# City of Blue Lake

Post Office Box 458 - 111 Greenwood Road
Blue Lake, CA 95525
Phone 707.668.5655
www.bluelake.ca.gov


# City Council Agenda

**Tuesday, November 17, 2026, ~ 5:30 p.m. ~Closed Session**
**6:30 p.m. ~ Regular Meeting**
Skinner Store-111 Greenwood Road, Blue Lake California

**Unless Otherwise Noted, All Items on the Agenda are Subject to Action.**
**Public Input can be given to the Council by emailing cityclerk@bluelake.ca.gov until 4:30 p.m. on the date of the meeting.**

**PLEASE NOTE** that live meeting logistics will be prioritized. The quality of the Zoom teleconference meeting cannot be guaranteed. Technical challenges experienced by either the participant or the City will not interrupt or halt the progress of the meeting.
Public input may be facilitated by Zoom at the following meeting link:

Link:
**https://us02web.zoom.us/j/84186172345?pwd=UaVjHTThbXzkDEzcxF9GdfqD7TjFp5.1**

Meeting Id: **841 8617 2345** Passcode: **510901**

**5:30p.m. (Closed Session)**

1. **Call To Order**
2. **Pledge of Allegiance**
3. **Roll Call and Establish a Quorum of the Council**
4. **Approval Of Agenda**

5. **Closed Session Agenda**
   a) **Public Comment on Closed Session agenda item(s).**
   b) **PUBLIC EMPLOYEE PERFORMANCE EVALUATION**
      Title: City Clerk
   c) **CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION**
      Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9: one case.
   d) **CONFERENCE WITH REAL PROPERTY NEGOTIATORS**
      Property: approximately three (3) acres of land that is a portion of the parcels designated as Assessor's Parcel Numbers 312-161-018 and 312-161-015 in the City of Blue Lake, California
      Agency negotiator: Jennie Short, City Manager
      Negotiating parties: Danco Communities, a California Corporation
      Under negotiation: Price and terms of payment
   e) **Adjourn Closed Session and Report Out**

**6:30p.m. (Regular Meeting)**

6. **PUBLIC COMMENT ON NON-AGENDA ITEMS** – *The Public is invited to present petitions, make announcements, or provide other information to the City Council that is relevant to the scope of authority of the City of Blue Lake that is not on the Agenda. The Council may provide up to 15 minutes for this public input session. To ensure that each individual presentation is heard, the Council may uniformly impose time limitations of 3 minutes to each individual presentation. The public will be given the opportunity to address items that are on the agenda at the time the Council takes up each specific agenda item.*

7. **Consent Agenda**
   a) Approval of October 27, 2026, City Council Action Minutes
   b) Accept Resignation and Open Position for Arts and Heritage Commission
   c) Receive and File Disbursements Report – September 2026
   d) Receive and File 1st Quarter Draft Financial Statements for FY 2026-27

8. **Adjournment of the City Council; Convening of the Planning Commission: Dell'Arte Post Festival Report for the Baduwa't Festival**

9. **Reconvening of the City Council: By Motion, Reconvene as the City Council**

**ITEMS FOR COUNCIL DISCUSSION OR ACTION**

10. **Adopt Resolution 1274 - Cross Connection Fee Update**

11. **State Park Per Capita Round 5 Grant Project: Bike & Skate Park – Draft Project Element Description & Layout**

12. **Bike & Skate Park Phase 1 Materials Supplier Payment (GLJ) Authorization**

13. **Tank Replacement Project (CalOES) Update**

14. **One-Year Extension of City Engineer and City Planner contracts**

15. **Council Correspondence**

16. **Reports Of Council and Staff**
   a) City Manager Report – Discussion & Direction
   b) City Clerk Report – Discussion & Direction
   c) Ad hoc Committee Reports
   d) Commission Updates

17. **Future Agenda Items**

18. **Adjourn**

*A request for disability-related modification or accommodation, including auxiliary aid or services, may be made by a person with a disability who requires a modification or accommodation to participate in the public meeting, by contacting the City Clerk at 707-668-5655, at least 24 hours prior to the commencement of the meeting.*

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CITY OF BLUE LAKE
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# Blue Lake City Council Action Minutes

Tuesday, October 27, 2026 ~ 6:30pm ~ Regular Council Meeting
Skinner Store Building ~ 111 Greenwood Rd., Blue Lake ~ Behind City Hall

1. **Call to Order**: Mayor Sawatzky Called the Meeting to Order at 6:30 p.m.
2. **Pledge of Allegiance**
3. **Roll Call and Establish a Quorum of the Council**

**Councilmembers' Present**: City Clerk Green Established a Quorum
Present: Mayor John Sawatzky, Mayor Pro Tem Elise Scafani, Councilmember Kat Napier, Councilmember Terri Bayles.
**Councilmembers Absent**: Councilmember Lewis-Lusso.

**Staff Present**: City Manager Jennie Short, and City Clerk Samantha Green

4. **Approval of the Agenda –**

**Motion by Mayor Pro Tem Scafani** to approve the agenda as is. **Second by Councilmember Bayles**
**Voice Vote: Motion passed unanimously.**

5. **Public Comment on Non-Agenda Items:** Beckie Raygoza and Julie Christie.

6. **Consent Agenda**
   a) Approval of October 6, 2026, City Council Meeting Minutes
   b) Approval of October 13, 2026, City Council Meeting Minutes
   c) Disbursements Report – September 2026
   d) 4th Quarter Draft Financial Statements
   e) Accept Donation from RCMBA for Bike Park
   f) Accept Donation from GLJ Construction for Materials
   ~~g) Saddle Club MOU –~~ ***Tabled by City staff.***
   h) Baduwa't Watershed Resilience Initiative: Contribution to HBMWD to Develop a Prop 4 Watershed Resilience Program Grant

**Motion by Mayor Pro Tem Scafani** to pull consent item 6e. **Second by Councilmember Bayles.**
**Voice vote: Motion passed unanimously**

**Motion by Councilmember Napier** to pull consent item 6f. **Second by Mayor Pro Tem Scafani**.
**Voice vote: Motion passed unanimously**

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**CONSENT ITEMS PULLED FOR COUNCIL DISCUSSION OR ACTION**

**6e. Accept Donation from RCMBA for Bike Park**

The Redwood Coast Mountain Bike Association (RCMBA) held a fundraiser for the Bike & Skate Park by serving beer, wine, and cider. RCMBA raised $3,471.41 and presented the funds to the City Council for acceptance.

**Public Comment:** Julie Christie.

**Motion by Mayor Pro Tem Scafani** to accept the donation from RCMBA for the bike park. **Second by Councilmember Bayles.**
**Voice vote: Motion passed unanimously**

**6f. Accept Donation from GLJ Construction for Materials**

GLJ Construction has been using a City hydrant on Taylor Way to fill its water truck for dust abatement, under an arrangement with prior City Managers. In exchange, GLJ provided aggregate materials and equipment assistance to the City's Public Works Department. The value of the materials and assistance exceeded the estimated value of water used by $3,611. Gary Johnson has elected to donate the difference to the City rather than request payment.

**Public Comment:** Julie Christie.

**Motion by Councilmember Napier** to accept the donation from GLJ for. **Second by Mayor Pro Tem Scafani.**
**Voice vote: Motion passed unanimously**

**ITEMS FOR COUNCIL DISCUSSION OR ACTION**

**7. Rousseau Property Exchange – Lot Line adjustment**

At the February 10, 2026 City Council meeting, Rousseau Investments LLC requested consideration of a reciprocal access easement involving its property (APN 025-201-018) and the City's adjacent Corporation Yard parcel (APN 025-201-019). The proposed mixed-use development in the Powers Creek District includes residential units and ground-floor commercial space. The City Engineer recommended establishing a 25-foot reciprocal easement to accommodate a future shared driveway, with an expanded entrance to provide a minimum 24-foot access width due to existing utility infrastructure.

**Public Comment:** Julie Christie.

# Blue Lake City Council Action Minutes

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**Motion by Mayor Pro Tem Scafani** to coordinate with the Rousseau's and move forward with the property exchange. **Second by Councilmember Napier.**
**Voice vote: Motion passed unanimously**

**8. Application to LAFCo – Blue Lake Rancheria**

The City and Blue Lake Rancheria continued work on an application to the Humboldt Local Agency Formation Commission (LAFCo) for authorization of water and/or sewer service to several tribal trust parcels. The application addresses existing residences and commercial facilities seeking connections to City water and sewer infrastructure. The proposed out-of-agency services will be incorporated into an amendment to the existing Memorandum of Understanding with the Tribe.

**Public Comment:** Julie Christie.

**Motion by Mayor Pro Tem Scafani** to authorize the City Manager to sign and submit the application to LAFCo for the Blue Lake Rancheria out of agency water and sewer services.
**Second by Councilmember Bayles.**
**Voice vote: Motion passed unanimously**

**9. Blue Lake Truck Route Improvement Project – Phase 2 Railroad Ave to Hatchery Road**

The Blue Lake Truck Route Project is a multi-phase transportation improvement project intended to enhance the existing truck route through roadway rehabilitation, traffic calming, and pedestrian and bicycle improvements. Phase 1 (Greenwood Avenue) was completed in 2024. Phase 2 was divided into two segments, with current funding covering the section from Railroad Avenue to Hatchery Road.

**Public Comment:** Julie Christie.

**Motion by Councilmember Bayles** to authorize the City Manager to execute the contract with SHN in the amount of $38,000 and to update the adopted budget for Fund 10 Department 900 authorizing a budget amendment for the expenditure of $38,000 and a corresponding grant reimbursement revenue of $38,000. **Second by Councilmember Napier.**

**Roll call vote:**
**Aye: Scafani, Napier, Bayles.**
**Nay: Sawatzky**
**Motion passed 3:1**

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**10. Consider approval of the First Amendment and Full Restatement of the Employment Agreement with the City Manager Jennie Short, extending the term through June 30, 2029, revising compensation and leave provisions, and authorizing the Mayor to execute the agreement.**

The proposed amendment and restatement extends the City Manager's employment agreement through June 30, 2029, with continued at-will employment.

**Public Comment:** Beckie Raygoza and Julie Christie.

**Motion by Mayor Pro Tem Scafani** to approve the first amendment and full restatement of the City Manager employment agreement with Jennie Short and authorize the Mayor to execute the agreement on behalf of the City. **Second by Councilmember Bayles.**
**Voice vote: Motion passed unanimously**

**11. State Park Per Capita Round 5 Grant Project: Bike & Skate Park – Public Outreach & Project Elements**

Director Wood has facilitated community input sessions for Phase 2 of the Bike & Skate Park, beginning at Annie & Mary Day on August 9, 2026, with outreach continuing through November 2026. The presentation and attachments summarize the input methods, feedback received to date, and proposed amenities and recreational features based on community feedback.

**Public Comment:** Mardi Granger, Julie Christie, John Barthlomeau, and Verda Pitts.

**No action was taken.**

**12. State Park Per Capita Round 5 Grant Project: Town Square Expansion – Public Outreach & Project Elements**

The privately owned property at 411 Railroad Avenue is currently listed for sale. Staff is seeking Council direction on whether to further investigate the potential acquisition of the property for expansion of Town Square in connection with the upcoming State Parks grant application, due December 17, 2026. Land acquisition is an eligible grant component, and a nonbinding letter from the willing seller would be required for the application.

**Public Comment:** Angela Cincotti and Verda Pitts.

**Motion by Mayor Pro Tem Scafani** to authorize staff to move forward and learn more about the potential and requirements. **Second by Mayor Sawatzky.**
**Voice vote: Motion failed 2:2 with Councilmembers Napier and Bayles dissenting**

DRAFT

# Blue Lake City Council Action Minutes

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**13. Bike & Skate Park Phase 1 Update**

Phase 1 paving is scheduled for October 27–28, 2026, with the City contributing $15,000 for asphalt and base rock. Dana Creech will provide equipment and labor at no cost, with Hemmingson Construction and local volunteers assisting. SHN has completed the as-built drawings and confirmed the constructed features meet recommended specifications. Remaining work includes permanent signage, fencing, and storm drainage connections. Staff also completed a review of outstanding vendor invoices as part of the Corrective Action Plan. Following review of supporting documentation, staff identified $33,058 in verified unpaid expenses owed to Wildland Operators (Dana Creech). Mr. Creech is requesting Council authorization to pursue fundraising through community groups to cover the expenses, rather than seeking payment from City funds.

**Public Comment:** Julie Christie, Justin Woehler, Garry Johnston, Sal Ingrilli, Mike Callaghan, Charis Bowman, and two unknown speakers.

**Motion by Mayor Pro Tem Scafani** to accept the engineered as-built record drawings for phase 1, authorize an expenditure of $2,500 for fence anchors and concrete, and authorize the City Manager to make field decisions during paving and fencing efforts that increase authorized expenditures by up to 20% of the authorized amount**. Second by Councilmember Napier.**
**Voice vote: Motion passed 3:1 with Councilmember Bayles dissenting**

**14. Council Correspondence:** None received

**15. Reports Of Council and Staff**

a) City Manager Report
b) City Clerk Report
c) Ad hoc Committee Reports
d) Commission Updates

**16. Future Agenda Items Requested by Council**

**17. Closed Session Agenda:**

**a. Public Comment on Closed Session agenda item(s): None received.**

**Motion by Mayor Pro Tem Scafani** to move into Closed Session. **Second by Councilmember Bayles**.
**Voice vote: Motion passed unanimously**

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**Council convened into Closed Session at Skinner Store at 10:55 for the purpose of:**

b. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION**
Title: City Clerk

c. **CONFERENCE WITH REAL PROPERTY NEGOTIATORS**
Property: approximately three (3) acres of land that is a portion of the parcels designated as Assessor's Parcel Numbers 312-161-018 and 312-161-015 in the City of Blue Lake, California
Agency negotiator: Jennie Short, City Manager
Negotiating parties: Danco Communities, a California Corporation
Under negotiation: Price and terms of payment

d. **Adjourn and Report Out of Closed Session.** Council reconvened at **9:07pm the *following** day at Skinner Store for a report out of Closed Session. No Reportable action was taken.

***The City Council issued an order of adjournment of the Regular Meeting in accordance with Government Code §54955. Pursuant to the order of adjournment, the City Council reconvened the Regular Meeting at 7pm on October 28, 2026, at Skinner Store and adjourned at 9:07pm**

*Prepared by: Samantha Green, City Clerk*

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# City of Blue Lake

## Staff Report

| | |
|---|---|
| **Agenda Item #:** | **7b** |
| Meeting Date: | **November 17 2026** |
| Prepared By: | Samantha Green, City Clerk |
| Subject: | Accept Resignations and Declare Vacancies for Arts and Heritage Commission |
| Recommended Action: | That the City Council:<br>**1.** Accept the resignations from Ruah Phillips and Sherri Green of the Arts and Heritage Commission and declare the vacancies.<br>**2.** Provide direction as needed |

## BACKGROUND:

Since the last City Council meeting, the City has received two additional resignations from members of the Arts and Heritage Commission, creating further vacancies.

The City's ordinances governing the five commissions contain inconsistencies and outdated provisions that warrant review and revision. As part of this effort, one consideration is reducing the meeting frequency of certain commissions to every other month, effectively cutting the number of required meetings in half each year. Given that commissioners serve on a volunteer basis and often balance their service with employment and other commitments, reducing the time commitment may help encourage participation and improve recruitment efforts.

## DISCUSSION:

In addition to reviewing the commission ordinances and considering adjustments to meeting frequency, staff is seeking Council input on additional recruitment strategies that could be explored to encourage community participation and fill existing vacancies.

## ATTACHMENTS:

- Resignation from Ruah Phillips
- Resignation from Sherri Green

**Review Information:**

City Manager Review: ☐ Legal Review: ☐ Planner Review: ☐ Engineer: ☐

Comments:

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To the City Council, Arts and Heritage Commission, and Community Members
City of Blue Lake, California
Re: Letter of Resignation
October 30, 2026

It is with mixed emotions that I submit my resignation from the Arts and Heritage Commission of Blue Lake.

Since my husband and I have been unable to secure affordable, permanent housing in (or near) Blue Lake, and we are no longer residing within the boundaries of Blue Lake or its surrounds, I am no longer eligible to serve on the commission.

Over the last twelve months, I have greatly valued the opportunity to contribute to Blue Lake's cultural, artistic, and historical life during my service on the commission. I am particularly proud of the work we accomplished in that time, including crafting proposed land acknowledgments, designing potential alternatives to Blue Lake's logo, securing local raffle donations for the November 2025 community dinner benefiting the Grange, researching street banner ideas for the Chamber of Commerce, and exploring revolving art exhibits and community partnerships with Dell'Arte.

Individually, I also had the opportunity to paint a fire hydrant in front of Dell'Arte in honor of their longstanding contributions to the town of Blue Lake (and beyond), and I spent nearly a year pursuing the purchase of a property on Hatchery Road for an affordable tiny home village and community hub focused on nature, sustainability and educational activities. Although that project ultimately stalled when we came up short of the total funding needed, I remain grateful for the added skills, connections, and experiences that resulted from exploring something with such meaningful potential. I count myself even more fortunate for the friendships forged during all of the above, especially from the Grange's Monday morning coffee clutch.

I leave the commission with a deep appreciation for the dedication, creativity, and community spirit of everyone involved. It has been an honor to be part of that, and I sincerely thank you for the opportunity to serve.

Should my husband and I find permanent housing within Blue Lake in the future, I would welcome the opportunity to reapply and serve again. In the meantime, I would also be happy to remain involved informally as an advisor or volunteer, particularly if extra help is needed with special events, projects, or community activities.

Thank you all for your time, your collaboration, and the opportunity to be part of the Arts and Heritage Commission. I wish the City Council, the commission and the entire Blue Lake community all the very best in the work ahead.

With gratitude and warm regards,

*Ruah Phillips*

Ruah (Cyndy) Phillips

Gmail

Samantha Green <cityclerk@bluelake.ca.gov>

# Resigning from the Arts and Heritage Commission

[redacted] [redacted] Mon, Nov 9, 2026 at 11:59 AM

To: Samantha Green <cityclerk@bluelake.ca.gov>

Samantha,

As of now, I am resigning from the Arts and Heritage Commission.

Regards

Sherri Green

# City of Blue Lake
## Staff Report

| | |
|---|---|
| **Consent Agenda Item #:** | **7.c.** |
| Meeting Date: | November 17, 2026 |
| Prepared By: | Jennie Short, City Manager |
| Subject: | October Monthly Disbursements |
| Recommended Action: | That the City Council:<br>1. Approve the monthly report on disbursements for the period October 1 – 31, 2026 |

## BACKGROUND
The attached list shows the checks and electronic payments made during the period listed above. The Finance Manager confirms that these payments were made for expenses that are part of the City Council's approved budget.

Under California law (Government Code Section 37208), the City is allowed to pay these expenses right away, without waiting for the City Council to review them first. However, the law also requires that the full list of payments be given to the City Council at its next regular meeting. This report fulfills that requirement.

## FISCAL IMPACT
None

## ALTERNATIVES
None.

## ATTACHMENTS
1. City of Blue Lake Check/Voucher Register for period of October 1 – 31, 2026

**Review Information:**

City Manager Review: ☒ Legal Review: ☐ Planner Review: ☐ Engineer: ☐

Comments:

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City of Blue Lake
Check/Voucher Register
From 10/1/2026 Through 10/31/2026

| Check Number | Check Date | Payee | Transaction Description | Check Amount |
|---|---|---|---|---|
| 14092 | 10/2/2026 | Daniel L. Dimick | Employee: dimickd; Pay Date: 10/2/2026 | 817.77 |
| 14093 | 10/2/2026 | Michael D. Downard | Employee: downardm; Pay Date: 10/2/2026 | 887.31 |
| 14094 | 10/2/2026 | Layla R. Holbrooks | Employee: holbrooksl; Pay Date: 10/2/2026 | 200.71 |
| 14095 | 10/2/2026 | Meghan C. O'Neil | Employee: oneilm; Pay Date: 10/2/2026 | 66.90 |
| 14096 | 10/2/2026 | Kieren Yoder | Employee: yoderk; Pay Date: 10/2/2026 | 125.93 |
| 261002A01 | 10/2/2026 | Glenn R. Bernald | Employee: bernaldg; Pay Date: 10/2/2026 | 1,935.91 |
| 261002A02 | 10/2/2026 | Skyler A. Coke | Employee: cokes; Pay Date: 10/2/2026 | 1,323.64 |
| 261002A03 | 10/2/2026 | Christopher B. Edgar | Employee: edgarc; Pay Date: 10/2/2026 | 1,962.05 |
| 261002A04 | 10/2/2026 | Samantha G. Green | Employee: greens; Pay Date: 10/2/2026 | 1,436.15 |
| 261002A05 | 10/2/2026 | Aaqib A. Haq | Employee: haqa; Pay Date: 10/2/2026 | 1,267.35 |
| 261002A06 | 10/2/2026 | Austin R. Jones | Employee: jonesa; Pay Date: 10/2/2026 | 1,444.33 |
| 261002A07 | 10/2/2026 | Karie R. Kroeker | Employee: kroekerk; Pay Date: 10/2/2026 | 1,624.35 |
| 261002A08 | 10/2/2026 | Athina S. Lee | Employee: leea; Pay Date: 10/2/2026 | 1,727.46 |
| 261002A09 | 10/2/2026 | Suzette M. Leyba-Strong | Employee: leyba-strongs; Pay Date: 10/2/2026 | 1,316.11 |
| 261002A10 | 10/2/2026 | Aislin N. McKinney | Employee: mckinneya; Pay Date: 10/2/2026 | 184.29 |
| 261002A11 | 10/2/2026 | Jacob P. Meng | Employee: mengj; Pay Date: 10/2/2026 | 1,376.42 |
| 261002A12 | 10/2/2026 | Jennie M. Short | Employee: shortj; Pay Date: 10/2/2026 | 3,439.08 |
| 261002A13 | 10/2/2026 | Quinn Sousa | Employee: sousaq; Pay Date: 10/2/2026 | 525.21 |
| 261002A14 | 10/2/2026 | Emily P. Wood | Employee: woode; Pay Date: 10/2/2026 | 1,625.01 |
| 261002A15 | 10/2/2026 | Mickey Woodroofe | Employee: woodroofem; Pay Date: 10/2/2026 | 145.62 |
| 261002EFT01 | 10/2/2026 | U. S. Department of Treasury | EFTPS Federal Tax Pmt 10/02/26 PR | 7,463.92 |
| 261002EFT02 | 10/2/2026 | Employment Development Dept. | DE88 State Tax Pmt 10/02/26 PR | 1,386.11 |
| 261002EFT03 | 10/2/2026 | Cal PERS | PERS Retirement Pmt 10/02/26 PR | 4,732.98 |
| 261002EFT04 | 10/2/2026 | CA State Disbursement Unit | Child Support Deduction 10/02/26 Payroll | 164.76 |
| 261002EFT05 | 10/2/2026 | Freedom Voice | Freedom Voice 10/02/26 | 123.35 |
| 261002EFT06 | 10/2/2026 | Harland Clarke | TCNK Reg Checking Dep Slip Order | 60.36 |
| 261002EFT07 | 10/2/2026 | Cal PERS | GASB 68 Invoice | 700.00 |
| 14097 | 10/8/2026 | AT&T | ACCT23384157271066 9/20/26 Alarms | 31.76 |
| | 10/8/2026 | AT&T | ACCT23838111108003 9/20/26 Alarms | 31.76 |
| Total 14097 | 10/8/2026 | | | 63.52 |
| 14098 | 10/8/2026 | B & B Portable Toilet Co. | INV239240 9/12/26 Horse Arena | 137.44 |
| | 10/8/2026 | B & B Portable Toilet Co. | INV239363 9/12/26 Town Square | 335.35 |
| | 10/8/2026 | B & B Portable Toilet Co. | INV239364 9/12/26 Perigot Park | 137.44 |
| Total 14098 | 10/8/2026 | | | 610.23 |
| 14099 | 10/8/2026 | Dazey's Arcata | INV12626 9/21/26 Shop Supps-Nuts/bolts | 33.21 |
| | 10/8/2026 | Dazey's Arcata | INV12665 9/28/26 WW Supps | 7.47 |
| Total 14099 | 10/8/2026 | | | 40.68 |
| 14100 | 10/8/2026 | Eureka Oxygen Co. | INVA726532 9/17/26 Shop supps-welder gas | 140.90 |
| 14101 | 10/8/2026 | Humboldt County Tax Collector | Property Tax FY26/27 Springline | 56.08 |
| 14102 | 10/8/2026 | Intedata Systems, Inc. | INVINTMN0001968 9/30/26 W/S Support | 144.45 |
| 14103 | 10/8/2026 | Kernen Construction | INV37883 9/23/26 Mower repair | 65.00 |
| 14104 | 10/8/2026 | Protected | INV10/5/26 Dental Reimb. - G10 | 346.50 |
| | 10/8/2026 | Protected | INV166049371 10/5/26 Dental Reimb - G10 (G10.2) | 888.00 |
| | 10/8/2026 | Protected | INV9/29/26 Dental payment-G10(G10.2) | 312.00 |
| | 10/8/2026 | Protected | INV9/29/26 Dental payment-G10(G10.3) | 312.00 |
| Total 14104 | 10/8/2026 | | | 1,858.50 |
| 14105 | 10/8/2026 | Jacob Meng | INV10/1/26 Phone reimb-Meng | 40.00 |
| 14106 | 10/8/2026 | Protected | INV10/1/26 Dental Reimb - H10 | 1,200.00 |
| 14107 | 10/8/2026 | Miller Farms Nursery, Inc. | INV181886 9/1/26 Replace P&R push mower | 869.99 |
| 14108 | 10/8/2026 | Mad River Union | INV459451 10/5/26 Hsg Elemnt Legal Ad | 35.00 |
| 14109 | 10/8/2026 | Thomas Home Center | INV953492 9/30/26 WWTP Supps | 13.75 |

City of Blue Lake
Check/Voucher Register
From 10/1/2026 Through 10/31/2026

| Check Number | Check Date | Payee | Transaction Description | Check Amount |
|---|---|---|---|---|
| 14110 | 10/8/2026 | Protected | INV9/4/26 Dental Reimb. - P10 | 1,200.00 |
| 14111 | 10/13/2026 | Colantuono, Highsmith, Whatley | INV72849 10/5/26 Legal | 7,119.00 |
| 14112 | 10/13/2026 | Humb. Bay Municipal Water Dist | Billing Period 9/1/26-9/30/26 | 20,613.04 |
| 14113 | 10/13/2026 | McKinleyville Ace Hardware | INV523600 9/2/26 Bee Killer Supplies | 20.58 |
| | 10/13/2026 | McKinleyville Ace Hardware | INV524532 9/23/26 Treamnet plant salt | 992.73 |
| Total 14113 | 10/13/2026 | | | 1,013.31 |
| 14114 | 10/13/2026 | Optimum | Billing Period 10/1/26-10/31/26 | 558.22 |
| 14115 | 10/13/2026 | SHN Consulting | INV130984 9/22/26 Planning - July2026 | 5,613.75 |
| 14116 | 10/13/2026 | SHN Consulting | INV131386 9/24/26 Engineering Svcs-Aug2026 | 990.00 |
| 14117 | 10/13/2026 | Tensor IT | INV12384 10/1/26 IT Svcs. | 102.50 |
| | 10/13/2026 | Tensor IT | INV12407 10/1/26 IT Svcs. | 800.45 |
| | 10/13/2026 | Tensor IT | INV12427 10/1/26 IT Svcs. | 200.70 |
| Total 14117 | 10/13/2026 | | | 1,103.65 |
| 14118 | 10/13/2026 | Verizon Wireless | INV6153969528 8/22/26-9/21/26 | 417.10 |
| 14119 | 10/16/2026 | Daniel L. Dimick | Employee: dimickd; Pay Date: 10/16/2026 | 786.67 |
| 14120 | 10/16/2026 | Michael D. Downard | Employee: downardm; Pay Date: 10/16/2026 | 894.94 |
| 14121 | 10/16/2026 | Layla R. Holbrooks | Employee: holbrooksl; Pay Date: 10/16/2026 | 342.41 |
| 14122 | 10/16/2026 | Meghan C. O'Neil | Employee: oneilm; Pay Date: 10/16/2026 | 425.05 |
| 14123 | 10/16/2026 | Kieren Yoder | Employee: yoderk; Pay Date: 10/16/2026 | 259.75 |
| 261016A01 | 10/16/2026 | Glenn R. Bernald | Employee: bernaldg; Pay Date: 10/16/2026 | 2,246.59 |
| 261016A02 | 10/16/2026 | Skyler A. Coke | Employee: cokes; Pay Date: 10/16/2026 | 1,410.58 |
| 261016A03 | 10/16/2026 | Christopher B. Edgar | Employee: edgarc; Pay Date: 10/16/2026 | 1,838.70 |
| 261016A04 | 10/16/2026 | Samantha G. Green | Employee: greens; Pay Date: 10/16/2026 | 1,440.12 |
| 261016A05 | 10/16/2026 | Aaqib A. Haq | Employee: haqa; Pay Date: 10/16/2026 | 1,267.36 |
| 261016A06 | 10/16/2026 | Austin R. Jones | Employee: jonesa; Pay Date: 10/16/2026 | 1,444.33 |
| 261016A07 | 10/16/2026 | Karie R. Kroeker | Employee: kroekerk; Pay Date: 10/16/2026 | 1,624.34 |
| 261016A08 | 10/16/2026 | Athina S. Lee | Employee: leea; Pay Date: 10/16/2026 | 1,727.47 |
| 261016A09 | 10/16/2026 | Suzette M. Leyba-Strong | Employee: leyba-strongs; Pay Date: 10/16/2026 | 1,320.04 |
| 261016A10 | 10/16/2026 | Aislin N. McKinney | Employee: mckinneya; Pay Date: 10/16/2026 | 110.57 |
| 261016A11 | 10/16/2026 | Jacob P. Meng | Employee: mengj; Pay Date: 10/16/2026 | 1,544.93 |
| 261016A12 | 10/16/2026 | Jennie M. Short | Employee: shortj; Pay Date: 10/16/2026 | 3,439.08 |
| 261016A13 | 10/16/2026 | Quinn Sousa | Employee: sousaq; Pay Date: 10/16/2026 | 239.57 |
| 261016A14 | 10/16/2026 | Emily P. Wood | Employee: woode; Pay Date: 10/16/2026 | 1,625.02 |
| 261016A15 | 10/16/2026 | Mickey Woodroofe | Employee: woodroofem; Pay Date: 10/16/2026 | 259.75 |
| 261016EFT-01 | 10/20/2026 | U. S. Department of Treasury | EFTPS Federal Tax Pmt 10/26/26 PR | 7,782.19 |
| 261016EFT-02 | 10/20/2026 | Employment Development Dept. | DE88 State Pmt 10/16/26 PR | 1,480.58 |
| 261016EFT-03 | 10/20/2026 | Cal PERS | PERS Retirement Pmt 10/16/26 PR | 4,750.75 |
| 261016EFT-04 | 10/20/2026 | CA State Disbursement Unit | Child Support Deduction 10/16/26 PR | 164.76 |
| 14124 | 10/15/2026 | B & B Portable Toilet Co. | INV241896 10/10/26 WWTP | 109.38 |
| 14125 | 10/15/2026 | Cal Plumbing & Fire Supp., Inc | INV10/14/26 water line repair@401 Chartin Rd | 186.25 |
| 14126 | 10/15/2026 | Humboldt County Health Dept. | PT0001832 10/1/26 Annual HAZ MAT - Corp Yard | 577.14 |
| | 10/15/2026 | Humboldt County Health Dept. | PT0002002 10/1/26 Annual HAZ MAT - WWTP | 524.89 |
| Total 14126 | 10/15/2026 | | | 1,102.03 |
| 14127 | 10/15/2026 | Miller Farms Nursery, Inc. | INV182254 10/5/26 Shop Supplies | 65.23 |
| 14128 | 10/15/2026 | O'Reilly Auto Parts | INV3537-347759 10/1/26 Backhoe filler | 66.44 |
| 14129 | 10/15/2026 | Redwood Curtain Design | INV2178 10/1/26 Lic. for WP Engine/Annual fee | 828.00 |
| 14130 | 10/15/2026 | Restif Cleaning Service | INV155160 9/30/26 CH Janitorial | 110.00 |
| 14131 | 10/15/2026 | Terminix International | INV476879780 9/1/26 CH/PH Pest Cntrl | 202.32 |
| | 10/15/2026 | Terminix International | INV476884588 9/1/26 RC Pest Cntrl | 90.43 |

