(707) 668-5655
Fax: (707) 668-5916
www.bluelake.ca.gov

CITY OF BLUE LAKE
CALIFORNIA

111 Greenwood Road
P.O. Box 458
Blue Lake, CA 95525

Blue Lake City Council Action Minutes

Tuesday, October 06, 2026, ~ 6:30pm ~ Special Council Meeting
Skinner Store Building ~ 111 Greenwood Rd., Blue Lake ~ Behind City Hall

1. **Call to Order**: Mayor Sawatzky Called the Meeting to Order at 6:30 p.m.
2. **Pledge of Allegiance**
3. **Roll Call and Establish a Quorum of the Council**

Councilmembers' Present: City Clerk Green Established a Quorum
Present: Mayor John Sawatzky, Mayor Pro Tem Elise Scafani, Councilmember Kat Napier, Councilmember Michelle Lewis-Lusso.
Councilmembers Absent: None.

Staff Present: City Manager Jennie Short and City Clerk Samantha Green.

4. **Approval of the Agenda –**

Motion by Councilmember Bayles to approve the agenda. **Second by Councilmember Napier**
Voice Vote: Motion passed unanimously.

5. **Public Comment on Non-Agenda Items:** Dennis Whitcomb and Kent Sawatzky.

6. **Consent Agenda**
   a) Approval of August 25, 2026, City Council Action Minutes
   b) August 2026 Disbursements

Motion by Councilmember Lewis-Lusso to approve the consent agenda. **Second by Councilmember Bayles.**
Voice Vote: Motion passed unanimously.

PUBLIC HEARING ITEM:

7. **7th Cycle Housing Element: A public hearing of the Blue Lake City Council to receive public comment and provide staff direction on the draft 7th Cycle Housing Element Updated, dated September 14, 2026, and to authorize submittal of the Draft Housing Element to the California Department of Housing and Community Development (HCD) to complete the mandatory 90-day compliance review.**

Public Comment: Kent Sawatzky and Lisa Hoover

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Motion by Councilmember Napier to review the draft 7th cycle housing element, accept public comments, provide comments to staff on recommended revisions, and adopt Resolution 1273, approving submission of Blue Lake's Draft 7th Cycle Housing Element to the California Department of Housing and Development (HCD)**. Second by Councilmember Lewis-Lusso.**

Roll call vote:
Aye: Sawatzky, Scafani, Napier, Lewis-Lusso.
Nay: Bayles
Motion passed 4:1

8. Annual Fiscal Report for the Fiscal Year ended June 30, 2024.

The FY 2023-24 audit was delayed following the departure of the previous permanent City Manager in May 2025 and subsequent staff transitions. JJACPA, Inc. was engaged on April 2, 2026, to complete the audit and prepare the financial statements. The audit is now complete and ready for Council review.

Public Comment: Kent Sawatzky.

Motion by Mayor Pro Tem Scafani to accept and file the fiscal report. **Second by Councilmember Lewis-Lusso.**
Voice vote: Motion passed unanimously.

9. Fee Waiver Consideration for Community Bread Project

Tony Cogliati proposed using the Prasch Hall kitchen to bake bread for donation to the Blue Lake Resource Center. Mr. Cogliati would donate the ingredients and his time, requesting the City provide kitchen space and utilities. County Environmental Health indicated the use may be permissible under the Limited-Service Charitable Feeding Operation provisions of the food code. The proposal includes an initial test bake, followed by approximately four hours of weekly kitchen use on Monday or Sunday afternoons.

Public Comment: Kent Sawatzky.

Motion by Councilmember Napier to waive the fees for use of Prasch Hall kitchen to prepare bread for donation to the Blue Lake Resource Center for Distribution. **Second by Mayor Pro Tem Scafani.**
Voice vote: Motion passed unanimously

10. Council Correspondence: None received.

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11. Future Agenda Items

Public Comment: Kent Sawatzky.

12. Closed Session Agenda:

a) **Public Comment on Closed Session agenda item(s):** Kent Sawatzky.

b) **PUBLIC EMPLOYEE PERFORMANCE EVALUATION**
Title: City Manager

c) **CONFERENCE WITH LABOR NEGOTIATORS**
Agency designated representatives: Ryan Plotz, City Attorney
Unrepresented employee: City Manager

d) **CONFERENCE WITH REAL PROPERTY NEGOTIATORS**
Property: approximately three (3) acres of land that is a portion of the parcels designated as Assessor's Parcel Numbers 312-161-018 and 312-161-015 in the City of Blue Lake, California
Agency negotiator: Jennie Short, City Manager
Negotiating parties: Danco Communities, a California Corporation
Under negotiation: Price and terms of payment

e) **Report Out of Closed Session.** Council reconvened at **7:20pm the *following day** at City Hall for a report out of Closed Session. No reportable action was taken.

***The City Council issued an order of adjournment of the Special Meeting in accordance with Government Code §54955. Pursuant to the order of adjournment, the City Council reconvened the Special Meeting at 5:30pm on October 7, 2026, at City Hall and adjourned at 7:20pm**

Prepared by: Samantha Green, City Clerk