual lease
43 payment of \$6,000 be paid to her by the City once the agreement had been signed, but
44 before Escrow had closed, because she needed it quicker than escrow could close. As a
45 concession, City Manager Short agreed to such payment and informed her attorney via
46 email that the check could be provided on April 10, 2026, once the agreement was
47 executed.

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49 **Public Comment:** None received

50
51 **Motion by Council Member Lewis-Lusso** to Approve Resolution 1257 Authorizing the City
52 Manager to Execute the Subject Agreement and Direct the City Clerk to file the Notice of
53 Exemption with the County Clerk and State Clearinghouse, **Second by Council Member**
54 **Bayles.**

55
56 **Roll Call Vote:**

57 **Aye: Sawatzky, Scafani, Napier, Lewis-Lusso, Bayles**

58 **Noes: None**

59 **Motion passed unanimously**

60
61 **Adjourn at 6:43**

62
63 Prepared by: Samantha Green
64 City Clerk, City of Blue Lake