| Check Number | Check Date | Payee | Transaction Description | Check Amount |
|---|---|---|---|---|
| Total 14131 | 10/15/2026 | | | 292.75 |
| 14132 | 10/20/2026 | AT&T | INV10/4/26 4-Cal Net 3 Bills | 336.95 |
| 14133 | 10/20/2026 | City of Blue Lake | INV10/1/26 W/S Payments | 3,113.48 |
| 14134 | 10/20/2026 | BPR Consulting Group | INV4921 Outside plan chk/rev - 221 RR Ave/Riley | 810.00 |
| 14135 | 10/20/2026 | Fire Risk Mgmt Services | FRMS 2024 & 2025 Assessment Pmt#15 | 4,454.88 |
| 14136 | 10/20/2026 | Microbac Laboratories, Inc. | INV190352 9/4/26 WW | 88.00 |
| | 10/20/2026 | Microbac Laboratories, Inc. | INV190415 9/8/26 WW - MR Brewery | 158.00 |
| | 10/20/2026 | Microbac Laboratories, Inc. | INV190513 9/15/26 WW | 60.00 |
| | 10/20/2026 | Microbac Laboratories, Inc. | INV190514 9/15/26 WW | 88.00 |
| | 10/20/2026 | Microbac Laboratories, Inc. | INV190646 9/24/26 WW | 568.50 |
| | 10/20/2026 | Microbac Laboratories, Inc. | INV190650 9/24/26 WW - BL Rancheria | 158.00 |
| | 10/20/2026 | Microbac Laboratories, Inc. | INV190690 9/25/26 WW | 88.00 |
| | 10/20/2026 | Microbac Laboratories, Inc. | INV190790 9/30/26 WW-MR Brewery | 158.00 |
| Total 14136 | 10/20/2026 | | | 1,366.50 |
| 14137 | 10/20/2026 | Pacific Gas and Electric | 9/29/26 Statement | 11,257.73 |
| 14138 | 10/20/2026 | Pierson Building Center | INV354865 Town Sq prjct - Mosaic supps | 254.70 |
| | 10/20/2026 | Pierson Building Center | INV356110 9/21/26 Town Sq prjct - tile/grout materials | 24.84 |
| | 10/20/2026 | Pierson Building Center | INV357609 9/29/26 Town Sq prjct - Mosaics | 70.53 |
| Total 14138 | 10/20/2026 | | | 350.07 |
| 14139 | 10/20/2026 | Planwest Partners, Inc. | INV26-199-06 1 June2026-7th Hsg Elmnt | 14,873.75 |
| | 10/20/2026 | Planwest Partners, Inc. | INV26-199-06 2 July2026-7th Hsg Elmnt | 12,327.50 |
| Total 14139 | 10/20/2026 | | | 27,201.25 |
| 14140 | 10/20/2026 | RMW Accounting | INV2764 10/6/26 Sept2026 Acctg Svcs. | 15,795.00 |
| 14141 | 10/20/2026 | Wes Green Co. | INV31125 10/2/26 Playground chips | 430.65 |
| 14142 | 10/27/2026 | Bill's Enterprises | INV1101 10/2/26 Snack Shack-frdge coil clng. | 39.00 |
| 14143 | 10/27/2026 | CA Building Standards Comm. | INV10/13/26 July-Sept2026 CBSC Rpt Fees | 11.70 |
| 14144 | 10/27/2026 | Gaynor Telesystems, Inc. | INV000048396 10/20/26 Phone syst svcs | 187.50 |
| 14145 | 10/27/2026 | Ken's Auto Parts | INV319215 10/14/26 addt'l hoses for Yanmar tractor | 255.00 |
| | 10/27/2026 | Ken's Auto Parts | INV319223 10/14/26 hoses for Yanmar tractor/leaking | 255.00 |
| Total 14145 | 10/27/2026 | | | 510.00 |
| 14146 | 10/27/2026 | O'Reilly Auto Parts | INV3537-349981 10/14/26 Hydrolic oil for Yanmar | 98.74 |
| 14147 | 10/27/2026 | Paradise Cay Publications | INV83623 10/8/26 Greenwaste banners(x2) | 109.75 |
| 14148 | 10/27/2026 | Shred Aware | INV77884 10/21/26 Shred Svcs. | 222.15 |
| 14150 | 10/27/2026 | US Bank Corp. Payment Systems | INV002590 9/1/26 Comm outrch supps/bike prk-Walmart | 27.25 |
| | 10/27/2026 | US Bank Corp. Payment Systems | INV003758932092918 8/24/26 Drill bit set-Harbor Frgt | 44.08 |
| | 10/27/2026 | US Bank Corp. Payment Systems | INV020840 9/1/26 Comm outrch supps-Target | 69.40 |
| | 10/27/2026 | US Bank Corp. Payment Systems | INV028759 9/2/26 new JD mower deck-G&T Engine Prts | 2,826.00 |
| | 10/27/2026 | US Bank Corp. Payment Systems | INV03764360 9/11/26 Shop supps-Harbor Frgt | 54.00 |
| | 10/27/2026 | US Bank Corp. Payment Systems | INV044446 9/1/26 P&R/Skate office supps-Walmart | 50.87 |
| | 10/27/2026 | US Bank Corp. Payment Systems | INV058682 8/27/26 TV for Council Chambrs-COSTCO | 440.99 |
| | 10/27/2026 | US Bank Corp. Payment Systems | INV064763 9/1/26 P&R laundry supps-Target | 38.58 |
| | 10/27/2026 | US Bank Corp. Payment Systems | INV081763 8/24/26 wrk station monitor-COSTCO | 203.44 |
| | 10/27/2026 | US Bank Corp. Payment Systems | INV112290 9/8/26 JD mower prts-8Ten Prts | 352.24 |
| | 10/27/2026 | US Bank Corp. Payment Systems | INV137618041 9/11/26 Bckhoe filter-Fleet Pride | 44.75 |
| | 10/27/2026 | US Bank Corp. Payment Systems | INV1583 8/24/26 Town Sq/Prop68 sign/grant-ADS | 122.00 |
| | 10/27/2026 | US Bank Corp. Payment Systems | INV368132627 Period 8/30-9/29/26-Zoom | 16.99 |
| | 10/27/2026 | US Bank Corp. Payment Systems | INV495760 9/21/26 Adlt Skt evnt ad-Meta | 30.03 |
| | 10/27/2026 | US Bank Corp. Payment Systems | INV6579434 8/27/26 Council supps-Amazon | 98.30 |
| | 10/27/2026 | US Bank Corp. Payment Systems | INV6743440 8/19/26 Mower prts-Amazon | 134.42 |

| Check Number | Check Date | Payee | Transaction Description | Check Amount |
|---|---|---|---|---|
| | 10/27/2026 | US Bank Corp. Payment Systems | INV9/19/26 Adobe | 12.44 |
| | 10/27/2026 | US Bank Corp. Payment Systems | INVfzqU 9/17/26 Town Sq glass supps-Jimenez Stud | 220.50 |
| | 10/27/2026 | US Bank Corp. Payment Systems | INVVP_2TGRFQWO 8/27/26 Bus. cards-Vista Print | 23.02 |
| | 10/27/2026 | US Bank Corp. Payment Systems | INVVP_886NN1S1 8/27/26 Bus.cards-Vista Print | 23.02 |
| Total 14150 | 10/27/2026 | | | 4,832.32 |
| 14151 | 10/30/2026 | Harold D. Burris | Employee: burrish; Pay Date: 10/30/2026 | 1,083.50 |
| 14152 | 10/30/2026 | Isabella G. Crawford | Employee: crawfordi; Pay Date: 10/30/2026 | 71.50 |
| 14153 | 10/30/2026 | Daniel L. Dimick | Employee: dimickd; Pay Date: 10/30/2026 | 693.38 |
| 14154 | 10/30/2026 | Michael D. Downard | Employee: downardm; Pay Date: 10/30/2026 | 1,070.19 |
| 14155 | 10/30/2026 | Meghan C. O'Neil | Employee: oneilm; Pay Date: 10/30/2026 | 299.11 |
| 14156 | 10/30/2026 | Kieren Yoder | Employee: yoderk; Pay Date: 10/30/2026 | 47.24 |
| 261030A01 | 10/30/2026 | Glenn R. Bernald | Employee: bernaldg; Pay Date: 10/30/2026 | 3,692.71 |
| 261030A02 | 10/30/2026 | Skyler A. Coke | Employee: cokes; Pay Date: 10/30/2026 | 1,323.64 |
| 261030A03 | 10/30/2026 | Samantha G. Green | Employee: greens; Pay Date: 10/30/2026 | 1,436.14 |
| 261030A04 | 10/30/2026 | Aaqib A. Haq | Employee: haqa; Pay Date: 10/30/2026 | 1,267.36 |
| 261030A05 | 10/30/2026 | Layla R. Holbrooks | Employee: holbrooksl; Pay Date: 10/30/2026 | 342.40 |
| 261030A06 | 10/30/2026 | Austin R. Jones | Employee: jonesa; Pay Date: 10/30/2026 | 1,444.34 |
| 261030A07 | 10/30/2026 | Karie R. Kroeker | Employee: kroekerk; Pay Date: 10/30/2026 | 1,624.34 |
| 261030A08 | 10/30/2026 | Athina S. Lee | Employee: leea; Pay Date: 10/30/2026 | 1,727.46 |
| 261030A09 | 10/30/2026 | Suzette M. Leyba-Strong | Employee: leyba-strongs; Pay Date: 10/30/2026 | 1,316.11 |
| 261030A10 | 10/30/2026 | Aislin N. McKinney | Employee: mckinneya; Pay Date: 10/30/2026 | 69.10 |
| 261030A11 | 10/30/2026 | Jacob P. Meng | Employee: mengj; Pay Date: 10/30/2026 | 1,486.61 |
| 261030A12 | 10/30/2026 | Jennie M. Short | Employee: shortj; Pay Date: 10/30/2026 | 3,439.07 |
| 261030A13 | 10/30/2026 | Quinn Sousa | Employee: sousaq; Pay Date: 10/30/2026 | 340.92 |
| 261030A14 | 10/30/2026 | Emily P. Wood | Employee: woode; Pay Date: 10/30/2026 | 1,771.18 |
| 261030A15 | 10/30/2026 | Mickey Woodroofe | Employee: woodroofem; Pay Date: 10/30/2026 | 212.54 |
| 20261030-EFT01 | 10/30/2026 | U. S. Department of Treasury | EFTPS Federal Tax Pmt 10/30/26 PR | 8,603.83 |
| 20261030-EFT02 | 10/30/2026 | Employment Development Dept. | DE88 State Tax Pmt 10/30/26 PR | 1,755.11 |
| 20261030-EFT03 | 10/30/2026 | Cal PERS | PERS Retirement Tax Pmt 10/30/26 PR | 4,407.68 |
| 20261030-EFT04 | 10/30/2026 | Cal PERS | Health Premium Nov 2026 | 13,556.52 |
| 14157 | 10/28/2026 | Aflac | INV521839 10/25/26 Oct2026 | 357.27 |
| 14158 | 10/28/2026 | Blue Lake Casino | INV0004555-IN Sept2026-fuel expenses | 920.00 |
| 14159 | 10/28/2026 | Coastal Business Systems Inc. | INV43336884 Copier cvrg 10/17/26-11/16/26 | 362.15 |
| 14160 | 10/28/2026 | Skyler A. Coke | INV10/17/26 OWPSACSTATE/Book Reimb - Coke | 148.25 |
| | 10/28/2026 | Skyler A. Coke | INV10/21/26 OWPSACSTATE/Safety Course Reimb - Coke | 30.00 |
| Total 14160 | 10/28/2026 | | | 178.25 |
| 14161 | 10/28/2026 | Mike Foget | INV10/24/26 Base rock for Bike Prk Reimb | 200.00 |
| 14162 | 10/28/2026 | Foster & Foster Actuaries& Con | INV16356T Prep of intrm GASB 75 disc rep-FY | 1,620.00 |
| 14163 | 10/28/2026 | JJACPA, Inc. | INV1182 10/2/26 Audit svcs - period ending 6/30/24 | 1,850.00 |
| 14164 | 10/28/2026 | Athina Lee | 7/13/26-10/22/26 Mileage reimb - Lee | 107.30 |
| 14165 | 10/28/2026 | Protected | INV04/22/26-M10.1 | 56.80 |
| | 10/28/2026 | Protected | INV9/17/26 - M10.2(M10) | 56.80 |
| Total 14165 | 10/28/2026 | | | 113.60 |
| 2458 | 10/9/2026 | Nantz, Nikki | W/S Utility Deposit Refund Nantz | 57.79 |
| 2459 | 10/9/2026 | Lewis, Corey | W/S Utility Deposit Refund 5060000 Lewis | 150.00 |
| 2460 | 10/9/2026 | Hassen, Carin | W/S Utility Deposit Refund 60647000 Hassen | 85.59 |
| 2461 | 10/26/2026 | City of Blue Lake | Utilities Paid from Deposits/ 7/1/26 Billing | 2,316.88 |
| 2462 | 10/26/2026 | City of Blue Lake | Utilities Paid fro Deposits 10/01/26 billing | 3,611.62 |
| 261016EFT-05 | 10/20/2026 | | Regular Checking | 123.35 |
| **Report Total** | | | | **259,278.33** |

# City of Blue Lake
## Staff Report

| | |
|---|---|
| **Consent Agenda Item #:** | **7.d.** |
| Meeting Date: | November 17, 2026 |
| Prepared By: | Jennie Short, City Manager |
| Subject: | Unaudited First Quarter Financial Reports for Period of July 1 through September 30, 2026 |
| Recommended Action: | That the City Council:<br>**1.** Receive and file the Fiscal Year 2026-27 First Quarter Financial Reports |

## DISCUSSION

Presented for Council review is the unaudited draft Revenue and Expenditures by Fund report for the City's financial position for the period of 07/01/26 -09/30/26 and the Cash Balances by Fund report as of September 30, 2026. This report is intended to inform the Council on budget status and provide an overview of the revenues received through the end of the fourth quarter. These reports reflect a cash basis and have not yet been modified to accrue outstanding payables or receivables in their entirety.

## FINANCIAL HIGHLIGHTS

**General Fund (Fund 10)**

The revenues to date are $132,350.00 (12%) of a budgeted $1,119,612.00. The expenditures to date are $281,622.00 (26%) of a budgeted $1,063,857.00. The unaudited cash balance at the beginning of the fiscal year was $ 847,522.46 and the general fund's cash balance has decreased by $117,388.94 so far this year.

There were two large payments for annual expenses made in July, which caused the significant negative cash flow. Those payments are posted as a prepaid asset and are expensed each month. They were:

- $80,542 to CIRA for Property Liability, Crime, Cyber, Worker's Compensation, and Automobile & Equipment Insurances for the entire Fiscal Year 2026-27
- $82,138 to CalPERS for the Unfunded Accrued Liability Payments

**Water Operating Fund (Fund 60)**

The revenues to date are $ 163,083.00 (25%) of a budgeted $641,000. The expenditures to date are $156,595 (21%) of a budgeted $745,902. The unaudited cash balance for the Water Operating Fund at the beginning of the fiscal year was $89,063 and has decreased by $53,529 so far this year. The adopted budget anticipated a deficit of $104,902. So far this year we have realized $22,757, or 22% of this amount.

There were two large payments for annual expenses made in July, which caused the significant negative cash flow. Those payments are posted as a prepaid asset and are expensed each month. They were:

- $24,586.69 to CIRA for Property Liability, Crime, Cyber, Worker's Compensation, and Automobile & Equipment Insurances for the entire Fiscal Year 2026-27
- $28,806 to CalPERS for the Unfunded Accrued Liability Payments

The only remedy for the deficit in this fund is to increase water rates or decrease expenditures. The $1.90 per hundred cubic feet of water charged to customers is less than the amount the City pays HBMWD for the water delivered.

**Sewer Operating Fund (Fund 70)**

The revenues to date are $136,532 (24%) of a budgeted $562,700. The sewer service charges are $2,842 less than budgeted. The expenditures to date are $114,958 (19%) of a budgeted $604,344. The unaudited cash balance for the Sewer Operating Fund at the beginning of the fiscal year was $32,647 and has decreased by $44,101 so far this year. The adopted budget anticipated a deficit of $41,644. So far this year we have realized a surplus of $21,573, or (52)% of this amount.

There were two large payments for annual expenses made in July, which caused the significant negative cash flow. Those payments are posted as a prepaid asset and are expensed each month. They were:

- $24,586.69 to CIRA for Property Liability, Crime, Cyber, Worker's Compensation, and Automobile & Equipment Insurances for the entire Fiscal Year 2026-27
- $28,806 to CalPERS for the Unfunded Accrued Liability Payments

## ATTACHMENTS

1. First Quarter Revenue and Expenditure by Fund Report
2. Cash Balances by Fund as of September 30, 2026, with YTD Change
3. Fund-Wide Summary of Staffing Costs

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Review Information:

City Manager Review: ☒ Legal Review: ☐ Planner Review: ☐ Engineer: ☐

Comments:

# Attachment 1

# First Quarter

# Unaudited Draft
# Revenue and Expenditure Report
# by Fund

City of Blue Lake
Statement of Revenues and Expenditures
From 7/1/2026 Through 9/30/2026

| | | Current Period Actual | YTD Actual | YTD Budget | Total Annual Budget | Total Budget Variance | % Budget Remaining |
|---|---|---|---|---|---|---|---|
| *10 - General Fund* | | | | | | | |
| *000 - No Department* | | | | | | | |
| REVENUES & TRANSFERS | | | | | | | |
| Taxes | | | | | | | |
| Property tax-secured | 4010 | 0.00 | 0.00 | 164,000.00 | 328,000.00 | (328,000.00) | (100)% |
| Property tax-unsecured | 4020 | 0.00 | 0.00 | 9,000.00 | 18,000.00 | (18,000.00) | (100)% |
| Property tax-supplemental | 4030 | 0.00 | 0.00 | 0.00 | 2,300.00 | (2,300.00) | (100)% |
| Property tax-prior years | 4040 | 0.00 | 0.00 | 0.00 | 1,000.00 | (1,000.00) | (100)% |
| Interest Income/penalties on delinqu | 4050 | 0.00 | 0.00 | 0.00 | 2,000.00 | (2,000.00) | (100)% |
| Sales & use tax | 4070 | 14,567.00 | 14,567.00 | 43,749.00 | 175,000.00 | (160,433.00) | (92)% |
| Real Property Transfer Tax | 4090 | 0.00 | 0.00 | 525.00 | 2,100.00 | (2,100.00) | (100)% |
| Transient Occupancy Tax | 4095 | 214.00 | 214.00 | 750.00 | 3,000.00 | (2,786.00) | (93)% |
| Total Taxes | | 14,781.00 | 14,781.00 | 218,024.00 | 531,400.00 | (516,619.00) | (97)% |
| Franchise Fees | | | | | | | |
| Franchise fee, Cable TV | 4110 | 0.00 | 0.00 | 0.00 | 12,000.00 | (12,000.00) | (100)% |
| Franchise fee, Pacific Gas & Electric | 4120 | 0.00 | 0.00 | 0.00 | 18,000.00 | (18,000.00) | (100)% |
| Franchise fee, garbage | 4130 | 3,233.00 | 3,233.00 | 4,500.00 | 18,000.00 | (14,767.00) | (82)% |
| Total Franchise Fees | | 3,233.00 | 3,233.00 | 4,500.00 | 48,000.00 | (44,767.00) | (93)% |
| Licenses and Permits | | | | | | | |
| Business license taxes | 4140 | 1,092.00 | 1,092.00 | 4,749.00 | 19,000.00 | (17,908.00) | (94)% |
| Animal licenses & fees | 4160 | 575.00 | 575.00 | 0.00 | 0.00 | 575.00 | 0 % |
| Building permits & fees | 4170 | 5,428.00 | 5,428.00 | 0.00 | 0.00 | 5,428.00 | 0 % |
| Total Licenses and Permits | | 7,095.00 | 7,095.00 | 4,749.00 | 19,000.00 | (11,905.00) | (63)% |
| Rents | | | | | | | |
| Rent, Miscellaneous rents | 4400 | 125.00 | 125.00 | 0.00 | 0.00 | 125.00 | 0 % |
| Park facilities rental | 4408 | 160.00 | 160.00 | 0.00 | 0.00 | 160.00 | 0 % |
| Total Rents | | 285.00 | 285.00 | 0.00 | 0.00 | 285.00 | 0 % |
| State Revenue & Grants | | | | | | | |
| Motor vehicle in-lieu | 4420 | 1,957.00 | 1,957.00 | 37,500.00 | 150,000.00 | (148,043.00) | (99)% |
| Homeowners property tax relief | 4422 | 0.00 | 0.00 | 0.00 | 1,300.00 | (1,300.00) | (100)% |
| Total State Revenue & Grants | | 1,957.00 | 1,957.00 | 37,500.00 | 151,300.00 | (149,343.00) | (99)% |
| Cost Recovery-Fees-Charges | | | | | | | |
| Planning cost recovery & fees | 4502 | 800.00 | 800.00 | 5,001.00 | 20,000.00 | (19,200.00) | (96)% |
| City attorney cost recovery & fees | 4503 | 0.00 | 0.00 | 63.00 | 250.00 | (250.00) | (100)% |
| Public works cost recovery & fees | 4504 | 465.00 | 465.00 | 501.00 | 2,000.00 | (1,535.00) | (77)% |
| Administrative fees | 4505 | 235.00 | 235.00 | 750.00 | 3,000.00 | (2,765.00) | (92)% |
| City engineering cost recovery & fees | 4507 | 0.00 | 0.00 | 375.00 | 1,500.00 | (1,500.00) | (100)% |
| Other cost recovery fees | 4509 | 21.00 | 21.00 | 0.00 | 3,500.00 | (3,479.00) | (99)% |
| Indirect costs recovered | 4974 | 0.00 | 0.00 | 750.00 | 3,000.00 | (3,000.00) | (100)% |
| Total Cost Recovery-Fees-Charges | | 1,521.00 | 1,521.00 | 7,440.00 | 33,250.00 | (31,729.00) | (95)% |
| Park & Recreation Fees | | | | | | | |
| Parks & rec-concessions revenue | 4560 | 15.00 | 15.00 | 0.00 | 0.00 | 15.00 | 0 % |
| Total Park & Recreation Fees | | 15.00 | 15.00 | 0.00 | 0.00 | 15.00 | 0 % |
| Other Revenue | | | | | | | |
| Miscellaneous Grants | 4490 | 0.00 | 0.00 | 0.00 | 1,000.00 | (1,000.00) | (100)% |
| General donations | 4924 | 0.00 | 0.00 | 0.00 | 50.00 | (50.00) | (100)% |
| Miscellaneous other revenue | 4950 | 101.00 | 101.00 | 126.00 | 500.00 | (399.00) | (80)% |
| Total Other Revenue | | 101.00 | 101.00 | 126.00 | 1,550.00 | (1,449.00) | (93)% |
| Interest | | | | | | | |
| Interest earned | 4310 | 0.00 | 0.00 | 0.00 | 19,000.00 | (19,000.00) | (101)% |
| Total Interest | | 0.00 | 0.00 | 0.00 | 19,000.00 | (19,000.00) | (101)% |
| Total REVENUES & TRANSFERS | | 28,988.00 | 28,988.00 | 272,339.00 | 803,500.00 | (774,512.00) | (96)% |
| EXPENDITURES & TRANSFERS | | | | | | | |
| Consultants | | | | | | | |
| Legal | 5120 | 472.00 | 472.00 | 0.00 | 0.00 | (472.00) | 0 % |
| Total Consultants | | 472.00 | 472.00 | 0.00 | 0.00 | (472.00) | 0 % |
| Services | | | | | | | |
| IT services & costs | 6252 | 29.00 | 29.00 | 0.00 | 0.00 | (29.00) | 0 % |
| Total Services | | 29.00 | 29.00 | 0.00 | 0.00 | (29.00) | 0 % |

City of Blue Lake
Statement of Revenues and Expenditures
From 7/1/2026 Through 9/30/2026

| | | Current Period Actual | YTD Actual | YTD Budget | Total Annual Budget | Total Budget Variance | % Budget Remaining |
|---|---|---|---|---|---|---|---|
| Misc. Expenses | | | | | | | |
| Miscellaneous other expense | 7450 | (1.00) | (1.00) | 0.00 | 0.00 | 1.00 | 0 % |
| Total Misc. Expenses | | (1.00) | (1.00) | 0.00 | 0.00 | 1.00 | 0 % |
| Total EXPENDITURES & TRANSFERS | | 500.00 | 500.00 | 0.00 | 0.00 | (500.00) | 0 % |
| TOTAL | | 28,488.00 | 28,488.00 | 272,339.00 | 803,500.00 | (775,012.00) | (96)% |
| *10 - General Fund* | | | | | | | |
| *100 - Mayor and City Council* | | | | | | | |
| EXPENDITURES & TRANSFERS | | | | | | | |
| Salaries, Wages & Benefits | | | | | | | |
| Salaries & Wages | | | | | | | |
| Salaries, regular fulltime | 5001 | 927.00 | 927.00 | 1,292.00 | 2,068.00 | 1,141.00 | 55 % |
| Over time paid | 5011 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0 % |
| Total Salaries & Wages | | 927.00 | 927.00 | 1,292.00 | 2,068.00 | 1,141.00 | 55 % |
| Payroll Taxes & Benefits | | | | | | | |
| Payroll taxes (ss/med/sui) | 5021 | 71.00 | 71.00 | 21.00 | 82.00 | 11.00 | 14 % |
| Retirement-Miscellaneous Members | 5022 | 74.00 | 74.00 | 21.00 | 82.00 | 9.00 | 10 % |
| Health insurance | 5024 | 211.00 | 211.00 | 72.00 | 282.00 | 71.00 | 25 % |
| Dental/vision plan | 5025 | 9.00 | 9.00 | 3.00 | 10.00 | 1.00 | 6 % |
| Workers' compensation insurance | 5027 | 36.00 | 36.00 | 9.00 | 40.00 | 4.00 | 11 % |
| Total Payroll Taxes & Benefits | | 400.00 | 400.00 | 126.00 | 496.00 | 96.00 | 19 % |
| Total Salaries, Wages & Benefits | | 1,328.00 | 1,328.00 | 1,418.00 | 2,564.00 | 1,236.00 | 48 % |
| City Council Expense | | | | | | | |
| City Council stipend | 5110 | 600.00 | 600.00 | 0.00 | 3,000.00 | 2,400.00 | 80 % |
| Total City Council Expense | | 600.00 | 600.00 | 0.00 | 3,000.00 | 2,400.00 | 80 % |
| Consultants | | | | | | | |
| Legal | 5120 | 0.00 | 0.00 | 375.00 | 1,500.00 | 1,500.00 | 100 % |
| Total Consultants | | 0.00 | 0.00 | 375.00 | 1,500.00 | 1,500.00 | 100 % |
| Services | | | | | | | |
| IT services & costs | 6252 | 0.00 | 0.00 | 39.00 | 150.00 | 150.00 | 100 % |
| Total Services | | 0.00 | 0.00 | 39.00 | 150.00 | 150.00 | 100 % |
| Supplies | | | | | | | |
| Supplies & expendable equipment | 6025 | 98.00 | 98.00 | 63.00 | 250.00 | 152.00 | 61 % |
| Total Supplies | | 98.00 | 98.00 | 63.00 | 250.00 | 152.00 | 61 % |
| Fees, Licenses, Memberships | | | | | | | |
| Licenses, permits & fees | 7130 | 9.00 | 9.00 | 0.00 | 0.00 | (9.00) | 0 % |
| Memberships, dues & subscriptions | 7330 | 0.00 | 0.00 | 87.00 | 350.00 | 350.00 | 100 % |
| Total Fees, Licenses, Memberships | | 9.00 | 9.00 | 87.00 | 350.00 | 342.00 | 98 % |
| Meetings/ Conferences/Training/Travel | | | | | | | |
| Travel | 7235 | 22.00 | 22.00 | 0.00 | 0.00 | (22.00) | 0 % |
| Meetings, education & training | 7320 | 0.00 | 0.00 | 150.00 | 600.00 | 600.00 | 100 % |
| Total Meetings/ Conferences/Training/Travel | | 22.00 | 22.00 | 150.00 | 600.00 | 578.00 | 96 % |
| Utilities | | | | | | | |
| Communications | 7010 | 125.00 | 125.00 | 150.00 | 600.00 | 475.00 | 79 % |
| Total Utilities | | 125.00 | 125.00 | 150.00 | 600.00 | 475.00 | 79 % |
| Total EXPENDITURES & TRANSFERS | | 2,181.00 | 2,181.00 | 2,282.00 | 9,014.00 | 6,833.00 | 76 % |
| TOTAL | | (2,181.00) | (2,181.00) | (2,282.00) | (9,014.00) | 6,833.00 | (76)% |
| *10 - General Fund* | | | | | | | |
| *160 - Legal* | | | | | | | |
| EXPENDITURES & TRANSFERS | | | | | | | |
| Consultants | | | | | | | |
| Legal | 5120 | 1,332.00 | 1,332.00 | 7,500.00 | 30,000.00 | 28,668.00 | 96 % |
| Engineering | 5130 | 0.00 | 0.00 | 624.00 | 2,500.00 | 2,500.00 | 100 % |
| Total Consultants | | 1,332.00 | 1,332.00 | 8,124.00 | 32,500.00 | 31,168.00 | 96 % |
| Total EXPENDITURES & TRANSFERS | | 1,332.00 | 1,332.00 | 8,124.00 | 32,500.00 | 31,168.00 | 96 % |
| TOTAL | | (1,332.00) | (1,332.00) | (8,124.00) | (32,500.00) | 31,168.00 | (96)% |

City of Blue Lake
Statement of Revenues and Expenditures
From 7/1/2026 Through 9/30/2026

| | | Current Period Actual | YTD Actual | YTD Budget | Total Annual Budget | Total Budget Variance | % Budget Remaining |
|---|---|---|---|---|---|---|---|
| *10 - General Fund* | | | | | | | |
| *180 - General Government* | | | | | | | |
| REVENUES & TRANSFERS | | | | | | | |
| Cost Recovery-Fees-Charges | | | | | | | |
| Administrative fees | 4505 | 9.00 | 9.00 | 0.00 | 0.00 | 9.00 | 0 % |
| Total Cost Recovery-Fees-Charges | | 9.00 | 9.00 | 0.00 | 0.00 | 9.00 | 0 % |
| Total REVENUES & TRANSFERS | | 9.00 | 9.00 | 0.00 | 0.00 | 9.00 | 0 % |
| EXPENDITURES & TRANSFERS | | | | | | | |
| Salaries, Wages & Benefits | | | | | | | |
| Salaries & Wages | | | | | | | |
| Salaries, regular fulltime | 5001 | 24,507.00 | 24,507.00 | 22,053.00 | 88,210.00 | 63,703.00 | 72 % |
| Salaries, regular parttime | 5002 | 3,075.00 | 3,075.00 | 7,557.00 | 30,229.00 | 27,154.00 | 90 % |
| Vacation time paid | 5009 | 1,481.00 | 1,481.00 | 0.00 | 0.00 | (1,481.00) | 0 % |
| Over time paid | 5011 | 3.00 | 3.00 | 0.00 | 0.00 | (3.00) | 0 % |
| Opt-Out Stipend | 5018 | 985.00 | 985.00 | 0.00 | 0.00 | (985.00) | 0 % |
| Total Salaries & Wages | | 30,051.00 | 30,051.00 | 29,610.00 | 118,439.00 | 88,388.00 | 75 % |
| Payroll Taxes & Benefits | | | | | | | |
| Payroll taxes (ss/med/sui) | 5021 | 2,341.00 | 2,341.00 | 2,334.00 | 9,337.00 | 6,996.00 | 75 % |
| Retirement-Miscellaneous Members | 5022 | 2,261.00 | 2,261.00 | 2,766.00 | 11,061.00 | 8,800.00 | 80 % |
| Retirement-Unfunded Liability | 5023 | 57,612.00 | 57,612.00 | 59,539.00 | 59,539.00 | 1,927.00 | 3 % |
| Health insurance | 5024 | 3,492.00 | 3,492.00 | 6,525.00 | 26,096.00 | 22,604.00 | 87 % |
| Dental/vision plan | 5025 | 493.00 | 493.00 | 552.00 | 2,212.00 | 1,719.00 | 78 % |
| Workers' compensation insurance | 5027 | 1,106.00 | 1,106.00 | 1,134.00 | 4,537.00 | 3,431.00 | 76 % |
| Total Payroll Taxes & Benefits | | 67,305.00 | 67,305.00 | 72,850.00 | 112,782.00 | 45,477.00 | 40 % |
| Total Salaries, Wages & Benefits | | 97,356.00 | 97,356.00 | 102,460.00 | 231,221.00 | 133,865.00 | 58 % |
| Consultants | | | | | | | |
| Legal | 5120 | 0.00 | 0.00 | 750.00 | 3,000.00 | 3,000.00 | 100 % |
| Audit | 5160 | 0.00 | 0.00 | 3,249.00 | 13,000.00 | 13,000.00 | 100 % |
| Accounting | 5170 | 6,090.00 | 6,090.00 | 2,499.00 | 10,000.00 | 3,910.00 | 39 % |
| Actuarial services | 5180 | 540.00 | 540.00 | 700.00 | 700.00 | 160.00 | 23 % |
| Total Consultants | | 6,630.00 | 6,630.00 | 7,198.00 | 26,700.00 | 20,070.00 | 75 % |
| Services | | | | | | | |
| Janitorial services | 6210 | 37.00 | 37.00 | 126.00 | 500.00 | 463.00 | 93 % |
| Outside services | 6250 | 0.00 | 0.00 | 501.00 | 2,000.00 | 2,000.00 | 100 % |
| IT services & costs | 6252 | 5,595.00 | 5,595.00 | 1,251.00 | 5,000.00 | (595.00) | (12)% |
| Garbage & greenwaste disposal servi | 7045 | 0.00 | 0.00 | 12.00 | 50.00 | 50.00 | 100 % |
| Total Services | | 5,631.00 | 5,631.00 | 1,890.00 | 7,550.00 | 1,919.00 | 25 % |
| Postage | | | | | | | |
| Postage | 6015 | 113.00 | 113.00 | 126.00 | 500.00 | 387.00 | 77 % |
| Total Postage | | 113.00 | 113.00 | 126.00 | 500.00 | 387.00 | 77 % |
| Supplies | | | | | | | |
| Fuels & lubricants | 6020 | 28.00 | 28.00 | 39.00 | 150.00 | 122.00 | 81 % |
| Supplies & expendable equipment | 6025 | 5,380.00 | 5,380.00 | 2,127.00 | 8,500.00 | 3,120.00 | 37 % |
| Total Supplies | | 5,408.00 | 5,408.00 | 2,166.00 | 8,650.00 | 3,242.00 | 37 % |
| Fees, Licenses, Memberships | | | | | | | |
| Licenses, permits & fees | 7130 | 375.00 | 375.00 | 750.00 | 3,000.00 | 2,625.00 | 88 % |
| County tax collector-admin fee | 7140 | 0.00 | 0.00 | 0.00 | 4,000.00 | 4,000.00 | 100 % |
| Memberships, dues & subscriptions | 7330 | 0.00 | 0.00 | 201.00 | 800.00 | 800.00 | 100 % |
| Total Fees, Licenses, Memberships | | 375.00 | 375.00 | 951.00 | 7,800.00 | 7,425.00 | 95 % |
| Repair and Maintenance | | | | | | | |
| Maintenance & repair-facilities | 6120 | 64.00 | 64.00 | 87.00 | 350.00 | 286.00 | 82 % |
| Maintenance & repair-vehicles | 6150 | 0.00 | 0.00 | 12.00 | 50.00 | 50.00 | 100 % |
| Total Repair and Maintenance | | 64.00 | 64.00 | 99.00 | 400.00 | 336.00 | 84 % |
| Equipment | | | | | | | |
| Equipment & vehicle rentals | 6190 | 460.00 | 460.00 | 750.00 | 3,000.00 | 2,540.00 | 85 % |
| Total Equipment | | 460.00 | 460.00 | 750.00 | 3,000.00 | 2,540.00 | 85 % |
| Advertising and Printing | | | | | | | |
| Advertising & promotion | 6036 | 0.00 | 0.00 | 24.00 | 100.00 | 100.00 | 100 % |
| Total Advertising and Printing | | 0.00 | 0.00 | 24.00 | 100.00 | 100.00 | 100 % |

