



City of Blue Lake

Parks and Recreation Commission

Meeting Agenda

Wednesday November 4, 2026 at 6:30p.m
Skinner Store – 111 Greenwood Ave behind City Hall

Unless Otherwise Noted, All Items on the Agenda Are Subject to Action.

MEETING LOCATION: Prasch Hall 312 South Railroad, Blue Lake.

Public Input can be given to the Commission by contacting the City Clerk at cityclerk@bluelake.ca.gov, or by phone at 707-668-5655 until 4:00 p.m. on the date of the meeting.

Written comments may be submitted via email or by submission to the City Clerk at City Hall.

1. **Call to order**
2. **Roll call and establish a quorum**
3. **Approval of agenda**
4. **Public Comment on Non-Agenda Items** – *The Public is invited to present petitions, make announcements, or provide other information to the Commission that is relevant to the scope of authority of the City of Blue Lake that is not on the agenda. The Commission may provide up to 15 minutes for this public input session. To assure that each individual presentation is heard, the Commission may uniformly impose time limitations of 3 minutes to each individual presentation. The public will be given the opportunity to address items that are on the agenda at the time the Commission takes up each specific agenda item.*

Items for Commission Discussion or Action

5. **Approve October 7, 2026, Minutes**
6. **Bike Park Update**
7. **Parks and Rec Director Staff Report – Verbal**
8. **Recreation Tournaments – Discussion**
9. **Develop Recreational Revenue Opportunities - Discussion**
10. **Holiday Activities**
11. **Upcoming Volunteer Clean Up Dates**
12. **Parks and Recreation Commission Representative - Discussion**
13. **Future agenda items**
14. **Adjourn**

A request for disability-related modification or accommodation(s), including auxiliary aid or services, may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting, by contacting the City Clerk at 707-668-5655, at least 24 hours prior to the commencement of the meeting.

Blue Lake Parks & Recreation Commission Meeting October 7, 2026

1. Call to order: 1833
2. Roll call and establish a quorum
 - a. Commissioners present
 - i. Tim Daniels
 - ii. Bettina Eipper
 - iii. Jeff Bird
 - b. Commissioners absent
 - i. James Brown
 - c. Staff present
 - i. Parks & Rec Director Emily Wood
 - d. Council liaison present
 - i.
3. Approval of agenda
 - a. Motion: Jeff Bird
 - b. Second: Bettina
 - c. Vote: Unanimous
4. Public comment on non-agenda items
 - a. None present
5. Appointment of Chair
 - a. Jeff nominated himself Chair of Parks & Recreation Commission, Tim seconded it. Motion carried through.
6. Approve minutes from August 5, 2026:
 - a. Motion: Bettina
 - b. Second: Tim
 - c. Vote: Unanimous
7. Parks and Rec Director Staff Report – Verbal Update:
 - a. Bike/skate park outreach surveys are going well. More are being scheduled.
 - b. Will bring all data together for the grant.
 - c. Discussed paving and more construction on bike/skate park.
 - d. November 19 is deadline for outreach.
 - e. Still looking for more public input and help collecting different types of input.
 - f. Bettina asked if it was possible to include a snack shack in the plan.
 - g. Discussed different phases and timeline.
 - h. Discussion about camping opportunities for events.
 - i. Community Trick or Treat Saturday, October 24
 - j. Adult skate on October 29, partner with Cal Poly.
 - k. Pickle ball drop in starting October 21 5 -8 pm
 - l. Holiday Planning meeting went well. Wants to do another one but it is still in planning stage.

- m. Bettina asked about “Winter Wonderland” event.
 - n. City received a donation of wood chips for the Perigo Park playground.
 - o. Bread Baker Tony asked council to approve using Prasch hall to bake bread – community pilot program to help people in need.
 - p. Shoshanna – wants to do a monthly story time. Looking for a volunteer to read at Prasch Hall. Used to be funded by First Five.
 - q. Looking for volunteers to help whittle down the deferred maintenance on Prasch Hall. Looking for help creating a plan/check list for continued maintenance and cleaning.
 - r. Emily wants to set up another volunteer clean-up day Saturday, November 14.
 - s. Jeff suggested scheduling events on weekdays during Thanksgiving break or other school breaks.
8. Recreation Tournaments – Discussion
- a. Jan wanted to host pickleball tournaments but is not present. Jeff will reach out to her.
 - b. Will come back to this topic next month.
9. Develop Recreational Revenue Opportunities – Discussion
- a. Bettina is looking for more ideas on how to capture revenue when people come here to recreate.
10. Upkeep at Prasch Hall – Discussion
- a. Discussed with Emily and noted above in Parks & Rec Staff Report.
11. Future Agenda Items
- a. Recreation pickleball tournament discussion to be continued
 - b. Recreational Revenue Opportunities discussion to be continued.
 - c. Bike Park discussion to be continued.
 - d. Holiday activities
 - e. Clean-up date November 14.
 - f. Liaison between City Council and Parks & Rec commission.
12. Adjourn
- a. Motion: Tim
 - b. Second: Bettina
 - c. Vote: Unanimous - 1943