



Parks and Recreation Commission Meeting Minutes

Wednesday, May 6, 2026 ~ 6:30 p.m. ~ Regular Meeting
Skinner Store Building ~ 111 Greenwood Rd., Blue Lake ~ Behind City Hall

1 **1. Call to order:** Commission Chair Jan Henry called the meeting to order at 6:34 p.m.

2 **2. Roll call and establish a quorum of the commission**

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4 **Commissioners present:** Chair, Jan Henry; Vice Chair, Bettina Eipper; James Brown,
5 Timothy Daniels

6 **Commissioners absent:** Jeffrey Bird

7 **Council Liaison:** Councilmember Kat Napier

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9 **3. Approval of the agenda –**

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11 **Motion by Bettina Eipper to approve the agenda as presented. Second by Timothy**
12 **Daniels.**

13 **Voice vote: Motion passed unanimously**

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15 **4. Public comment on non-agenda items**

16 The following persons addressed the commission:

- 17 • **Julie Christie** expressed that she would like to see Parks and Rec commission
18 broadcast the meetings on Zoom. She also offered to promote the Parks & Rec Fee
19 Workshop. Would like to encourage more volunteer support for Parks & Rec.
- 20 • **Christa Christie** is following up regarding the “individual” she expressed concern
21 about at the last meeting. Jan Henry indicated she reported the “individual” to City
22 Manager Jennie Short.

23
24 **Council Liaison Kat Napier** advised the Commission to shift the focus toward establishing a
25 formal policy on park access. She suggested they evaluate specific criteria for when access
26 might be restricted—such as in instances of noise complaints or harassment—and consult with
27 the City Manager to determine if existing protocols can be leveraged.

28 Items for commissioner discussion or action

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30 **5. Appointment of Chair, Vice Chair, and Secretary Per Ordinance 447**

- 31 • Tim Daniels nominated Jan Henry to continue as Chair. James Brown seconded the
32 motion. **Motion passed unanimously.**
- 33 • Jan Henry made a motion that James Brown be appointed as Vice Chair. Tim Daniels
34 seconded the motion. **Motion passed unanimously.**
- 35 • Bettina Eipper made the motion Tim Daniels be appointed Recording Secretary.
36 James Brown seconded the motion. **Motion passed unanimously**

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38 **6. Approve April 1, 2026 minutes**

39 **Public Comment:** None
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James Brown made the motion to approve the minutes from April 1, 2026. Bettina Eipper seconded the motion.

Voice vote: Motion passed unanimously.

7. Parks and Recreation Director Update

Director Wood provided updates regarding Summer Activities, the Facilities Walk Around Ad Hoc, the Bike Park, and Revenue Capture ideas.

Public comment

- **Julie Christie** inquired why Emily no longer attends Parks and Rec Commission meetings.

Council Liaison Kat Napier suggested it's due to budgetary constraints and emphasized that the goal is not for the Commission to work in isolation and suggested that the Director could attend on a quarterly basis or during meetings with significant reporting requirements.

No action was taken

8. Summer Camp Update

Staff Report on Summer Camp 2026 was read aloud. Summer Camp is cancelled for 2026 due to declining enrollment and limited resources and funding. Program is not paying for itself. Bettina highlighted that Blue Lake School has a free summer camp.

Public Comment: None

No action was taken

9. Summer Activities

Staff Report on Summer Activities 2026 read aloud. Commissioners discussed Volunteer Cleanup. Commissioners are unsure of scope of work for Volunteer Cleanup. Commissioners agree to recommend to Parks & Rec Director July 11 is the best date for Volunteer Cleanup.

Public comment:

- **Darci Lima:** suggest Adopt-a-Trail type arrangement for keeping the local trails clean.

No action was taken

10. Fundraising Bike Park



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Commissioners discussed about grant which Parks & Rec Director applied for. Grant has not yet been awarded. Should be announced this month. City Manager Jennie Short has scheduled a meeting with RCMBA board members and other stakeholders to discuss next steps regarding the Corrective Action Plan approved by City Council.

Public comment:

- **Darci Lima:** speaker asking if the plan is to finish the project in phases so that it is rideable before it is entirely completed through all phases.

No action was taken

11. Port O Potty at Horse Arena

Staff Report on Port O Potty read aloud. Toilet is used user groups other than equestrians.

Public comment:

- **Dana Rivinius** would like to see the toilet at the horse arena available at the beginning of April through October.

No action was taken

12. Get out and Play Day: Discussion about combining Volunteer Cleanup Day with Get out and Play Day on July 11, 2026.

Public comment:

- **Mardi Grainger:** would like to see badminton nets set up on the grass (not specific where).

No action was taken

13. Revenue Capture Opportunities for Recreational Activities:

The Commission discussed different ways to generate revenue from residents and visitors who come to Blue Lake for recreation. Kat Napier, while acknowledging the creativity of the brainstorming session, adopted a pragmatic stance regarding revenue generation. She cautioned against adding new projects to the city's already strained maintenance list and instead urged the Commission to prioritize 'revenue capture' from existing assets. She recommended that the Commission push for more granular data—such as tracking specific



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attendee numbers and concession sales—to identify financial trends and address 'revenue leakage' before attempting to implement new commercial activities.

No action was taken

14. Future Agenda Items

- James Brown requests that Ad Hoc Committee Report from facilities walk-around be added to the June agenda.
- Bettina would like to add to the June agenda a brainstorm session on Revenue Capture.
- Discussion about how to get items on the agenda within the bounds of The Brown Act.

15. Adjourn

James Brown made a motion to adjourn. Bettina Eipper seconded the motion
Motion passed unanimously and the Commission adjourned at 7:51 p.m.

Prepared by: Timothy Daniels, Secretary and Samantha Green, City Clerk.