City of Blue Lake
Statement of Revenues and Expenditures
From 7/1/2026 Through 9/30/2026

| | | Current Period Actual | YTD Actual | YTD Budget | Total Annual Budget | Total Budget Variance | % Budget Remaining |
|---|---|---|---|---|---|---|---|
| Insurance | | | | | | | |
| General liability insurance | 7210 | 10,147.00 | 10,147.00 | 10,260.00 | 41,035.00 | 30,888.00 | 75 % |
| Property casualty insurance | 7230 | 2,146.00 | 2,146.00 | 2,829.00 | 11,310.00 | 9,164.00 | 81 % |
| Total Insurance | | 12,293.00 | 12,293.00 | 13,089.00 | 52,345.00 | 40,052.00 | 77 % |
| Meetings/ Conferences/Training/Travel | | | | | | | |
| Travel | 7235 | 0.00 | 0.00 | 375.00 | 1,500.00 | 1,500.00 | 100 % |
| Meetings, education & training | 7320 | 0.00 | 0.00 | 126.00 | 500.00 | 500.00 | 100 % |
| Total Meetings/ Conferences/Training/Travel | | 0.00 | 0.00 | 501.00 | 2,000.00 | 2,000.00 | 100 % |
| Taxes | | | | | | | |
| Property taxes & assesments | 7240 | 0.00 | 0.00 | 24.00 | 100.00 | 100.00 | 100 % |
| Total Taxes | | 0.00 | 0.00 | 24.00 | 100.00 | 100.00 | 100 % |
| Utilities | | | | | | | |
| Communications | 7010 | 661.00 | 661.00 | 1,125.00 | 4,500.00 | 3,839.00 | 85 % |
| Water | 7020 | 138.00 | 138.00 | 162.00 | 650.00 | 512.00 | 79 % |
| Gas & Electric | 7040 | 1,498.00 | 1,498.00 | 1,551.00 | 6,200.00 | 4,702.00 | 76 % |
| Total Utilities | | 2,297.00 | 2,297.00 | 2,838.00 | 11,350.00 | 9,053.00 | 80 % |
| Misc. Expenses | | | | | | | |
| Background reports | 6040 | 0.00 | 0.00 | 24.00 | 100.00 | 100.00 | 100 % |
| Miscellaneous other expense | 7450 | 0.00 | 0.00 | 12.00 | 50.00 | 50.00 | 100 % |
| Total Misc. Expenses | | 0.00 | 0.00 | 36.00 | 150.00 | 150.00 | 100 % |
| Total EXPENDITURES & TRANSFERS | | 130,627.00 | 130,627.00 | 132,152.00 | 351,866.00 | 221,239.00 | 63 % |
| TOTAL | | (130,618.00) | (130,618.00) | (132,152.00) | (351,866.00) | 221,248.00 | (63)% |

*10 - General Fund*
*220 - Planning*

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| EXPENDITURES & TRANSFERS | | | | | | | |
| Salaries, Wages & Benefits | | | | | | | |
| Salaries & Wages | | | | | | | |
| Salaries, regular fulltime | 5001 | 787.00 | 787.00 | 387.00 | 1,550.00 | 763.00 | 49 % |
| Over time paid | 5011 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0 % |
| Total Salaries & Wages | | 787.00 | 787.00 | 387.00 | 1,550.00 | 763.00 | 49 % |
| Payroll Taxes & Benefits | | | | | | | |
| Payroll taxes (ss/med/sui) | 5021 | 60.00 | 60.00 | 30.00 | 122.00 | 62.00 | 51 % |
| Retirement-Miscellaneous Members | 5022 | 62.00 | 62.00 | 30.00 | 123.00 | 61.00 | 49 % |
| Health insurance | 5024 | 11.00 | 11.00 | 105.00 | 424.00 | 413.00 | 97 % |
| Dental/vision plan | 5025 | 13.00 | 13.00 | 3.00 | 16.00 | 3.00 | 20 % |
| Workers' compensation insurance | 5027 | 29.00 | 29.00 | 15.00 | 59.00 | 30.00 | 52 % |
| Total Payroll Taxes & Benefits | | 175.00 | 175.00 | 183.00 | 744.00 | 569.00 | 77 % |
| Total Salaries, Wages & Benefits | | 962.00 | 962.00 | 570.00 | 2,294.00 | 1,332.00 | 58 % |
| Consultants | | | | | | | |
| Legal | 5120 | 0.00 | 0.00 | 249.00 | 1,000.00 | 1,000.00 | 100 % |
| Engineering | 5130 | 608.00 | 608.00 | 1,875.00 | 7,500.00 | 6,893.00 | 92 % |
| Planning | 5140 | 20,298.00 | 20,298.00 | 17,751.00 | 71,000.00 | 50,703.00 | 71 % |
| Total Consultants | | 20,905.00 | 20,905.00 | 19,875.00 | 79,500.00 | 58,595.00 | 74 % |
| Services | | | | | | | |
| Outside services | 6250 | 0.00 | 0.00 | 12.00 | 50.00 | 50.00 | 100 % |
| Total Services | | 0.00 | 0.00 | 12.00 | 50.00 | 50.00 | 100 % |
| Postage | | | | | | | |
| Postage | 6015 | 74.00 | 74.00 | 75.00 | 300.00 | 226.00 | 75 % |
| Total Postage | | 74.00 | 74.00 | 75.00 | 300.00 | 226.00 | 75 % |
| Total EXPENDITURES & TRANSFERS | | 21,941.00 | 21,941.00 | 20,532.00 | 82,144.00 | 60,203.00 | 73 % |
| TOTAL | | (21,941.00) | (21,941.00) | (20,532.00) | (82,144.00) | 60,203.00 | (73)% |

City of Blue Lake
Statement of Revenues and Expenditures
From 7/1/2026 Through 9/30/2026

| | | Current Period Actual | YTD Actual | YTD Budget | Total Annual Budget | Total Budget Variance | % Budget Remaining |
|---|---|---|---|---|---|---|---|
| *10 - General Fund* | | | | | | | |
| *240 - Building* | | | | | | | |
| REVENUES & TRANSFERS | | | | | | | |
| Licenses and Permits | | | | | | | |
| Building permits & fees | 4170 | 2,388.00 | 2,388.00 | 6,501.00 | 26,000.00 | (23,612.00) | (91)% |
| Total Licenses and Permits | | 2,388.00 | 2,388.00 | 6,501.00 | 26,000.00 | (23,612.00) | (91)% |
| Total REVENUES & TRANSFERS | | 2,388.00 | 2,388.00 | 6,501.00 | 26,000.00 | (23,612.00) | (91)% |
| EXPENDITURES & TRANSFERS | | | | | | | |
| Salaries, Wages & Benefits | | | | | | | |
| Salaries & Wages | | | | | | | |
| Salaries, regular parttime | 5002 | 4,662.00 | 4,662.00 | 5,460.00 | 21,840.00 | 17,178.00 | 79 % |
| Total Salaries & Wages | | 4,662.00 | 4,662.00 | 5,460.00 | 21,840.00 | 17,178.00 | 79 % |
| Payroll Taxes & Benefits | | | | | | | |
| Payroll taxes (ss/med/sui) | 5021 | 357.00 | 357.00 | 450.00 | 1,797.00 | 1,440.00 | 80 % |
| Workers' compensation insurance | 5027 | 179.00 | 179.00 | 210.00 | 837.00 | 658.00 | 79 % |
| Total Payroll Taxes & Benefits | | 535.00 | 535.00 | 660.00 | 2,634.00 | 2,099.00 | 80 % |
| Total Salaries, Wages & Benefits | | 5,197.00 | 5,197.00 | 6,120.00 | 24,474.00 | 19,277.00 | 79 % |
| Consultants | | | | | | | |
| Legal | 5120 | 65.00 | 65.00 | 0.00 | 0.00 | (65.00) | 0 % |
| Engineering | 5130 | 0.00 | 0.00 | 51.00 | 200.00 | 200.00 | 100 % |
| Planning | 5140 | 0.00 | 0.00 | 75.00 | 300.00 | 300.00 | 100 % |
| Total Consultants | | 65.00 | 65.00 | 126.00 | 500.00 | 435.00 | 87 % |
| Services | | | | | | | |
| Outside services | 6250 | 0.00 | 0.00 | 51.00 | 200.00 | 200.00 | 100 % |
| IT services & costs | 6252 | 360.00 | 360.00 | 126.00 | 500.00 | 140.00 | 28 % |
| Total Services | | 360.00 | 360.00 | 177.00 | 700.00 | 340.00 | 49 % |
| Postage | | | | | | | |
| Postage | 6015 | 20.00 | 20.00 | 24.00 | 100.00 | 80.00 | 80 % |
| Total Postage | | 20.00 | 20.00 | 24.00 | 100.00 | 80.00 | 80 % |
| Supplies | | | | | | | |
| Supplies & expendable equipment | 6025 | 0.00 | 0.00 | 24.00 | 100.00 | 100.00 | 100 % |
| Total Supplies | | 0.00 | 0.00 | 24.00 | 100.00 | 100.00 | 100 % |
| Fees, Licenses, Memberships | | | | | | | |
| Licenses, permits & fees | 7130 | 14.00 | 14.00 | 87.00 | 350.00 | 336.00 | 96 % |
| Memberships, dues & subscriptions | 7330 | 113.00 | 113.00 | 500.00 | 500.00 | 388.00 | 78 % |
| Total Fees, Licenses, Memberships | | 127.00 | 127.00 | 587.00 | 850.00 | 723.00 | 85 % |
| Total EXPENDITURES & TRANSFERS | | 5,769.00 | 5,769.00 | 7,058.00 | 26,724.00 | 20,955.00 | 78 % |
| TOTAL | | (3,381.00) | (3,381.00) | (557.00) | (724.00) | (2,657.00) | 367 % |
| *10 - General Fund* | | | | | | | |
| *260 - Law Enforcement* | | | | | | | |
| REVENUES & TRANSFERS | | | | | | | |
| State Revenue & Grants | | | | | | | |
| Prop 172 public safety | 4440 | 0.00 | 0.00 | 3,999.00 | 16,000.00 | (16,000.00) | (100)% |
| Total State Revenue & Grants | | 0.00 | 0.00 | 3,999.00 | 16,000.00 | (16,000.00) | (100)% |
| Total REVENUES & TRANSFERS | | 0.00 | 0.00 | 3,999.00 | 16,000.00 | (16,000.00) | (100)% |
| EXPENDITURES & TRANSFERS | | | | | | | |
| Salaries, Wages & Benefits | | | | | | | |
| Payroll Taxes & Benefits | | | | | | | |
| Retirement-Public Safety | 5026 | 12,263.00 | 12,263.00 | 12,673.00 | 12,673.00 | 410.00 | 3 % |
| Total Payroll Taxes & Benefits | | 12,263.00 | 12,263.00 | 12,673.00 | 12,673.00 | 410.00 | 3 % |
| Total Salaries, Wages & Benefits | | 12,263.00 | 12,263.00 | 12,673.00 | 12,673.00 | 410.00 | 3 % |
| Consultants | | | | | | | |
| Legal | 5120 | 0.00 | 0.00 | 24.00 | 100.00 | 100.00 | 100 % |
| Total Consultants | | 0.00 | 0.00 | 24.00 | 100.00 | 100.00 | 100 % |

City of Blue Lake
Statement of Revenues and Expenditures
From 7/1/2026 Through 9/30/2026

| | | Current Period Actual | YTD Actual | YTD Budget | Total Annual Budget | Total Budget Variance | % Budget Remaining |
|---|---|---|---|---|---|---|---|
| Services | | | | | | | |
| Alarm system services | 7050 | 149.00 | 149.00 | 174.00 | 700.00 | 552.00 | 79 % |
| Total Services | | 149.00 | 149.00 | 174.00 | 700.00 | 552.00 | 79 % |
| Total EXPENDITURES & TRANSFERS | | 12,412.00 | 12,412.00 | 12,871.00 | 13,473.00 | 1,062.00 | 8 % |
| TOTAL | | (12,412.00) | (12,412.00) | (8,872.00) | 2,527.00 | (14,939.00) | (591)% |
| *10 - General Fund* | | | | | | | |
| *280 - Animal Control* | | | | | | | |
| REVENUES & TRANSFERS | | | | | | | |
| Licenses and Permits | | | | | | | |
| Animal licenses & fees | 4160 | 0.00 | 0.00 | 750.00 | 3,000.00 | (3,000.00) | (100)% |
| Total Licenses and Permits | | 0.00 | 0.00 | 750.00 | 3,000.00 | (3,000.00) | (100)% |
| Total REVENUES & TRANSFERS | | 0.00 | 0.00 | 750.00 | 3,000.00 | (3,000.00) | (100)% |
| EXPENDITURES & TRANSFERS | | | | | | | |
| Services | | | | | | | |
| Animal Shelter Services | 6240 | 2,922.00 | 2,922.00 | 0.00 | 11,700.00 | 8,779.00 | 75 % |
| Total Services | | 2,922.00 | 2,922.00 | 0.00 | 11,700.00 | 8,779.00 | 75 % |
| Postage | | | | | | | |
| Postage | 6015 | 0.00 | 0.00 | 39.00 | 150.00 | 150.00 | 100 % |
| Total Postage | | 0.00 | 0.00 | 39.00 | 150.00 | 150.00 | 100 % |
| Supplies | | | | | | | |
| Supplies & expendable equipment | 6025 | 0.00 | 0.00 | 24.00 | 100.00 | 100.00 | 100 % |
| Total Supplies | | 0.00 | 0.00 | 24.00 | 100.00 | 100.00 | 100 % |
| Total EXPENDITURES & TRANSFERS | | 2,922.00 | 2,922.00 | 63.00 | 11,950.00 | 9,029.00 | 76 % |
| TOTAL | | (2,922.00) | (2,922.00) | 687.00 | (8,950.00) | 6,029.00 | (67)% |
| *10 - General Fund* | | | | | | | |
| *320 - Public Works - Streets* | | | | | | | |
| REVENUES & TRANSFERS | | | | | | | |
| Transfers In | | | | | | | |
| Transfers from other funds | 4980 | 0.00 | 0.00 | 30,838.00 | 123,350.00 | (123,350.00) | (100)% |
| Total Transfers In | | 0.00 | 0.00 | 30,838.00 | 123,350.00 | (123,350.00) | (100)% |
| Total REVENUES & TRANSFERS | | 0.00 | 0.00 | 30,838.00 | 123,350.00 | (123,350.00) | (100)% |
| EXPENDITURES & TRANSFERS | | | | | | | |
| Salaries, Wages & Benefits | | | | | | | |
| Salaries & Wages | | | | | | | |
| Salaries, regular fulltime | 5001 | 8,479.00 | 8,479.00 | 10,302.00 | 41,213.00 | 32,734.00 | 79 % |
| Salaries, regular parttime | 5002 | 2,395.00 | 2,395.00 | 2,508.00 | 10,029.00 | 7,634.00 | 76 % |
| Compensation time paid | 5008 | 88.00 | 88.00 | 0.00 | 0.00 | (88.00) | 0 % |
| Vacation time paid | 5009 | 676.00 | 676.00 | 0.00 | 0.00 | (676.00) | 0 % |
| Over time paid | 5011 | 13.00 | 13.00 | 0.00 | 0.00 | (13.00) | 0 % |
| Opt-Out Stipend | 5018 | 73.00 | 73.00 | 0.00 | 0.00 | (73.00) | 0 % |
| Total Salaries & Wages | | 11,725.00 | 11,725.00 | 12,810.00 | 51,242.00 | 39,517.00 | 77 % |
| Payroll Taxes & Benefits | | | | | | | |
| Payroll taxes (ss/med/sui) | 5021 | 890.00 | 890.00 | 1,011.00 | 4,047.00 | 3,157.00 | 79 % |
| Retirement-Miscellaneous Members | 5022 | 1,020.00 | 1,020.00 | 1,158.00 | 4,634.00 | 3,614.00 | 78 % |
| Health insurance | 5024 | 2,798.00 | 2,798.00 | 3,564.00 | 14,261.00 | 11,463.00 | 80 % |
| Dental/vision plan | 5025 | 102.00 | 102.00 | 189.00 | 754.00 | 652.00 | 86 % |
| Workers' compensation insurance | 5027 | 448.00 | 448.00 | 492.00 | 1,963.00 | 1,515.00 | 77 % |
| Total Payroll Taxes & Benefits | | 5,259.00 | 5,259.00 | 6,414.00 | 25,659.00 | 20,400.00 | 80 % |
| Total Salaries, Wages & Benefits | | 16,985.00 | 16,985.00 | 19,224.00 | 76,901.00 | 59,916.00 | 78 % |
| Consultants | | | | | | | |
| Engineering | 5130 | 0.00 | 0.00 | 5,001.00 | 20,000.00 | 20,000.00 | 100 % |
| Planning | 5140 | 0.00 | 0.00 | 24.00 | 100.00 | 100.00 | 100 % |

City of Blue Lake
Statement of Revenues and Expenditures
From 7/1/2026 Through 9/30/2026

| | | Current Period Actual | YTD Actual | YTD Budget | Total Annual Budget | Total Budget Variance | % Budget Remaining |
|---|---|---|---|---|---|---|---|
| Total Consultants | | 0.00 | 0.00 | 5,025.00 | 20,100.00 | 20,100.00 | 100 % |
| Services | | | | | | | |
| Outside services | 6250 | 0.00 | 0.00 | 150.00 | 600.00 | 600.00 | 100 % |
| IT services & costs | 6252 | 0.00 | 0.00 | 24.00 | 100.00 | 100.00 | 100 % |
| Garbage & greenwaste disposal servi | 7045 | 0.00 | 0.00 | 501.00 | 2,000.00 | 2,000.00 | 100 % |
| Alarm system services | 7050 | 37.00 | 37.00 | 63.00 | 250.00 | 213.00 | 85 % |
| Total Services | | 37.00 | 37.00 | 738.00 | 2,950.00 | 2,913.00 | 99 % |
| Supplies | | | | | | | |
| Fuels & lubricants | 6020 | 519.00 | 519.00 | 750.00 | 3,000.00 | 2,481.00 | 83 % |
| Supplies & expendable equipment | 6025 | 623.00 | 623.00 | 999.00 | 4,000.00 | 3,377.00 | 84 % |
| Total Supplies | | 1,142.00 | 1,142.00 | 1,749.00 | 7,000.00 | 5,858.00 | 84 % |
| Fees, Licenses, Memberships | | | | | | | |
| Licenses, permits & fees | 7130 | 0.00 | 0.00 | 174.00 | 700.00 | 700.00 | 100 % |
| Total Fees, Licenses, Memberships | | 0.00 | 0.00 | 174.00 | 700.00 | 700.00 | 100 % |
| Repair and Maintenance | | | | | | | |
| Maintenance & repair-equipment | 6110 | 748.00 | 748.00 | 249.00 | 1,000.00 | 252.00 | 25 % |
| Maintenance & repair-facilities | 6120 | 0.00 | 0.00 | 375.00 | 1,500.00 | 1,500.00 | 100 % |
| Maintenance & repair-vehicles | 6150 | 354.00 | 354.00 | 126.00 | 500.00 | 146.00 | 29 % |
| Total Repair and Maintenance | | 1,102.00 | 1,102.00 | 750.00 | 3,000.00 | 1,898.00 | 63 % |
| Equipment | | | | | | | |
| Equipment & vehicle rentals | 6190 | 0.00 | 0.00 | 75.00 | 300.00 | 300.00 | 100 % |
| Total Equipment | | 0.00 | 0.00 | 75.00 | 300.00 | 300.00 | 100 % |
| Meetings/ Conferences/Training/Travel | | | | | | | |
| Travel | 7235 | 0.00 | 0.00 | 12.00 | 50.00 | 50.00 | 100 % |
| Meetings, education & training | 7320 | 0.00 | 0.00 | 24.00 | 100.00 | 100.00 | 100 % |
| Total Meetings/ Conferences/Training/Travel | | 0.00 | 0.00 | 36.00 | 150.00 | 150.00 | 100 % |
| Taxes | | | | | | | |
| Property taxes & assesments | 7240 | 0.00 | 0.00 | 24.00 | 100.00 | 100.00 | 100 % |
| Total Taxes | | 0.00 | 0.00 | 24.00 | 100.00 | 100.00 | 100 % |
| Utilities | | | | | | | |
| Communications | 7010 | 153.00 | 153.00 | 87.00 | 350.00 | 197.00 | 56 % |
| Gas & Electric | 7040 | 3,874.00 | 3,874.00 | 3,999.00 | 16,000.00 | 12,126.00 | 76 % |
| Total Utilities | | 4,027.00 | 4,027.00 | 4,086.00 | 16,350.00 | 12,323.00 | 75 % |
| Total EXPENDITURES & TRANSFERS | | 23,294.00 | 23,294.00 | 31,881.00 | 127,551.00 | 104,257.00 | 82 % |
| TOTAL | | (23,294.00) | (23,294.00) | (1,043.00) | (4,201.00) | (19,093.00) | 454 % |
| *10 - General Fund* | | | | | | | |
| *425 - Park Facilities* | | | | | | | |
| REVENUES & TRANSFERS | | | | | | | |
| Rents | | | | | | | |
| Rent, Little League | 4403 | 0.00 | 0.00 | 0.00 | 1,000.00 | (1,000.00) | (100)% |
| Rent, Resource Center | 4405 | 2,135.00 | 2,135.00 | 0.00 | 13,542.00 | (11,407.00) | (84)% |
| Rent, caretaker cabin | 4406 | 2,772.00 | 2,772.00 | 2,730.00 | 10,920.00 | (8,148.00) | (75)% |
| Park facilities rental | 4408 | 8,605.00 | 8,605.00 | 3,750.00 | 15,000.00 | (6,395.00) | (43)% |
| Total Rents | | 13,512.00 | 13,512.00 | 6,480.00 | 40,462.00 | (26,950.00) | (67)% |
| Total REVENUES & TRANSFERS | | 13,512.00 | 13,512.00 | 6,480.00 | 40,462.00 | (26,950.00) | (67)% |
| EXPENDITURES & TRANSFERS | | | | | | | |
| Salaries, Wages & Benefits | | | | | | | |
| Salaries & Wages | | | | | | | |
| Salaries, regular fulltime | 5001 | 12,431.00 | 12,431.00 | 17,283.00 | 69,132.00 | 56,701.00 | 82 % |
| Salaries, regular parttime | 5002 | 892.00 | 892.00 | 3,342.00 | 13,372.00 | 12,480.00 | 93 % |
| Compensation time paid | 5008 | 40.00 | 40.00 | 0.00 | 0.00 | (40.00) | 0 % |
| Vacation time paid | 5009 | 885.00 | 885.00 | 0.00 | 0.00 | (885.00) | 0 % |
| Over time paid | 5011 | 4.00 | 4.00 | 0.00 | 0.00 | (4.00) | 0 % |
| Opt-Out Stipend | 5018 | 73.00 | 73.00 | 0.00 | 0.00 | (73.00) | 0 % |
| Total Salaries & Wages | | 14,327.00 | 14,327.00 | 20,625.00 | 82,504.00 | 68,177.00 | 83 % |
| Payroll Taxes & Benefits | | | | | | | |
| Payroll taxes (ss/med/sui) | 5021 | 1,093.00 | 1,093.00 | 1,629.00 | 6,513.00 | 5,420.00 | 83 % |

City of Blue Lake
Statement of Revenues and Expenditures
From 7/1/2026 Through 9/30/2026

| | | Current Period Actual | YTD Actual | YTD Budget | Total Annual Budget | Total Budget Variance | % Budget Remaining |
|---|---|---|---|---|---|---|---|
| Retirement-Miscellaneous Members | 5022 | 1,097.00 | 1,097.00 | 1,755.00 | 7,018.00 | 5,921.00 | 84 % |
| Health insurance | 5024 | 3,373.00 | 3,373.00 | 5,502.00 | 22,004.00 | 18,631.00 | 85 % |
| Dental/vision plan | 5025 | 129.00 | 129.00 | 222.00 | 884.00 | 755.00 | 85 % |
| Workers' compensation insurance | 5027 | 548.00 | 548.00 | 789.00 | 3,160.00 | 2,612.00 | 83 % |
| Total Payroll Taxes & Benefits | | 6,241.00 | 6,241.00 | 9,897.00 | 39,579.00 | 33,338.00 | 84 % |
| Total Salaries, Wages & Benefits | | 20,567.00 | 20,567.00 | 30,522.00 | 122,083.00 | 101,516.00 | 83 % |
| Consultants | | | | | | | |
| Legal | 5120 | 56.00 | 56.00 | 0.00 | 0.00 | (56.00) | 0 % |
| Engineering | 5130 | 0.00 | 0.00 | 300.00 | 1,200.00 | 1,200.00 | 100 % |
| Total Consultants | | 56.00 | 56.00 | 300.00 | 1,200.00 | 1,145.00 | 95 % |
| Services | | | | | | | |
| Janitorial services | 6210 | 216.00 | 216.00 | 750.00 | 3,000.00 | 2,784.00 | 93 % |
| Outside services | 6250 | 400.00 | 400.00 | 1,000.00 | 1,000.00 | 600.00 | 60 % |
| IT services & costs | 6252 | 182.00 | 182.00 | 0.00 | 0.00 | (182.00) | 0 % |
| Garbage & greenwaste disposal servi | 7045 | 0.00 | 0.00 | 501.00 | 2,000.00 | 2,000.00 | 100 % |
| Alarm system services | 7050 | 129.00 | 129.00 | 150.00 | 600.00 | 471.00 | 79 % |
| Total Services | | 927.00 | 927.00 | 2,401.00 | 6,600.00 | 5,673.00 | 86 % |
| Supplies | | | | | | | |
| Fuels & lubricants | 6020 | 272.00 | 272.00 | 501.00 | 2,000.00 | 1,728.00 | 86 % |
| Supplies & expendable equipment | 6025 | 1,277.00 | 1,277.00 | 1,749.00 | 7,000.00 | 5,723.00 | 82 % |
| Total Supplies | | 1,549.00 | 1,549.00 | 2,250.00 | 9,000.00 | 7,451.00 | 83 % |
| Fees, Licenses, Memberships | | | | | | | |
| Licenses, permits & fees | 7130 | 0.00 | 0.00 | 525.00 | 2,100.00 | 2,100.00 | 100 % |
| Total Fees, Licenses, Memberships | | 0.00 | 0.00 | 525.00 | 2,100.00 | 2,100.00 | 100 % |
| Repair and Maintenance | | | | | | | |
| Maintenance & repair-equipment | 6110 | 1,914.00 | 1,914.00 | 249.00 | 1,000.00 | (914.00) | (91)% |
| Maintenance & repair-facilities | 6120 | 424.00 | 424.00 | 1,251.00 | 5,000.00 | 4,576.00 | 92 % |
| Maintenance & repair-vehicles | 6150 | 177.00 | 177.00 | 75.00 | 300.00 | 123.00 | 41 % |
| Total Repair and Maintenance | | 2,515.00 | 2,515.00 | 1,575.00 | 6,300.00 | 3,785.00 | 60 % |
| Equipment | | | | | | | |
| Equipment & vehicle rentals | 6190 | 1,831.00 | 1,831.00 | 1,251.00 | 5,000.00 | 3,169.00 | 63 % |
| Total Equipment | | 1,831.00 | 1,831.00 | 1,251.00 | 5,000.00 | 3,169.00 | 63 % |
| Meetings/ Conferences/Training/Travel | | | | | | | |
| Meetings, education & training | 7320 | 0.00 | 0.00 | 126.00 | 500.00 | 500.00 | 100 % |
| Total Meetings/ Conferences/Training/Travel | | 0.00 | 0.00 | 126.00 | 500.00 | 500.00 | 100 % |
| Taxes | | | | | | | |
| Property taxes & assesments | 7240 | 114.00 | 114.00 | 144.00 | 570.00 | 456.00 | 80 % |
| Total Taxes | | 114.00 | 114.00 | 144.00 | 570.00 | 456.00 | 80 % |
| Utilities | | | | | | | |
| Communications | 7010 | 153.00 | 153.00 | 54.00 | 220.00 | 67.00 | 31 % |
| Water | 7020 | 4,790.00 | 4,790.00 | 5,001.00 | 20,000.00 | 15,210.00 | 76 % |
| Gas & Electric | 7040 | 5,361.00 | 5,361.00 | 5,625.00 | 22,500.00 | 17,139.00 | 76 % |
| Total Utilities | | 10,304.00 | 10,304.00 | 10,680.00 | 42,720.00 | 32,416.00 | 76 % |
| Total EXPENDITURES & TRANSFERS | | 37,862.00 | 37,862.00 | 49,774.00 | 196,073.00 | 158,211.00 | 81 % |
| TOTAL | | (24,349.00) | (24,349.00) | (43,294.00) | (155,611.00) | 131,262.00 | (84)% |
| *10 - General Fund* | | | | | | | |
| *445 - Recreation - General* | | | | | | | |
| REVENUES & TRANSFERS | | | | | | | |
| Cost Recovery-Fees-Charges | | | | | | | |
| Other cost recovery fees | 4509 | 0.00 | 0.00 | 2,499.00 | 10,000.00 | (10,000.00) | (100)% |
| Total Cost Recovery-Fees-Charges | | 0.00 | 0.00 | 2,499.00 | 10,000.00 | (10,000.00) | (100)% |
| Park & Recreation Fees | | | | | | | |
| Parks & rec-skating | 4550 | 14,182.00 | 14,182.00 | 17,499.00 | 70,000.00 | (55,818.00) | (80)% |
| Parks & rec-games/vending machines | 4552 | 163.00 | 163.00 | 450.00 | 1,800.00 | (1,637.00) | (91)% |
| Parks & rec-recreation fees | 4556 | 8,306.00 | 8,306.00 | 3,000.00 | 12,000.00 | (3,694.00) | (31)% |
| Parks & rec-concessions revenue | 4560 | 757.00 | 757.00 | 3,249.00 | 13,000.00 | (12,243.00) | (94)% |
| Parks & rec-donations * | 4566 | 64,045.00 | 64,045.00 | 126.00 | 500.00 | 63,545.00 | 12,709 % |
| Total Park & Recreation Fees | | 87,453.00 | 87,453.00 | 24,324.00 | 97,300.00 | (9,847.00) | (10)% |

