CITY OF BLUE LAKE

Interested applicants may submit the completed application by mail, email, or in person at City Hall. The City Council conducts interviews and makes all commission appointments.

Applicants are required to attend the City Council meeting in-person at which their appointment will be considered. Failure to attend may result in the denial of the application.

Commission That You Are Applying For:	
Name:	
Residence Address:	
Primary Phone No.:	Alternate Phone No.:
Email Address:	
Educational Background (Last Year Completed):	
Length of Time Living/Working in Blue Lake:	
Present Employer:	
Job Title:	
Position Applying for:	Commissioner: ☐ *Advisory Member: ☐ *Arts&Heritage / Public Safety Only

Commission Role Descriptions

Commissioner: Attends meetings of appointed commission on monthly basis
Advisory Member: Non-voting members

On a separate piece of paper, please provide detailed answers to the following questions:

1. What community organizations are you currently involved with?
2. What unique skills or qualifications do you bring to the position?
3. What do you view as the main goal/purpose of the Commission?
4. What contribution(s) can you make to the goal/purpose of the Commission?
5. Do you have any scheduling conflicts with the current meeting times of the commission you're applying for?

IMPORTANT: Pursuant to Blue Lake Conflict of Interest Code, Commission members are required to file a Statement of Economic Interests (Form 700, a public document) upon appointment, resignation, and annually with the City Clerk

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Commission Descriptions

Planning Commission

The Planning Commission consists of five (5) members who advise the City Council on matters pertaining to planning and the physical development of the City and surrounding areas. All members must be residents of Blue Lake. The Commission implements the City's General Plan through activities including the administration of specific plans, zoning ordinances, and subdivision ordinances. It also makes recommendations to the City Council on matters within its purview.
Meeting Schedule: Third Monday of each month at 7:00 p.m.

Economic Development Commission

The Economic Development Commission consists of five (5) members who serve in an advisory capacity to the City Council and City staff. At least two (2) members must be residents of Blue Lake. The remaining members must live, work, or conduct business within a three (3)-mile radius of Blue Lake City Hall. The Commission makes recommendations on matters related to economic development, including manufacturing, agriculture, retail, tourism, and business expansion and revitalization. It also assists with implementing the City's strategic plan and advancing the City's strategic vision, as appropriate or directed, and provides recommendations to the City Council and City staff.
Meeting Schedule: Second Tuesday of each month at 4:30 p.m.

Arts and Heritage Commission

The Arts and Heritage Commission consists of seven (7) voting members who serve in an advisory capacity to the City Council and City staff. At least five (5) members must be residents of Blue Lake. The remaining members must live, work, or conduct business within a three (3)-mile radius of Blue Lake City Hall. The Commission may appoint up to ten (10) additional advisory members who do not serve as voting members. The Commission makes recommendations on matters related to the preservation, promotion, and development of arts and heritage in Blue Lake, including the creation or amendment of rules, regulations, and ordinances related to arts and heritage activities within the City.
Meeting Schedule: Second Monday of each month at 6:30 p.m.

Parks and Recreation Commission

The Parks and Recreation Commission consists of five (5) members, at least four (4) of whom must be residents of Blue Lake. The Commission serves in an advisory capacity to the City Council and City staff on matters related to public recreation and the City's parks and recreation facilities. The Commission reviews parks and recreation policy matters as requested by the City Council or City staff and makes recommendations regarding the creation or amendment of rules, regulations, and ordinances governing the use of parks and recreation facilities. It also works with the City Manager and designated recreation staff to support an active public relations program.
Meeting Schedule: First Wednesday of each month at 6:30 p.m.

Public Safety Commission

The Public Safety Commission consists of five (5) members who serve in an advisory capacity to the City Council and City staff. At least three (3) members must be residents of Blue Lake. The remaining members must live, work, or conduct business within a three (3)-mile radius of Blue Lake City Hall.The Commission makes recommendations on matters related to public safety, including traffic and pedestrian safety, emergency response and preparedness, crisis management, and the City's efforts to prevent and reduce criminal activity.
Meeting Schedule: First Monday of each month at 7:00 p.m.