City of Blue Lake
Statement of Revenues and Expenditures
From 7/1/2026 Through 9/30/2026

| | | Current Period Actual | YTD Actual | YTD Budget | Total Annual Budget | Total Budget Variance | % Budget Remaining |
|---|---|---|---|---|---|---|---|
| Total REVENUES & TRANSFERS | | 87,453.00 | 87,453.00 | 26,823.00 | 107,300.00 | (19,847.00) | (18)% |
| | * Includes $50,000 Brunson | | | | | | |
| EXPENDITURES & TRANSFERS | | | | | | | |
| Salaries, Wages & Benefits | | | | | | | |
| Salaries & Wages | | | | | | | |
| Salaries, regular fulltime | 5001 | 15,402.00 | 15,402.00 | 18,522.00 | 74,093.00 | 58,691.00 | 79 % |
| Salaries, regular parttime | 5002 | 5,421.00 | 5,421.00 | 15,615.00 | 62,464.00 | 57,043.00 | 91 % |
| Over time paid | 5011 | 0.00 | 0.00 | 249.00 | 1,000.00 | 1,000.00 | 100 % |
| Opt-Out Stipend | 5018 | 44.00 | 44.00 | 0.00 | 0.00 | (44.00) | 0 % |
| Total Salaries & Wages | | 20,867.00 | 20,867.00 | 34,386.00 | 137,557.00 | 116,690.00 | 85 % |
| Payroll Taxes & Benefits | | | | | | | |
| Payroll taxes (ss/med/sui) | 5021 | 1,693.00 | 1,693.00 | 2,685.00 | 10,740.00 | 9,047.00 | 84 % |
| Retirement-Miscellaneous Members | 5022 | 1,280.00 | 1,280.00 | 1,470.00 | 5,876.00 | 4,596.00 | 78 % |
| Health insurance | 5024 | 3,768.00 | 3,768.00 | 4,644.00 | 18,571.00 | 14,803.00 | 80 % |
| Dental/vision plan | 5025 | 149.00 | 149.00 | 186.00 | 738.00 | 589.00 | 80 % |
| Workers' compensation insurance | 5027 | 799.00 | 799.00 | 1,308.00 | 5,230.00 | 4,431.00 | 85 % |
| Total Payroll Taxes & Benefits | | 7,689.00 | 7,689.00 | 10,293.00 | 41,155.00 | 33,466.00 | 81 % |
| Total Salaries, Wages & Benefits | | 28,556.00 | 28,556.00 | 44,679.00 | 178,712.00 | 150,156.00 | 84 % |
| Consultants | | | | | | | |
| Legal | 5120 | 0.00 | 0.00 | 549.00 | 2,200.00 | 2,200.00 | 100 % |
| Total Consultants | | 0.00 | 0.00 | 549.00 | 2,200.00 | 2,200.00 | 100 % |
| Services | | | | | | | |
| Outside services | 6250 | 0.00 | 0.00 | 1,074.00 | 4,300.00 | 4,300.00 | 100 % |
| IT services & costs | 6252 | 1,949.00 | 1,949.00 | 675.00 | 2,700.00 | 751.00 | 28 % |
| Total Services | | 1,949.00 | 1,949.00 | 1,749.00 | 7,000.00 | 5,051.00 | 72 % |
| Postage | | | | | | | |
| Postage | 6015 | 69.00 | 69.00 | 63.00 | 250.00 | 181.00 | 72 % |
| Total Postage | | 69.00 | 69.00 | 63.00 | 250.00 | 181.00 | 72 % |
| Supplies | | | | | | | |
| Fuels & lubricants | 6020 | 28.00 | 28.00 | 39.00 | 150.00 | 122.00 | 81 % |
| Supplies & expendable equipment | 6025 | 3,065.00 | 3,065.00 | 1,626.00 | 6,500.00 | 3,435.00 | 53 % |
| Concession supplies | 6027 | 1,492.00 | 1,492.00 | 1,875.00 | 7,500.00 | 6,008.00 | 80 % |
| Total Supplies | | 4,585.00 | 4,585.00 | 3,540.00 | 14,150.00 | 9,565.00 | 68 % |
| Fees, Licenses, Memberships | | | | | | | |
| Licenses, permits & fees | 7130 | 799.00 | 799.00 | 750.00 | 3,000.00 | 2,201.00 | 73 % |
| Memberships, dues & subscriptions | 7330 | 33.00 | 33.00 | 114.00 | 450.00 | 417.00 | 93 % |
| Total Fees, Licenses, Memberships | | 832.00 | 832.00 | 864.00 | 3,450.00 | 2,618.00 | 76 % |
| Equipment | | | | | | | |
| Donation-in-Kind Offset | 6090 | 5,650.00 | 5,650.00 | 0.00 | 0.00 | (5,650.00) | 0 % |
| Equipment & vehicle rentals | 6190 | 153.00 | 153.00 | 351.00 | 1,400.00 | 1,247.00 | 89 % |
| Total Equipment | | 5,803.00 | 5,803.00 | 351.00 | 1,400.00 | (4,403.00) | (315)% |
| Advertising and Printing | | | | | | | |
| Advertising & promotion | 6036 | 81.00 | 81.00 | 1,200.00 | 1,200.00 | 1,119.00 | 93 % |
| Total Advertising and Printing | | 81.00 | 81.00 | 1,200.00 | 1,200.00 | 1,119.00 | 93 % |
| Meetings/ Conferences/Training/Travel | | | | | | | |
| Travel | 7235 | 0.00 | 0.00 | 75.00 | 300.00 | 300.00 | 100 % |
| Meetings, education & training | 7320 | 0.00 | 0.00 | 126.00 | 500.00 | 500.00 | 100 % |
| Total Meetings/ Conferences/Training/Travel | | 0.00 | 0.00 | 201.00 | 800.00 | 800.00 | 100 % |
| Utilities | | | | | | | |
| Communications | 7010 | 871.00 | 871.00 | 825.00 | 3,300.00 | 2,429.00 | 74 % |
| Total Utilities | | 871.00 | 871.00 | 825.00 | 3,300.00 | 2,429.00 | 74 % |
| Misc. Expenses | | | | | | | |
| Background reports | 6040 | 0.00 | 0.00 | 24.00 | 100.00 | 100.00 | 100 % |
| Total Misc. Expenses | | 0.00 | 0.00 | 24.00 | 100.00 | 100.00 | 100 % |
| Total EXPENDITURES & TRANSFERS | | 42,747.00 | 42,747.00 | 54,045.00 | 212,562.00 | 169,815.00 | 80 % |
| TOTAL | | 44,706.00 | 44,706.00 | (27,222.00) | (105,262.00) | 149,968.00 | (142)% |

City of Blue Lake
Statement of Revenues and Expenditures
From 7/1/2026 Through 9/30/2026

| | | Current Period Actual | YTD Actual | YTD Budget | Total Annual Budget | Total Budget Variance | % Budget Remaining |
|---|---|---|---|---|---|---|---|
| *13 - State Park Per Capita Program Fund* | | | | | | | |
| *900 - Capital Outlay* | | | | | | | |
| REVENUES & TRANSFERS | | | | | | | |
| State Revenue & Grants | | | | | | | |
| Other State grants (Town Square) | 4421 | 0.00 | 0.00 | 86,000.00 | 86,000.00 | (86,000.00) | (100)% |
| Total State Revenue & Grants | | 0.00 | 0.00 | 86,000.00 | 86,000.00 | (86,000.00) | (100)% |
| Total REVENUES & TRANSFERS | | 0.00 | 0.00 | 86,000.00 | 86,000.00 | (86,000.00) | (100)% |
| TOTAL | | 0.00 | 0.00 | 86,000.00 | 86,000.00 | (86,000.00) | (100)% |
| *15 - Bike & Skate Park Fund* | | | | | | | |
| *000 - No Department* | | | | | | | |
| REVENUES & TRANSFERS | | | | | | | |
| Park & Recreation Fees | | | | | | | |
| Parks & rec-donations | 4566 | 150,000.00 | 150,000.00 | 15,000.00 | 15,000.00 | 135,000.00 | 900 % |
| Total Park & Recreation Fees | | 150,000.00 | 150,000.00 | 15,000.00 | 15,000.00 | 135,000.00 | 900 % |
| Total REVENUES & TRANSFERS | | 150,000.00 | 150,000.00 | 15,000.00 | 15,000.00 | 135,000.00 | 900 % |
| EXPENDITURES & TRANSFERS | | | | | | | |
| Salaries, Wages & Benefits | | | | | | | |
| Salaries & Wages | | | | | | | |
| Salaries, regular fulltime | 5001 | 538.00 | 538.00 | 0.00 | 0.00 | (538.00) | 0 % |
| Total Salaries & Wages | | 538.00 | 538.00 | 0.00 | 0.00 | (538.00) | 0 % |
| Payroll Taxes & Benefits | | | | | | | |
| Payroll taxes (ss/med/sui) | 5021 | 41.00 | 41.00 | 0.00 | 0.00 | (41.00) | 0 % |
| Retirement-Miscellaneous Members | 5022 | 43.00 | 43.00 | 0.00 | 0.00 | (43.00) | 0 % |
| Dental/vision plan | 5025 | 9.00 | 9.00 | 0.00 | 0.00 | (9.00) | 0 % |
| Workers' compensation insurance | 5027 | 19.00 | 19.00 | 0.00 | 0.00 | (19.00) | 0 % |
| Total Payroll Taxes & Benefits | | 112.00 | 112.00 | 0.00 | 0.00 | (112.00) | 0 % |
| Total Salaries, Wages & Benefits | | 651.00 | 651.00 | 0.00 | 0.00 | (651.00) | 0 % |
| Consultants | | | | | | | |
| Legal | 5120 | 0.00 | 0.00 | 126.00 | 500.00 | 500.00 | 100 % |
| Engineering | 5130 | 4,500.00 | 4,500.00 | 2,499.00 | 10,000.00 | 5,500.00 | 55 % |
| Planning | 5140 | 0.00 | 0.00 | 249.00 | 1,000.00 | 1,000.00 | 100 % |
| Total Consultants | | 4,500.00 | 4,500.00 | 2,874.00 | 11,500.00 | 7,000.00 | 61 % |
| Supplies | | | | | | | |
| Supplies & expendable equipment | 6025 | 97.00 | 97.00 | 375.00 | 1,500.00 | 1,403.00 | 94 % |
| Total Supplies | | 97.00 | 97.00 | 375.00 | 1,500.00 | 1,403.00 | 94 % |
| Building & Improvements | | | | | | | |
| Buildings & Improvements | 7577 | 0.00 | 0.00 | 501.00 | 2,000.00 | 2,000.00 | 100 % |
| Total Building & Improvements | | 0.00 | 0.00 | 501.00 | 2,000.00 | 2,000.00 | 100 % |
| Total EXPENDITURES & TRANSFERS | | 5,247.00 | 5,247.00 | 3,750.00 | 15,000.00 | 9,753.00 | 65 % |
| TOTAL | | 144,753.00 | 144,753.00 | 11,250.00 | 0.00 | 144,753.00 | 0 % |

*15 - Bike & Skate Park Fund*
*900 - Capital Outlay*
*(In Whole Numbers)*

| | | Current Period Actual | YTD Actual | YTD Budget | Total Annual Budget | Total Budget Variance | % Annual Budget Remaining |
|---|---|---|---|---|---|---|---|
| EXPENDITURES & TRANSFERS | | | | | | | |
| Salaries, Wages & Benefits | | | | | | | |
| Salaries & Wages | | | | | | | |
| Salaries, regular fulltime | 5001 | 34.00 | 34.00 | 0.00 | 0.00 | (34.00) | 0 % |
| Total Salaries & Wages | | 34.00 | 34.00 | 0.00 | 0.00 | (34.00) | 0 % |

City of Blue Lake
Statement of Revenues and Expenditures
From 7/1/2026 Through 9/30/2026

| | | Current Period Actual | YTD Actual | YTD Budget | Total Annual Budget | Total Budget Variance | % Budget Remaining |
|---|---|---|---|---|---|---|---|
| Payroll Taxes & Benefits | | | | | | | |
| Payroll taxes (ss/med/sui) | 5021 | 3.00 | 3.00 | 0.00 | 0.00 | (3.00) | 0 % |
| Retirement-Miscellaneous Members | 5022 | 3.00 | 3.00 | 0.00 | 0.00 | (3.00) | 0 % |
| Dental/vision plan | 5025 | 1.00 | 1.00 | 0.00 | 0.00 | (1.00) | 0 % |
| Workers' compensation insurance | 5027 | 1.00 | 1.00 | 0.00 | 0.00 | (1.00) | 0 % |
| Total Payroll Taxes & Benefits | | 7.00 | 7.00 | 0.00 | 0.00 | (7.00) | 0 % |
| Total Salaries, Wages & Benefits | | 41.00 | 41.00 | 0.00 | 0.00 | (41.00) | 0 % |
| Total EXPENDITURES & TRANSFERS | | 41.00 | 41.00 | 0.00 | 0.00 | (41.00) | 0 % |
| TOTAL | | (41.00) | (41.00) | 0.00 | 0.00 | (41.00) | 0 % |
| *25 - Highway Users Tax Fund* | | | | | | | |
| REVENUES & TRANSFERS | | | | | | | |
| Taxes | | | | | | | |
| 2103 Highway Users Tax | 4413 | 1,808.00 | 1,808.00 | 3,000.00 | 12,000.00 | (10,192.00) | (85)% |
| 2105 Highway Users Tax | 4415 | 637.00 | 637.00 | 1,875.00 | 7,500.00 | (6,863.00) | (92)% |
| 2106 Highway users tax | 4416 | 832.00 | 832.00 | 2,565.00 | 10,260.00 | (9,428.00) | (92)% |
| 2107 Highway Users Tax | 4417 | 915.00 | 915.00 | 2,562.00 | 10,250.00 | (9,335.00) | (91)% |
| 2107.5 Highway Users Tax | 4418 | 0.00 | 0.00 | 1,000.00 | 1,000.00 | (1,000.00) | (100)% |
| Highway Users Tax-Rd Maint Rehab / | 4419 | 10,198.00 | 10,198.00 | 8,454.00 | 33,810.00 | (23,612.00) | (70)% |
| Total Taxes | | 14,390.00 | 14,390.00 | 19,456.00 | 74,820.00 | (60,430.00) | (81)% |
| Interest | | | | | | | |
| Interest earned | 4310 | 0.00 | 0.00 | 150.00 | 600.00 | (600.00) | (101)% |
| Total Interest | | 0.00 | 0.00 | 150.00 | 600.00 | (600.00) | (101)% |
| Total REVENUES & TRANSFERS | | 14,390.00 | 14,390.00 | 19,606.00 | 75,420.00 | (61,030.00) | (81)% |
| EXPENDITURES & TRANSFERS | | | | | | | |
| Transfers Out | | | | | | | |
| Transfers to other funds | 7980 | 0.00 | 0.00 | 21,355.00 | 85,420.00 | 85,420.00 | 100 % |
| Total Transfers Out | | 0.00 | 0.00 | 21,355.00 | 85,420.00 | 85,420.00 | 100 % |
| Total EXPENDITURES & TRANSFERS | | 0.00 | 0.00 | 21,355.00 | 85,420.00 | 85,420.00 | 100 % |
| TOTAL | | 14,390.00 | 14,390.00 | (1,749.00) | (10,000.00) | 24,390.00 | (244)% |
| *30 - TDA Street Fund* | | | | | | | |
| REVENUES & TRANSFERS | | | | | | | |
| Taxes | | | | | | | |
| HCOAG Transportation Tax-Streets | 4085 | 0.00 | 0.00 | 5,958.00 | 23,830.00 | (23,830.00) | (100)% |
| Total Taxes | | 0.00 | 0.00 | 5,958.00 | 23,830.00 | (23,830.00) | (100)% |
| Interest | | | | | | | |
| Interest earned | 4310 | 0.00 | 0.00 | 0.00 | 300.00 | (300.00) | (100)% |
| Total Interest | | 0.00 | 0.00 | 0.00 | 300.00 | (300.00) | (100)% |
| Total REVENUES & TRANSFERS | | 0.00 | 0.00 | 5,958.00 | 24,130.00 | (24,130.00) | (100)% |
| EXPENDITURES & TRANSFERS | | | | | | | |
| Transfers Out | | | | | | | |
| Transfers to other funds | 7980 | 0.00 | 0.00 | 6,033.00 | 24,130.00 | 24,130.00 | 100 % |
| Total Transfers Out | | 0.00 | 0.00 | 6,033.00 | 24,130.00 | 24,130.00 | 100 % |
| Total EXPENDITURES & TRANSFERS | | 0.00 | 0.00 | 6,033.00 | 24,130.00 | 24,130.00 | 100 % |
| TOTAL | | 0.00 | 0.00 | (75.00) | 0.00 | 0.00 | 0 % |

City of Blue Lake
Statement of Revenues and Expenditures
From 7/1/2026 Through 9/30/2026

| | | Current Period Actual | YTD Actual | YTD Budget | Total Annual Budget | Total Budget Variance | % Budget Remaining |
|---|---|---|---|---|---|---|---|
| *31 - TDA Purchased Transportation Fund* | | | | | | | |
| REVENUES & TRANSFERS | | | | | | | |
| Taxes | | | | | | | |
| HCOAG Transportation Tax-Transit | 4080 | 0.00 | 0.00 | 3,900.00 | 15,600.00 | (15,600.00) | (100)% |
| Total Taxes | | 0.00 | 0.00 | 3,900.00 | 15,600.00 | (15,600.00) | (100)% |
| Interest | | | | | | | |
| Interest earned | 4310 | 0.00 | 0.00 | 0.00 | 50.00 | (50.00) | (100)% |
| Total Interest | | 0.00 | 0.00 | 0.00 | 50.00 | (50.00) | (100)% |
| Total REVENUES & TRANSFERS | | 0.00 | 0.00 | 3,900.00 | 15,650.00 | (15,650.00) | (100)% |
| EXPENDITURES & TRANSFERS | | | | | | | |
| Services | | | | | | | |
| Public transit services | 6236 | 15,600.00 | 15,600.00 | 3,900.00 | 15,600.00 | 0.00 | 0 % |
| Total Services | | 15,600.00 | 15,600.00 | 3,900.00 | 15,600.00 | 0.00 | 0 % |
| Total EXPENDITURES & TRANSFERS | | 15,600.00 | 15,600.00 | 3,900.00 | 15,600.00 | 0.00 | 0 % |
| TOTAL | | (15,600.00) | (15,600.00) | 0.00 | 50.00 | (15,650.00) | (31,300)% |
| *32 - AB-939 Solid Waste/Recycling Fund* | | | | | | | |
| REVENUES & TRANSFERS | | | | | | | |
| State Revenue & Grants | | | | | | | |
| Other State grants | 4421 | 0.00 | 0.00 | 0.00 | 5,000.00 | (5,000.00) | (100)% |
| AB-939 tipping fees | 4430 | 0.00 | 0.00 | 1,400.00 | 5,600.00 | (5,600.00) | (100)% |
| Total State Revenue & Grants | | 0.00 | 0.00 | 1,400.00 | 10,600.00 | (10,600.00) | (100)% |
| Total REVENUES & TRANSFERS | | 0.00 | 0.00 | 1,400.00 | 10,600.00 | (10,600.00) | (100)% |
| EXPENDITURES & TRANSFERS | | | | | | | |
| Salaries, Wages & Benefits | | | | | | | |
| Salaries & Wages | | | | | | | |
| Salaries, regular fulltime | 5001 | 214.00 | 214.00 | 0.00 | 0.00 | (214.00) | 0 % |
| Total Salaries & Wages | | 214.00 | 214.00 | 0.00 | 0.00 | (214.00) | 0 % |
| Payroll Taxes & Benefits | | | | | | | |
| Payroll taxes (ss/med/sui) | 5021 | 16.00 | 16.00 | 0.00 | 0.00 | (16.00) | 0 % |
| Retirement-Miscellaneous Members | 5022 | 17.00 | 17.00 | 0.00 | 0.00 | (17.00) | 0 % |
| Health insurance | 5024 | 60.00 | 60.00 | 0.00 | 0.00 | (60.00) | 0 % |
| Dental/vision plan | 5025 | 2.00 | 2.00 | 0.00 | 0.00 | (2.00) | 0 % |
| Workers' compensation insurance | 5027 | 8.00 | 8.00 | 0.00 | 0.00 | (8.00) | 0 % |
| Total Payroll Taxes & Benefits | | 104.00 | 104.00 | 0.00 | 0.00 | (104.00) | 0 % |
| Total Salaries, Wages & Benefits | | 318.00 | 318.00 | 0.00 | 0.00 | (318.00) | 0 % |
| Consultants | | | | | | | |
| Planning | 5140 | 0.00 | 0.00 | 174.00 | 700.00 | 700.00 | 100 % |
| Total Consultants | | 0.00 | 0.00 | 174.00 | 700.00 | 700.00 | 100 % |
| Services | | | | | | | |
| Garbage & greenwaste disposal servi | 7045 | 0.00 | 0.00 | 1,000.00 | 3,000.00 | 3,000.00 | 100 % |
| Total Services | | 0.00 | 0.00 | 1,000.00 | 3,000.00 | 3,000.00 | 100 % |
| Total EXPENDITURES & TRANSFERS | | 318.00 | 318.00 | 1,174.00 | 3,700.00 | 3,382.00 | 91 % |
| TOTAL | | (318.00) | (318.00) | 226.00 | 6,900.00 | (7,218.00) | (105)% |
| *33 - Supplemental Law Enforcement Services Fund* | | | | | | | |
| REVENUES & TRANSFERS | | | | | | | |
| State Revenue & Grants | | | | | | | |
| SLESF grant | 4438 | 0.00 | 0.00 | 0.00 | 185,000.00 | (185,000.00) | (100)% |
| Total State Revenue & Grants | | 0.00 | 0.00 | 0.00 | 185,000.00 | (185,000.00) | (100)% |
| Interest | | | | | | | |
| Interest earned | 4310 | 0.00 | 0.00 | 126.00 | 500.00 | (500.00) | (100)% |
| Total Interest | | 0.00 | 0.00 | 126.00 | 500.00 | (500.00) | (100)% |

City of Blue Lake
Statement of Revenues and Expenditures
From 7/1/2026 Through 9/30/2026

| | | Current Period Actual | YTD Actual | YTD Budget | Total Annual Budget | Total Budget Variance | % Budget Remaining |
|---|---|---|---|---|---|---|---|
| Total REVENUES & TRANSFERS | | 0.00 | 0.00 | 126.00 | 185,500.00 | (185,500.00) | (100)% |
| EXPENDITURES & TRANSFERS | | | | | | | |
| Services | | | | | | | |
| Law enforcement services | 6251 | 46,721.00 | 46,721.00 | 46,721.00 | 186,882.00 | 140,162.00 | 75 % |
| Total Services | | 46,721.00 | 46,721.00 | 46,721.00 | 186,882.00 | 140,162.00 | 75 % |
| Total EXPENDITURES & TRANSFERS | | 46,721.00 | 46,721.00 | 46,721.00 | 186,882.00 | 140,162.00 | 75 % |
| TOTAL | | (46,721.00) | (46,721.00) | (46,595.00) | (1,382.00) | (45,339.00) | 3,281 % |
| *34 - Regional Surface Transportation Program Fund* | | | | | | | |
| *000 - No Department* | | | | | | | |
| REVENUES & TRANSFERS | | | | | | | |
| Other Revenue | | | | | | | |
| RSTP funds | 4442 | 0.00 | 0.00 | 3,450.00 | 13,800.00 | (13,800.00) | (100)% |
| Total Other Revenue | | 0.00 | 0.00 | 3,450.00 | 13,800.00 | (13,800.00) | (100)% |
| Total REVENUES & TRANSFERS | | 0.00 | 0.00 | 3,450.00 | 13,800.00 | (13,800.00) | (100)% |
| EXPENDITURES & TRANSFERS | | | | | | | |
| Transfers Out | | | | | | | |
| Transfers to other funds | 7980 | 0.00 | 0.00 | 3,450.00 | 13,800.00 | 13,800.00 | 100 % |
| Total Transfers Out | | 0.00 | 0.00 | 3,450.00 | 13,800.00 | 13,800.00 | 100 % |
| Total EXPENDITURES & TRANSFERS | | 0.00 | 0.00 | 3,450.00 | 13,800.00 | 13,800.00 | 100 % |
| TOTAL | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0 % |
| *36 - Powers Creek District Fund* | | | | | | | |
| *000 - No Department* | | | | | | | |
| REVENUES & TRANSFERS | | | | | | | |
| Rents | | | | | | | |
| Rent, 100/110 Monda Way | 4404 | 0.00 | 0.00 | 6,813.00 | 27,250.00 | (27,250.00) | (100)% |
| Total Rents | | 0.00 | 0.00 | 6,813.00 | 27,250.00 | (27,250.00) | (100)% |
| Total REVENUES & TRANSFERS | | 0.00 | 0.00 | 6,813.00 | 27,250.00 | (27,250.00) | (100)% |
| EXPENDITURES & TRANSFERS | | | | | | | |
| Consultants | | | | | | | |
| Legal | 5120 | 19.00 | 19.00 | 1,875.00 | 7,500.00 | 7,482.00 | 100 % |
| Total Consultants | | 19.00 | 19.00 | 1,875.00 | 7,500.00 | 7,482.00 | 100 % |
| Supplies | | | | | | | |
| Supplies & expendable equipment | 6025 | 122.00 | 122.00 | 24.00 | 100.00 | (22.00) | (22)% |
| Total Supplies | | 122.00 | 122.00 | 24.00 | 100.00 | (22.00) | (22)% |
| Repair and Maintenance | | | | | | | |
| Maintenance & repair-facilities | 6120 | 0.00 | 0.00 | 51.00 | 200.00 | 200.00 | 100 % |
| Total Repair and Maintenance | | 0.00 | 0.00 | 51.00 | 200.00 | 200.00 | 100 % |
| Taxes | | | | | | | |
| Property taxes & assesments | 7240 | 0.00 | 0.00 | 0.00 | 500.00 | 500.00 | 100 % |
| Total Taxes | | 0.00 | 0.00 | 0.00 | 500.00 | 500.00 | 100 % |
| Total EXPENDITURES & TRANSFERS | | 140.00 | 140.00 | 1,950.00 | 8,300.00 | 8,160.00 | 98 % |
| TOTAL | | (140.00) | (140.00) | 4,863.00 | 18,950.00 | (19,090.00) | (101)% |
| *36 - Powers Creek District Fund* | | | | | | | |
| *360 - Powers Creek District Maintenance* | | | | | | | |
| EXPENDITURES & TRANSFERS | | | | | | | |
| Salaries, Wages & Benefits | | | | | | | |
| Salaries & Wages | | | | | | | |
| Salaries, regular fulltime | 5001 | 3,643.00 | 3,643.00 | 2,946.00 | 11,778.00 | 8,135.00 | 69 % |

City of Blue Lake
Statement of Revenues and Expenditures
From 7/1/2026 Through 9/30/2026

| | | Current Period Actual | YTD Actual | YTD Budget | Total Annual Budget | Total Budget Variance | % Budget Remaining |
|---|---|---|---|---|---|---|---|
| Salaries, regular parttime | 5002 | 2,084.00 | 2,084.00 | 0.00 | 0.00 | (2,084.00) | 0 % |
| Compensation time paid | 5008 | 16.00 | 16.00 | 0.00 | 0.00 | (16.00) | 0 % |
| Vacation time paid | 5009 | 3.00 | 3.00 | 0.00 | 0.00 | (3.00) | 0 % |
| Total Salaries & Wages | | 5,747.00 | 5,747.00 | 2,946.00 | 11,778.00 | 6,031.00 | 51 % |
| Payroll Taxes & Benefits | | | | | | | |
| Payroll taxes (ss/med/sui) | 5021 | 436.00 | 436.00 | 234.00 | 931.00 | 495.00 | 53 % |
| Retirement-Miscellaneous Members | 5022 | 468.00 | 468.00 | 258.00 | 1,029.00 | 561.00 | 55 % |
| Health insurance | 5024 | 1,417.00 | 1,417.00 | 906.00 | 3,623.00 | 2,206.00 | 61 % |
| Dental/vision plan | 5025 | 42.00 | 42.00 | 63.00 | 250.00 | 208.00 | 83 % |
| Workers' compensation insurance | 5027 | 220.00 | 220.00 | 114.00 | 451.00 | 231.00 | 51 % |
| Total Payroll Taxes & Benefits | | 2,583.00 | 2,583.00 | 1,575.00 | 6,284.00 | 3,701.00 | 59 % |
| Total Salaries, Wages & Benefits | | 8,330.00 | 8,330.00 | 4,521.00 | 18,062.00 | 9,732.00 | 54 % |
| Consultants | | | | | | | |
| Legal | 5120 | 241.00 | 241.00 | 0.00 | 0.00 | (241.00) | 0 % |
| Total Consultants | | 241.00 | 241.00 | 0.00 | 0.00 | (241.00) | 0 % |
| Services | | | | | | | |
| Outside services | 6250 | 0.00 | 0.00 | 24.00 | 100.00 | 100.00 | 100 % |
| Garbage & greenwaste disposal servi | 7045 | 0.00 | 0.00 | 0.00 | 400.00 | 400.00 | 100 % |
| Total Services | | 0.00 | 0.00 | 24.00 | 500.00 | 500.00 | 100 % |
| Supplies | | | | | | | |
| Supplies & expendable equipment | 6025 | 19.00 | 19.00 | 21.00 | 80.00 | 61.00 | 76 % |
| Total Supplies | | 19.00 | 19.00 | 21.00 | 80.00 | 61.00 | 76 % |
| Repair and Maintenance | | | | | | | |
| Maintenance & repair-equipment | 6110 | 338.00 | 338.00 | 75.00 | 300.00 | (38.00) | (13)% |
| Total Repair and Maintenance | | 338.00 | 338.00 | 75.00 | 300.00 | (38.00) | (13)% |
| Total EXPENDITURES & TRANSFERS | | 8,927.00 | 8,927.00 | 4,641.00 | 18,942.00 | 10,015.00 | 53 % |
| TOTAL | | (8,927.00) | (8,927.00) | (4,641.00) | (18,942.00) | 10,015.00 | (53)% |
| *36 - Powers Creek District Fund* | | | | | | | |
| *900 - Capital Outlay* | | | | | | | |
| REVENUES & TRANSFERS | | | | | | | |
| State Revenue & Grants | | | | | | | |
| Other State grants (Town Sq) | 4421 | 0.00 | 0.00 | 88,225.00 | 88,225.00 | (88,225.00) | (100)% |
| Total State Revenue & Grants | | 0.00 | 0.00 | 88,225.00 | 88,225.00 | (88,225.00) | (100)% |
| Total REVENUES & TRANSFERS | | 0.00 | 0.00 | 88,225.00 | 88,225.00 | (88,225.00) | (100)% |
| EXPENDITURES & TRANSFERS | | | | | | | |
| Salaries, Wages & Benefits | | | | | | | |
| Salaries & Wages | | | | | | | |
| Salaries, regular fulltime | 5001 | 741.00 | 741.00 | 0.00 | 0.00 | (741.00) | 0 % |
| Total Salaries & Wages | | 741.00 | 741.00 | 0.00 | 0.00 | (741.00) | 0 % |
| Payroll Taxes & Benefits | | | | | | | |
| Payroll taxes (ss/med/sui) | 5021 | 56.00 | 56.00 | 0.00 | 0.00 | (56.00) | 0 % |
| Retirement-Miscellaneous Members | 5022 | 84.00 | 84.00 | 0.00 | 0.00 | (84.00) | 0 % |
| Health insurance | 5024 | 183.00 | 183.00 | 0.00 | 0.00 | (183.00) | 0 % |
| Dental/vision plan | 5025 | 9.00 | 9.00 | 0.00 | 0.00 | (9.00) | 0 % |
| Workers' compensation insurance | 5027 | 28.00 | 28.00 | 0.00 | 0.00 | (28.00) | 0 % |
| Total Payroll Taxes & Benefits | | 360.00 | 360.00 | 0.00 | 0.00 | (360.00) | 0 % |
| Total Salaries, Wages & Benefits | | 1,101.00 | 1,101.00 | 0.00 | 0.00 | (1,101.00) | 0 % |
| Building & Improvements | | | | | | | |
| Buildings & Improvements | 7577 | 1,221.00 | 1,221.00 | 0.00 | 0.00 | (1,221.00) | 0 % |
| Total Building & Improvements | | 1,221.00 | 1,221.00 | 0.00 | 0.00 | (1,221.00) | 0 % |
| Total EXPENDITURES & TRANSFERS | | 2,323.00 | 2,323.00 | 0.00 | 0.00 | (2,323.00) | 0 % |
| TOTAL | | (2,323.00) | (2,323.00) | 88,225.00 | 88,225.00 | (90,548.00) | (103)% |

City of Blue Lake
Statement of Revenues and Expenditures
From 7/1/2026 Through 9/30/2026

| | | Current Period Actual | YTD Actual | YTD Budget | Total Annual Budget | Total Budget Variance | % Budget Remaining |
|---|---|---|---|---|---|---|---|
| *38 - CDBG Non-Program Income Fund* | | | | | | | |
| REVENUES & TRANSFERS | | | | | | | |
| Interest | | | | | | | |
| Interest earned | 4310 | 0.00 | 0.00 | 0.00 | 3,200.00 | (3,200.00) | (101)% |
| Total Interest | | 0.00 | 0.00 | 0.00 | 3,200.00 | (3,200.00) | (101)% |
| Transfers In | | | | | | | |
| Transfers from other funds | 4980 | 0.00 | 0.00 | 1,838.00 | 7,350.00 | (7,350.00) | (100)% |
| Total Transfers In | | 0.00 | 0.00 | 1,838.00 | 7,350.00 | (7,350.00) | (100)% |
| Total REVENUES & TRANSFERS | | 0.00 | 0.00 | 1,838.00 | 10,550.00 | (10,550.00) | (101)% |
| EXPENDITURES & TRANSFERS | | | | | | | |
| Interest Expense | | | | | | | |
| Interest expense | 7250 | 0.00 | 0.00 | 36.00 | 140.00 | 140.00 | 100 % |
| Total Interest Expense | | 0.00 | 0.00 | 36.00 | 140.00 | 140.00 | 100 % |
| Total EXPENDITURES & TRANSFERS | | 0.00 | 0.00 | 36.00 | 140.00 | 140.00 | 100 % |
| TOTAL | | 0.00 | 0.00 | 1,802.00 | 10,410.00 | (10,410.00) | (101)% |
| *42 - CDBG Program Income-Holding Fund* | | | | | | | |
| REVENUES & TRANSFERS | | | | | | | |
| Other Revenue | | | | | | | |
| Loan payment revenue-Housing Reha | 4945 | 0.00 | 0.00 | 501.00 | 2,000.00 | (2,000.00) | (100)% |
| Total Other Revenue | | 0.00 | 0.00 | 501.00 | 2,000.00 | (2,000.00) | (100)% |
| Interest | | | | | | | |
| Interest earned | 4310 | 0.00 | 0.00 | 51.00 | 200.00 | (200.00) | (100)% |
| Interest-CDBG loans | 4311 | 0.00 | 0.00 | 12.00 | 50.00 | (50.00) | (100)% |
| Total Interest | | 0.00 | 0.00 | 63.00 | 250.00 | (250.00) | (100)% |
| Total REVENUES & TRANSFERS | | 0.00 | 0.00 | 564.00 | 2,250.00 | (2,250.00) | (100)% |
| EXPENDITURES & TRANSFERS | | | | | | | |
| Services | | | | | | | |
| IT services & costs | 6252 | 60.00 | 60.00 | 24.00 | 100.00 | 40.00 | 40 % |
| Total Services | | 60.00 | 60.00 | 24.00 | 100.00 | 40.00 | 40 % |
| Transfers Out | | | | | | | |
| Transfers to other funds | 7980 | 0.00 | 0.00 | 537.00 | 2,150.00 | 2,150.00 | 100 % |
| Total Transfers Out | | 0.00 | 0.00 | 537.00 | 2,150.00 | 2,150.00 | 100 % |
| Total EXPENDITURES & TRANSFERS | | 60.00 | 60.00 | 561.00 | 2,250.00 | 2,190.00 | 97 % |
| TOTAL | | (60.00) | (60.00) | 3.00 | 0.00 | (60.00) | 0 % |
| *44 - CDBG Program Income-Revolving Fund* | | | | | | | |
| REVENUES & TRANSFERS | | | | | | | |
| Interest | | | | | | | |
| Interest earned | 4310 | 0.00 | 0.00 | 0.00 | 5,200.00 | (5,200.00) | (101)% |
| Total Interest | | 0.00 | 0.00 | 0.00 | 5,200.00 | (5,200.00) | (101)% |
| Total REVENUES & TRANSFERS | | 0.00 | 0.00 | 0.00 | 5,200.00 | (5,200.00) | (101)% |
| EXPENDITURES & TRANSFERS | | | | | | | |
| Transfers Out | | | | | | | |
| Transfers to other funds | 7980 | 0.00 | 0.00 | 1,300.00 | 5,200.00 | 5,200.00 | 100 % |
| Total Transfers Out | | 0.00 | 0.00 | 1,300.00 | 5,200.00 | 5,200.00 | 100 % |
| Total EXPENDITURES & TRANSFERS | | 0.00 | 0.00 | 1,300.00 | 5,200.00 | 5,200.00 | 100 % |
| TOTAL | | 0.00 | 0.00 | (1,300.00) | 0.00 | 0.00 | 0 % |

City of Blue Lake
Statement of Revenues and Expenditures
From 7/1/2026 Through 9/30/2026

| | | Current Period Actual | YTD Actual | YTD Budget | Total Annual Budget | Total Budget Variance | % Budget Remaining |
|---|---|---|---|---|---|---|---|
| *60 - Water Fund* | | | | | | | |
| *000 - No Department* | | | | | | | |
| REVENUES & TRANSFERS | | | | | | | |
| Cost Recovery-Fees-Charges | | | | | | | |
| City attorney cost recovery & fees | 4503 | 0.00 | 0.00 | 51.00 | 200.00 | (200.00) | (100)% |
| Administrative fees | 4505 | 255.00 | 255.00 | 249.00 | 1,000.00 | (745.00) | (75)% |
| Water sales | 4610 | 159,960.00 | 159,960.00 | 153,999.00 | 616,000.00 | (456,040.00) | (74)% |
| Water late charges | 4630 | 2,368.00 | 2,368.00 | 2,199.00 | 8,800.00 | (6,432.00) | (73)% |
| Total Cost Recovery-Fees-Charges | | 162,583.00 | 162,583.00 | 156,498.00 | 626,000.00 | (463,417.00) | (74)% |
| Other Revenue | | | | | | | |
| Miscellaneous Grants | 4490 | 0.00 | 0.00 | 249.00 | 1,000.00 | (1,000.00) | (100)% |
| Services to others | 4512 | 500.00 | 500.00 | 1,500.00 | 6,000.00 | (5,500.00) | (92)% |
| Total Other Revenue | | 500.00 | 500.00 | 1,749.00 | 7,000.00 | (6,500.00) | (93)% |
| Interest | | | | | | | |
| Interest earned | 4310 | 0.00 | 0.00 | 0.00 | 8,000.00 | (8,000.00) | (100)% |
| Total Interest | | 0.00 | 0.00 | 0.00 | 8,000.00 | (8,000.00) | (100)% |
| Total REVENUES & TRANSFERS | | 163,083.00 | 163,083.00 | 158,247.00 | 641,000.00 | (477,917.00) | (75)% |
| EXPENDITURES & TRANSFERS | | | | | | | |
| Salaries, Wages & Benefits | | | | | | | |
| Salaries & Wages | | | | | | | |
| Salaries, regular fulltime | 5001 | 34,334.00 | 34,334.00 | 42,063.00 | 168,252.00 | 133,918.00 | 80 % |
| Salaries, regular parttime | 5002 | 3,695.00 | 3,695.00 | 8,754.00 | 35,018.00 | 31,323.00 | 89 % |
| Salaries, on call/standby | 5005 | 714.00 | 714.00 | 960.00 | 3,840.00 | 3,126.00 | 81 % |
| Compensation time paid | 5008 | 265.00 | 265.00 | 420.00 | 1,680.00 | 1,415.00 | 84 % |
| Vacation time paid | 5009 | 1,835.00 | 1,835.00 | 0.00 | 0.00 | (1,835.00) | 0 % |
| Over time paid | 5011 | 26.00 | 26.00 | 0.00 | 0.00 | (26.00) | 0 % |
| Salaries, rounds/call back | 5014 | 1,702.00 | 1,702.00 | 2,319.00 | 9,276.00 | 7,574.00 | 82 % |
| Opt-Out Stipend | 5018 | 1,323.00 | 1,323.00 | 0.00 | 0.00 | (1,323.00) | 0 % |
| Total Salaries & Wages | | 43,894.00 | 43,894.00 | 54,516.00 | 218,066.00 | 174,172.00 | 80 % |
| Payroll Taxes & Benefits | | | | | | | |
| Payroll taxes (ss/med/sui) | 5021 | 3,389.00 | 3,389.00 | 4,305.00 | 17,218.00 | 13,829.00 | 80 % |
| Retirement-Miscellaneous Members | 5022 | 3,395.00 | 3,395.00 | 4,902.00 | 19,613.00 | 16,218.00 | 83 % |
| Health insurance | 5024 | 6,668.00 | 6,668.00 | 12,648.00 | 50,593.00 | 43,925.00 | 87 % |
| Dental/vision plan | 5025 | 663.00 | 663.00 | 993.00 | 3,970.00 | 3,307.00 | 83 % |
| Workers' compensation insurance | 5027 | 1,632.00 | 1,632.00 | 2,088.00 | 8,353.00 | 6,721.00 | 80 % |
| GASB 68 PERS Adjustment | 5050 | 0.00 | 0.00 | 0.00 | 23,769.00 | 23,769.00 | 100 % |
| GASB 74/75 OPEB Adjustment | 5055 | 0.00 | 0.00 | 0.00 | 6,000.00 | 6,000.00 | 100 % |
| Total Payroll Taxes & Benefits | | 15,747.00 | 15,747.00 | 24,936.00 | 129,516.00 | 113,769.00 | 88 % |
| Total Salaries, Wages & Benefits | | 59,641.00 | 59,641.00 | 79,452.00 | 347,582.00 | 287,941.00 | 83 % |
| Consultants | | | | | | | |
| Legal | 5120 | 5,715.00 | 5,715.00 | 2,499.00 | 10,000.00 | 4,286.00 | 43 % |
| Engineering | 5130 | 818.00 | 818.00 | 1,251.00 | 5,000.00 | 4,183.00 | 84 % |
| Planning | 5140 | 0.00 | 0.00 | 39.00 | 150.00 | 150.00 | 100 % |
| Audit | 5160 | 0.00 | 0.00 | 0.00 | 14,500.00 | 14,500.00 | 100 % |
| Accounting | 5170 | 6,090.00 | 6,090.00 | 2,499.00 | 10,000.00 | 3,910.00 | 39 % |
| Actuarial services | 5180 | 540.00 | 540.00 | 700.00 | 700.00 | 160.00 | 23 % |
| Total Consultants | | 13,162.00 | 13,162.00 | 6,988.00 | 40,350.00 | 27,188.00 | 67 % |
| Services | | | | | | | |
| Janitorial services | 6210 | 37.00 | 37.00 | 126.00 | 500.00 | 463.00 | 93 % |
| Outside services | 6250 | 615.00 | 615.00 | 375.00 | 1,500.00 | 885.00 | 59 % |
| IT services & costs | 6252 | 4,426.00 | 4,426.00 | 1,125.00 | 4,500.00 | 74.00 | 2 % |
| Garbage & greenwaste disposal servi | 7045 | 0.00 | 0.00 | 24.00 | 100.00 | 100.00 | 100 % |
| Alarm system services | 7050 | 458.00 | 458.00 | 462.00 | 1,850.00 | 1,392.00 | 75 % |
| Total Services | | 5,535.00 | 5,535.00 | 2,112.00 | 8,450.00 | 2,915.00 | 34 % |
| Postage | | | | | | | |
| Postage | 6015 | 880.00 | 880.00 | 1,150.00 | 2,300.00 | 1,420.00 | 62 % |
| Total Postage | | 880.00 | 880.00 | 1,150.00 | 2,300.00 | 1,420.00 | 62 % |
| Supplies | | | | | | | |
| Fuels & lubricants | 6020 | 869.00 | 869.00 | 1,026.00 | 4,100.00 | 3,231.00 | 79 % |
| Supplies & expendable equipment | 6025 | 1,007.00 | 1,007.00 | 2,124.00 | 8,500.00 | 7,493.00 | 88 % |

City of Blue Lake
Statement of Revenues and Expenditures
From 7/1/2026 Through 9/30/2026

| | | Current Period Actual | YTD Actual | YTD Budget | Total Annual Budget | Total Budget Variance | % Budget Remaining |
|---|---|---|---|---|---|---|---|
| Total Supplies | | 1,876.00 | 1,876.00 | 3,150.00 | 12,600.00 | 10,724.00 | 85 % |
| Fees, Licenses, Memberships | | | | | | | |
| McClure right of way | 7110 | 0.00 | 0.00 | 6,000.00 | 6,000.00 | 6,000.00 | 100 % |
| Licenses, permits & fees | 7130 | 340.00 | 340.00 | 1,749.00 | 7,000.00 | 6,660.00 | 95 % |
| Memberships, dues & subscriptions | 7330 | 259.00 | 259.00 | 324.00 | 1,300.00 | 1,041.00 | 80 % |
| Total Fees, Licenses, Memberships | | 599.00 | 599.00 | 8,073.00 | 14,300.00 | 13,701.00 | 96 % |
| Repair and Maintenance | | | | | | | |
| Maintenance & repair-equipment | 6110 | 391.00 | 391.00 | 450.00 | 1,800.00 | 1,409.00 | 78 % |
| Maintenance & repair-facilities | 6120 | 64.00 | 64.00 | 5,001.00 | 20,000.00 | 19,936.00 | 100 % |
| Maintenance & repair-vehicles | 6150 | 620.00 | 620.00 | 249.00 | 1,000.00 | 380.00 | 38 % |
| Total Repair and Maintenance | | 1,076.00 | 1,076.00 | 5,700.00 | 22,800.00 | 21,724.00 | 95 % |
| Equipment | | | | | | | |
| Equipment & vehicle rentals | 6190 | 306.00 | 306.00 | 549.00 | 2,200.00 | 1,894.00 | 86 % |
| Total Equipment | | 306.00 | 306.00 | 549.00 | 2,200.00 | 1,894.00 | 86 % |
| Advertising and Printing | | | | | | | |
| Advertising & promotion | 6036 | 0.00 | 0.00 | 12.00 | 50.00 | 50.00 | 100 % |
| Total Advertising and Printing | | 0.00 | 0.00 | 12.00 | 50.00 | 50.00 | 100 % |
| Insurance | | | | | | | |
| General liability insurance | 7210 | 5,074.00 | 5,074.00 | 5,130.00 | 20,515.00 | 15,441.00 | 75 % |
| Property casualty insurance | 7230 | 1,073.00 | 1,073.00 | 1,413.00 | 5,655.00 | 4,582.00 | 81 % |
| Total Insurance | | 6,147.00 | 6,147.00 | 6,543.00 | 26,170.00 | 20,023.00 | 77 % |
| Meetings/ Conferences/Training/Travel | | | | | | | |
| Travel | 7235 | 0.00 | 0.00 | 375.00 | 1,500.00 | 1,500.00 | 100 % |
| Meetings, education & training | 7320 | 0.00 | 0.00 | 1,251.00 | 5,000.00 | 5,000.00 | 100 % |
| Total Meetings/ Conferences/Training/Travel | | 0.00 | 0.00 | 1,626.00 | 6,500.00 | 6,500.00 | 100 % |
| Taxes | | | | | | | |
| Property taxes & assesments | 7240 | 0.00 | 0.00 | 126.00 | 500.00 | 500.00 | 100 % |
| Total Taxes | | 0.00 | 0.00 | 126.00 | 500.00 | 500.00 | 100 % |
| Utilities | | | | | | | |
| Lab tests | 6220 | 300.00 | 300.00 | 501.00 | 2,000.00 | 1,700.00 | 85 % |
| Communications | 7010 | 1,424.00 | 1,424.00 | 1,749.00 | 7,000.00 | 5,576.00 | 80 % |
| Water | 7020 | 57,708.00 | 57,708.00 | 56,751.00 | 227,000.00 | 169,292.00 | 75 % |
| Gas & Electric | 7040 | 7,754.00 | 7,754.00 | 6,249.00 | 25,000.00 | 17,246.00 | 69 % |
| Total Utilities | | 67,186.00 | 67,186.00 | 65,250.00 | 261,000.00 | 193,814.00 | 74 % |
| Bad Debt | | | | | | | |
| Bad debt expense | 7190 | 0.00 | 0.00 | 249.00 | 1,000.00 | 1,000.00 | 100 % |
| Total Bad Debt | | 0.00 | 0.00 | 249.00 | 1,000.00 | 1,000.00 | 100 % |
| Misc. Expenses | | | | | | | |
| Background reports | 6040 | 0.00 | 0.00 | 24.00 | 100.00 | 100.00 | 100 % |
| Total Misc. Expenses | | 0.00 | 0.00 | 24.00 | 100.00 | 100.00 | 100 % |
| Total EXPENDITURES & TRANSFERS | | 156,407.00 | 156,407.00 | 181,004.00 | 745,902.00 | 589,495.00 | 79 % |
| TOTAL | | 6,676.00 | 6,676.00 | (22,757.00) | (104,902.00) | 111,578.00 | (106)% |
| *60 - Water Fund* | | | | | | | |
| *900 - Capital Outlay* | | | | | | | |
| EXPENDITURES & TRANSFERS | | | | | | | |
| Building & Improvements | | | | | | | |
| Buildings & Improvements | 7577 | 152.00 | 152.00 | 0.00 | 0.00 | (152.00) | 0 % |
| Total Building & Improvements | | 152.00 | 152.00 | 0.00 | 0.00 | (152.00) | 0 % |
| Total EXPENDITURES & TRANSFERS | | 152.00 | 152.00 | 0.00 | 0.00 | (152.00) | 0 % |
| TOTAL | | (152.00) | (152.00) | 0.00 | 0.00 | (152.00) | 0 % |

City of Blue Lake
Statement of Revenues and Expenditures
From 7/1/2026 Through 9/30/2026

| | | Current Period Actual | YTD Actual | YTD Budget | Total Annual Budget | Total Budget Variance | % Budget Remaining |
|---|---|---|---|---|---|---|---|
| *61 - Water Connection Fee Fund* | | | | | | | |
| *000 - No Department* | | | | | | | |
| REVENUES & TRANSFERS | | | | | | | |
| Interest | | | | | | | |
| Interest earned | 4310 | 0.00 | 0.00 | 0.00 | 8,000.00 | (8,000.00) | (101)% |
| Total Interest | | 0.00 | 0.00 | 0.00 | 8,000.00 | (8,000.00) | (101)% |
| Total REVENUES & TRANSFERS | | 0.00 | 0.00 | 0.00 | 8,000.00 | (8,000.00) | (101)% |
| TOTAL | | 0.00 | 0.00 | 0.00 | 8,000.00 | (8,000.00) | (101)% |
| *62 - Water Capital Reserve Fund* | | | | | | | |
| *000 - No Department* | | | | | | | |
| REVENUES & TRANSFERS | | | | | | | |
| Interest | | | | | | | |
| Interest earned | 4310 | 0.00 | 0.00 | 0.00 | 540.00 | (540.00) | (100)% |
| Total Interest | | 0.00 | 0.00 | 0.00 | 540.00 | (540.00) | (100)% |
| Total REVENUES & TRANSFERS | | 0.00 | 0.00 | 0.00 | 540.00 | (540.00) | (100)% |
| TOTAL | | 0.00 | 0.00 | 0.00 | 540.00 | (540.00) | (100)% |
| *64 - Turbidity Reduction Facility Reserve Fund* | | | | | | | |
| *000 - No Department* | | | | | | | |
| REVENUES & TRANSFERS | | | | | | | |
| Cost Recovery-Fees-Charges | | | | | | | |
| TRF water fees | 4680 | 5,086.00 | 5,086.00 | 3,750.00 | 15,000.00 | (9,914.00) | (66)% |
| Total Cost Recovery-Fees-Charges | | 5,086.00 | 5,086.00 | 3,750.00 | 15,000.00 | (9,914.00) | (66)% |
| Total REVENUES & TRANSFERS | | 5,086.00 | 5,086.00 | 3,750.00 | 15,000.00 | (9,914.00) | (66)% |
| EXPENDITURES & TRANSFERS | | | | | | | |
| Utilities | | | | | | | |
| City share of Turbidity Reduction Fac | 7590 | 3,133.00 | 3,133.00 | 3,726.00 | 14,900.00 | 11,767.00 | 79 % |
| Total Utilities | | 3,133.00 | 3,133.00 | 3,726.00 | 14,900.00 | 11,767.00 | 79 % |
| Bad Debt | | | | | | | |
| Bad debt expense | 7190 | 0.00 | 0.00 | 24.00 | 100.00 | 100.00 | 100 % |
| Total Bad Debt | | 0.00 | 0.00 | 24.00 | 100.00 | 100.00 | 100 % |
| Total EXPENDITURES & TRANSFERS | | 3,133.00 | 3,133.00 | 3,750.00 | 15,000.00 | 11,867.00 | 79 % |
| TOTAL | | 1,953.00 | 1,953.00 | 0.00 | 0.00 | 1,953.00 | 0 % |
| Total All Water Funds | | 8,477.00 | 8,477.00 | (22,757.00) | (96,362.00) | | |

City of Blue Lake
Statement of Revenues and Expenditures
From 7/1/2026 Through 9/30/2026

| | | Current Period Actual | YTD Actual | YTD Budget | Total Annual Budget | Total Budget Variance | % Budget Remaining |
|---|---|---|---|---|---|---|---|
| *70 - Sewer Fund* | | | | | | | |
| *000 - No Department* | | | | | | | |
| REVENUES & TRANSFERS | | | | | | | |
| Cost Recovery-Fees-Charges | | | | | | | |
| City attorney cost recovery & fees | 4503 | 0.00 | 0.00 | 126.00 | 500.00 | (500.00) | (100)% |
| Public works cost recovery & fees | 4504 | 0.00 | 0.00 | 126.00 | 500.00 | (500.00) | (100)% |
| Administrative fees | 4505 | 255.00 | 255.00 | 300.00 | 1,200.00 | (945.00) | (79)% |
| Other cost recovery fees | 4509 | 0.00 | 0.00 | 126.00 | 500.00 | (500.00) | (100)% |
| Sewer service charges | 4710 | 133,409.00 | 133,409.00 | 136,251.00 | 545,000.00 | (411,591.00) | (76)% |
| Sewer late charges | 4730 | 2,368.00 | 2,368.00 | 2,001.00 | 8,000.00 | (5,632.00) | (70)% |
| Total Cost Recovery-Fees-Charges | | 136,032.00 | 136,032.00 | 138,930.00 | 555,700.00 | (419,668.00) | (76)% |
| Other Revenue | | | | | | | |
| Miscellaneous Grants | 4490 | 0.00 | 0.00 | 249.00 | 1,000.00 | (1,000.00) | (100)% |
| Services to others | 4512 | 500.00 | 500.00 | 1,500.00 | 6,000.00 | (5,500.00) | (92)% |
| Total Other Revenue | | 500.00 | 500.00 | 1,749.00 | 7,000.00 | (6,500.00) | (93)% |
| Total REVENUES & TRANSFERS | | 136,532.00 | 136,532.00 | 140,679.00 | 562,700.00 | (426,168.00) | (76)% |
| EXPENDITURES & TRANSFERS | | | | | | | |
| Salaries, Wages & Benefits | | | | | | | |
| Salaries & Wages | | | | | | | |
| Salaries, regular fulltime | 5001 | 38,262.00 | 38,262.00 | 46,536.00 | 186,149.00 | 147,887.00 | 79 % |
| Salaries, regular parttime | 5002 | 3,288.00 | 3,288.00 | 7,500.00 | 30,003.00 | 26,715.00 | 89 % |
| Salaries, on call/standby | 5005 | 714.00 | 714.00 | 960.00 | 3,840.00 | 3,126.00 | 81 % |
| Compensation time paid | 5008 | 680.00 | 680.00 | 420.00 | 1,680.00 | 1,000.00 | 60 % |
| Vacation time paid | 5009 | 1,593.00 | 1,593.00 | 0.00 | 0.00 | (1,593.00) | 0 % |
| Over time paid | 5011 | 8.00 | 8.00 | 0.00 | 0.00 | (8.00) | 0 % |
| Salaries, rounds/call back | 5014 | 1,702.00 | 1,702.00 | 2,319.00 | 9,276.00 | 7,574.00 | 82 % |
| Opt-Out Stipend | 5018 | 1,323.00 | 1,323.00 | 0.00 | 0.00 | (1,323.00) | 0 % |
| Total Salaries & Wages | | 47,570.00 | 47,570.00 | 57,735.00 | 230,948.00 | 183,378.00 | 79 % |
| Payroll Taxes & Benefits | | | | | | | |
| Payroll taxes (ss/med/sui) | 5021 | 3,668.00 | 3,668.00 | 4,554.00 | 18,210.00 | 14,542.00 | 80 % |
| Retirement-Miscellaneous Members | 5022 | 3,716.00 | 3,716.00 | 5,160.00 | 20,635.00 | 16,919.00 | 82 % |
| Health insurance | 5024 | 7,007.00 | 7,007.00 | 12,957.00 | 51,828.00 | 44,821.00 | 86 % |
| Dental/vision plan | 5025 | 733.00 | 733.00 | 1,017.00 | 4,063.00 | 3,330.00 | 82 % |
| Workers' compensation insurance | 5027 | 1,774.00 | 1,774.00 | 2,211.00 | 8,846.00 | 7,072.00 | 80 % |
| GASB 68 PERS Adjustment | 5050 | 0.00 | 0.00 | 0.00 | 23,769.00 | 23,769.00 | 100 % |
| GASB 74/75 OPEB Adjustment | 5055 | 0.00 | 0.00 | 0.00 | 6,000.00 | 6,000.00 | 100 % |
| Total Payroll Taxes & Benefits | | 16,899.00 | 16,899.00 | 25,899.00 | 133,351.00 | 116,452.00 | 87 % |
| Total Salaries, Wages & Benefits | | 64,469.00 | 64,469.00 | 83,634.00 | 364,299.00 | 299,830.00 | 82 % |
| Consultants | | | | | | | |
| Legal | 5120 | 0.00 | 0.00 | 750.00 | 3,000.00 | 3,000.00 | 100 % |
| Engineering | 5130 | 2,543.00 | 2,543.00 | 2,376.00 | 9,500.00 | 6,958.00 | 73 % |
| Planning | 5140 | 0.00 | 0.00 | 126.00 | 500.00 | 500.00 | 100 % |
| Audit | 5160 | 0.00 | 0.00 | 0.00 | 14,500.00 | 14,500.00 | 100 % |
| Accounting | 5170 | 6,090.00 | 6,090.00 | 2,499.00 | 10,000.00 | 3,910.00 | 39 % |
| Actuarial services | 5180 | 540.00 | 540.00 | 700.00 | 700.00 | 160.00 | 23 % |
| Total Consultants | | 9,172.00 | 9,172.00 | 6,451.00 | 38,200.00 | 29,028.00 | 76 % |
| Services | | | | | | | |
| Janitorial services | 6210 | 37.00 | 37.00 | 126.00 | 500.00 | 463.00 | 93 % |
| Outside services | 6250 | 0.00 | 0.00 | 501.00 | 2,000.00 | 2,000.00 | 100 % |
| IT services & costs | 6252 | 4,053.00 | 4,053.00 | 1,176.00 | 4,700.00 | 647.00 | 14 % |
| Garbage & greenwaste disposal servi | 7045 | 0.00 | 0.00 | 24.00 | 100.00 | 100.00 | 100 % |
| Alarm system services | 7050 | 267.00 | 267.00 | 276.00 | 1,100.00 | 833.00 | 76 % |
| Total Services | | 4,357.00 | 4,357.00 | 2,103.00 | 8,400.00 | 4,043.00 | 48 % |
| Postage | | | | | | | |
| Postage | 6015 | 880.00 | 880.00 | 1,000.00 | 2,000.00 | 1,120.00 | 56 % |
| Total Postage | | 880.00 | 880.00 | 1,000.00 | 2,000.00 | 1,120.00 | 56 % |
| Supplies | | | | | | | |
| Fuels & lubricants | 6020 | 945.00 | 945.00 | 1,224.00 | 4,900.00 | 3,955.00 | 81 % |
| Supplies & expendable equipment | 6025 | 1,087.00 | 1,087.00 | 1,500.00 | 6,000.00 | 4,913.00 | 82 % |
| Chemical supplies | 6032 | 1,514.00 | 1,514.00 | 1,200.00 | 4,800.00 | 3,286.00 | 68 % |

City of Blue Lake
Statement of Revenues and Expenditures
From 7/1/2026 Through 9/30/2026

| | | Current Period Actual | YTD Actual | YTD Budget | Total Annual Budget | Total Budget Variance | % Budget Remaining |
|---|---|---|---|---|---|---|---|
| Total Supplies | | 3,546.00 | 3,546.00 | 3,924.00 | 15,700.00 | 12,154.00 | 77 % |
| Fees, Licenses, Memberships | | | | | | | |
| Licenses, permits & fees | 7130 | 285.00 | 285.00 | 11,376.00 | 45,500.00 | 45,215.00 | 99 % |
| Memberships, dues & subscriptions | 7330 | 0.00 | 0.00 | 351.00 | 1,400.00 | 1,400.00 | 100 % |
| Total Fees, Licenses, Memberships | | 285.00 | 285.00 | 11,727.00 | 46,900.00 | 46,615.00 | 99 % |
| Repair and Maintenance | | | | | | | |
| Maintenance & repair-equipment | 6110 | 1,090.00 | 1,090.00 | 501.00 | 2,000.00 | 910.00 | 45 % |
| Maintenance & repair-facilities | 6120 | 2,200.00 | 2,200.00 | 3,000.00 | 12,000.00 | 9,800.00 | 82 % |
| Maintenance & repair-vehicles | 6150 | 620.00 | 620.00 | 249.00 | 1,000.00 | 380.00 | 38 % |
| Total Repair and Maintenance | | 3,910.00 | 3,910.00 | 3,750.00 | 15,000.00 | 11,090.00 | 74 % |
| Equipment | | | | | | | |
| Equipment & vehicle rentals | 6190 | 470.00 | 470.00 | 750.00 | 3,000.00 | 2,530.00 | 84 % |
| Total Equipment | | 470.00 | 470.00 | 750.00 | 3,000.00 | 2,530.00 | 84 % |
| Advertising and Printing | | | | | | | |
| Advertising & promotion | 6036 | 0.00 | 0.00 | 12.00 | 50.00 | 50.00 | 100 % |
| Total Advertising and Printing | | 0.00 | 0.00 | 12.00 | 50.00 | 50.00 | 100 % |
| Insurance | | | | | | | |
| General liability insurance | 7210 | 5,074.00 | 5,074.00 | 5,130.00 | 20,515.00 | 15,441.00 | 75 % |
| Property casualty insurance | 7230 | 1,073.00 | 1,073.00 | 1,413.00 | 5,655.00 | 4,582.00 | 81 % |
| Total Insurance | | 6,147.00 | 6,147.00 | 6,543.00 | 26,170.00 | 20,023.00 | 77 % |
| Meetings/ Conferences/Training/Travel | | | | | | | |
| Travel | 7235 | 0.00 | 0.00 | 375.00 | 1,500.00 | 1,500.00 | 100 % |
| Meetings, education & training | 7320 | 0.00 | 0.00 | 249.00 | 1,000.00 | 1,000.00 | 100 % |
| Total Meetings/ Conferences/Training/Travel | | 0.00 | 0.00 | 624.00 | 2,500.00 | 2,500.00 | 100 % |
| Taxes | | | | | | | |
| Property taxes & assesments | 7240 | 0.00 | 0.00 | 81.00 | 325.00 | 325.00 | 100 % |
| Total Taxes | | 0.00 | 0.00 | 81.00 | 325.00 | 325.00 | 100 % |
| Utilities | | | | | | | |
| Lab tests | 6220 | 6,018.00 | 6,018.00 | 3,750.00 | 15,000.00 | 8,982.00 | 60 % |
| Communications | 7010 | 1,019.00 | 1,019.00 | 1,350.00 | 5,400.00 | 4,381.00 | 81 % |
| Water | 7020 | 1,119.00 | 1,119.00 | 1,950.00 | 7,800.00 | 6,681.00 | 86 % |
| Gas & Electric | 7040 | 13,531.00 | 13,531.00 | 12,999.00 | 52,000.00 | 38,469.00 | 74 % |
| Total Utilities | | 21,686.00 | 21,686.00 | 20,049.00 | 80,200.00 | 58,514.00 | 73 % |
| Bad Debt | | | | | | | |
| Bad debt expense | 7190 | 0.00 | 0.00 | 249.00 | 1,000.00 | 1,000.00 | 100 % |
| Total Bad Debt | | 0.00 | 0.00 | 249.00 | 1,000.00 | 1,000.00 | 100 % |
| Misc. Expenses | | | | | | | |
| Background reports | 6040 | 0.00 | 0.00 | 24.00 | 100.00 | 100.00 | 100 % |
| Miscellaneous other expense | 7450 | 0.00 | 0.00 | 126.00 | 500.00 | 500.00 | 100 % |
| Total Misc. Expenses | | 0.00 | 0.00 | 150.00 | 600.00 | 600.00 | 100 % |
| Total EXPENDITURES & TRANSFERS | | 114,922.00 | 114,922.00 | 141,047.00 | 604,344.00 | 489,422.00 | 81 % |
| TOTAL | | 21,610.00 | 21,610.00 | (368.00) | (41,644.00) | 63,254.00 | (152)% |
| *71 - Sewer Connection Fee Fund* | | | | | | | |
| *000 - No Department* | | | | | | | |
| REVENUES & TRANSFERS | | | | | | | |
| Interest | | | | | | | |
| Interest earned | 4310 | 0.00 | 0.00 | 0.00 | 8,500.00 | (8,500.00) | (101)% |
| Total Interest | | 0.00 | 0.00 | 0.00 | 8,500.00 | (8,500.00) | (101)% |
| Total REVENUES & TRANSFERS | | 0.00 | 0.00 | 0.00 | 8,500.00 | (8,500.00) | (101)% |
| TOTAL | | 0.00 | 0.00 | 0.00 | 8,500.00 | (8,500.00) | (101)% |

City of Blue Lake
Statement of Revenues and Expenditures
From 7/1/2026 Through 9/30/2026

| | | Current Period Actual | YTD Actual | YTD Budget | Total Annual Budget | Total Budget Variance | % Budget Remaining |
|---|---|---|---|---|---|---|---|
| *72 - Sewer Capital Reserve Fund* | | | | | | | |
| *000 - No Department* | | | | | | | |
| REVENUES & TRANSFERS | | | | | | | |
| Interest | | | | | | | |
| Interest earned | 4310 | 0.00 | 0.00 | 0.00 | 35,000.00 | (35,000.00) | (101)% |
| Total Interest | | 0.00 | 0.00 | 0.00 | 35,000.00 | (35,000.00) | (101)% |
| Total REVENUES & TRANSFERS | | 0.00 | 0.00 | 0.00 | 35,000.00 | (35,000.00) | (101)% |
| TOTAL | | 0.00 | 0.00 | 0.00 | 35,000.00 | (35,000.00) | (101)% |
| Total All Sewer Funds | | 21,610.00 | 21,610.00 | (368.00) | 1,856.00 | | |
| *80 - Dental/Vision Trust Fund* | | | | | | | |
| *000 - No Department* | | | | | | | |
| REVENUES & TRANSFERS | | | | | | | |
| Other Revenue | | | | | | | |
| Transfer of charges to operations | 4970 | 2,680.00 | 2,680.00 | 2,001.00 | 8,000.00 | (5,320.00) | (67)% |
| Total Other Revenue | | 2,680.00 | 2,680.00 | 2,001.00 | 8,000.00 | (5,320.00) | (67)% |
| Interest | | | | | | | |
| Interest earned | 4310 | 0.00 | 0.00 | 0.00 | 1,000.00 | (1,000.00) | (101)% |
| Total Interest | | 0.00 | 0.00 | 0.00 | 1,000.00 | (1,000.00) | (101)% |
| Total REVENUES & TRANSFERS | | 2,680.00 | 2,680.00 | 2,001.00 | 9,000.00 | (6,320.00) | (70)% |
| EXPENDITURES & TRANSFERS | | | | | | | |
| Salaries, Wages & Benefits | | | | | | | |
| Payroll Taxes & Benefits | | | | | | | |
| Dental claims paid | 7605 | 3,071.00 | 3,071.00 | 1,800.00 | 7,200.00 | 4,129.00 | 57 % |
| Vision claims paid | 7610 | 108.00 | 108.00 | 450.00 | 1,800.00 | 1,692.00 | 94 % |
| Total Payroll Taxes & Benefits | | 3,179.00 | 3,179.00 | 2,250.00 | 9,000.00 | 5,821.00 | 65 % |
| Total Salaries, Wages & Benefits | | 3,179.00 | 3,179.00 | 2,250.00 | 9,000.00 | 5,821.00 | 65 % |
| Total EXPENDITURES & TRANSFERS | | 3,179.00 | 3,179.00 | 2,250.00 | 9,000.00 | 5,821.00 | 65 % |
| TOTAL | | (499.00) | (499.00) | (249.00) | 0.00 | (499.00) | 0 % |

# Attachment 2

# Cash Balances by Fund
# as of September 30, 2026
# with YTD Change

City of Blue Lake
Comparative Trial Balance
From 7/1/2026 Through 9/30/2026

| Acct Code | Account Title | Begin Year Balance | Net YTD Change | Current Balance |
|---|---|---|---|---|
| 10 | General Fund | | | |
| 1005 | Cash on hand | 6,300.00 | 0.00 | 6,300.00 |
| 1010 | Checking, regular account | 500,861.88 | 26,688.73 | 527,550.61 |
| 1021 | Public funds savings | 0.74 | 0.14 | 0.88 |
| 1031 | Local Agency Investment Fund account | 343,794.29 | (144,077.81) | 199,716.48 |
| 1032 | LAIF market adjustment | (3,964.45) | 0.00 | (3,964.45) |
| 1075 | Parks and recreation-change fund | 330.00 | 0.00 | 330.00 |
| 1080 | Petty cash fund | 200.00 | 0.00 | 200.00 |
| **Total 10** | **General Fund** | **847,522.46** | **(117,388.94)** | **730,133.52** |
| 13 | State Park Per Capita Program Fund | | | |
| 1010 | Checking, regular account | (95,944.43) | 0.00 | (95,944.43) |
| **Total 13** | **State Park Per Capita Program Fund** | **(95,944.43)** | **0.00** | **(95,944.43)** |
| 15 | Bike & Skate Park Fund | | | |
| 1010 | Checking, regular account | (7,487.15) | 144,808.23 | 137,321.08 |
| **Total 15** | **Bike & Skate Park Fund** | **(7,487.15)** | **144,808.23** | **137,321.08** |
| 25 | Highway Users Tax Fund | | | |
| 1010 | Checking, regular account | (10,903.64) | 38,630.54 | 27,726.90 |
| 1021 | Public funds savings | 0.03 | 0.01 | 0.04 |
| 1031 | Local Agency Investment Fund account | 3,209.97 | 330.43 | 3,540.40 |
| **Total 25** | **Highway Users Tax Fund** | **(7,693.64)** | **38,960.98** | **31,267.34** |
| 30 | TDA Street Fund | | | |
| 1010 | Checking, regular account | (432.78) | 0.00 | (432.78) |
| 1031 | Local Agency Investment Fund account | 281.43 | 151.35 | 432.78 |
| **Total 30** | **TDA Street Fund** | **(151.35)** | **151.35** | **0.00** |
| 31 | TDA Purchased Transportation Fund | | | |
| 1010 | Checking, regular account | 1,639.22 | (15,600.00) | (13,960.78) |
| 1031 | Local Agency Investment Fund account | 29.66 | 0.00 | 29.66 |
| **Total 31** | **TDA Purchased Transportation Fund** | **1,668.88** | **(15,600.00)** | **(13,931.12)** |
| 32 | AB-939 Solid Waste/Recycling Fund | | | |
| 1010 | Checking, regular account | (20,957.55) | 1,630.00 | (19,327.55) |
| **Total 32** | **AB-939 Solid Waste/Recycling Fund** | **(20,957.55)** | **1,630.00** | **(19,327.55)** |
| 33 | Supplemental Law Enforcement Services Fund | | | |
| 1010 | Checking, regular account | 17,115.78 | (46,720.50) | (29,604.72) |
| 1021 | Public funds savings | 0.03 | 0.00 | 0.03 |
| 1031 | Local Agency Investment Fund account | 1,113.23 | 407.30 | 1,520.53 |
| **Total 33** | **Supplemental Law Enforcement Servic** | **18,229.04** | **(46,313.20)** | **(28,084.16)** |
| 36 | Powers Creek District Fund | | | |
| 1010 | Checking, regular account | (93,559.03) | (8,567.03) | (102,126.06) |
| **Total 36** | **Powers Creek District Fund** | **(93,559.03)** | **(8,567.03)** | **(102,126.06)** |

| Acct Code | Account Title | Begin Year Balance | Net YTD Change | Current Balance |
|---|---|---|---|---|
| 38 | CDBG Non-Program Income Fund | | | |
| 1010 | Checking, regular account | 12,944.91 | 0.00 | 12,944.91 |
| 1021 | Public funds savings | 0.12 | 0.04 | 0.16 |
| 1031 | Local Agency Investment Fund account | 126,073.24 | 1,130.33 | 127,203.57 |
| **Total 38** | **CDBG Non-Program Income Fund** | **139,018.27** | **1,130.37** | **140,148.64** |
| 42 | CDBG Program Income-Holding Fund | | | |
| 1010 | Checking, regular account | (58.87) | (60.00) | (118.87) |
| 1031 | Local Agency Investment Fund account | 63.25 | 18.87 | 82.12 |
| **Total 42** | **CDBG Program Income-Holding Fund** | **4.38** | **(41.13)** | **(36.75)** |
| 44 | CDBG Program Income-Revolving Fund | | | |
| 1010 | Checking, regular account | (7,572.61) | 0.00 | (7,572.61) |
| 1021 | Public funds savings | 0.22 | 0.06 | 0.28 |
| 1031 | Local Agency Investment Fund account | 218,164.46 | 1,907.31 | 220,071.77 |
| 1032 | LAIF market adjustment | (766.97) | 0.00 | (766.97) |
| **Total 44** | **CDBG Program Income-Revolving Fun** | **209,825.10** | **1,907.37** | **211,732.47** |
| 60 | Water Fund | | | |
| 1010 | Checking, regular account | (175,658.86) | (59,243.36) | (234,902.22) |
| 1021 | Public funds savings | 6,998.90 | 0.00 | 6,998.90 |
| 1031 | Local Agency Investment Fund account | 204,892.75 | 1,815.60 | 206,708.35 |
| 1032 | LAIF market adjustment | (2,529.33) | 0.00 | (2,529.33) |
| 1040 | Checking, utility deposit account | 55,284.62 | 3,899.15 | 59,183.77 |
| 1076 | Utility-change fund | 75.00 | 0.00 | 75.00 |
| **Total 60** | **Water Fund** | **89,063.08** | **(53,528.61)** | **35,534.47** |
| 61 | Water Connection Fee Fund | | | |
| 1010 | Checking, regular account | 35,704.44 | 0.00 | 35,704.44 |
| 1021 | Public funds savings | 0.23 | 0.07 | 0.30 |
| 1031 | Local Agency Investment Fund account | 190,746.42 | 1,979.75 | 192,726.17 |
| 1032 | LAIF market adjustment | (644.48) | 0.00 | (644.48) |
| **Total 61** | **Water Connection Fee Fund** | **225,806.61** | **1,979.82** | **227,786.43** |
| 62 | Water Capital Reserve Fund | | | |
| 1010 | Checking, regular account | 0.39 | 0.00 | 0.39 |
| 1031 | Local Agency Investment Fund account | 15,247.07 | 133.30 | 15,380.37 |
| 1032 | LAIF market adjustment | (52.26) | 0.00 | (52.26) |
| **Total 62** | **Water Capital Reserve Fund** | **15,195.20** | **133.30** | **15,328.50** |
| 64 | Turbidity Reduction Facility Reserve Fund | | | |
| 1010 | Checking, regular account | (20,659.00) | 923.53 | (19,735.47) |
| **Total 64** | **Turbidity Reduction Facility Reserve Fu** | **(20,659.00)** | **923.53** | **(19,735.47)** |
| 70 | Sewer Fund | | | |
| 1010 | Checking, regular account | 31,714.74 | (44,458.73) | (12,743.99) |
| 1031 | Local Agency Investment Fund account | 39.95 | 132.21 | 172.16 |
| 1032 | LAIF market adjustment | (24.58) | 0.00 | (24.58) |
| 1040 | Checking, utility deposit account | 842.24 | 225.00 | 1,067.24 |
| 1076 | Utility-change fund | 75.00 | 0.00 | 75.00 |

City of Blue Lake
Comparative Trial Balance
From 7/1/2026 Through 9/30/2026

| Acct Code | Account Title | Begin Year Balance | Net YTD Change | Current Balance |
|---|---|---|---|---|
| **Total 70** | **Sewer Fund** | **32,647.35** | **(44,101.52)** | **(11,454.17)** |
| 71 | Sewer Connection Fee Fund | | | |
| 1010 | Checking, regular account | 60,044.37 | 0.00 | 60,044.37 |
| 1021 | Public funds savings | 0.36 | 0.11 | 0.47 |
| 1031 | Local Agency Investment Fund account | 300,995.24 | 3,156.39 | 304,151.63 |
| 1032 | LAIF market adjustment | (1,016.03) | 0.00 | (1,016.03) |
| **Total 71** | **Sewer Connection Fee Fund** | **360,023.94** | **3,156.50** | **363,180.44** |
| 72 | Sewer Capital Reserve Fund | | | |
| 1010 | Checking, regular account | 123,188.52 | 0.00 | 123,188.52 |
| 1021 | Public funds savings | 1.41 | 0.45 | 1.86 |
| 1031 | Local Agency Investment Fund account | 1,309,381.78 | 11,447.30 | 1,320,829.08 |
| 1032 | LAIF market adjustment | (4,428.40) | 0.00 | (4,428.40) |
| **Total 72** | **Sewer Capital Reserve Fund** | **1,428,143.31** | **11,447.75** | **1,439,591.06** |
| 80 | Dental/Vision Trust Fund | | | |
| 1010 | Checking, regular account | 14,001.80 | 1,070.06 | 15,071.86 |
| 1021 | Public funds savings | 0.04 | 0.01 | 0.05 |
| 1031 | Local Agency Investment Fund account | 27,827.16 | 359.12 | 28,186.28 |
| **Total 80** | **Dental/Vision Trust Fund** | **41,829.00** | **1,429.19** | **43,258.19** |
| 82 | Self Insured-Retention Reserve Fund | | | |
| 1031 | Local Agency Investment Fund account | 20,000.00 | 0.00 | 20,000.00 |
| **Total 82** | **Self Insured-Retention Reserve Fund** | **20,000.00** | **0.00** | **20,000.00** |
| **Report Total** | | **3,182,524.47** | **(77,882.04)** | **3,104,642.43** |

Transactions Resulting in Negative Cash Flow for Funds 10, 33, 60, 70

Prepayment Annual Total in July

| | | | |
|---|---|---|---|
| F10 | CIRA FY 26-27 Prop/Crme/Cybr/WC/Liab Ins. | 80,542.39 | |
| F60 | CIRA FY 26-27 Prop/Crme/Cybr/WC/Liab Ins. | 24,586.69 | |
| F70 | CIRA FY 26-27 Prop/Crme/Cybr/WC/Liab Ins. | 24,586.69 | |
| F10 | CAL PERS Unfunded Accrued Liablity Pmts FY 26/27 | 82,138.00 | |
| F60 | CAL PERS Unfunded Accrued Liablity Pmts FY 26/27 | 28,806.00 | |
| F70 | CAL PERS Unfunded Accrued Liablity Pmts FY 26/27 | 28,806.00 | |
| F33 | HCSO Law Enforcement Svcs. Jul-Sept2026 | 46,720.50 | (will be covered with grant) |
| | Total | 316,186.27 | |

# Attachment 3

# Fund-Wide Summary of Staffing Costs

## Through September 30, 2026

City of Blue Lake
Statement of Revenues and Expenditures
From 7/1/2026 Through 9/30/2026

| | Current Period Actual | YTD Actual | YTD Budget | Total Annual Budget | Total Budget Variance | % Annual Budget Remaining |
|---|---|---|---|---|---|---|
| EXPENDITURES & TRANSFERS | | | | | | |
| Salaries, regular fulltime | 140,300.00 | 140,300.00 | 161,384.00 | 642,445.00 | 502,145.00 | 78 % |
| Salaries, regular parttime | 25,513.00 | 25,513.00 | 50,736.00 | 202,955.00 | 177,442.00 | 87 % |
| Salaries, on call/standby | 1,428.00 | 1,428.00 | 1,920.00 | 7,680.00 | 6,252.00 | 81 % |
| Compensation time paid | 1,089.00 | 1,089.00 | 840.00 | 3,360.00 | 2,271.00 | 68 % |
| Vacation time paid | 6,474.00 | 6,474.00 | 0.00 | 0.00 | (6,474.00) | 0 % |
| Total Regular Time Paid | 174,804.00 | 174,804.00 | 214,880.00 | 856,440.00 | 681,636.00 | 80% |
| Over time paid | 56.00 | 56.00 | 249.00 | 1,000.00 | 944.00 | 94 % |
| Salaries, rounds/call back | 3,405.00 | 3,405.00 | 4,638.00 | 18,552.00 | 15,147.00 | 82 % |
| Opt-Out Stipend | 3,822.00 | 3,822.00 | 0.00 | 0.00 | (3,822.00) | 0 % |
| Payroll taxes (ss/med/sui) | 14,114.00 | 14,114.00 | 17,253.00 | 68,997.00 | 54,883.00 | 80 % |
| Retirement-Miscellaneous Members | 13,520.00 | 13,520.00 | 17,520.00 | 70,071.00 | 56,551.00 | 81 % |
| Retirement-Unfunded Liability | 57,612.00 | 57,612.00 | 59,539.00 | 59,539.00 | 1,927.00 | 3 % |
| Health insurance | 28,989.00 | 28,989.00 | 46,923.00 | 187,682.00 | 158,693.00 | 85 % |
| Dental/vision plan | 2,354.00 | 2,354.00 | 3,228.00 | 12,897.00 | 10,543.00 | 82 % |
| Retirement-Public Safety | 12,263.00 | 12,263.00 | 12,673.00 | 12,673.00 | 410.00 | 3 % |
| Workers' compensation insurance | 6,828.00 | 6,828.00 | 8,370.00 | 33,476.00 | 26,648.00 | 80 % |
| Total EXPENDITURES & TRANSFERS | 317,765.00 | 317,765.00 | 385,273.00 | 1,321,327.00 | 1,003,562.00 | 76 % |

# City of Blue Lake
## Staff Report

| | |
|---|---|
| **Agenda Item #:** | **8** |
| Meeting Date: | November 17, 2026 |
| Prepared By: | Jennie Short, City Manager |
| Subject: | Dell'Arte Conditional Use Permit – 2026 Post-Festival Report |
| Recommended Action: | That the City Council acting as the **Planning Commission**:<br>1. Review and accept the Post-Festival Report from Dell'Arte. |

## BACKGROUND

Dell'Arte holds a conditional use permit for the annual summertime Mad River Festival (now known as the Baduwa't Festival) at their properties, which was approved by the Planning Commission in 2014. In accordance with condition of approval 8 of Resolution No. 9-2014, Dell'Arte submitted the 36th annual Baduwa't/Mad River Post-Festival Report (see **Attachment 1**). The Amended Pre-Festival Report (see Attachment 2) stated that the festival was proposed to take place between June 19 and October 31, 2026, and Dell'Arte was not proposing any major changes to the festival relative to what is allowed by the conditional use permit and what has occurred in prior years. This year the festival was held at the Dell'Arte properties in Downtown (131 H Street, APNs 025-073-004 and -010), but not at the property formerly owned by Dell'Arte on the corner of Hatchery Road and Taylor Way (115 Taylor Way, APNs 025-201-012 and -013).

Dell'Arte is "pleased to report that the festival concluded without a single complaint or concern from residents, merchants, or the public." Dell'Arte estimated that a combined total of 4,000 people attended the various performances and workshops. The extension allowed them to participate in the Chamber's Halloween event, performance by The Hitch, and to present a new Dell'Arte original production titled Falcon's Teat. The 2026 festival's primary objective was to reengage the community and the season was a success.

## FISCAL IMPACT

There are no direct fiscal impacts other than the staff time required to process this action.

## ATTACHMENTS

1. Post-Festival Report
2. Amended 2026 Pre-Festival Report

**Review Information:**

City Manager Review: ☒ Legal Review: ☐ Planning Review: ☒ Engineer: ☐

Comments:

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# Attachment 1

# Post Festival Report

DELL'ARTE INTERNATIONAL
Theatre
Performance
Training
Research

November 10, 2026

Jennie Short
City Manager
City of Blue Lake
P.O. Box 458
Blue Lake, CA 95525

RE: 2026 Baduwa't Post-Festival Report

Dear Jennie,

Pursuant to the City of Blue Lake's "Resolution 9-2014, Exhibit 'A', Conditions of Approval" for our Conditional Use Permit for the Mad River/Baduwa't Festival, Dell'Arte International respectfully submits this Post-Festival Report for the 2026 Baduwa't Festival. We are pleased to report that the festival concluded without a single complaint or concern from residents, merchants, or the public.

## General Summary

From June 18 through October 31, 2026, Dell'Arte presented the 36th annual Baduwa't Festival. The summer program ran through August 15, and additional events continued through October 31 under the season extension granted by the City. Activities took place in our building at 131 H Street and on our lawn and amphitheater at the same address, with the exception of the Humboldt Folklife Festival's All Day Free Day on H Street, as described in our Pre-Festival Report.

Our principal goal for 2026 was to reengage the Blue Lake and greater Humboldt County community with the festival. We believe that goal was met. The festival combined Dell'Arte productions, free and donation-based family programming, and co-productions with longstanding local partners, and each drew strong community participation.

## Festival Programming

Listed below are the main shows as they appeared in our programs and on our website. Other, unlisted indoor shows included workshop showcase performances.

| Date | Event | Producer |
|---|---|---|
| June 18 – July 5 | Mary Jane The Musical 2: The Grandson (outdoor) | Co-production with Longshadr |
| June 26, 27 and July 3 | Spilt Tea: A Late Night Speakeasy Show | Dell'Arte |
| June 27 | Prize of Hope Ceremony | Dell'Arte |
| July 12 | Kids Day | Dell'Arte |
| July 18 – 25 | Humboldt Folklife Festival (outdoor) | Co-production with Humboldt Folklife Society |
| July 20 | Murmurations by Nigella Mahal | Dell'Arte |

| Date | Event | Producer |
|---|---|---|
| July 30 | Artists in Residence Showcase: work-in-progress showing by Eric Davis and Lia Tamborra | Dell'Arte |
| August 1 | Beer Fest 3 (outdoor) | Co-production with The Clarke Museum |
| August 1 | The Magic Banana Hour Variety Show | Dell'Arte |
| August 8 | Alumni Talent Show | Dell'Arte |
| August 15 | Buddy Brown Blues Festival (outdoor) | Co-production with Humboldt Folklife Society |
| August 30 | Virgo-A-Go-Go (outdoor) | Rental arrangement with local residents |
| September 12 | The Hitch, final performance (outdoor) | Dell'Arte |
| September 25 and 26 | Say When by Simple Machines | Co-production with Simple Machines |
| October 24 | Haunted Hallway | Collaboration with the Blue Lake Chamber of Commerce |
| October 29 and 30 | Falcon's Teat, a late-night speakeasy show | Dell'Arte |

Dell'Arte also offered professional training workshops throughout the season, including clown, healthcare clowning, puppetry, act development, and a two-week teen day camp with discounts made available to locals. Kids Day merits particular note: as a free or donation-only event produced solely by Dell'Arte, it welcomed more than 200 attendees and served the community's youngest residents and their families.

### Number in Attendance

An estimated 4,000 or more people attended this year's festival, all events combined.

### Traffic and Parking

No traffic or parking concerns were reported to Dell'Arte or, to our knowledge, to the City at any point during the festival, including on the high-attendance co-production days.

### Emergency Accessibility

No emergency access issues arose during the festival.

### Noise

No noise complaints were received for any 2026 festival event, indoor or outdoor. All outdoor evening events concluded by 10:00 p.m. to meet the noise curfew.

### Neighborhood Concerns

Dell'Arte received no complaints or concerns from neighbors or residents during the 2026 festival. This includes every outdoor event, from the summer co-productions that drew the largest audiences to the added fall dates.

## Street Closure

Only one street closure took place during the festival: H Street between 1st Street and Railroad Avenue, for the Humboldt Folklife Festival's All Day Free Day on July 25, as described in our Pre-Festival Report. No issues were observed or reported.

## Community Partners

The festival's co-productions with local organizations were among its best-attended events, and each was completed without incident. Dell'Arte is especially proud of its long partnership with the Humboldt Folklife Society, whose Folklife Festival we have hosted for many years. This fall, we also contributed to the Blue Lake Chamber of Commerce's Halloween Trick-or-Treat event by creating a family-friendly haunted hallway experience.

## Extended Outdoor Season

This summer, Dell'Arte requested that the City extend the festival's outdoor season through October, and the City graciously granted that request. While we did not carry out every activity described in that request, the extension allowed us to add outdoor programming to the fall calendar, including the final performance of The Hitch, a popular local band. The festival also presented Falcon's Teat, a new, ongoing Dell'Arte original production, on October 29 and 30. We thank the City for its flexibility, and we are glad to report that the extended season was completed without complaint.

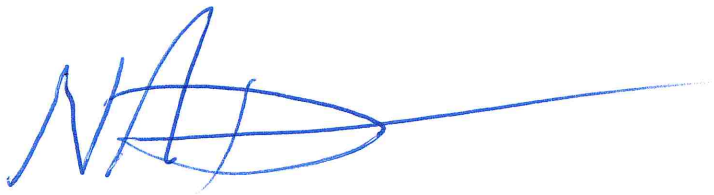
## Summary and Looking Ahead

The 2026 festival met its primary objective of reengaging the community, and did so without a single reported concern. While final financial results are still being reconciled, this year's emphasis was on access and community participation rather than revenue.

Dell'Arte views the next several years as a key period of rebuilding for the Baduwa't Festival and Dell'Arte as a whole. We are grateful for the support and cooperation of the City Council and City staff, and we look forward to continuing to work together, including on an updated CUP and on future projects that serve Blue Lake.

If you have any questions or need any additional information, please contact us at your convenience.

Respectfully,



Noah Bremer
Producing Artistic Director
Dell'Arte International



Artemis Pebdani
Board President
Dell'Arte International

cc: Blue Lake City Council

# Attachment 2

# Amended Pre-Festival Report

DELL'ARTE INTERNATIONAL

131 H Street, Blue Lake, CA 95525

August 3, 2026

Jennie Short
City Manager
City of Blue Lake
P.O. Box 458
Blue Lake, CA 95525

**RE: Amended Pre-Festival Report — Baduwa't Festival, 2026**

Dear Jennie,

As requested at our meeting with you, Garry, and Samantha on Wednesday, July 29, Dell'Arte International is submitting this amended pre-festival report under our existing CUP (Resolution 9-2014).

Our original pre-festival report for this year's Baduwa't Festival was approved through August 23. We're requesting to extend our outdoor performance season through the end of October, and to add the following anticipated activities:

*Outdoor, at the Rooney:*

- Birthday Party — August 30
- The Hitch (music performance) — September 12
- Youth Music Concert — September 26

*Indoor, with possible outdoor components depending on scheduling/weather (dates and format both non-confirmed):*

- Belly Dance Symposium — October 24/25
- Halloween Show and Activities — October 30/31

As with our original report, these dates and formats are estimated and anticipated.

We appreciate the flexibility you've built into this process and are happy to answer any further questions.

Respectfully,

Noah Bremer
Producing Artistic Director
Dell'Arte Company

Artemis Pebdani
Board President
Dell'Arte International

# City of Blue Lake

## Staff Report

| | |
|---|---|
| **Agenda Item #:** | **9** |
| Meeting Date: | **November 17, 2026** |
| Prepared By: | Samantha Green |
| Subject: | Reconvening of the City Council |
| Recommended Action: | That the City Council:<br>**1.** By motion, reconvene as the City Council |

---

## BACKGROUND:

Due to a lack of quorum on the Planning Commission, the City Council is authorized to serve as the Planning Commission pursuant to Urgency Ordinance No. 548, adopted October 28, 2025.

## RECOMMENDATION:

It is recommended that the City Council adjourn its regular meeting and convene separately as the Planning Commission when addressing matters within the Planning Commission's purview. This will help clearly distinguish when the Council is acting in its capacity as the Planning Commission versus acting as the City Council.

**Review Information:**

City Manager Review: ☐ Legal Review: ☐ Planner Review: ☐ Engineer: ☐

Comments:

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# City of Blue Lake

## Staff Report

| | |
|---|---|
| **Agenda Item #:** | 10 |
| **Meeting Date:** | November 17 2026 |
| **Prepared By:** | Samantha Green, City Clerk |
| **Subject:** | Cross Connection Fee Update |
| **Recommended Action:** | That the City Council:<br>**1.** Open and close public comment<br>**2.** Ask questions of city staff<br>**3.** Adopt resolution 1274: A Resolution of the City Council of the City of Blue Lake Adopting a Schedule of Fees Associated with the Cross-Connection Control Program within the City of Blue Lake with an Effective Date of November 1, 2026<br>**4.** Provide other direction as appropriate |

## BACKGROUND:

The City operates a public water system and is responsible for protecting the potable water supply from contamination caused by cross-connections and backflow events. The California Health and Safety Code and the State Water Resources Control Board's Cross-Connection Control Policy Handbook (CCCPH) require public water systems to adopt and implement an enforceable cross-connection control program.

Chapter 13.12 of the Blue Lake Municipal Code has been amended twice within the past year. Ordinance 549, adopted December 13, 2025, established cross-connection control standards and procedures consistent with the CCCPH. Ordinance 550, adopted May 26, 2026, made administrative updates, including removing fixed fee amounts, updating definitions, and establishing authority for a City-designated Cross-Connection Control Specialist. The regulatory requirements of the CCCPH were not changed.

## DISCUSSION:

With the removal of fixed fee amounts under Ordinance 550, the City must establish a fee schedule by resolution. Staff researched cross-connection control program fees adopted by other municipalities and developed the proposed fee schedule with assistance from the City Manager and Public Works Superintendent..

## FISCAL IMPACT:

The proposed fees are intended to recover costs associated with administering the City's Cross-Connection Control Program. No additional expenditures are anticipated.

## ALTERNATIVES:

1. Do not adopt Resolution 1274 and provide direction to staff regarding requested revisions before bringing the item back to Council.

## ATTACHMENTS:

Resolution 1274 “A Resolution of the City Council of the City of Blue Lake Adopting a Schedule of Fees Associated with the Cross-Connection Control Program within the City of Blue Lake with an Effective Date of November 1, 2026”

| Review Information: | | | |
|---|---|---|---|
| City Manager Review: ☒ | Legal Review: ☐ | Planner Review: ☐ | Engineer: ☐ |
| Comments: | | | |

**RESOLUTION NO. 1274**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BLUE LAKE ADOPTING A SCHEDULE OF FEES ASSOCIATED WITH THE CROSS-CONNECTION CONTROL PROGRAM WITHIN THE CITY OF BLUE LAKE WITH AN EFFECTIVE DATE OF NOVEMBER 1, 2026.**

**WHEREAS,** the City maintains a Cross-Connection Control Program to protect the public water systems from contamination caused by backflow; and

**WHEREAS,** the City Council amended Chapter 13.12 to of the Blue Lake Municipal Code to add certain definitions, clarify administration of the Cross-Connection Control Program, and authorize program fees to be established by resolution rather than fixed in the municipal code; and

**WHEREAS**, the City has yet to establish program fees by resolution and desires to do so.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BLUE LAKE**:

## Section 1: Fee Schedule

The City Council hereby adopts the Cross-Connection Control Program Fee Schedule, attached hereto as Attachment A and incorporated herein by this reference

## Section 2: Cost Recovery & Deposits

Each of the fees and charges listed in Attachment A shall be considered an initial deposit toward the City's costs associated with administering the Cross-Connection Control Program. When services require additional or extraordinary assistance from City staff, the City Manager, City Engineer, or other designated representatives beyond those services covered by the established fees, the City Manager is authorized to require additional deposits based on an estimate of actual costs. Such deposits may be required at the time services are requested or at any subsequent point when additional work or resources are determined to be necessary. Services requiring additional deposits may be withheld or suspended until the required funds have been received to the satisfaction of the City Manager.

The City Manager is authorized to assess a ten percent (10%) general overhead charge in addition to all actual costs incurred by the City in providing Cross-Connection Control Program services.

In the event the actual cost of providing services exceeds the initial deposit or any subsequent deposits, the City shall be entitled to recover the additional costs incurred, including staff time, professional services, administrative expenses, and the ten percent (10%) general overhead charge. Any funds remaining after all applicable City costs and overhead charges have been accounted for shall be refunded to the customer within thirty (30) days of completion of the applicable services.

## Section 3: Unspecified Fees

The fees for any other services nonspecifically outlined in Attachment A shall be based upon an estimate prepared by the City Manager. The City Manager is authorized to collect said fees.

## Section 4: Amendments

The City Council may amend the fee schedule from time to time by resolution.

## Section 5: Severability

If any section, subsection, sentence, clause, or phrase of this resolution is for any reason to be held invalid, such decision shall not affect the validity of the remaining portions of the resolution.

## Section 6: Effective Date

This resolution shall take effect on November 1, 2026.

**INTRODUCED, PASSED AND ADOPTED** this 17 day of November 2026 by the following vote:

AYES:

NAYS:

ABSENT:

_____
John Sawatzky, Mayor

Attest:

_____
Samantha Green, City Clerk

## CLERK'S CERTIFICATE

I, Samantha Green, City Clerk of the City of Blue Lake, do hereby certify that the foregoing is a true and correct copy of Resolution No. 1274 passed and adopted at a regular meeting of the City Council of the City of Blue Lake held on the 17th of November, 2026.

IN WITNESS WHEREOF, I have hereunto
Set my hand and affixed the official Seal of
The City of Blue Lake.

Samantha Green
City Clerk of the City of Blue Lake,
County of Humboldt, State of California

# Attachment A
# Cross-Connection Control Program Schedule of Fees
# Resolution 1274
# Effective November 1, 2026

| Approved Back Flow Prevention Assemblies |
|---|
| **RPDA** (Reduced Pressure Principle Assembly) |
| **RPDA-II** (Reduced Pressure Principle Detector Assembly) |
| **DC/DCVA** (Double Check Valve Assembly) |
| **DCDA/DCDA-II** (Double Check Detector Assembly) |

| Backflow Testing Program | Fee |
|---|---|
| Cross Connection, Test/certify 1/2"- 1" Reduced Pressure Principle Assemblies (RPPA); Double Check Valve Assemblies (DCVA); and Pressure Vacuum Breaker Assemblies (PVB) | $175 each |
| Cross Connection, Test/certify 1½"- 6" Reduced Pressure Principle Assemblies (RPPA); Double Check Valve Assemblies (DCVA); and Pressure Vacuum Breaker Assemblies (PVB) | $300 each |
| Cross Connection, Test/certify 2"- 16" Fire Service Reduced Pressure Principle Assemblies (RPDA); Fire Service Double Check Detector Assemblies (DCDA) | $350 each |
| Excavation of Underground Assemblies | $50 |
| Backflow Assembly – Plan Check & Inspection | $420 |
| **Non-Compliance and Enforcement** | **Fee** |
| First Notice | $30 |
| Second Final Notice | $100 |
| Backflow Non-Compliance Shut Off | $300 |
| **Special Services** | **Fee** |
| Special Services: Includes additional labor, inspections, examinations, testing, evaluations, administrative work, or other services related to the City's Cross-Connection Control Program not otherwise identified in this fee schedule. Services may include additional site visits, re-inspections, review of testing documentation, coordination with property owners or testing agencies, and follow-up on noncompliance. Fees shall be based on the actual time and resources required to provide the service. | **Cost Recovery |

## Cost Recovery

** Resolution 1274 Section 2. Cost Recovery: Each of the fees and charges listed in Attachment A shall be considered an initial deposit toward the City's costs associated with administering the Cross-Connection Control Program. When services require additional or extraordinary assistance from City staff, the City Manager, City Engineer, or other designated representatives beyond those services covered by the established fees, the City Manager is authorized to require additional deposits based on an estimate of actual costs. Such deposits may be required at the time services are requested or at any subsequent point when additional work or resources are determined to be necessary. Services requiring additional deposits may be withheld or suspended until the required funds have been received to the satisfaction of the City Manager.

The City Manager is authorized to assess a ten percent (10%) general overhead charge in addition to all actual costs incurred by the City in providing Cross-Connection Control Program services.
In the event the actual cost of providing services exceeds the initial deposit or any subsequent deposits, the City shall be entitled to recover the additional costs incurred, including staff time, professional services, administrative expenses, and the ten percent (10%) general overhead charge. Any funds remaining after all applicable City costs and overhead charges have been accounted for shall be refunded to the customer within thirty (30) days of completion of the applicable services.

# City of Blue Lake

## Staff Report

| | |
|---|---|
| **Agenda Item #:** | **11** |
| Meeting Date: | **November 17th, 2026** |
| Prepared By: | Emily Wood, Director of Parks & Recreation |
| Subject: | State Park Per Capita Round 5 Grant Project:<br>Draft Design - Phase 2 Development of the Blue Lake Bike & Skate Park |
| Recommended Action: | That the City Council:<br>**1.** Review the draft layout<br>**2.** Provide direction to staff on proposed layout for recreation features and amenities for Phase 2 development of the Bike & Skate Park Project |

## BACKGROUND:

Director Wood has facilitated Community Input Sessions for Phase 2 of the Bike & Skate Park since August 9th, 2026. At the October 27th, 2026 City Council Meeting, Director Wood presented a summary of input methods used, input received and presented a proposal for features/amenities to move forward with at remaining community input sessions and in the draft design/grant application for Phase 2 of the park.

This draft layout, created by Director Wood, has been prepared for Council and public's review. The draft design seen tonight aims to encapsulate ideas gathered from our community while prioritizing user design, user experience, and accessibility – whilst also making the most of the remaining space on the project site.

Any modifications to features/amenities in this proposal; including layout, orientation, and/or addition/removal of features/amenities should take place at tonight's Council Meeting to stay on track with the timeline to apply for the State Parks Round 5 Grant on December 17, 2026. Staff will refine the draft layout based on Council's direction tonight and bring back a final layout for City Council's December 1st meeting; accompanied by a draft grant application. The total cost for Phase 2 of this project as presented in this draft layout is expected to range between $2-3 million. Based on input received tonight – staff will create an engineering estimate for the selected project elements and will present this estimate at the December 1st, 2026 City Council Meeting.

- 11A – Draft Layout – Phase 2 – Blue Lake Bike & Skate Park
- 11B – Map Legend
- 11C – Renderings (purely conceptual – will be refined to reflect approved layout)

**Review Information:**

City Manager Review: ☒ Legal Review: ☐ Planner Review: ☐ Engineer: ☐
Comments:

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# 11A

**BLUE LAKE BIKE & SKATE PARK**
**DRAFT DESIGN - PHASE 2**
**11/17/26 COUNCIL MEETING**
**BY EMILY WOOD**
**DIRECTOR OF PARKS & RECREATION**

## Map Legend

A - Beginners Skateboard Area w/ mini features/bowl
B - Viewing Platform w/ ADA Accessible Ramp & lookout 'balcony'
C - 6 ft wide ADA Compliant Walkway
D - Seating Area - "Community Gathering Area"
E - Halfpipe (approximately 40' x 60')
F - Seating wall
G - Entrance Arch (Approximately 18.5' wide - connected to restroom building in this draft design
H - 6 foot trail width (for reference)
I - 6ft wide ADA Compliant Walkway
J - Restrooms/utility shed/snack shack/food truck plug in/water refill station/bike repair station
K - Beginners balance & skill area - bikes/boards
L - Shade Structures - "Community Gathering Areas"
M - Stage (indented into surfacing/designed into surfacing)
N - Toddler bike/skate area
O - Toddler play area
P - Permanent workout stations
Q - Paving for pump track
R - Outer Walking Trail
S - Split Rail Fencing
T - Panel Fencing

Yellow - surfacing (TBD)
Dark Green - Native landscaping
Pink Circles - Art/Sculpture installations (8 shown on draft design) w/ story "plaques"
Brown Triangles - Information kiosks (park info, cultural info, nature info, etc)

NEW ASPHALT 2740 SQ. FT.
TAYLOR WAY
NEW ASPHALT 3550 SQ. FT.
DANCO PROJECT LIMITS
80 inches from curb
ADA
NORTH

GRAPHIC SCALE
1 inch = 15 ft.
17"x11" PRINTS ARE 1/2 SCALE

SURVEYOR'S STATEMENT

This map correctly represents a survey made by me or under my direction at the request of the City of Blue Lake in July 2026.

SIGNED_____

DATED_____

Jesse N. Buffington
P.L.S. 9339

LICENSED LAND SURVEYOR
JESSE N. BUFFINGTON
No. 9339
STATE OF CALIFORNIA

XE Wood 11/12/26

TOPOGRAPHIC SURVEY
for
Blue Lake Bike Park
SECTION 30, T6N, R2E,
HUMBOLDT MERIDIAN
IN THE CITY OF BLUE LAKE
HUMBOLDT COUNTY, STATE OF CALIFORNIA
DATE: JULY 2026

SCALE: 1" = 15'
SHEET 2 OF 2

POINTS WEST SURVEYING CO.
5201 Carlson Park Dr., Suite 3 · Arcata, CA 95521
707-840-9510 · Phone 707-840-9542 · Fax

# 11B

**BLUE LAKE BIKE & SKATE PARK**
**DRAFT DESIGN - PHASE 2**
**11/17/26 COUNCIL MEETING**
**BY EMILY WOOD**
**DIRECTOR OF PARKS & RECREATION**

## Map Legend

A - Beginners Skateboard Area w/ mini features/bowl
B - Viewing Platform w/ ADA Accessible Ramp & lookout ‘balcony’
C - 6 ft wide ADA Compliant Walkway
D - Seating Area - “Community Gathering Area”
E - Halfpipe (approximately 40’ x 60’)
F - Seating wall
G - Entrance Arch (Approximately 18.5’ wide - connected to restroom building in this draft design
H - 6 foot trail width (for reference)
I - 6ft wide ADA Compliant Walkway
J - Restrooms/utility shed/snack shack/food truck plug in/water refill station/bike repair station
K - Beginners balance & skill area - bikes/boards
L - Shade Structures - “Community Gathering Areas”
M - Stage (indented into surfacing/designed into surfacing)
N - Toddler bike/skate area
O - Toddler play area
P - Permanent workout stations
Q - Paving for pump track
R - Outer Walking Trail
S - Split Rail Fencing
T - Panel Fencing

Yellow - surfacing (TBD)

Dark Green - Native landscaping

Pink Circles - Art/Sculpture installations (8 shown on draft design) w/ story “plaques”

Brown Triangles - Information kiosks (park info, cultural info, nature info, etc)

# 11C - CONCEPTUAL RENDERINGS
# THIS RENDERING IS FOR INSPIRATION ONLY AND IS NOT EXACT.



# 11C - CONCEPTUAL RENDERINGS
# THESE RENDERINGS ARE FOR INSPIRATION ONLY AND ARE NOT EXACT.










# City of Blue Lake
## Staff Report

| | |
|---|---|
| **Agenda Item #:** | **12** |
| Meeting Date: | November 17, 2026 |
| Prepared By: | Jennie Short, City Manager |
| Subject: | Bike & Skate Park – Phase 1 Materials Supplier Payment (GLJ) |
| Recommended Action: | That the City Council:<br>1. Authorize expenditure of $18,714 from the Brunson Donation to pay the outstanding balance due to GLJ Construction<br>2. Authorize expenditure of $3,900 from the Brunson Donation to pay the outstanding balance due to Wildland Operators on INV0126<br>3. Provide additional direction to the City Manager if desired. |

## PROJECT/FINANCIAL UPDATES

**GLJ Construction** submitted invoice # 5545 in the amount of $23,714 on October 31, 2024, to the City for materials and equipment supplied for construction of the Bike Park on Taylor Way. The quantities and dates have been confirmed. In April 2026, Council authorized payment of $5,000 to GLJ from the RCMBA Mad Scramble donation of $5,091. GLJ's remaining balance is **$18,714**. Ann Lawlor reached out to me to verify that the Brunson Family Trust Donation was being used to pay Bike Park expenses. I clarified with her whether the intent was to pay past expenses with the donation or if it was to be used for work that still needed to be completed after the donation was made. She specifically said that the donation was intended to pay GLJ Construction and requested that the Council authorize the payment.

**Wildland Operators (Dana Creech)** has submitted two invoices to the City. One was for work through June 2024, in the amount of $30,375 which City Manager Mager approved. Three payments have been made to date totaling $26,475. The remaining balance due on this invoice is **$3,900**. The second invoice was for work through May 2025 in the amount of $113,040. Interim City Manager Burkhart paid $20,000 on this invoice when RCMBA brought a $20,000 donation designated for Dana Creech's invoice because she was under the impression that the payments needed to funnel through the City's accounting system.

According to Mr. Creech, the agreement was always that he would be paid from donations and not from City funds. He continues to state that he only wants the City to allow him to be paid by donations. I inquired with both the City Finance Manager and City Attorney about previous beliefs that all donations and payments must be run through the City's accounting system. They both verified that there is nothing prohibiting other third party entities from fundraising and using those funds to pay Mr. Creech for prior expenses incurred as part of volunteering at the Bike Park. The City Attorney's memo is attached for your consideration. I am recommending that the City pay the remaining balance of $3,900 to Wildland Operators for the first invoice and release the remaining balance of $93,040 on the second invoice so that others can fundraise on his behalf.

## Summary of Expenses from Brunson Family Trust Donation

| Date | Amount | Description |
|---|---|---|
| 8/14/2026 | 150,000.00 | Brunson Family Donation |
| 8/26/2026 | 4,500.00 | Points West Topographic Survey |
| 9/1/2026 | (27.25) | SPPC Grant Ph2 Outreach Supplies |
| 9/1/2026 | (69.40) | SPPC Grant Ph2 Outreach Supplies |
| 10/28/2026 | (200.00) | GLJ Base Rock Phase 1 AC |
| 11/6/2026 | (135.65) | Rental of Compactor Phase 1 AC |
| 11/6/2026 | (125.82) | Propane for Phase 1 AC |
| 11/6/2026 | (703.15) | Rental of Dump Truck, trailer, compactor |
| 11/9/2026 | (13,000.00) | Kernen – Phase 1 AC |
| Budget | (835.38) | Phase 1 Paving ($15K total) |
| Budget 9/22/26 | (5,800.00) | SHN Contract |
| Budget | (403.35) | Outreach Supplies |
| **Remaining** | **$133,200** | |

## Additional Donations Received & Expenses Paid in 2026

| Date | Amount | Description |
|---|---|---|
| 5/4/2026 | 5,091.01 | RCMBA - Mad Scramble Donation |
| 6/30/2026 | (5,000.00) | GLJ payment |
| 10/27/2026 | 3,471.41 | RCMBA - Annie & Mary Pour Donation |
| 10/30/2026 | 650.00 | Old Crows Donation |
| 11/9/2026 | 750.00 | Old Crows Donation |
| 10/31/2026 | 50.00 | Cash Donation |
| **Remaining** | **4,921.41** | |

## ATTACHMENTS

Attachment 1: City Attorney Memo regarding outside fundraising

..

**Review Information:**

City Manager Review: ☒ Legal Review: ☒ Planner Review: ☐ Engineer: ☐

Comments:

# Attachment 1

# City Attorney Memo

City Attorney Memo not yet received and will be provided as supplemental information once received.

Thank you for your understanding – City Staff

# City of Blue Lake
## Staff Report

| | |
|---|---|
| **Agenda Item #:** | **13** |
| Meeting Date: | November 17, 2026 |
| Prepared By: | Jennie Short, City Manager |
| Subject: | Blue Lake Water Tank Wildfire Resiliency Project, Phase 1<br>Cal OES HMA:AP00520-26 \| HMGP DR-4482-520-2R |
| Recommended Action: | That the City Council:<br>1. Authorize the City Manager to pursue matching funds in the amount of $750,000 including utilization of SHN's grant specialist |

## BACKGROUND

This project was submitted in April 2021 to CalOES as a Hazard Mitigation Grant Program (HMGP) Seismic project. In 2023, the project was reclassified as a HMGP Fire Resiliency project. An Assistance Kickoff Checklist was issued by CalOES on January 5, 2023, with total project costs of $2,233,480. The federal share between project expenses and management costs was $2,010,132 and the **local match was $670,044**. The Phase 1 application was submitted in November 2023. CalOES issued the Notice of Subapplication Approval for Phase 1 on December 18, 2023 (see Attachment #1). The amount for the approval was $163,875 (75% Federal amount) plus $10,925 (100% Federal amount) for management costs of the grant. The Non-Federal share/match for Phase 1 is $54,625. The scope of work for Phase 1 was detailed in FEMA's letter dated November 21, 2023 (see 4th page in Attachment #1).

In March 2025, all planning phase deliverables had been completed and submitted to CalOES. FEMA has since approved the deliverables, but the project is awaiting their signature for authorization to proceed to second phase (construction) and obligation of the necessary federal funds. Costs continue to increase as time elapses.

The cumulative project expenditures for Phase 1 are $129,091 of $163,875 and cumulative management expenditures are $9,090 of $10,925. The City's match has been $32,272.75 and a 10% retention is still unpaid in the amount of $9,681.83. Any remaining funds in Phase 1 will be carried over to Phase 2.

On August 20, 2025, Interim City Manager Duffy requested a scope of work change to remove Tank 1 from Phase 2 of the project due to the escalation of construction costs during a phased multi-year project from 2021 to 2025. The project budget remained the same.

Tank 2 is in poor condition with water leaking more profusely and the wood stays continuing to deteriorate. In October, I notified CalOES about my concern over potential catastrophic failure. The photos and videos provided to CalOES can be viewed from the supplemental folder for this meeting. CalOES informed FEMA of the concerns. Have reached out to federal congressman and representative for an inquiry on why it has taken months for a simple signature to be completed.

## FISCAL IMPACT

Acquisition of funding for the construction phase matching funds is critical. Originally, the hope was that the **Drinking Water State Revolving Fund** (DWSRF) or another state funding opportunity would cover the 25% match. The DWSRF programs provide low-interest loans and principal-forgiveness grants through state agencies for disaster mitigation and water system fire-flow capacity projects. Unfortunately, those programs' funding streams have significantly decreased over the past 2-3 years, and the priority lists are comprised of projects with water systems that have source water that is undrinkable and consolidation projects. We continue to look for Prop 4 funding for which this project could be eligible. One possible option may be something like the program the **California Department of Forestry and Fire Protection** administers state-funded community wildfire prevention and resilience grants—including allocations under the Safe Drinking Water, Wildfire Prevention, Drought Preparedness, and Clean Air Bond Act of 2024 (Prop 4)—which support local infrastructure, water storage, and regional landscape resilience. The **Department of Water Resources** offers numerous grant and loan programs that support integrated water management activities addressing watershed climate resiliency, environmental stewardship, water supply reliability, flood risk, groundwater sustainability, water conservation, and drought. Replacement of a leaking redwood water tank could meet the criteria for several of these programs. There are not currently any open solicitations that the tank project fits into.

There are also options for low-interest loans. One is RCAC - **Rural Community Assistance Corporation** is a 501(c)(3) nonprofit organization headquartered in West Sacramento, California. Founded in 1978, RCAC partners with rural and Indigenous communities across 13 western states and Pacific islands to improve quality of life and build community resilience. Another option is the **California Infrastructure and Economic Development Bank (IBank)**. IBank's current programs include the Infrastructure State Revolving Fund (ISRF) Loan Program, Expanding Venture Capital Access Program, the Climate Catalyst Revolving Loan fund, Small Business Finance Center and the Bond Financing Program.

## ALTERNATIVES

1. Find alternative construction funding for the project.
2. Wait until the tank fails and replace it as an emergency project.
3. Find a new location to construct an additional tank.

## ATTACHMENTS

1. HMGP DR-4482-520-2R Wildfire Resiliency Project, Phase 1 Notice of Subapplication Approval
2. August 2025 HMA Cost Estimate Modification and Reallocation Spreadsheet
3. Photos and video of tank damage provided to CalOES link: https://drive.google.com/drive/folders/1vkffHOXN60mMGrmbQf2XtftjAvv7kDDi?usp=sharing
4. Tank 2 Plan Sheets – link: https://bluelake.ca.gov/wp-content/uploads/2026/11/Tank-2-Replacement-Sheets.pdf.pdf

**Review Information:**

City Manager Review: ☒ Legal Review: ☐ Planner Review: ☐ Engineer: ☐

Comments:

# Attachment 1

# HMGP DR-4482-520-2R
# Wildfire Resiliency Project,
# Phase 1
# Notice of Subapplication Approval

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December 18, 2023

Amanda Mager
City Manager
Blue Lake, City of
111 Greenwood Avenue
Blue Lake, CA 95525

Subject: **Notification of Subapplication Approval**
Hazard Mitigation Grant Program
FEMA-**4482**-DR-CA, Project #**AP00520**, FIPS #**023-07162**
Supplement #**36**

Dear Ms. Mager:

The California Governor's Office of Emergency Services (Cal OES) received notification that the Federal Emergency Management Agency (FEMA) has approved your organization's subaward application in the amount of **$163,875.00**. A copy of the FEMA award package is enclosed for your records. In order to receive payment as a grant subrecipient, your organization must have the following on file with the Recovery Financial Processing Unit:

- A valid, current (approved within the last 3 years) Governing Body Resolution
- A Project Assurances for Federal Assistance agreement
- A Supplemental Grant Subaward Information sheet
- A current Federal Funding Accountability and Transparency Act (FFATA) Financial Disclosure form. This form must be submitted each fiscal year.
- An active registration with the federal System for Award Management (SAM) website. The registration must remain active for the duration of this grant subaward.

For your convenience, this subapplication approval package includes the required post-obligation documents as well as guides to completing and renewing a SAM registration. Please complete the documents and mail copies to the address listed at the end of this letter, keeping the originals with your records. Alternatively, you may scan and email the completed documents to the Recovery Financial Processing Unit at HMGrantsPayments@CalOES.ca.gov. Electronic copies of the post-obligation documents can also be requested at the same address.

Payments will be made on a reimbursement basis using the enclosed Hazard Mitigation Reimbursement Request Form. A ten percent (10%) retention will be withheld from all reimbursement payments and will be released as part of the subaward closeout process.

Reimbursements can be made only for items listed on the approved subaward application. Expenditures for any other work should be separately maintained and are the sole responsibility of the subrecipient. Any funds received in excess of current needs or approved amounts, or those found owed as a result of a final inspection or audit, must be refunded to the State within 30 days of receipt of an invoice from Cal OES.

When mailing documents to the Recovery Financial Processing Unit, please use the following address:

California Governor's Office of Emergency Services
Attention: Recovery Financial Processing Unit
3650 Schriever Avenue
Mather, CA 95655

For further assistance regarding post-obligation documents or the reimbursement request process, please contact the Recovery Financial Processing Unit at (916) 845-8110 or at HMGrantsPayments@caloes.ca.gov. For program-related questions, please contact the Hazard Mitigation Grants Program Unit at (916) 328-7450.

Recovery Financial Processing Unit

Enclosures

c: Subrecipient's Project File

GAVIN NEWSOM
GOVERNOR

NANCY WARD
DIRECTOR

Cal OES
GOVERNOR'S OFFICE
OF EMERGENCY SERVICES

December 18, 2023

Amanda Mager
City Manager
Blue Lake, City of
111 Greenwood Avenue
Blue Lake, CA 95525

Subject: **Notification of Approval for Subrecipient Management Cost Funding**
Hazard Mitigation Grant Program
FEMA-**4482**-DR-CA, Project #**AP00520**, FIPS #**023-07162,**
Supplement #**36**

Dear Ms. Mager:

The California Governor's Office of Emergency Services (Cal OES) received notification that the Federal Emergency Management Agency (FEMA) has approved **$10,925.00** in funding for subrecipient management costs (SRMC). SRMC are costs incurred while administering a Hazard Mitigation grant subaward. A copy of FEMA's letter is enclosed for your records.

Payments are made on a reimbursement basis using the specialized Subrecipient Management Cost Reimbursement Request Form. Subrecipients are reminded to document their SRMC separately from direct project expenditures. To qualify for SRMC reimbursement, subrecipients must first incur and seek reimbursement for direct project expenditures via the specialized Project Expenditures Reimbursement Request Form. Reimbursement for SRMC is capped at five percent of a project's cumulative direct project expenditures. Please note that your organization must maintain an active registration in the SAM.gov (System for Award Management) database for the duration of this grant subaward.

Please read the enclosed supplement. In accordance with Title 44 Code of Federal Regulations, Part 206.440, if you disagree with FEMA's obligated amount or scope of work listed in the supplement, you can appeal. All appeals must be in writing and received by Cal OES within 60 days from the receipt of this letter. If you have any questions or need assistance, please contact the Recovery Financial Processing Unit at (916) 845-8110 or at HMGrantsPayments@caloes.ca.gov.

Recovery Financial Processing Unit
Enclosures

**U.S. Department of Homeland Security**
FEMA Region 9
1111 Broadway, Suite 1200
Oakland, CA 94607

FEMA

November 21, 2023

RECEIVED
11/22/2023
FPU

Nancy Ward, Director
Governor's Authorized Representative
California Governor's Office of Emergency Services
3650 Schriever Avenue
Mather, CA 95655

Reference: Application Approval, HMGP DR-4482-520-2R, Phase 1
City of Blue Lake
Blue Lake Water Tank Wildfire Resiliency Project, Phase 1
FIPS Code: 023-07162, Supplement 36

Dear Nancy Ward:

We approve and issue Hazard Mitigation Grant Program (HMGP) funds for the City of Blue Lake, HMGP DR-4482-520-2R, Blue Lake Water Tank Wildfire Resiliency Project, Phase 1.

The total project cost for phase one is $218,500.00. As shown in the enclosed Obligation Report - Supplement 36, we are obligating $163,875.00 for the 75 percent Federal share; the 25 percent non-Federal share is $54,625.00. We are obligating $10,925.00 for the 100% Federal share Subrecipient Management Costs. These funds are available in SmartLink for immediate and eligible disbursements. The following is a summary of the approved funding:

| **Project Phase:** | **Federal Share:** | **Non-Federal Share:** | **Total Project Cost:** |
|---|---|---|---|
| Phase 1, Supplement 36 | $163,875.00 | $54,625.00 | $218,500.00 |
| Phase 1, Management Costs | $10,925.00 | $0.00 | $10,925.00 |

This HMGP project approval and obligation of funds are subject to the following conditions:

1. **Scope of Work (SOW)** – Phase 1 activities will include engineering, design work and permitting. No ground disturbance is expected during Phase 1with the exception of geotechnical boring. The planned geotechnical investigation for each site will consist of the advancement of two mud rotary borings with depths ranging from 25 to 50 feet. The borings will be located on the existing tank pads as close to the tanks as feasible (within 30 feet) and in locations that will provide a representative profile of materials that underlie the existing tanks. A track mounted drill rig is planned so that limited access areas can be explored without any significant site preparation. The boreholes will be a 6-inch nominal diameter and will be backfilled with grout following completion of the investigation. All studies will be

completed consistent with state and federal law. If the Phase 1 project scope of work changes to include additional ground disturbing activity, additional environmental review by FEMA will be required.

The following Phase 1 activities and deliverables are expected:

| **Phase 1 Activity** | **Estimated Timeline** |
|---|---|
| Geotechnical Investigation/Report | 4 Months |
| Site Topographic Surveys | 2 Months |
| Wetland Delineation | 4 Months |
| Biological Report | 4 Months |
| Air Quality Emission Modeling | 4 Months |
| Engineering & Design (Plans/Specs) | 8 Months |
| Permitting (Building and Grading Permits) | 2 Months |
| CEQA Initial Study-Mitigated Negative Declaration | 3 Months |
| Phase 1 Deliverable Submission (Including updated BCA) | 1 Month |

Please provide the above-referenced deliverables once completed to the assigned FEMA Hazard Mitigation Assistant (HMA) Specialist for review and inclusion within the official grant file.

2. **Phase 1 Completion Date** – The work schedule included with the project application indicates that Phase 1 will take 12 months to complete; therefore, the Phase 1 completion date is November 24, 2024. All Phase 1 project deliverables must be submitted to the assigned FEMA HMA Specialist by the Phase 1 completion date. Please inform the sub-recipient that work completed after this date is not eligible for federal funding, and that federal funds may be de-obligated for work completed outside the completion date when there is no approved time extension.

3. **Phase 2 Approval –** Please inform the sub-recipient that Phase 2 approval is contingent on programmatic review and Environmental and Historical Preservation (EHP) approval. Phase 2 activities may not commence until written approval has been received. Any Phase 2 activities completed prior to approval may be de-obligated. In addition, if Phase 2 is unapproved, federal funds may be de-obligated for previously completed Phase 1 activities.

4. **Record of Environmental Considerations (REC)** – Phase 1 of this project has been determined to be Categorically Excluded from the need to prepare either an Environmental Impact Statement or Environmental Assessment in accordance with FEMA Instruction 108-1-1 and FEMA Directive 108-1-1 as authorized by DHS Instruction Manual 023-01-001- 01, Revision 1. Categorical Exclusion A4 (information gathering, data analysis and processing, information dissemination, review, interpretation, and development of documents) has been applied. Particular attention should be given to the project conditions before and during

project implementation. Failure to comply with these conditions may jeopardize federal assistance, including funding.

5. **Standard Conditions** – This project approval is subject to the enclosed *Standard Mitigation Grant Program (HMGP) Conditions,* amended August 2018. Please note that federal funds may be de-obligated for work that does not comply with these conditions.

If you have any questions, please contact Jared Peri, Grants Management Specialist, by email Jared.Peri@fema.dhs.gov , or phone (202) 374-4957.

Sincerely,

KATHRYN J LIPIECKI

Digitally signed by KATHRYN J LIPIECKI
Date: 2023.11.21 20:35:31 -08'00'

Kathryn Lipiecki
Director, Mitigation Division
FEMA Region 9

Enclosures (3):
Obligation Report - Supplement 36
Record of Environmental Considerations (REC)
Standard Mitigation Grant (HMGP) Conditions

cc: Ron Miller, Acting State Hazard Mitigation Officer, California Governor's Office of Emergency Services
Robyn Fennig, Acting State Hazard Mitigation Officer, California Governor's Office of Emergency Services
Joseph Purvis, Division Chief, California Governor's Office of Emergency Services
Robert McCord, Chief, Hazard Mitigation Assistance Branch, FEMA Region 9

**HAZARD MITIGATION GRANTS PROGRAM**

**Obligation Report w/ Signatures**

| Disaster No | FEMA Project No | Amendment No | State Application ID | Action No | Supplemental No | State | Recipient |
|---|---|---|---|---|---|---|---|
| 4482 | 2 -R | 0 | 520 | 1 | 36 | CA | Statewide |

Subrecipient: Blue Lake

Project Title : Blue Lake Water Tank Wildfire Resiliency Project

Subrecipient FIPS Code: 023-07162

| Total Amount Previously Allocated | Total Amount Previously Obligated | Total Amount Pending Obligation | Total Amount Available for New Obligation |
|---|---|---|---|
| $163,875.00 | $163,875.00 | $0.00 | $0.00 |

| Project Amount | Subrecipient Management Cost Amount | Total Obligation | IFMIS Date | IFMIS Status | FY |
|---|---|---|---|---|---|
| $163,875.00 | $10,925.00 | $174,800.00 | 11/08/2023 | Accept | 2024 |

**Comments**

Date: 11/08/2023 User Id: RHIRST

Comment: Approve funding of for Phase 1 amounts $163,875.00 Federal Share and SRMC $10,925.00 totaling $174,800.00 for DR-4482-520-( (Phase 1)- Blue Lake Water Tank Wildfire Resiliency Project.

**Authorization**

Preparer Name: REILLY HIRST

Preparation Date: 11/08/2023

HMO Authorization Name: JARED PERI

HMO Authorization Date: 11/08/2023

| Authorizing Official Signature | Authorizing Official Title | Authorization Date |
|---|---|---|
| Authorizing Official Signature | Authorizing Official Title | Authorization Date |

# FEDERAL EMERGENCY MANAGEMENT AGENCY

## RECORD OF ENVIRONMENTAL CONSIDERATION (REC)

**Project** HMGP-4482-0002-CA (4482-520-002) (1)

**Title:** City of Blue Lake Water Tank Wildfire Resiliency Project (Phase 1)

## NEPA DETERMINATION

| | | | |
|---|---|---|---|
| **Non Compliant Flag:** | No | **EA Draft Date:** | **EA Final Date:** |
| **EA Public Notice Date:** | | **EA Fonsi** | **Level:** CATEX |
| **EIS Notice of Intent** | | **EIS ROD Date:** | |

**Comment** The city of Blue Lake proposes to demolish two existing redwood drinking water storage tanks and construct two new bolted ignition-resistant glass-fused-to-steel drinking water storage tanks within the existing footprint that have the same capacity as the existing water tanks to reduce the risk of future lack of drinking water due to wildfires and seismic events. The city also plans to clear a 100 foot firebreak (when permitted due to city easements) around the tanks to create a defensible space.

Tank one (40.886821, -123.979217) is located off an access road connecting Highway 299 on a city-owned easement. Tank two (40.875570, -123.978745) is located in a wooded area off of Blue Lake Boulevard. The staging area for these sites will be directly adjacent to the tanks with an additional staging area along Blue Lake Boulevard. The new tanks will have the same capacity as the redwood tanks they are replacing but will be approximately 4-5 feet higher to provide sufficient freeboard to comply with current design codes.

This Phase 1 project, the subject of this review, involves engineering, design work and permitting. No ground disturbance is expected during Phase 1with the exception of geotechnical boring. The planned geotechnical investigation for each site will consist of the advancement of two mud rotary borings with depths ranging from 25 to 50 feet. The borings will be located on the existing tank pads as close to the tanks as feasible (within 30 feet) and in locations that will provide a representative profile of materials that underlie the existing tanks. A track mounted drill rig is planned so that limited access areas can be explored without any significant site preparation. The boreholes will be a 6-inch nominal diameter and will be backfilled with grout following completion of the investigation. All studies will be completed consistent with state and federal law. If the Phase 1 project scope of work changes to include additional ground disturbing activity, additional environmental review by FEMA will be required. This review does not cover Phase 2 construction actions, which will require separate review.

This Phase 1 project has been determined to be Categorically Excluded from the need to prepare either an Environmental Impact Statement or Environmental Assessment in accordance with FEMA Instruction 108-1-1 and FEMA Directive 108-1-1 as authorized by DHS Instruction Manual 023-01-001-01, Revision 1. Categorical Exclusions A4 (information gathering, data analysis and processing, information dissemination, review, interpretation, and development of documents) and A7 (the commitment of resources, personnel, and funding to conduct audits, surveys, and data collection of a minimally intrusive nature) have been applied. Particular attention should be given to the project conditions before and during project implementation. Failure to comply with these conditions may jeopardize federal assistance including funding. - jhelder - 10/19/2023 16:21:42 GMT

## CATEX CATEGORIES

| Catex Category Code | Description | Selected |
|---|---|---|
| a4 | (a4) Information gathering, data analysis and processing, information dissemination, review, interpretation, and development of documents. If any of these activities result in proposals for further action, those proposals must be covered by an appropriate CATEX. Examples include but are not limited to: (a) Document mailings, publication and distribution, training and information programs, historical and cultural demonstrations, and public affairs actions. (b) Studies, reports, proposals, analyses, literature reviews; computer modeling; and non-intrusive intelligence gathering activities. | Yes |
| a7 | (a7) The commitment of resources, personnel, and funding to conduct audits, surveys, and data collection of a minimally intrusive nature. If any of these commitments result in proposals for further action, those proposals must be covered by an appropriate CATEX. Examples include, but are not limited to: (a) Activities designed to support the improvement or upgrade management of natural resources, such as surveys for threatened and endangered species, wildlife and wildlife habitat, historic properties, and archeological sites; wetland | Yes |

# FEDERAL EMERGENCY MANAGEMENT AGENCY

## RECORD OF ENVIRONMENTAL CONSIDERATION (REC)

**Project** HMGP-4482-0002-CA (4482-520-002) (1)

**Title:** City of Blue Lake Water Tank Wildfire Resiliency Project (Phase 1)

| Catex Category Code | Description | Selected |
|---|---|---|
| | delineations; timber stand examination; minimal water, air, waste, material and soil sampling; audits, photography, and interpretation. (b) Minimally-intrusive geological, geophysical, and geo-technical activities, including mapping and engineering surveys. (c) Conducting Facility Audits, Environmental Site Assessments and Environmental Baseline Surveys, and (d) Vulnerability, risk, and structural integrity assessments of infrastructure. | |

## EXTRAORDINARY

| Extraordinary Circumstance Code | Description | Selected ? |
|---|---|---|
| | No Extraordinary Circumstances were selected | |

## ENVIRONMENTAL LAW / EXECUTIVE ORDER

| Environmental Law/ Executive Order | Status | Description | Comment |
|---|---|---|---|
| Clean Air Act (CAA) | Completed | Project is located in an attainment area - Review concluded | The project is in Humboldt County, which has been designated by the U.S. Environmental Protection Agency (USEPA) as having attained the relevant National Ambient Air Quality Standards. The proposed action would not cause emissions of criteria pollutants or their precursors. Therefore, the scope of work associated with this undertaking is exempt from a conformity determination under the General Conformity Rule. - jhelder - 10/19/2023 16:31:30 GMT |
| Coastal Barrier Resources Act (CBRA) | Completed | Project is not on or connected to CBRA Unit or otherwise protected area - Review concluded | |
| Clean Water Act (CWA) | Completed | Project would not affect any water of the U.S. - Review concluded | |
| Coastal Zone Management Act (CZMA) | Completed | Project is not located in a coastal zone area and does not affect a coastal zone area - Review concluded | |
| Executive Order 11988 - Floodplains | Completed | No effect on floodplain/flood levels and project outside floodplain - Review concluded | Per Flood Insurance Rate Map (FIRM) panel 06023C0731F, effective 11/04/2016, the project is located outside the Special Flood Hazard Area (100-year floodplain, base floodplain) and outside of the floodplain. See Attached Maps. - jhelder - 10/19/2023 16:33:10 GMT |
| Executive Order 11990 - Wetlands | Completed | No effects on wetlands and project outside wetlands - Review concluded | Per the U.S. Fish and Wildlife Service Wetland Mapper viewed on 09/06/2023, the project is located outside of wetlands |

# FEDERAL EMERGENCY MANAGEMENT AGENCY

## RECORD OF ENVIRONMENTAL CONSIDERATION (REC)

**Project** HMGP-4482-0002-CA (4482-520-002) (1)

**Title:** City of Blue Lake Water Tank Wildfire Resiliency Project (Phase 1)

| Environmental Law/ Executive Order | Status | Description | Comment |
|---|---|---|---|
| | | | and not likely to result in any potential direct impacts that will adversely affect wetlands. See Attached Map. - jhelder - 10/19/2023 16:35:21 GMT |
| Executive Order 12898 - Environmental Justice for Low Income and Minority Populations | Completed | No Low income or minority population in, near or affected by the project - Review concluded | EO12898: This project has been determined to have limited or no potential to affect minority or low-income populations according to Exemptions VI.f (geotechnical boring) and VI.m (architectural and engineering costs) in Step 1 of the EO 12898 Interim Guidance, dated September 2023. FEMA has no further EO 12898 responsibilities with regard to these activities. - jhelder - 10/19/2023 16:36:58 GMT |
| Endangered Species Act (ESA) | Completed | Listed species and/or designated critical habitat present in areas affected directly or indirectly by the federal action | ESA: A No Effect Memorandum has been prepared as it has been determined that the proposed actions would result in No Effect to federally listed species or designated critical habitat. Consultation with the US Fish and Wildlife Service and/or the National Marine Fisheries Service is not required. See attached No Effect Memorandum. - jhelder - 10/19/2023 16:28:40 GMT |
| | Completed | No effect to species or designated critical habitat (See comments for justification) - Review concluded | |
| Farmland Protection Policy Act (FPPA) | Completed | Project does not affect designated prime or unique farmland - Review concluded | |
| Fish and Wildlife Coordination Act (FWCA) | Completed | Project does not affect, control, or modify a waterway/body of water - Review concluded | |
| Migratory Bird Treaty Act (MBTA) | Completed | Project located within a flyway zone | |
| | Completed | Project does not have potential to take migratory birds - Review concluded | |
| Magnuson-Stevens Fishery Conservation and Management Act (MSA) | Completed | Project not located in or near Essential Fish Habitat - Review concluded | |
| National Historic Preservation Act (NHPA) | Completed | Applicable executed Programmatic Agreement. Activity meets Programmatic Allowance (enter date and # in comments) - Review concluded | The Undertaking was reviewed by Lisa Holm, who meets the applicable Secretary of the Interior Professional Qualifications in accordance with Stipulation I.B.1.a of the Programmatic Agreement among the Federal Emergency Management Agency (FEMA), the California State Historic |

# FEDERAL EMERGENCY MANAGEMENT AGENCY

## RECORD OF ENVIRONMENTAL CONSIDERATION (REC)

**Project** HMGP-4482-0002-CA (4482-520-002) (1)

**Title:** City of Blue Lake Water Tank Wildfire Resiliency Project (Phase 1)

| Environmental Law/ Executive Order | Status | Description | Comment |
|---|---|---|---|
| | | | Preservation Officer (SHPO), and the California Governor's Office of Emergency Services (Cal OES), signed October 29, 2019. The project as described, complies with (Appendix B) Programmatic Allowance Tier II Section II.A.5.b (geotechnical coring investigations at locations determined to have low potential for the presence of archaeological deposits). Thus, the Undertaking does not require SHPO review or notification per Stipulation II.A.1 of the Agreement, however, if the scope of work changes this project needs to be resubmitted for further EHP review. - jhelder - 10/19/2023 16:27:41 GMT |
| Wild and Scenic Rivers Act (WSR) | Completed | Project is not along and does not affect Wild and Scenic River - Review concluded | |

## CONDITIONS

**Standard Conditions:**

Any change to the approved scope of work will require re-evaluation for compliance with NEPA and other Laws and Executive Orders.

This review does not address all federal, state and local requirements. Acceptance of federal funding requires recipient to comply with all federal, state and local laws. Failure to obtain all appropriate federal, state and local environmental permits and clearances may jeopardize federal funding.

If ground disturbing activities occur during construction, applicant will monitor ground disturbance and if any potential archeological resources are discovered, will immediately cease construction in that area and notify the State and FEMA.

# Standard Mitigation Grant Program (HMGP) Conditions

**FEMA Region IX, August, 2018**

The following list applies to Recipients and Subrecipients accepting HMGP funds from the Federal Emergency Management Agency (FEMA) of the Department of Homeland Security (DHS):

1. **Applicable Federal, State, and Local Laws and Regulations.** The Recipient/Subrecipient must comply with all applicable Federal, State, and Local laws and regulations, regardless of whether they are on this list or other project documents. DHS financial assistance Recipients and Subrecipients are required to follow the provisions of the State HMGP Administrative Plan, applicable Hazard Mitigation Assistance Uniform Guidance, and Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards located in Title 2 of the Code of Federal Regulations (CFR) Part 200, adopted by DHS in 2 CFR 3002.

2. **Financial Management Systems.** The Recipient and Subrecipient must maintain financial management systems to account for and track funds, as referenced in 2 CFR 200.302.

3. **Match or Cost Share.** Non-federal match or cost share must comply with 2 CFR 200.306, the scope of work (SOW), and any agreements among the Subrecipient, the Recipient, and FEMA.

4. **Budget Changes.** Unanticipated adjustments are permitted within the approved total cost. However, if costs exceed the federal share, the Subrecipient must notify the Governor's Authorized Representative (GAR) of overruns before implementation. The GAR shall submit a written request for approval to FEMA Region IX. The subaward must continue to meet HMGP requirements, including cost effectiveness and cost share. Refer to 2 CFR 200.308 for additional information.

5. **Real Property and Land.** The acquisition, use, and disposition must comply with 2 CFR 200.311.

6. **Equipment.** The acquisition, use, and disposition must comply with 2 CFR 200.313.

7. **Supplies.** Upon project completion, FEMA must be compensated for unused supplies, exceeding $5,000 (fair market value), and not needed for other federal programs. Refer to 2 CFR 200.314.

8. **Procurement.** Procurement procedures must be in conformance with 2 CFR 200.318-320.

9. **Monitoring and Reporting Program Performance.** The Recipient and Subrecipient must submit quarterly progress reports, as referenced in the 2 CFR 200.328 and State HMGP Administrative Plan.

10. **Records Retention.** In accordance with 2 CFR 200.333, financial/ programmatic records related to expenditures must be maintained at least 3 years after the date of Recipient's final expenditure report.

11. **Enforcement and Termination.** If the Recipient or Subrecipient fails to comply with the award or subaward terms, whether stated in a Federal statute or regulation, the State HMGP Administrative Plan, subpplication, a notice of award, an assurance, or elsewhere, FEMA may take one or more of the actions outlined in 2 CFR 200.338, including termination or partial termination of the award or subaward outlined in 2 CFR 200.339.

12. **Allowable Costs.** Funds are to be used for allowable costs in compliance with 2 CFR 200.403, the approved SOW, and any agreements among the Subrecipient, Recipient, and FEMA.

13. **Non-Federal Audit.** The Recipient and Subrecipient are responsible for obtaining audits in accordance with the Single Audit Act of 1984, in compliance with 2 CFR 200.501.

14. **Debarred and Suspended Parties.** Recipients and Subrecipients are subject to the non-procurement debarment and suspension regulations implementing Executive Orders 12549 and 12689, and 2 CFR 180. These regulations restrict federal financial assistance awards, subawards, and contracts with parties that are debarred, suspended, or otherwise excluded from or ineligible for participation in the federal assistance programs or activities.

15. **Equipment Rates.** Rates claimed for use of Subrecipient-owned equipment in excess of the FEMA-approved rates must be approved under State guidelines issued by the State Comptroller's Office or must be certified by the Recipient to include only those costs attributable to equipment usage less any fixed overhead and/or profit.

16. **Duplication of Funding between Public Assistance (PA) and HMGP.** Funding for PA Section 406 and HMGP Section 404 are permitted on the same facility/location, but the activities identified under each program must be distinct with separately accounted funds. At closeout, FEMA may adjust the funding to ensure the Subrecipient was reimbursed for eligible work from only one funding source.

17. **Historic Properties and Cultural Resources.** In compliance with 2 CFR 800, if a potential historic property or cultural resource is discovered during construction, the Subrecipient must cease work in the area and take all reasonable measures to avoid or minimize harm to the discovered property/resource. During construction, the Subrecipient will monitor ground disturbance activity, and if any potential archeological resources are discovered, will immediately cease work in that area, and notify the Recipient and FEMA. Construction in the area may resume with FEMA's written approval after FEMA's consultation, if applicable, with the State Historic Preservation Officer (SHPO).

18. **NEPA and Changes to the Scope of Work (SOW).** To comply with the National Environmental Policy Act (NEPA), and other Laws and Executive Orders, any change to the approved SOW shall be re-evaluated before implementation. Construction associated with a SOW change, prior to FEMA approval, may be ineligible for funding. Acceptance of federal funding requires environmental permits and clearances in compliance with all appropriate federal, state and local laws, and failure to comply may jeopardize funding.

    Within their authority, the Recipient and Subrecipient must use of all practicable means, consistent with other essential policies, to create and maintain productive harmony for people and nature, and fulfill the social, economic, and other needs of present and future generations of Americans.

# CITY OF BLUE LAKE

Post Office Box 458 111 Greenwood Road Blue Lake, CA 95525
Phone 707.668.5655 Fax 707.668.5916

## LOCAL MATCH FUND COMMITMENT LETTER

March 3, 2025

California Governors Office of Emergency Services
Hazard Mitigation Grant Programs Unit
Attention: HMGP
3650 Schriever Ave.

RE: DR-4482-520-2R Match Commitment Letter

Dear State Hazard Mitigation Officer:

As part of the Hazard Mitigation Grant Program process, a local funding match of at least 25% is required. This letter serves as the City of Blue Lake's commitment to meeting the local match funding requirements for the Hazard Mitigation Grant Program.

**SOURCE OF NON-FEDERAL FUNDS: Local Agency Funding and State Agency Funding**

| | |
|---|---|
| **NAME OF FUNDING SOURCE:** | City of Blue Lake Capital Reserve Funds and/or State Grant Funding |
| **FUNDING AVAILABILITY DATE:** | January 1, 2026 |
| **FEDERAL SHARE AMOUNT:** | $3,865,218 |
| **LOCAL SARE AMOUNT MATCH:** | $1,288,406 |
| **FUNDING TYPE:** | Cash, Agency Personnel, and State Agency Grant Funding (if awarded) |

Please contact me with any questions or concerns; I'm happy to provide additional details or clarify questions.

Sincerely,

Amanda Mager
City Manager/Director of Public Works
707-668-5655
citymanager@bluelake.ca.gov

# Attachment 2

# August 2025
# HMA Cost Estimate Modification and Reallocation Spreadsheet

# HMA Cost Estimate Modification and Reallocation Spreadsheet

| DATE | SUBRECIPIENT NAME | DISASTER & PROJECT # | PROJECT TITLE |
|---|---|---|---|
| 8/20/2025 | City of Blue Lake | DR4482-AP00520 | Blue Lake Water Tank Wildfire Resilliency Project |

| # | Item Name | Previous Approved Revised Cost Estimate | Revised Cost Estimate | Net Change | Modification and Reallocation Narrative |
|---|---|---|---|---|---|
| | **Phase 1 - Design and Permitting** | | | | |
| 1 | Geotechnical Investigation/Report | $40,000.00 | $39,445.00 | $ (555) | |
| 2 | Site Topographic Surveys | $25,000.00 | $9,070.00 | $ (15,930) | |
| 3 | Wetland Delineation | $13,000.00 | $5,732.00 | $ (7,268) | |
| 4 | Biological Report | $12,000.00 | $11,995.00 | $ (5) | |
| 5 | Air Quality Emissions Modeling | $3,000.00 | $1,850.00 | $ (1,150) | |
| 6 | Engineering & Design (Plans/Specs) | $100,000.00 | $53,360.00 | $ (46,640) | |
| 7 | Permitting (Building and Grading Permits) | $10,500.00 | $1,889.00 | $ (8,611) | |
| 8 | CEQA Initial Study-Mitigated Negative Declaration | $15,000.00 | $5,750.00 | $ (9,250) | |
| | **Phase 2 - Construction [Tank 2]** | | | | |
| 9 | Bidding/Contract Award Services | $8,000.00 | $6,045.00 | $ (1,955) | |
| 10 | Construction Management/Construction Admin | $55,620.00 | $63,545.00 | $ 7,925 | |
| 11 | Construction Inspection Services | $55,620.00 | | | |
| 12 | Materials Testing | $10,000.00 | $13,545.00 | $ 3,545 | |
| 13 | Construction Staking Services | $10,000.00 | $8,045.00 | $ (1,955) | |
| 14 | Environmental Mitigation Services | $4,000.00 | $11,545.00 | $ 7,545 | |
| 15 | Mobilization/Demobilization | $47,950.00 | $179,391.00 | $ 131,441 | |
| 16 | Clearing and Grubbing | | $11,545.00 | $ 11,545 | |
| 17 | Erosion Control | $5,000.00 | $13,545.00 | $ 8,545 | |
| 18 | Site Preparation | $27,000.00 | | | |
| 19 | Redwood Tank Demolition | $20,000.00 | $83,545.00 | $ 63,545 | |
| 20 | Excavation and Disposal | | $102,345.00 | $ 102,345 | |
| 21 | Engineered Fill (Class II Aggregate Base) | | $170,146.00 | $ 170,146 | |
| 22 | Yard Piping | $45,000.00 | $53,545.00 | $ 8,545 | |
| 23 | Energy Dissipator | | $31,545.00 | $ 31,545 | |
| 24 | Foundation | $100,000.00 | $303,545.00 | $ 203,545 | |
| 25 | Steel Water Tank (500,000 gal) | $750,000.00 | $1,018,330.00 | $ 268,330 | |
| 26 | Overflow Drainage Inlet w/RSP at Outlet | $12,000.00 | | | |
| 27 | Site Lighting | | $34,182.00 | $ 34,182 | |
| 28 | Excavation Sheeting, Shoring & Bracing (Optional) | | $0.00 | $ - | |
| 29 | **See Attached PH 2 E37:K38+G8:G35** | $ 6,400 | | $ (6,400) | |
| 30 | Grant Closeout | $ 1,000 | | $ (1,000) | |
| | | | | $ - | |
| | **Total Project Cost** | | **$ 2,233,480** | | |

Attachment 3

Photos and Video of
Tank 2 Leakage
Provided to CalOES

Link:

https://drive.google.com/drive/folders/1vkffHOXN60mMGrmbQf2XtftjAvv7kDDi?usp=sharing

Attachment 4

Tank 2 Plan Sheets

Link:

https://bluelake.ca.gov/wp-content/uploads/2026/11/Tank-2-Replacement-Sheets.pdf.pdf

# City of Blue Lake
## Staff Report

| | |
|---|---|
| **Agenda Item #:** | **14** |
| Meeting Date: | November 17, 2026 |
| Prepared By: | Jennie Short, City Manager |
| Subject: | Extension of on-call municipal engineering and planning services by SHN through December 31, 2027 |
| Recommended Action: | That the City Council:<br>1. Authorize the City Manager to execute Addendum No. 2026-03 to the Services Agreement with SHN Dated May 31, 2023, for On Call Municipal Engineering & Planning Services |

## BACKGROUND

The City executed a contract on May 31, 2023, for services with SHN Consulting Engineers to provide:

- On-call municipal engineering
- On-call municipal planning
- On-call municipal survey, materials testing, environmental services, and geotechnical related services.

The contract was extended in May 2026 to terminate on December 31, 2026. Council recently reviewed the contracts and termination dates of all the City's on call services and decided that the City Attorney, City Accountant, and potentially City Auditor would have Requests for Proposals for calendar year 2026. Council determined that it was in the City's best interest to stagger then procurement of on call services so that consultants with historical knowledge would remain available to the all-new City Hall staff. The City Manager intends on preparing and issuing a request for proposals for the engineering, planning, and associated services in fall 2027. In the interim, extension of SHN's contract until December 31, 2027, allows for uninterrupted services while the RFP process is completed.

SHN has designated Jordan Ludtke, PE and current Assistant City Engineer to be the City Engineer for this new extension period. SHN has also acknowledged that the on-call contract does not entitle them to be the design engineer for any future capital improvement projects. They will continue to provide construction engineering services for any projects for which they are the engineer of record.

## FISCAL IMPACT

NONE. SHN has agreed to keep the billing rates at the previous levels as part of the extension.

## ALTERNATIVES

Allow the agreement to expire and do without engineering or planning services until the RFP process can be completed and a new contract negotiated.

## ATTACHMENTS

1. Addendum No. 2026-03 to the Services Agreement with SHN

**Review Information:**

City Manager Review: ☒ Legal Review: ☐ Planner Review: ☐ Engineer: ☐

Comments:

Reference: 026003

**Addendum No. 2026-03 To Agreement**
**Dated May 31, 2023**
**Blue Lake On-Call Municipal Engineering & Planning Services**

## Additional Scope of Work

Extension of on-call municipal engineering and planning services through December 31, 2027.
Jordan Ludtke, PE, California Registered Professional Engineer, #91819, will serve as the City Engineer.

## Related Costs

SHN agrees to provide services covered by this Addendum on a time and expenses basis.

All other terms and conditions contained in the original Agreement shall apply to this Addendum.

In Witness Whereof, the parties have executed this Addendum to the Agreement the day and year first set forth.

| | | | |
|---|---|---|---|
| **SHN Consulting Engineers & Geologists, Inc.** | | **Client:** | **City of Blue Lake** |
| Address: | 812 W. Wabash Ave.<br>Eureka, CA 95501-2138 | Address: | PO Box 458,<br>Blue Lake CA, 95525 |
| By: | **Mike Foget, PE** | By: | **Jennie Short** |
| Title: | **CEO** | Title: | **City Manager** |
| Signature: | | Signature: | |
| Date: | | Date: | |
| License #: | **C54123** | | |

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# City of Blue Lake
## Staff Report

| | |
|---|---|
| **Agenda Item #:** | **16.a.** |
| Meeting Date: | November 17, 2026 |
| Prepared By: | Jennie Short, City Manager |
| Subject: | September City Manager's Report |
| Recommended Action: | That the City Council:<br>1. Receive the Report<br>2. Discuss projects as needed<br>3. Provide direction to staff if desired |

Attached is the monthly City Manager's Report summarizing the status and activities on the various major projects currently underway. These projects do not have any specific council action recommended, but are included to provide an update on the progress. I will be available to answer questions during the meeting.

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# City Manager's Report

November 17, 2026

| Project Name | Status/Notes |
|---|---|
| **City Wide Operations** | Staff is gearing up for the winter weather. Drainage systems throughout the City are being flushed, grates cleaned and cleared, limbs removed from ditch lines, and culverts inspected.<br><br>The wastewater treatment plant pond levels have been lowered in anticipation of infiltration from groundwater and inflow from surface sources. We are no longer processing the wastewater outfall through the rock filter.<br><br>Much repair has been necessary on the ancient equipment used by public works for maintenance of the streets, drainage, and facilities. We had to replace a push mower, the riding mower's deck, work on the backhoe's hydraulic system, |
| **City Staffing** | Over the past two months, two city staff have resigned.<br><br>The first is Chris Edgar, the Supervisory Wastewater Operator. He resigned to accept a position with Caltrans that provided higher wages and similar benefits. We have hired Hal Burris, previous longtime Wastewater Plant Operator for the City as a retired annuitant while we decide how the positions in the Public Works Department should be structured.<br><br>The second is Athina Lee, one of our Administrative Account Specialists (AAS). She had applied for the Finance Manager position and was not selected by Interim City Manager Jill Duffy for that position. When Toni resigned my first day working for the City, I reached out to Athina to find out if she was interested in the lower position. She accepted and worked for the City from February to October.<br><br>In late June, the City held interviews for a full-time AAS. After completing the interviews, there were several very well qualified applicants. At the July 14 Council meeting, I requested an amendment to the budget to hire both a full time and an 80% (32 hour per week) AAS position. Those two positions were filled by Aaqib Haq and Suzette Strong. There was a third applicant, Olivia Rink that we really liked. When Athina resigned, we reached out to Olivia and offered her the position. Olivia's first day was November 4. It has been a very smooth transition.<br><br>Exit interviews were completed for both employees. |
| **Water and Sewer Rate Analysis** | I am working towards a recommendation to Council on steps necessary to charge the customers at least what we are paying to HBMWD for each gallon of water.<br><br>I will also be looking at a separate charge for debt repayment on the loan for matching funds for replacement of Tank 2. |

| Project Name | Status/Notes |
|---|---|
| **24/25 & 25/26 Audit and Year End Closeout** | The City Accountant and Finance Manager have made significant progress on the year end closing entries. We are down to the capital project specific split between fiscal years.<br><br>We are still waiting for JJACPA to confirm a date for the field portion of the audit. We are anticipating that the field portion of the audit will be conducted during the later part of 2026. |
| **26/27 Financial Statements** | The 1st quarterly financial statements including YTD amounts are included in this packet. We are tracking well under the budget for expenses. |
| **Rancheria New Water and Sewer services** | The application has been submitted to LAFCo for processing.<br><br>The calculations for connections fees, impact fees, and an amendment to the MOU are the next steps in the project.<br><br>As soon as the Rancheria constructs the backflow prevention assembly for the 6" line to the Justice Center, the water services within the City limits can be finalized. |
| **7th Cycle Housing Element Update** | The Initial draft has been uploaded into the HCD Connect portal. PlanWest has been fielding HCD review staff's questions and providing additional information as needed.<br><br>I notified the HCD Technical Assistance Unit that is overseeing the MOU with the City to let them know we have met the milestone for the public hearing and the submission of the draft for HCD review.<br><br>They have 90 days to review the document and provide input. |
| **Town Square Construction Project** | The last item that needs to be completed is installation of the art feature. The creation of the mosaic is complete and the structure for hanging it on the wall is almost complete. It should be installed by the end of November.<br><br>We have until December 31, 2027, to finish expending funds and submitting the project close-out paperwork.<br><br>There are **$132,688.18** in project costs that are eligible for reimbursement under the State Parks Per Capita Grant. Once this final reimbursement request is paid, all $585,000 in grant funds for this project will be received. |
| **Blue Lake Truck Route Phase II** | The contract with SHN has been executed and they have begun work on the right of way assessment and finalization of the plans for bidding.<br><br>The construction funding must be allocated **by June 30, 2027**. |

| Project Name | Status/Notes |
|---|---|
| **Wastewater Plant Capacity Expansion Project** | Public Works and the Rancheria's electrician are reviewing the draft design to verify that the instruments will fit in the existing treatment plant building.<br><br>The Rancheria's electrician and his staff will complete the installation.<br>The City will purchase all the equipment.<br>This expansion should allow for 180 additional ERUs to be accepted at the WWTP. |
| **Baduwa't/ Powers Creek Lower Restoration Project** | The Baduwa't Watershed Council continues to look for funding for the phased project.<br><br>CalFire removed a significant amount of the vegetation in the Phase 1 section of this project to help with flood mitigation while we continue to look for project funding. |
| **Drainage** | CalFire's High Rock firefighters began tree and brush removal from the Powers Creek channel this week. They are hoping to be able to complete additional work in the Phase 2 and 3 sections of the creek next time they come.<br>The contract with the CCC has been sent. I am coordinating with their staff for assistance with Powers Creek.<br><br>We continue to coordinate with property owners to pick up sandbags at City Hall. There is a pile of sand in front of the basketball courts on Chartin.<br><br>Coordination with the County regarding removal of redwood trees in ditch line to Railroad Creek is complete and we are awaiting them to schedule to work.<br><br>Volunteers have completed vegetation removal in some sections of the channel over the past month. |
| **McClure Easement** | Bender Rosenthal is under contract to complete the appraisal services for the acquisition services.<br><br>SHN has updated the exhibit maps for the notices.<br><br>McClure filed an inverse condemnation lawsuit and a first amendment. A response was filed with the Humboldt County Superior Court, as well as various other motions. The Court date is November 20th. |
| **Water Tank Replacement Project** | There is an agenda item for this project. |
| **Blue Lake Library ADA Project** | SHN has coordinated the fabrication of the required modifications by O&M at their cost. |
| **DANCO Affordable Housing Development Project** | The Ad Hoc Committee has met with Danco several times to discuss project details and DDA terms.<br>This is also a closed session item. |

| Project Name | Status/Notes |
|---|---|
| **Bike Park** | The volunteer community completed the shaping and compaction of the area approved for paving and they complete paving of the section for Phase 1! Dozens of kids and adults came to the celebration on October 31 to try out the first phase of the park.<br><br>Director Wood has completed numerous public outreach events and is collecting substantial and significant input from the community at large. She will be presenting a layout and AI renderings of the elements we plan to include in Phase 2.<br><br>The deadline for submission of the State Parks Per Capita Grant program round 5 is December 17, 2026. We are working hard to collect all the information that will be necessary. The application will come before Council at the December 1st meeting prior to submission.<br><br>Signage for the Bike & Skate Park Rules was printed and installed on the fence at the site.<br><br>North Fork Lumber has graciously agreed to provide the posts and rails for the fencing shown on SHN's record drawings for the Bike Park. Blue Lake Rancheria has agreed to donate the use of their vac trailer for creating the post holes. |
| **Hartman Sewer line Replacement** | Hooven & Company completed the replacement of the sewer line in Hartman. The final trench paving and concrete collars around the cleanouts and boxes still remain to be completed. |
| **I Street Road Repair** | Hooven & Company will be completing the repair of I Street near the intersection with Blue Lake Boulevard. There a tree roots that have lifted the asphalt and are now protruding into the street structure. The roots will be removed and the asphalt replaced. |
| **Power Plant** | We continue to collect green waste in the front paved section of the plant for future incineration in the CalFire container.<br><br>We placed a pile of the wood "chips" on Taylor Way for the public to be able to take whenever they would like. Public Works staff continue to replenish the pile as needed. |

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# City of Blue Lake

## Staff Report

| | |
|---|---|
| **Agenda Item #:** | **17b** |
| Meeting Date: | **November 17 2026** |
| Prepared By: | Samantha Green, City Clerk |
| Subject: | City Clerk Report |
| Recommended Action: | That the City Council:<br>**1.** Receive the report<br>**2.** Provide direction as needed |

## Updates since last report:

**Elections:**

Updated results will continue to be posted every Wednesday and Friday through certification of results. Humboldt County Office of Elections (HCOE) is anticipating a date of December 3, meaning the new council members will be seated during the December 15th regular City Council meeting (rescheduled from December 22nd)

From Juan Cervantes: “A close race, or even a tie, doesn't automatically trigger a recount. Under California Elections Code Sections 15620–15624, any registered voter can request a recount following completion of the official canvass. The request must be submitted in writing by 5 p.m. on the fifth day following completion of the canvass. The requester is responsible for the costs, with the first day's estimated expenses paid upfront and additional payments required for each subsequent day.”

In the event of a tie, elections code calls for resolving the tie by a random selection process. The HCOE will work with me on the next steps if a tie remains.

**Resolution Index:**

I continue to work on this when I have down time. my goal will be to have this done before the end of the year. This is taking longer than anticipated as I’ve been trying to familiarize myself with the contents of the resolution, not just noting the title and date.

**Other/Miscellaneous:**

- PRAs: 8 received since last meeting
- Complaints: 3 received since last meeting
- I will be participating in a “HR forum” training provided by CIRA tomorrow November 18th from 9am-3:30
- Coordinating with a few property owners regarding back TOT owed to the City.

**Review Information:**

City Manager Review: ☒ Legal Review: ☐ Planner Review: ☐ Engineer: ☐

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